

**The University of Texas at El Paso
Department of Economics and Finance
Syllabus**

COURSE INFORMATION

FIN-3325: Money & Capital Markets

CRN: 23994

Term: Spring 2024

Delivery Method: In-person

Meeting Day and Time: Tuesday and Thursday, 4:30 pm - 5:50 pm

Location: College of Business Admin, Room 312

INSTRUCTOR INFORMATION

Professor: Zifeng Feng

Office Location: College of Business Admin, Room 206

E-mail: zfeng@utep.edu

- Use your official UTEP e-mail.
- Include "FIN3325" in the subject line for all correspondence.

Office Hours:









- Face-to-Face: Wednesday, 3:00 pm - 4:00 pm, and Thursday, 1:30 pm - 2:30 pm
- Virtual: by appointment only via Teams.

COURSE DESCRIPTION

This course provides an analysis of the instruments and institutions that comprise the money and capital markets. The primary focus will be on understanding these markets' pivotal roles in the economy.

COURSE OBJECTIVES AND UNIVERSITY LEARNING OUTCOMES

By the end of the course, students will be able to:

Student Learning Objective	Outcome
Differentiate between primary and secondary markets.	 Critical Thinking Skills
Differentiate between money and capital markets.	 Critical Thinking Skills
Understand what foreign exchange markets are.	 Global Awareness
Distinguish between the different types of financial institutions.	 Critical Thinking Skills
Know the services financial institutions perform.	 Critical Thinking Skills
Know the risks financial institutions face.	 Critical Thinking Skills
Appreciate why financial institutions are regulated.	 Social Responsibility
Recognize that financial markets are becoming increasingly global.	 Social Responsibility

REQUIRED MATERIALS

Textbook: Financial Markets and Institutions, 8th Edition,
By Saunders, Cornett and Erhemjamts;
ISBN13: 9781260772401



ASSIGNMENTS AND GRADING

Grade Calculation

Schedule 1		Schedule 2	
Course Requirements	Weight	Course Requirements	Weight
Class Attendance	10%	Class Attendance	10%
Homework	20%	Homework	20%
Module 1 Exam	20%	Final Exam	60%
Module 2 Exam	20%		
Module 3 Exam	20%		
Group Project Presentation	10%	Group Project Presentation	10%
Total	100%	Total	100%

Letter Grade

Letter	A	B	C	D	F
Range %	90 - 100%	80 - 89	70 - 79	60 - 69	59 or less

Grade Remark:

- 1) **Grade Dispute:** Grade appeals must be submitted to me, in writing, within one week after the assignment is returned to the student. This written appeal should contain a description of the assignment question, the student's answer, and a detailed objection to the current grade. Please submit this appeal along with the graded assignment that is in dispute.
- 2) **Schedule 2:** Schedule 2 is only available to students who have taken three module exams but want to improve their grades. Schedule 2 could only improve students' grades by one entire letter grade. If a student's letter grade is D/F according to Schedule 1, the best grade the student could get via Schedule 2 is C. If a student's letter grade is C according to Schedule 1, the best grade the student could get via Schedule 2 is B.

Attendance: Class attendance is critical. Experience indicates that students who attend class regularly perform better on exams than those who do not attend. As such, ten random in-class attendance checks will be taken throughout the semester. Attendance checks will be conducted during the first five minutes of class.

You only need six of the ten attendance checks to receive 10 points. For each less attendance, you will lose 2 points.

Homework: Homework assignments are collected and graded via Blackboard. Homework solutions will be available via Blackboard.

Module Exams: The module exams are NOT cumulative. The exams will be based on assigned readings, lectures, weekly quizzes, and module problem sets. There will also be a final exam. The highest of the average of the three in-term exams or the final exam will be counted as the grade for exams.

Final Exam: There will also be a final exam available to students who want to improve their grades based on Schedule 1. The final exam is cumulative.

Group Projects: The group projects are due at the beginning of class on the day of the due date or beforehand unless otherwise announced. It is your responsibility to find group members and create a group. Each group should have four (4) to (5) students. **If you cannot join a group, you must notify the course professor before the Module 1 exam.** One student from each group will electronically submit the group project in MS Word and PowerPoint via Blackboard. The

group will title the documents "*THE SENDER'S NAME* – ProjectX – DOC" and "*THE SENDER'S NAME* – ProjectX – PPT," respectively. The names of all the group members will appear on the title page. The readability of these documents is the group's responsibility. Failure to follow these instructions will result in a reduction in your course grade. Expressly, submitting an individual instead of a group project will automatically reduce one full letter grade (10 percentage points).

TECHNOLOGY REQUIREMENTS

Some course content is delivered via the Internet through the Blackboard learning management system. Ensure your UTEP e-mail account is working and that you have access to the Web and a stable web browser. Google Chrome and Mozilla Firefox are the best browsers for Blackboard; other browsers may cause complications. When having technical difficulties, update your browser, clear your cache, or try switching to another browser.

You will need to have access to a computer/laptop. You will need to download or update the following software: Microsoft Office, Adobe Acrobat Reader, Windows Media Player, QuickTime, and Java. Check that your computer hardware and software are up-to-date and able to access all parts of the course.

If you do not have word-processing software, you can download Word and other Microsoft Office programs (including Excel, PowerPoint, Outlook and more) for free via UTEP's Microsoft Office Portal. Click the following link for more information about [Microsoft Office 365](#) and follow the instructions.

IMPORTANT: If you encounter technical difficulties beyond your scope of troubleshooting, please contact the UTEP [Help Desk](#) as they are trained specifically in assisting with technological needs of students. Please do not contact me for this type of assistance. The Help Desk is much better equipped than I am to assist you!

COURSE COMMUNICATION: How we will stay in contact with each other

Here are the ways we can keep the communication channels open:

- Office Hours: I will have office hours for your questions and comments about the course. My office hours are in-person, however, you can request a virtual meeting and I will send you a Teams link. Please see the days and times at the top of this syllabus.
- E-mail: UTEP e-mail is the best way to contact me. I will make every attempt to respond to your e-mail within 24 hours of receipt. When e-mailing me, be sure to e-mail from your UTEP student e-mail account and please put the course number in the subject line. In the body of your e-mail, clearly state your question. At the end of your e-mail, be sure to put your first and last name, and your university identification number.
- Announcements: Check the Blackboard announcements frequently for any updates, deadlines, or other important messages.

ATTENDANCE AND PARTICIPATION

Attendance in the course is determined by participation in the learning activities of the course. Your participation in the course is important not only for your learning and success but also to create a community of learners. Participation is determined by the completion of the following activities:

- Reading/Viewing all course materials to ensure understanding of assignment requirements
- Participating in engaging discussions with your peers
- Other activities as indicated in the weekly modules

Because these activities are designed to contribute to your learning each week, they cannot be made up after their due date has passed.

ILLNESS PRECAUTIONS

Please stay home if you have symptoms of a communicable illness. If you are feeling unwell, please let me know as soon as possible, so that we can work on appropriate accommodations.

COURSE DROP POLICY

I will not drop you from the course. However, if you feel that you are unable to complete the course successfully, please let me know and then contact the [Registrar's Office](#) to initiate the drop process. If you do not, you are at risk of receiving an "F" for the course.

MAKE-UP WORK

Make-up work will be given *only* in the case of a *documented* emergency. Note that make-up work may be in a different format than the original work, may require more intensive preparation, and may be graded with penalty points. If you miss an assignment and the reason is not considered excusable, you will receive a zero. It is therefore important to reach out to me—in advance if at all possible—and explain with proper documentation why you missed a given course requirement. Once a deadline has been established for make-up work, no further extensions or exceptions will be granted.

ALTERNATIVE MEANS OF SUBMITTING WORK IN CASE OF TECHNICAL ISSUES

I strongly suggest that you submit your work with plenty of time to spare in the event that you have a technical issue with the course website, network, and/or your computer. I also suggest you save all your work (answers to discussion points, quizzes, exams, and essays) in a separate Word document as a backup. This way, you will have evidence that you completed the work and will not lose credit. If you are experiencing difficulties submitting your work through Blackboard, please contact the UTEP Help Desk. You can e-mail me your backup document as a last resort.

INCOMPLETE GRADE POLICY

Incomplete grades may be requested only in exceptional circumstances after you have completed at least half of the course requirements. Talk to me immediately if you believe an incomplete is warranted. If granted, we will establish a contract of work to be completed with deadlines.

ACCOMMODATIONS POLICY

The University is committed to providing reasonable accommodations to students with documented disabilities. Students who become pregnant may also request reasonable accommodations, in accordance with state and federal laws and regulations and University policy. Accommodations that constitute undue hardship are not reasonable. To make a request, please register with the UTEP Center for Accommodations and Support Services (CASS). Contact CASS at 915-747-5148, e-mail them at cass@utep.edu, or apply for accommodations online via the CASS portal.

SCHOLASTIC INTEGRITY

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as one's own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the [Office of](#)

[Student Conduct and Conflict Resolution \(OSCCR\)](#) for possible disciplinary action. To learn more, please visit [HOOP: Student Conduct and Discipline](#).

GUIDANCE ON ARTIFICIAL INTELLIGENCE

AI allowed with proper acknowledgment.

Use of AI technologies or automated tools, particularly generative AI such as [ChatGPT](#) or [DALL-E](#), is *only allowed with proper attribution given for its use*.

Students must properly cite and give full credit to the program used upon submission of every relevant assignment. For example, text generated using ChatGPT must be cited:

Chat-GPT(version). Date of query (year/month/day). "Text of your query."

Generated using OpenAI. <https://chat.openai.com/>

A short paragraph describing how the tool(s) was/were used for the assignment must be included.

PLAGIARISM DETECTING SOFTWARE

Some of your course work and assessments may submitted to SafeAssign, a plagiarism detecting software. SafeAssign is used review assignment submissions for originality and will help you learn how to properly attribute sources rather than paraphrase.

COURSE RESOURCES: Where you can go for assistance

UTEP provides a variety of student services and support. Please refer to the QR code below for a listing of campus resources.



Tentative Course Outline:

The class will be organized as follows.

Modules	Week	Reading	Topic & Chapter Covered	Note
1	1	Ch. 2	Determinants of Interest Rate	
	2	Ch. 3	Interest Rate and Security Valuation	
	3	Ch. 4	The Fed Reserve, Monetary Policy and Interest Rate	
	4		Module Review	Exam #1
2	5	Ch. 5	Money Market	
	6	Ch. 6	Bond Market	
	7	Ch. 7	Mortgage Market	
	8	Ch. 8	Stock Market	
	9	<i>Spring Break – No Class</i>		
	10	Ch. 9	Foreign Exchange Market	
	11		Module Review	Exam #2
3	12	Ch. 11, 12	Commercial Banks	
	13	Ch. 14	Other Landing Institutions	
	14	Ch. 17, 18	Investment Companies, Pension Funds	
	15		Module Review	Exam #3
	16		Group Project Presentations	
	17		Final Exam: May 7 (Tue) 4:00 pm – 6:45 pm Covering Materials in All Modules	