



# Logistics Management CRN:12229

OSCM 3337 - Fall 2020

## Class Information

<b>Instructor</b> Ismael Ojeda	<b>Email</b> viojeda@utep.edu	<b>Class Hours: MW (Online)</b> 12:00 pm - 1:20 pm (Online)
<b>Phone:</b> 915-309-0838	<b>Office #:</b> BUSN ----	<b>Office Hours: MW (Online &amp; phone)</b> 5:00 pm - 6:20 pm

## General Information

### Description

Analysis of logistics concepts, activities, and decisions necessary to plan, implement, and control the private and public physical distribution of goods and services. The focus and emphasis of the course is on physical, human, informational, global, and organizational system components. The course includes such logistics topics as inventory, facility locations, warehousing, traffic and transportation, materials handling, packaging, order processing, customer service, and global logistics.

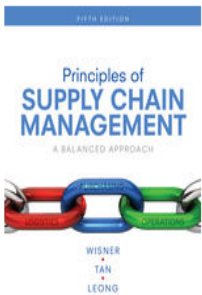
Students enrolled in OSCM 3337 should have successfully completed OSCM 3321

### Expectations and Goals

At the completion of this course students will be able to:

1. Identify, define, and use the basic terminology of logistics and supply chain management
2. Appreciate how customer value can be created through logistics
3. Understand the financial impact of logistics in the supply chain environment
4. Describe the role of logistics in the supply chain and global economy
5. Identify the various activities, issues, and challenges important to logistics and describe how they are related to each other
6. Describe and use the basic concepts, techniques, and approaches that are helpful for analyzing and resolving logistical problems
7. List the key functions and job opportunities related to business logistics

### Required Text



## Principles of Supply Chain Management: A Balanced Approach , 5th Edition

Joel D. Wisner; Keah-Choon Tan; G. Keong Leong

ISBN-10: 1-337-40649-X

ISBN-13: 978-1-337-40649-9

\*Refer to Blackboard Textbook and MindTap folder for additional access instructions

## Course Assignments and Grading

For this online course, students will be required to complete the MindTap online assignments. Each of these activities will be given point values that add up a total of 100 participation points.

### Grading Policy:

35 % First Partial Online Exam (100 Points)

35 % Second Partial Online Exam (100 Points)

30 % Homework (100 Points)

100% Total Class Points 300 pts

### Partial Exams (2): Online via Respondus Lock down Browser

We will have 2 Partial On-Line exams during this semester, and you will need to download the Respondus Lock down Browser software to take them. The exams will cover the class material and chapters in the textbook taught up to the date of the last class before the exam. The maximum completion time is 80 minutes. There is no make-up of the partial exams

### Final Exam: Online via Respondus Lock down Browser

This is an optional comprehensive final exam covering all the class lecture materials and chapters in the textbook taught during the semester. The maximum completion time is two and a half hours. **If you take the final exam, the lowest score of one of the previous 2 Partial exams will be dropped. No makeup comprehensive exam will be offered.**

There are no curves, bonus points, extra credit, etc. The final numerical grade is not rounded up, for example, 89.99 is not rounded up and since  $89.99 < 90$  the corresponding final grade is "B".

A Numerical grade  $\geq 90$

B  $80 \leq$  Numerical grade  $< 90$

C  $70 \leq$  Numerical grade  $< 80$

D  $60 \leq$  Numerical grade  $< 70$

F Numerical grade  $< 60$

### Technology Requirements

Course content is delivered via the Internet through the Blackboard learning management system. Ensure your UTEP e-mail account is working and that you have access to the Web and a stable web browser. Google Chrome and Mozilla Firefox are the most supported browsers for Blackboard; other browsers may cause complications. When having technical difficulties, update your browser, clear your cache, or try switching to another browser.

You will need to have access to a computer/laptop. You will need to download or update the following software: Microsoft Office, Adobe Acrobat Reader, Windows Media Player. Check that your computer hardware and software are up-to-date and able to access all parts of the course.

If you do not have a word-processing software, you can download Word and other Microsoft Office programs (including Excel, PowerPoint, Outlook and more) for free via UTEP's Microsoft Office Portal. Click the following link for more information about Microsoft Office 365 and follow the instructions.

**IMPORTANT:** If you encounter technical difficulties beyond your scope of troubleshooting, please contact the UTEP Help Desk as they are trained specifically in assisting with technological needs of students. Please do not contact me for this type of assistance. The Help Desk is much better equipped than I am to assist you!

## **Netiquette**

As we know, sometimes communication online can be challenging. It is possible to miscommunicate what we mean or to misunderstand what our classmates mean given the lack of body language and immediate feedback. Therefore, please keep these netiquette (network etiquette) guidelines in mind. Failure to observe them may result in disciplinary action.

- Always consider audience. This is a college-level course; therefore, all communication should reflect polite consideration of other's ideas.
- Respect and courtesy must always be provided to classmates and to the instructor. No harassment or inappropriate postings will be tolerated.
- When reacting to someone else's message, address the ideas, not the person. Post only what anyone would comfortably state in a face-to-face situation.
- Blackboard is not a public internet venue; all postings to it should be considered private and confidential. Whatever is posted on in these online spaces is intended for classmates and professor only. Please do not copy documents and paste them to a publicly accessible website, blog, or other space. If students wish to do so, they have the ethical obligation to first request the permission of the writer(s).

## **Excused Absences and /or course drop policy**

According to UTEP Curriculum and Classroom Policies, "When, in the judgment of the instructor, a student has been absent to such a degree as to impair his or her status relative to credit for the course, the instructor may drop the student from the class with a grade of "W" before the course drop deadline and with a grade of "F" after the course drop deadline." See academic regulations in the UTEP Undergraduate Catalog for a list of excuse absences. Therefore, if I find that, due to non-performance in the course, you are at risk of failing, I will drop you from the course. I will provide 24 hours advance notice via email.

## **OR**

I will not drop you from the course. However, if you feel that you are unable to complete the course successfully, please let me know and then contact the Registrar's Office to initiate the drop process. If you do not, you are at risk of receiving an "F" for the course.

## **Make-Up Work**

Make-ups will be given only in the case of a documented emergency. Note that make-up work may be in a different format than the original work and may require more intensive preparation and may be graded with penalty points taken off when applicable. If you miss an assignment and the reason is not considered excusable, you will receive a zero. It is therefore important to reach out to me—in advance if possible—and explain with proper documentation why you missed a given course requirement. Once a deadline has been established for make-up work, no further extensions or exceptions will be granted.

## **Alternative Means of Submitting Work in Case of Technical Issues**

I strongly suggest that you submit your work with plenty of time to spare in case you have a technical issue with the course website, network, and/or your computer. If you are experiencing difficulties submitting your work through the course website, please contact the UTEP Help Desk. You can email me your back-up document as a last resort.

## **Incomplete Policy**

Incomplete grades may be requested only in exceptional circumstances after you have completed at least half of the course requirements. Talk to me immediately if you believe an incomplete is warranted. If granted, we will establish a contract of work to be completed with deadlines.

## Accommodations Policy

The University is committed to providing reasonable accommodations and auxiliary services to students, staff, faculty, job applicants, applicants for admissions, and other beneficiaries of University programs, services and activities with documented disabilities in order to provide them with equal opportunities to participate in programs, services, and activities in compliance with sections 503 and 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2008. Reasonable accommodations will be made unless it is determined that doing so would cause undue hardship on the University. Students requesting an accommodation based on a disability must register with the UTEP Center for Accommodations and Support Services (CASS). Contact the Center for Accommodations and Support Services at 915-747-5148, or email them at [cass@utep.edu](mailto:cass@utep.edu), or apply for accommodations online via the CASS portal.

## COVID-19 Accommodations

Students who use the screening application to report a positive COVID test, exposure or symptoms will not be allowed on campus and may need accommodations. If this occurs, you should contact me as soon as possible so we can arrange necessary accommodations. I will work with you, and if necessary, the Dean of Students' office and the Center for Accommodation and Support Services (CASS), to provide reasonable accommodations.

## Scholastic Integrity

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as ones' own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the Office of Student Conduct and Conflict Resolution (OSCCR) for possible disciplinary action. To learn more HOOP: Student Conduct and Discipline.

## COVID -19 Precautions

You must STAY AT HOME and REPORT if you (1) have been diagnosed with COVID-19, (2) are experiencing COVID-19 symptoms, or (3) have had recent contact with a person who has received a positive coronavirus test. Reports are made at [screening.utep.edu](https://screening.utep.edu). If you know of anyone who should report any of these three criteria, you should encourage them to report. If the individual cannot report, you can report on their behalf by sending an email to [COVIDaction@utep.edu](mailto:COVIDaction@utep.edu).

For each day that you attend campus—for any reason—you must complete the questions on the UTEP screening website ([screening.utep.edu](https://screening.utep.edu)). The website will verify if you are permitted to come to campus. Under no circumstances should anyone come to class when feeling ill or exhibiting any of the known COVID-19 symptoms. If you are feeling unwell, please let me know as soon as possible, and alternative instruction will be provided. Students are advised to minimize the number of encounters with others to avoid infection.

UTEP requires everyone to wear a face covering when in common spaces, or where two or more individuals are located, including, but not limited to, classrooms. You must wear a mask covering your nose and mouth at all times in this class. If you choose not to wear a mask, you may not enter the classroom. If you remove your mask, you will be asked to put it on or leave the classroom. Students who refuse to wear a mask and follow preventive COVID-19 guidelines will be dismissed from the class and will be subject to disciplinary action according to Section 1.2.3 Health and Safety and Section 1.2.2.5 Disruptions in the UTEP Handbook of Operating Procedures.

Please note that if COVID-19 conditions deteriorate in the City of El Paso, all course and lab activities may be transitioned to remote delivery.

## Course Schedule

Lecture #	Week #	Class Discussion	Assignment	Due Date
1 (Aug 24)	1	Course Overview: Operations & Supply Chain Management	----	----
2 (Aug 26)	1	Ch 1: Introduction to Supply Chain Management.	Ch 1	Sept 2 <sup>nd</sup>
3 (Aug 31)	2	Ch 2: Purchasing Management.	Ch 2	Sept 7 <sup>th</sup>
4 (Sep 02)	2	Ch 3: Creating and Managing Supplier Relationships.	Ch 3	Sept 9 <sup>th</sup>
No Class	3	<b>Sept 7: Labor Day Holiday -University Closed</b>	----	----
5 (Sep 9)	3	Ch 4: Ethical and Sustainable Sourcing.	Ch 4	Sept 16 <sup>th</sup>
6 (Sep 14)	4	Ch 5: Demand Forecasting. (Part 1)	----	----
7 (Sep 16)	4	Ch 5: Demand Forecasting. (Part 2)	Ch 5	Sept 23 <sup>rd</sup>
8 (Sep 21)	5	Ch 6: Resource Planning Systems. (Part 1)	----	----
9 (Sep 23)	5	Ch 6: Resource Planning Systems. (Part 2)	Ch 6	Sept 30 <sup>th</sup>
10 (Sep 28)	6	Ch 7: Inventory Management. (Part 1)	----	----
11 (Sept 30)	6	Ch 7: Inventory Management. (Part 2)	Ch 7	Oct 7 <sup>th</sup>
12 (Oct 5)	7	<b>First Partial Exam: Online Respondus Lock down Browser</b>	----	----
13 (Oct 7)	7	Ch 8: Process Management-Lean and Six Sigma (Part 1)	----	----
14 (Oct 12)	8	Ch 8: Process Management-Lean and Six Sigma (Part 2)	----	----
15 (Oct 14)	8	Ch 8: Process Management-Lean and Six Sigma (Part 3)	Ch 8	Oct 21 <sup>st</sup>
16 (Oct 19)	9	Ch 9: Domestic U.S. and Global Logistics	Ch 9	Oct 26 <sup>th</sup>
17 (Oct 21)	9	Ch 10: Customer Relationship Management. (Part 1)	----	----
18 (Oct 26)	10	Ch 10: Customer Relationship Management. (Part 2)	Ch 10	Nov 2 <sup>nd</sup>
19 (Oct 28)	10	Ch 11: Global Location Decisions. (Part 1)	----	----
20 (Nov 2)	11	Ch 11: Global Location Decisions. (Part 2)	Ch 11	Nov 9 <sup>th</sup>
21 (Nov 4)	11	Ch 12: Service Response Logistics. (Part 1)	----	----
22 (Nov 9)	12	Ch 12: Service Response Logistics. (Part 2)	Ch 12	Nov 16 <sup>th</sup>
23 (Nov 11)	12	Chapter 13: Supply Chain Process Integration. (Part 1)	----	----
24 (Nov 16)	13	Chapter 13: Supply Chain Process Integration. (Part 2)	Ch 13	Nov 23 <sup>rd</sup>
25 (Nov 18)	13	Chapter 14: Performance Measurement along Supply Chain.	----	----
26 (Nov 23)	14	Chapter 14: Performance Measurement along Supply Chain.	Ch 14	Nov 30 <sup>th</sup>
27 (Nov 25)	14	Class Summary & Preparation for 2 <sup>nd</sup> Exam	----	----
28 (Nov 30)	15	<b>Second Partial Exam: Online Respondus Lock down Browser</b>	----	----
29 (Dec 2)	15	Q&A for Final Exam & Final Grades		
(TBD)		<b>Comprehensive Final Exam (Optional): Online</b>	<b>Final Examination</b>	

## Academic Resources

- [UTEP Library](#): Access a wide range of resources including online, full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students.
- [University Writing Center \(UWC\)](#): Submit papers here for assistance with writing style and formatting, ask a tutor for help and explore other writing resources.
- [Math Tutoring Center \(MaRCS\)](#): Ask a tutor for help and explore other available math resources.
- [History Tutoring Center \(HTC\)](#): Receive assistance with writing history papers, get help from a tutor and explore other history resources.
- [RefWorks](#): A bibliographic citation tool; check out the RefWorks tutorial and Fact Sheet and Quick-Start Guide.

## Individual Resources

- [Military Student Success Center](#): Assists personnel in any branch of service to reach their educational goals.
- [Center for Accommodations and Support Services](#): Assists students with ADA-related accommodations for coursework, housing, and internships.
- [Counseling and Psychological Services](#): Provides a variety of counseling services including individual, couples, and group sessions as well as career and disability assessments.

## Copyright Statement for Course Materials

All materials used in this course are protected by copyright law. The course materials are only for the use of students currently enrolled in this course and only for the purpose of this course. They may not be further disseminated.