**Course Description and Content:** Final Translation Project including basic methods, tools and rules of translation, individual and teamwork and research. Spanish and English only. Prerequisites courses should have been completed with a recommended minimum grade of "B."

**Textbooks:** No textbook required; we will use printed material and online sources. Recommended: a good Spanish/English dictionary such as Oxford or Harper Collins.

**Student Learning Outcomes:** Student Learning Outcomes: By the end of the course, students should have completed:

1. One Spanish into English translation project (25 pages or 10,000 words each)
2. One English into Spanish translation project (25 pages or 10,000 words each)

**Course Objectives:** Student Learning Outcomes: By the end of the course, students should be able to:

1. Develop professional, ethical and translation skills by providing translation services to the community.
2. Complete two professional translation projects for two non-profit local or foreign agencies.
3. Use basic translation methods, techniques and resources in each assigned text.
4. Analyze and solve basic translation problems taking into account their linguistic, cultural, and pragmatic contexts.
5. Revise and edit translation projects both in-group or individually.
6. Organize and make a Public Presentation on the Senior Project for the collaborating agencies and the Minor in Translation and Interpretation Program students.

**Assessment:** Students will be evaluated based on four components. Grades will be computed according to the following formula:

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homework - Drafts</td>
<td>10%</td>
</tr>
<tr>
<td>PP Presentations</td>
<td>20%</td>
</tr>
<tr>
<td>Peer project collaboration</td>
<td>20%</td>
</tr>
<tr>
<td>Final Project</td>
<td>50%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

Grade scale: 90-100% A / 80-89% B / 70-79% C / 60-69% D / 59%-0% F
**Participation:** Students will work individually and in teams for revisions, editing and presentations. Please check Blackboard as well. You will be asked to post your assignments, comments and respond to other student's comments.

**Assignments:** Students will have to complete revisions, readings and translation projects and submit them through the website. No late assignments are accepted. Homework assignments will be collected, revised and graded in 5 occasions during the semester.

In addition, students should make four presentations in class and one public presentation, and submit a project as a Final Exam.

**Attendance:** Attendance is very important, because you must be present and an active participant in order to learn from your classmates and instructor, and to share your opinions and knowledge with other members of the group. I will keep a record of attendance from January 27, 2020 to May 11, 2020.

Tardy arrivals are a problem for various reasons; please arrive on time. Arriving more than ten minutes late will normally count as 1/3 absence. Let me know if you have a problem with prompt arrival.

**Midterm and Final Exams:** Midterm includes a PP presentation on the First Text, as well as the Final Draft for the First Text. Final Exam includes a PP Presentation on the Final Project and the Senior Project (two texts).

**Strategies for success:**
- **Know where you are going.** Read the syllabus and be familiar with class requirements and instructor expectations.
- **Seek help.** Research shows that students who ask for help do better. Don't be shy about contacting the instructor, other classmates, or work in groups.
- **Hang on.** Translation is an art which takes time and consistent, focused effort. Take your time and show what you have learned.

**Academic dishonesty:** Students are expected to follow UTEP’s academic honesty policy. Violations of the policy will be reported to the school for disciplinary action.

**Emails:** Please include your class number (TRAN 4390) in the subject line, so I know that the email is not spam. Follow this by the topic of the email (for example: grammar question). Emails without proper identification in the subject line will be deleted. Within the email, please do include your full name, so I can figure out who you are. I will attempt to answer your emails as soon as possible, but please give me 48 hours to reply (Monday through Friday only; no emails on holidays and weekends.)

**Students with disabilities:** If you have a disability or think you may have one, please contact student services for evaluation and talk to your instructor concerning possible accommodations. For more information, please access the Center for Accommodation and Support Services website: [http://sa.utep.edu/cass/](http://sa.utep.edu/cass/).