



**Department of Public Health Sciences  
Health Promotion Program Syllabus**

<b>Course Name:</b>	<b>Nutritional Assessment</b>
<b>Course No:</b>	HSCI 4322
<b>Course CRN:</b>	35389
<b>Semester/Year</b>	Summer 2018
<b>Undergraduate credit hrs:</b>	3
<b>Class instructor:</b>	Ximena Burgos-Monzon, Ph.D.
<b>Phone:</b>	915-747-8548
<b>Email:</b>	<p>Please feel free to contact me throughout the semester using <b>Blackboard email</b>. Please note that as a rule I do not reply to email on weekends (Friday late afternoon until Monday morning). If you send a message via email that you think requires my urgent attention, you may type "URGENT HSCI 3323" in the subject line. Please save such messages for real urgent cases</p> <p><b>Important:</b> Please include your course CRN in the subject line along with a brief description for the reason of the email. When using a cell phone to send an email always include a courteous greeting and closing</p>
<b>Office hours:</b>	Virtual Office hours by appointment using <b>Blackboard Collaborative Ultra</b>
<b>Preferred contact method:</b>	Blackboard Email
<b>Course description:</b>	Nutritional Assessment includes the study of the methods to accurately assess the nutritional status at the individual and population wide levels and introduces the practical application of these concepts in health and disease. Students conduct nutritional assessment using a variety of methods including dietary food records, anthropometry, and biochemical methods.
<b>Course pre-requisites:</b>	HSCI 2302 Fundamentals of Nutrition with "C" or better.
<b>Required textbooks</b>	<b>Nutritional Assessment – Clinical and Research Applications</b> by Nancy Munoz and Melisa Bernstein
<b>Supplemental reading &amp; material:</b>	Readings TBA and available on Blackboard Computer or mobile device with internet access ASA 24 Recall System <a href="https://asa24.nci.nih.gov/Login.aspx">https://asa24.nci.nih.gov/Login.aspx</a>
<b>Course format:</b>	On-line
<b>Major learning objectives (must be numbered):</b>	<p>T This course introduces basic concepts of nutritional assessment for the students to acquire the ability to accurately assess nutritional status of individuals and communities.</p> <p><b>By the end of this course, students will be able to:</b></p> <ol style="list-style-type: none"> <li>1. Demonstrate knowledge of nutritional assessment and monitoring, use of nutritional reference standards and guidance systems.</li> <li>2. Acquire knowledge about qualitative and quantitative dietary assessment methods and evaluate them against the 2015-2020 Dietary Guidelines.</li> <li>3. Gain an understanding of the advantages and disadvantages of various approaches used to evaluate the nutritional status of individual and communities.</li> <li>4. Identify and describe basic training in common anthropometric methods.</li> <li>5. Gain an understanding of the appropriate applications of biochemical and clinical methods and interpretation of results in nutritional assessment of individuals and population.</li> </ol>



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<b>Assessment strategies:</b>	<p><b>Assessments</b></p> <ol style="list-style-type: none"> <li><b>On-line participation</b> - Will be assessed by the use of Blackboard - Students must log in into the course at least three times per week. Assessment will include but are not limited to:  <b>-Blackboard Collaborative Ultra Sessions</b>  <b>-Blackboard assignments</b> including but not limited to: Initial assessment of the knowledge and interest of students, videos, assignments, case studies, etc.</li> <li><b>Quizzes-</b> A total of five quizzes related to specific topics will be available during week 2, 3, 4, 5 &amp; 6. Quizzes are due on Sunday at Midnight and there will be no make-up quizzes. Students have three attempts to score the highest possible grade.</li> <li><b>Dietary Analysis Report:</b> Students will complete a Dietary Analysis using ASA 24. ASA24 is a freely available Web-based tool that enables automated self-administered 24-hour recalls. ASA24 consists of a Respondent Web site used to collect recall data and a Researcher Web site used to manage study logistics and obtain data analyses. Additional information can be found on Blackboard.</li> <li><b>Midterm</b> – Will be available on blackboard during the fourth week of the semester. There will be no make-up midterm.</li> <li><b>Final exam</b> – is comprehensive and will be available On-line on the day Final exam is schedule according to the University’s Calendar.</li> </ol>																																
<b>Grading scale &amp; criteria</b>	<p><b>Student performance</b>  Work must be <u>neatly and professionally</u> typed, unacceptable written assignments will have points deducted. Additional instructions and necessary forms required for each assignment are available on Blackboard. <u>Late work can be submitted and will be accepted with a specific late fee pertinent to each assignment.</u></p> <table border="1" data-bbox="451 1100 1154 1388"> <thead> <tr> <th>Criteria</th> <th>Points</th> </tr> </thead> <tbody> <tr> <td>On-line Participation</td> <td>250</td> </tr> <tr> <td>Quizzes (50 points each)</td> <td>250</td> </tr> <tr> <td>Dietary Analysis Report</td> <td>300</td> </tr> <tr> <td>Midterm exam</td> <td>100</td> </tr> <tr> <td>Final exam</td> <td>100</td> </tr> <tr> <td><b>Total=</b></td> <td><b>1000</b></td> </tr> </tbody> </table> <p>*-Extra Credit (pts added to final grade) 30</p> <p>Grading Scale</p> <table border="1" data-bbox="477 1497 1154 1751"> <thead> <tr> <th>Letter</th> <th>Points (total 1000)</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td><b>A</b></td> <td>900 and above</td> <td>90% - 100%</td> </tr> <tr> <td><b>B</b></td> <td>800 - 899</td> <td>80% - 89.9%</td> </tr> <tr> <td><b>C</b></td> <td>700 - 799</td> <td>70% - 79.9%</td> </tr> <tr> <td><b>D</b></td> <td>600 - 690</td> <td>60% - 69.9%</td> </tr> <tr> <td><b>F</b></td> <td>600 and below</td> <td>59.9% and below</td> </tr> </tbody> </table> <p>* In order to obtain all points work must be clean, professional, and creative</p>	Criteria	Points	On-line Participation	250	Quizzes (50 points each)	250	Dietary Analysis Report	300	Midterm exam	100	Final exam	100	<b>Total=</b>	<b>1000</b>	Letter	Points (total 1000)	Percentage	<b>A</b>	900 and above	90% - 100%	<b>B</b>	800 - 899	80% - 89.9%	<b>C</b>	700 - 799	70% - 79.9%	<b>D</b>	600 - 690	60% - 69.9%	<b>F</b>	600 and below	59.9% and below
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<b>Incomplete policy:</b>	An “I” (incomplete grade) can only be considered only if requested by the student in advance of the conclusion of the course and only for legitimate, documented																																



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	emergencies. Failure to request and negotiate the terms of an “Incomplete” grade before the conclusion of the course will result in a denial except in the most extraordinary circumstances.
<b>Attendance:</b>	<p>It is expected that all students enrolled in <b>HSCI 4322 Nutritional Assessment</b> to participate in all instructional activities. Online courses are no different from classroom courses in regards to attendance. Students “attendance” on on-line courses will be defined as active participation on the course as described in the course syllabus. Online courses will have, at minimum, weekly mechanism for student participation, which can be documented by any or all of the following methods:</p> <ol style="list-style-type: none"> <li>1. Student participation in overall course</li> <li>2. Student participation in discussion boards</li> <li>3. Submission/completion of assignment and evaluations</li> <li>4. Communication with the instructor via email or Blackboard Collaborative Ultra</li> </ol> <p>Students who do not log on to the course within the drop/add period for the course will be dropped from the course. Students who fail to maintain an active participation in an online course as defined in the course syllabus will be processed in accordance with the university’s current attendance policy.</p> <p><b>Other Attendance Policy:</b> Class participation is a <b>mandatory</b> component of this course. It is the student’s responsibility to get all assignments and/or class notes. Not knowing about an exam or assignment due date because lack of participation in the course is not a valid excuse.</p>
<b>Reading assignments:</b>	All assigned readings need to be completed prior to coming to the next scheduled class session. Example: the reading assignments for week 2 need to be completed prior to coming to the week 2 class session.
<b>Writing standards</b>	Effective public health leaders and practitioners are also effective written as well as oral communicators. Written communication is a critical element of the communication process. Our MPH graduate program both recognizes and expects good writing to be the norm for course work. Please feel free to seek out assistance from the UTEP Writing Center. It is free and they are very helpful.
<b>Policy for late assignments</b>	Due dates for homework, exams, presentations and other assignments are designed for fairness to all students. No exceptions to those dates will be made excepting in cases of university-designated closures. All assignments are due at the beginning of the class period on the due date. Five (5) points will be deducted for each day an assignment is late.
<b>Permission to record lectures &amp; discussions</b>	Not permitted without express permission of the instructor
Cellphone/ electronic tablet/ use policies:	<p>Please note that all cellular telephones, Apple or Android tablets and Laptops must be used for the purpose of enhancing the learning environments.</p> <p>The use of headphones, iPods, mp3 players, earpieces and other forms of entertainment technology equipment must be powered off and put away during the class period. If a situation should arise which necessitates a student to be contacted</p>



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	by a physician or family member, the instructor shall be notified and cell phone can be set to "vibrate."  Please be advised that students who use unauthorized technology during class time will be dismissed from that week's class session.
<b>Field trip policies:</b>	The instructor will inform students of the details of any field trips in advance
<b>Class participation:</b>	Active student participation in this course is very important. Students must be prepared to come to class to discuss, answer questions, and participate in all class activities.
<b>Special accommodations:</b>	If you have a disability and need classroom accommodations, please contact The Center for Accommodations and Support Services (CASS) at 747-5148, or by email to <a href="mailto:cass@utep.edu">cass@utep.edu</a> , or visit their office located in UTEP Union East, Room 106. For additional information, please visit the CASS website at <a href="http://www.sa.utep.edu/cass">www.sa.utep.edu/cass</a>
<b>Student conduct:</b>	<p>Students are expected to be above reproach in all scholastic activities. Students who engage in scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and dismissal from the university. "Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, and the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another student, any act designed to give unfair advantage to a student or the attempt to commit such acts." Regent's Rules and Regulations, Part One, Chapter VI, Section 3.2, Subdivision 3.22. Since scholastic dishonesty harms the individual, all students, and the integrity of the University, policies on scholastic dishonesty will be strictly enforced. From the UTEP Dean of Student Affairs (<a href="http://studentaffairs.utep.edu/Default.aspx?tabid=4386">http://studentaffairs.utep.edu/Default.aspx?tabid=4386</a>) "It is an official policy of university that all suspected cases or acts of alleged scholastic dishonesty must be referred to the Dean of Students for investigation and appropriate disposition. Any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes, but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts".</p> <p>Examples of "cheating" include:</p> <ul style="list-style-type: none"><li>Copying from the homework, in-class work or exam paper of another student, engaging in written, oral, or any other means of communication with another student during an exam or homework assignment, or giving aid to or seeking aid from another student during a test;</li><li>Possession and/or use during an exam or home test of materials which are not authorized by the person giving the test, such as class notes, books, or specifically designed "crib notes";</li><li>Using, obtaining, or attempting to obtain by any means the whole or any part of non-administered test, test key, homework solution, or computer program; using a test that has been administered in prior classes or semesters but which will be used again either in whole or in part without permission of the instructor; or accessing a test bank without instructor permission;</li><li>Collaborating with or seeking aid from another student for an assignment without</li></ul>



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	<p>authority; Substituting for another person, or permitting another person to substitute for one's self, to take a test; Falsifying research data, laboratory reports, and/or other records or academic work offered for credit.</p> <p>“Plagiarism” means the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own academic work offered for credit, or using work in a paper or assignment for which the student had received credit in another course without direct permission of all involved instructors. NOTE: This includes cutting-and-pasting and photocopying from on-line and other material.</p> <p>“Collusion” means the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on scholastic dishonesty.</p>