

Rhetoric and Writing Studies

RWS 1301

Fall Term 2018 | The University of Texas at El Paso | Department of English

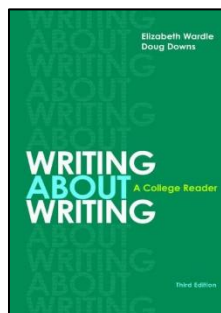
CRN:	14366	Instructor:	Veronica R. Cruz
Time/Days:	MWF 7:30 am – 8:20 am	Office:	UTEP Writing Center room 227
Location:	UGLC 230	Office hours:	MW 11:00 am – 12:15 pm and by appointment
		Email:	vracruz@miners.utep.edu

Required Texts & Materials:

Wardle, E., Downs, D. (2016). Writing about writing: A college reader, 3rd ed. Bedford/St. Martins ISBN: 13:9781319032760

Fourzan, J. (2018). The first-year composition handbook, 18th ed. ISBN: 978-0-692-75953-0

(An e-book is available through the bookstore or through the publisher Follet/VitalSource.)



Additional Readings:

Additional readings will be posted on Blackboard or instructions will be provided for accessing them.

In the next section, I provide an overview of the course and what is to be expected of every student. Also, specific assignment guidelines can be found in the Handbook. I'll also post further instructions on our Blackboard course content.

Course Description:

The goal of RWS 1301 is to develop students' critical thinking skills in order to facilitate effective communication in educational, professional, and social contexts. Effective communication is based on an awareness of and appreciation for discourse communities as well as knowledge specific to subject matter, genre, rhetorical strategy, and writing process.

It is designed to prepare you for the writing you will do throughout your university experience as well as in professional and civic environments. This course offers you a curriculum that empowers you to determine the most effective rhetorical strategies, arrangements, and media to use in different rhetorical contexts

It emphasizes the use of technology through a variety of assignments and activities. One important piece of technology utilized is the Blackboard system. Blackboard provides students with permanent access to the syllabus, supplemental reading materials, e-mail, and discussion groups. It is vital that students check and participate in Blackboard consistently as it is an integral part of this course.

Ultimately, this course is also designed to promote your overall success, inside and outside the classroom. Our coursework will help you to improve in key areas such as Communication, Confidence, Critical Thinking, Leadership, Problem Solving, Social Responsibility, and Teamwork. To find out more about the university's plan to improve student engagement and learning, visit the [UTEP Edge](#).

Learning Outcomes:

At the end of this course, students will be able to:

- Understand a theory of discourse communities.
 - Engage as a community of writers who dialogue across texts, argue, and build on each other's work.
 - Draw on existing knowledge bases to create "new" or "transformed" knowledge.
 - Develop a knowledge of genres as they are defined and stabilized within discourse communities.
 - Address the specific, immediate rhetorical situations of individual communicative acts.
 - Develop procedural knowledge of the writing task in its various phases.
 - Engage reflection about their own learning.
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Course Policies

Attendance: According to The University of Texas at El Paso's catalog: "The student is expected to attend all classes and laboratory sessions and attendance is mandatory for all freshman-level courses (1XXX). It is the responsibility of the student to inform each instructor of extended absences." **(For further information regarding excused absences refer to UTEP's Catalog Curriculum and Classroom Policies. You are expected to attend all class meetings and to participate in discussions and workshops. The class discussions will help you learn to improve your writing, often through the discussion of a sample student project (sometimes yours, sometimes one written by a classmate)).**

Since this class meets three times a week, you are allowed six (6) absences. If you are absent from more than six classes, you will be at risk of failing this class. Missing a scheduled conference with the instructor constitutes an absence.

Communication: All students are encouraged to make use of my posted office hours, to make arrangements to meet with me during the semester, and to ask questions and raise issues related to the course in person and through email. If you are starting to slip behind or are having problems understanding course material, please contact me so we can work together toward your success. I will post general announcements to the Blackboard, and I may also send updates or let you know of class cancellations, if necessary, via email.

University Writing Center (UWC): UTEP's University Writing Center (UWC) offers free writing tutoring assistance for all UTEP students. The tutors are undergraduate and graduate students who can help with all parts of a writing assignment, including prewriting, organizing, revising, and editing. They can also help to understand any writing assignment and help work on comprehending difficult textbook material. Note: To facilitate revision, I encourage you to visit the writing center at least 12 hours before the assignment is due.

Online tutoring is also available at <http://academics.utep.edu/writingcenter>.

Military Students: If you are a military student (veteran, dependent, active) please visit the Military Student Success Center. I also recognize the complexities of being a student veteran. If you are a student veteran, please inform me if you need special accommodations. Drill schedules, calls to active duty, complications with GI Bill disbursement, and other unforeseen military and veteran-related developments can complicate your academic life. If you make me aware of a complication, I will do everything I can to assist you or put you in contact with university staff who are trained to assist you.

Academic Integrity

The University of Texas at El Paso prides itself on its standards of academic excellence. In the classroom and in all other academic activities, students are expected to uphold the highest standards of academic integrity. Academic dishonesty includes, but is not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, and any act designed to give unfair advantage to a student or the attempt to commit such acts. Instructors are required to report the suspected academic dishonesty to the Office of Student Affairs. Visit the Office of Dean of Students page for more information on Academic integrity.

Copyright and Fair Use: The University requires all members of its community to follow copyright and fair use requirements. You are individually and solely responsible for violations of copyright and fair use laws. The University will neither protect nor defend you nor assume any responsibility for student violations of fair use laws. Violations of copyright laws could subject you to federal and state civil penalties and criminal liability, as well as disciplinary action under University policies.

Group Assignments: Group work is a common practice with academic and workplace projects. Group assignments are valuable because they help students work together for a common goal. Students who are not doing their group work can be voted off of their groups and will have to complete the project on their own.

ADA: The Americans with Disabilities Act requires that reasonable accommodations be provided for students with physical, sensory, cognitive, systemic, learning, and psychiatric disabilities. Your success in this class is important. If there are aspects of this course that prevent you from learning or exclude you, please let me know as soon as possible. Together we'll develop strategies to meet both your needs and the requirements of the course.

I also encourage you to visit the Center for Accommodations and Support Services (CASS) in room 106, Union East Building or contact them at 747-5148 or cass@utep.edu. If you need official accommodations, you have a right to have these met.

There are also a range of resources on campus, including the Writing Center, Counseling Center, Military Student Success Center and Academic Advising Center.

Technology and RWS 1301

This course uses extensively the online learning platform Blackboard. All of the supplementary material for the class will be delivered via Blackboard. It is strongly recommended that you have access to the Internet from home and are comfortable using a computer. If home access is not possible, arrangements can be made to use a computer regularly on campus in order to complete the work. Student computer labs such as ATLAS (<https://www.utep.edu/irp/technologysupport/>) are often available until midnight, but schedules do vary. A great deal of work will be done online, and not having access to a computer will affect your ability to turn in assignments on time.

- **Instructions for Accessing Your Course Online:** Students must have a UTEP email ID and password before they can access Blackboard. UTEP automatically generates an e-mail ID for students when they are entered into the system. Any questions or problems can be directed to the **Helpdesk at 747-5257**.
 - **All the course content will be delivered via Blackboard (F2F). Students can access Blackboard by the steps outlined below:**
 - Go to <http://my.utep.edu>
 - Login is e-mail ID. Password is e-mail password.
 - Click on the link to Blackboard
 - Once logged into Blackboard, all the courses a student is registered for are listed under the appropriate semester.
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Online Netiquette

- Electronic devices can be very helpful in the classroom whether a smartphone, tablet, or computer. However, if their use does not contribute to the conversation or tasks in the classroom then I have the right to ask you to put it away or turn it off, even if it is a personal device.
- Debate, critical inquiry, and intellectual diversity are essential elements to higher education and a process of learning. There is the potential during this course for controversial and sensitive topics to be discussed during small group or whole class interaction, and to surface through our social media activity. You are expected to demonstrate the utmost respect and courtesy for your peers with differing arguments, viewpoints, and/or experiences. Sexist, racist, homophobic, or other hateful speech will not be tolerated.
- As a general rule: always consider audience, in class and online. Remember that members of the class and the instructor will be reading any postings. When reacting to someone else's message (verbal or written), address the ideas, not the person and post only what anyone would comfortably state in a f2f situation.
- Blackboard is not a public internet venue; all postings to it should be considered private and confidential. Whatever is posted on in these online spaces is intended for classmates and professor only. Please do not copy documents and paste them to a publicly accessible website, blog, or other space. If students wish to do so, they have the ethical obligation to first request the permission of the writer(s).

Submitting Work

All major assignments will be due on Sundays by 11:59 pm.

All work will be submitted through our Bb course shell. Since Bb comment and grade function works best with Microsoft Word, please submit all assignments in Microsoft Word following APA format unless directed otherwise. Microsoft Word is available to students at all campus computers and through the Cloud.

I recommend you bring an external drive or use either Office 365, Google Docs, or Dropbox to save work.

Be sure to name each submitted assignment with your first initial, last name, underscore, and an abbreviation of the assignment.

Examples:

JMartinez_GIR (for Global Issues Report)

JMartinez_PSA (for Public Service Announcement Visual Argument)

Students may receive a zero for that assignment if it is not submitted correctly or to the correct assignment space in Blackboard.

Late Work

- It is important to submit work before deadlines for full credit and feedback
 - **Late work *will not be accepted*.** If you are dealing with a technological issue, please make sure to visit any computer lab on campus: ATLAS Lab (UGLC rm 202); LACIT Lab (Liberal Arts 4th Floor); Cyber Café (Union East, rm 204); and UTEP Library.
 - Major projects will be due on Sundays at 11:59 p.m.
 - However, if there is an extenuating circumstance that is preventing you from submitting work on time, please notify me in person or via email well before the due date. Otherwise, any assignment submitted late will not be accepted.
 - Be sure to submit all major assignments ***on time*** in order to pass this class.
 - Failure to submit more than two assignments on time may result in failure for this section.
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Grades

Grades reflect my best and fairest judgment of the overall quality of your work; taking into account how well it fulfills the assignment and its purpose, how focused and organized it is, how well it uses evidence and cites sources, how well it communicates with an audience, and to what extent it engages the reader's intellect, imagination, and understanding. Aspects such as tone and style will contribute to the success of a text, as well as its readability, which includes grammatical correctness and formatting.

The grading scale is based on a 1000-point scale:

<u>Points</u>	<u>Letter Grade</u>
1000-900	A
899-800	B
799-700	C
699-600	D
<599	F

Assignments

Preprofessional E-Portfolio	100
Discourse Community	100
Rhetorical Analysis	100
Annotated Bibliography	100
Global Issues Report	200
Visual Argument	200
Participation	100
Extra Credit	100

TOTAL= 1000 pts.

(This syllabus only provides an overview of assignments for the class – specific assignment sheets will be discussed in class and posted on Blackboard.)

Assignment #1: Preprofessional E-portfolio Website (100 points)

Students will create, design, and maintain a preprofessional website suited for blogging their learning experiences throughout the process of each assignment. The blogs are referred to as Reflection Blogs. The website must be focused on this course and the topic chosen from their semester's work and research.

Assignment #2: Discourse Community (100 points)

Students will work in groups to create a discourse community map and 3-4-page response based on an organization or students' own major.

Assignment #3: Semester Topic Proposal Memo (as part of the participation points)

This assignment is for participation. Students must choose a semester topic and write a brief memo, which will be addressed to me, about what their topic is and why they chose it. The topic must be a current social, political, or ethical issue.

Assignment #4: Rhetorical Analysis (100 points)

After choosing a semester topic, students will conduct a rhetorical analysis on a website source that pertains to their topic. They are not only focusing on what the source is talking about their topic, but how the source is presenting the topic.

Assignment #5: Annotated Bibliography (100 points)

Students must come up with four research questions that will help them narrow their research. The research questions will then guide students to find 7-10 sources about their topic. For each source, students will then write a summary and explanation on how they plan to use the source.

Assignment #6: Global Issues Report (200 pts).

Following the sources collected from the Annotated Bibliography, students will then write a Global Issues Report that focuses on the current social, political, or ethical issue. Students must also summarize and synthesize the arguments and ideas of the research sources.

Assignment #7: Visual Argument (200 points)

Students will plan, write, film, and edit a Public Service Announcement (PSA) film that advocates a position on a current issue. Students can use any film editing software (i.e., iMovie, Movie Maker, etc.) for this project. The video must be uploaded on Vimeo or YouTube, and the link copied and pasted on a Word Document. Students are also expected to present their video to the class.

Participation in Class (100 points)

In this course, you are expected to participate in class discussions (individual and group discussions), in-class writing prompts, library and iMovie workshop days, and in semester topic memo.

Extra Credit (100 points)

Students are allowed to earn no more than 100 points of extra credit. To earn extra credit, students must complete any of the following:

- Assignments proofread by a consultant at the Writing Center. **Be sure to ask for proof of visit!** Proof of visits will be collected on Mondays following the assignment due dates.
 - Visit software workshops (preferably iMovie workshops) organized by UTEP's Technology Support Center. For information on their calendar of workshops, click [here](#). **Be sure to get proof of visit!** Any proof you get (a picture of the PowerPoint or attendance sheet with your name on it) can be emailed to me. Or you can ask the organizer to email me directly to acknowledge your presence throughout the workshop.
 - Assessments on Blackboard. There are five assessments, and each assessment is worth 10 points if students get a grade of 90 or above (again, on each assessment). Grades between 80-89 will be worth 5 points each. Extra credit will not be given for grades 79 and below. Therefore, students can receive anywhere between 25-50 points of extra credit for completing the assessments.
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Instructor Policies

- Disruptive behavior is NOT ALLOWED.
 - Do not submit your assignments via email; they will NOT be graded. If you absolutely need to email me your assignments, please get my permission first.
 - All major assignments will be submitted through Blackboard on Sundays by 11:59 p.m. **Late work will not be accepted.**
 - If there are technological issues with Blackboard, WAIT until Blackboard is up before submitting your assignment. Your assignment will not be counted as late if it is a system-wide problem.
 - All readings must be completed **before** the start of class. We will discuss the readings in class.
 - All assignments, unless otherwise noted, are to be submitted as a Word document – **NOT** as a PDF or *.pages* format.
 - On average, assignments will be graded within two weeks of the due date.
 - I will send out an announcement via Blackboard if there are any changes to the calendar or class.
 - I recommend checking Blackboard and your UTEP email (or preferred email) account daily.
 - Attendance is measured through completion of weekly modules and completion of assignments. Lack of participation could result in receiving a failing grade in this course. Please contact me immediately if you are having issues participating and/or submitting required assignments and blogs.
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Important Dates for this Semester

August 27	First Day of Class
August 27-30	Late Registration
September 3	Labor Day Holiday – University Closed
September 12	Fall Census Day
October 24	Freshmen Mid-term Grades
November 2	Fall Drop/Withdrawal Deadline
November 22-23	Thanksgiving Holiday – University Closed
December 6	Last day of classes
December 7	Dead Day
December 10-14	Final Exams
December 15	Fall Commencement

Final Notes

To receive an “A,” you will need to:

- Complete all 7 assignments (extra credit is always recommended, yet optional).
- Participate wholeheartedly in class discussions, and come prepared for all presentations.
- Miss no more than 6 class sessions.

To receive a “B,” you will need to:

- Complete 6 of the 7 assignments (extra credit is recommended).
- Participate wholeheartedly in class discussions, and can miss one presentation.
- Miss no more than 7 class sessions.

To receive a “C,” you will need to:

- Complete 5 of the 7 assignments (extra credit is highly recommended).
- Participate wholeheartedly in class discussions, and can miss two presentations.
- Miss no more than 7 class sessions.

“D” or “F” grades will be the result of missed assignments (3 or more), refusal to participate in class discussions, refusal to participate in presentations, extensive absences, and/or less than acceptable work.

Nevertheless, please make note of office hours and email, and reach out to me if you need to. I look forward to helping you become better writers this semester!

WEEKLY CLASS CALENDAR

***Note: This calendar is subject to change. BB=Blackboard; DB=Discussion Board; WAW=Writing About Writing; HB=The Undergraduate Rhetoric and Writing Studies Handbook.

***Note: All Assignments are DUE on/by: **Sundays at 11:59 PM.**

WEEK/TOPIC	MONDAY	WEDNESDAY	FRIDAY	DUE
WEEK 1: INTRODUCTIONS & PREWRITING	<u>AUG. 27:</u> <ul style="list-style-type: none"> • Introductions • Review Syllabus • Review Blackboard • Introduce Semester Topics • Introduce E-Portfolio Finals Project 	<u>AUG. 29:</u> <ul style="list-style-type: none"> • READ: "Something Like a Reading Ethics" • READ: "Shitty First Drafts" • READ: "How to Tame a Wild Tongue" • Review on Sentence Structures 	<u>AUG. 31:</u> <ul style="list-style-type: none"> • READ: "What Makes Good Writing?" • READ: "The Writing Process" • WATCH: YouTube video "Why is Writing Important?" • Review on Sentence Structures 	E-PORTFOLIO LINK VIA EMAIL REFLECTION BLOG 1 DUE: 09/02/18
WEEK 2: DISCOURSE COMMUNITY	<u>SEPT. 3:</u> <p style="text-align: center;">Labor Day</p> <p style="text-align: center;">NO CLASS</p>	<u>SEPT. 5:</u> <ul style="list-style-type: none"> • READ: Swales "The Concept of Discourse Communities" • Introduce Discourse Community Assignment 	<u>SEPT. 7:</u> <ul style="list-style-type: none"> • WATCH: YouTube video "Discourse Communities" • Discuss Genres • Discourse Community Workshop 	RWS 1301 SYLLABUS QUIZ DUE: 09/09/18

<p>WEEK 3:</p> <p>DISCOURSE COMMUNITY /SEMESTER TOPIC</p>	<p><u>SEPT. 10:</u></p> <ul style="list-style-type: none"> • READ: Johns “Discourse Communities and Communities of Practice” • Introduce Semester Topic Proposal Memo • Discourse Community Workshop 	<p><u>SEPT. 12:</u></p> <ul style="list-style-type: none"> • Discourse Community Workshop 	<p><u>SEPT. 14:</u></p> <ul style="list-style-type: none"> • Discourse Community Workshop 	<p>DISCOURSE COMMUNITY – FINAL DRAFT</p> <p>REFLECTION BLOG 2</p> <p>DUE: 09/16/18</p>
<p>WEEK 4:</p> <p>RHETORICAL ANALYSIS</p>	<p><u>SEPT. 17:</u></p> <ul style="list-style-type: none"> • READ: Corvino “What is Rhetoric?” • Discuss Rhetorical Analysis • Introduce Rhetorical Analysis Assignment 	<p><u>SEPT. 19:</u></p> <ul style="list-style-type: none"> • READ: WAW, p. 447-456 • WATCH: YouTube video “Writing Center: Rhetorical Analysis” • Rhetorical Analysis Workshop 	<p><u>SEPT. 21:</u></p> <ul style="list-style-type: none"> • Discuss Visual Rhetoric • Semester Topic Proposal Memo Workshop 	<p>SEMESTER TOPIC PROPOSAL MEMO</p> <p>DUE: 09/23/18</p>
<p>WEEK 5:</p> <p>RHETORICAL ANALYSIS</p>	<p><u>SEPT. 24:</u></p> <ul style="list-style-type: none"> • READ: WAW, p. 706-710 • WATCH: YouTube video “The Rhetorical Situation” • Rhetorical Analysis Workshop 	<p><u>SEPT. 26:</u></p> <ul style="list-style-type: none"> • READ: Eli Review: Feedback and Revision • Rhetorical Analysis Workshop 	<p><u>SEPT. 28:</u></p> <ul style="list-style-type: none"> • Rhetorical Analysis Workshop 	
<p>WEEK 6:</p> <p>RHETORICAL ANALYSIS PRESENTATIONS</p>	<p><u>OCT. 1:</u></p> <ul style="list-style-type: none"> • Rhetorical Analysis Presentations 	<p><u>OCT. 3:</u></p> <ul style="list-style-type: none"> • Rhetorical Analysis Presentations 	<p><u>OCT. 5:</u></p> <ul style="list-style-type: none"> • Rhetorical Analysis Presentations 	<p>RHETORICAL ANALYSIS – FINAL DRAFT</p> <p>REFLECTION BLOG 3</p> <p>DUE: 10/07/18</p>

<p>WEEK 7:</p> <p>ANNOTATED BIB</p>	<p><u>OCT. 8:</u></p> <ul style="list-style-type: none"> Discuss Annotated Bibliographies Introduce Annotated Bibliography Assignment Annotated Bibliography Workshop 	<p><u>OCT. 10:</u></p> <p>LIBRARY/RESEARCH DAY</p>	<p><u>OCT. 12:</u></p> <ul style="list-style-type: none"> WATCH: YouTube video "How to Write an Annotated Bibliography" Annotated Bibliography Workshop 	<p>RESEARCH QUESTIONS</p> <p>DUE: 10/14/18</p>
<p>WEEK 8:</p> <p>ANNOTATED BIB</p>	<p><u>OCT. 15:</u></p> <ul style="list-style-type: none"> READ: "Wikipedia as a Site of Knowledge Production" Discuss APA/Plagiarism Annotated Bibliography Workshop 	<p><u>OCT. 17:</u></p> <ul style="list-style-type: none"> READ: "'It Wasn't me, Was It?'" Plagiarism and the Web" Annotated Bibliography Workshop 	<p><u>OCT. 19:</u></p> <ul style="list-style-type: none"> Annotated Bibliography Workshop 	<p>ANNOTATED BIBLIOGRAPHY – FINAL DRAFT</p> <p>REFLECTION BLOG 4</p> <p>DUE: 10/21/18</p>
<p>WEEK 9:</p> <p>GLOBAL ISSUES REPORT</p>	<p><u>OCT. 22:</u></p> <ul style="list-style-type: none"> READ: "The Rhetorician as an Agent of Social Change" Introduce Global Issues Report assignment 	<p><u>OCT. 24:</u></p> <ul style="list-style-type: none"> RWS Debate 	<p><u>OCT. 26:</u></p> <ul style="list-style-type: none"> READ: "Rhetorical Reading Strategies and the Construction of Meaning" Global Issues Report Workshop 	
<p>WEEK 10:</p> <p>GLOBAL ISSUES REPORT</p>	<p><u>OCT. 29:</u></p> <ul style="list-style-type: none"> Global Issues Report Workshop 	<p><u>OCT. 31:</u></p> <ul style="list-style-type: none"> Global Issues Report Workshop 	<p><u>NOV. 2:</u></p> <ul style="list-style-type: none"> Global Issues Report Workshop 	<p>(NOV. 2 – COURSE DROP DEADLINE)</p>
<p>WEEK 11:</p> <p>GLOBAL ISSUES REPORT PRESENTATIONS</p>	<p><u>NOV. 5:</u></p> <ul style="list-style-type: none"> Global Issues Report Presentations 	<p><u>NOV. 7:</u></p> <ul style="list-style-type: none"> Global Issues Report Presentations 	<p><u>NOV. 9:</u></p> <ul style="list-style-type: none"> Global Issues Report Presentations 	<p>GLOBAL ISSUES REPORT – FINAL DRAFT</p> <p>REFLECTION BLOG 5</p> <p>DUE: 11/11/18</p>

<p>WEEK 12:</p> <p>VISUAL ARGUMENT</p>	<p><u>NOV. 12:</u></p> <ul style="list-style-type: none"> • Introduce Visual Argument PSA assignment • PSA Storyboard Workshop 	<p><u>NOV. 14:</u></p> <ul style="list-style-type: none"> • iMovie Workshop 	<p><u>NOV. 16:</u></p> <ul style="list-style-type: none"> • PSA Workshop 	<p>STORYBOARD FOR VISUAL ARGUMENT</p> <p>REFLECTION BLOG 6</p> <p>DUE: 11/18/18</p>
<p>WEEK 13:</p> <p>VISUAL ARGUMENT</p>	<p><u>NOV. 19:</u></p> <ul style="list-style-type: none"> • PSA Workshop 	<p><u>NOV. 21:</u></p> <ul style="list-style-type: none"> • PSA Workshop 	<p><u>NOV. 23:</u></p> <p>THANKSGIVING HOLIDAY NO CLASS</p>	
<p>WEEK 14:</p> <p>VISUAL ARGUMENT PRESENTATIONS</p>	<p><u>NOV. 26:</u></p> <ul style="list-style-type: none"> • PSA Presentations 	<p><u>NOV. 28:</u></p> <ul style="list-style-type: none"> • PSA Presentations 	<p><u>NOV. 30:</u></p> <ul style="list-style-type: none"> • PSA Presentations 	<p>VISUAL ARGUMENT – FINAL DRAFT</p> <p>REFLECTION BLOG 7</p> <p>DUE: 12/02/18</p>
<p>WEEK 15:</p> <p>WORKSHOPS</p>	<p><u>DEC. 3:</u></p> <ul style="list-style-type: none"> • E-Portfolio Workshop 	<p><u>DEC. 5:</u></p> <ul style="list-style-type: none"> • E-Portfolio Workshop <p>LAST DAY OF CLASS</p>	<p><u>DEC. 7:</u></p> <p>DEAD DAY NO CLASS</p>	
<p>WEEK 16:</p> <p>FINALS</p>	<p><u>DEC. 10:</u></p>	<p><u>DEC. 12:</u></p>	<p><u>DEC. 14:</u></p>	<p>E-PORTFOLIO</p> <p>DUE: FRIDAY, DEC. 14</p>