Criminology Syllabus F2F

PROFESSOR

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Criminal Justice Department Twitter

Criminal Justice Department Facebook

College in the Time of Covid

COVID-19 PRECAUTION STATEMENT

Please stay home if you have been diagnosed with COVID-19 or are experiencing COVID-19 symptoms. If you are feeling unwell, or test positive for, or know that you have COVID-19, please let me (your professor) know as soon as possible, so that we can work on appropriate accommodations. If you have tested positive or know that you have COVID-19, you are encouraged to report your results to covidaction@utep.edu, so that the Dean of Students Office can provide you with support and help with communication with your professors. The Student Health Center is equipped to provide COVID-19 testing.
VACCINE STATEMENT

The best way that Miners can take care of Miners is to get the vaccine. If you still need the vaccine, or a booster, it is free and widely available in the El Paso area, and will also be available at no charge on campus. For more information about the current rates, testing, and vaccinations, please visit epstrong.org.

MASK STATEMENT

The Center for Disease Control and Prevention recommends that people in areas of substantial or high COVID-19 transmission wear face masks when indoors in groups of people. For employees and students who have not been vaccinated, face coverings are highly recommended, especially when indoors, to reduce the spread of COVID-19.

- You do not have to wear a mask in our classroom, but it is highly recommended – especially if you have not been vaccinated.

- I will be wearing a mask in class, except for when I am at the front of the classroom actively speaking to the class as a whole.

PLEASE READ ME!

Please read the syllabus carefully and in its entirety!

I realize that my syllabus is approaching book-length (or at least that of a novella), but all of the information contained herein is vital. It is thus absolutely essential that you, the student, understand what is expected of you, how you will be graded, and how this course will be conducted. All of this information is here. It is up to you to read this syllabus and to contact the professor if you have any questions or concerns the professor.

WHAT IS A SYLLABUS?

A syllabus is a contract between students and professors that clearly identifies mutual expectations and obligations. A syllabus is also a commitment on the part of both the professor and each student to adhere to the dictates of the syllabus. All features of this syllabus will be implemented equally and fairly for each student. If you do not like, for whatever reason, any feature of this class, or stipulation or
requirement in this syllabus, or anything else contained herein, then you should not take this class and, instead, drop it immediately. Likewise, if it becomes apparent during the course of the semester, perhaps for reasons you did not anticipate, that you cannot adhere to the dictates of the syllabus, then you should drop the class immediately. It your responsibility to fully read and understand this syllabus, and to let the professor know, as soon as possible, if you have any questions or concerns.

REQUIRED MATERIALS


   • Be sure to get the correct edition of this text.

   • You will have to buy this textbook but, as a courtesy, the first week’s reading from this book will be provided as a pdf file in the Week 1 Module to allow you additional time to purchase this book.

2. Various articles and videos posted on the calendar of each module. There will be a link for each of these readings so you can access them without cost.

3. Students are required to bring their textbook and other assigned readings to class each day.

   • Students who do not bring the day’s required materials to class will not be allowed to receive credit for the Team Quiz (described later).

Suggested CJ-oriented email newsletters to subscribe to:

Arnold Ventures | The Crime Report | The Hill: Criminal Justice | Bureau of Justice Statistics | Texas Center for Justice
DESCRIPTION & INTRODUCTION

This course is intended to provide students with a broad overview of the study of criminology or, more specifically, the study of law making, law breaking and law enforcement. As these topics are addressed, the course will focus on theory as well as empirical research testing these theories. Gender, race/ethnicity, and social class represent crosscutting themes that will be applied to a wide variety of issues throughout the course. In addition, emphasis is placed on white-collar crime, as well as street crime.

GOALS & OBJECTIVES

The subject matter of this course is intended to provide essential knowledge for criminal justice students or for any student interested in crime and the criminal justice system. More specifically, upon successful completion of this course, students will be able to demonstrate a thorough knowledge of the various sources of criminal justice data and the key facts these data provide. Students will have developed the skills necessary to apply these facts to a variety of theories and, more generally, to evaluate the adequacy and utility of these theories. Students will also be able to appreciate how the criminal justice system both reflects and influences the larger society and have the capacity to discuss how gender, race/ethnicity, and social class matter to this fundamental social institution.

UTEP EDGE

This course is designed with the UTEP Edge in mind. In our class, you will engage in creative activities during each class that involve critical thinking, applying knowledge to new situations, and solving complex problems. You will leave this course confident in your knowledge of criminology, with enhanced communication skills, leadership and teamwork experience, and a greater global awareness regarding the problem of criminal behavior and how it is responded to by individuals, groups, and the larger society.

Format: Team-Based Learning

This class will employ a student-centered pedagogical format called Team-Based Learning. Students will be placed into teams of 5 students at the start of the semester and likely remain in these teams for the duration of the semester. Students will engage in two graded assessments each day. First, each student...
will individually complete a short quiz (closed book) about the day’s assigned materials, and receive an individual grade on a 0-20 point scale. Second, each team will be presented with a short quiz (open book) based on the assigned readings and receive a team grade on a 0-10 point scale where all team members will receive the same grade. The individual quizzes will consist of multiple-choice questions while the team quiz may contain written as well as multiple-choice questions.

The pacing of the class will consist of the following. Each class will begin with the individual quiz, which will consist of five multiple choice questions and last approximately five minutes. Tardy students will not be allowed to take the individual quiz. After the individual quiz is completed and collected, the professor will lead the class through a discussion of the correct answers so that a common understanding of the material can be generated. Students are encouraged to appeal the answer to any question during the discussion of the individual quiz as well as to ask questions and make comments. If the professor finds merit in the appeal, then the alternative answer(s) will be counted as correct not just for that student but for the class as a whole. Once this activity is completed, students will gather into their teams and complete the team-based quiz, which will last about 20 minutes and contain 3-5 questions. After this quiz is completed and collected, the professor will lead the class through a discussion of the correct answers to this quiz, with students again being encouraged to appeal the answer to any question during the discussion of that quiz as well as to ask questions and make comments. Again, if the professor finds merit in the appeal, then the alternative answer(s) will be counted as correct not just for that team but for all the teams in the class. In addition, each team will be required to present their answers to the class at least two times each semester and, at various times, teams will evaluate the relative contribution of each team member. More information on this format is provided later in this syllabus.

• In order to participate effectively, students must bring their reading materials to class each day and must have completed the assigned readings and, when applicable, videos.

• Each day, the professor will conduct “book checks” of every student in the class. Students who do not have their reading materials will not be allowed receive credit for the Team Quiz. No exceptions and no excuses. Using a laptop or tablet, or having a printout of the readings is fine.

• If you know (or believe) that, for whatever reason, you will (or are likely to) be absent several classes and/or that you will be tardy for several classes, then you should drop this class and take a different section of this class or take it during a different semester.

Team-Based Learning Rationale

The rationale behind Team-Based Learning is foremost to generate a lively and informed class discussion regarding the reading materials between students and the professor. It is through such interactions that learning and skill development are most enhanced for students. But, in order to achieve these goals, it is
absolutely essential that students read the material before class. As a professor, I feel my ability to teach is severely limited to the extent that students do not read the assigned material. This is because basic ideas, terms, and concepts presented in the reading will not be understood during class by students who have not completed the reading and who typically want to just sit there copying PowerPoint presentation notes and wanting to know “is this going to be on the test?” Such an unfortunate situation diminishes my ability to “go beyond” the reading in terms of expansion and clarification of ideas and facts, to present examples, and to solicit questions, answers, and input from students. Team-Based Learning, with its twice-daily assessments with immediate feedback and discussion and the opportunity to appeal, provides the necessary incentives and rewards for students to regularly complete the readings and to come to class ready to engage in deep, insightful discussions about them. Together with the Reflection Papers (discussed below), Team-Based Learning encompasses writing, as well as reading and discussion, to provide students with a variety of methods and activities to achieve high levels of comprehension and skill development which, it is hoped, will improve the retention of learning experienced in this class.

ASKING QUESTIONS IN CLASS

As a professor, one of my main goals is to get students talking and asking questions in class. So, please ask any question you have or make any comment you wish to make. If I use a word or term that is not familiar to you, please speak up and I will clarify for you. If what I am saying is confusing or unclear, please speak up. The chances are that other students are having the same problem, but I will never know unless someone speaks up. In addition to asking for clarification, some other suggestions for asking questions in class include asking me to give an example of something I am discussing, for me to explain an idea in another way, to provide implications of an idea for policy, to summarize what I have discussed, or to compare an idea or topic with something you have read in our class (or from a different class). In short, please speak up in class whenever you feel the urge. I will appreciate you doing so and so will the rest of the class.

Course Requirements

1. **Syllabus Quiz**: During the first week of the semester, students will take a brief multiple-choice quiz over the content in the syllabus worth 20 points.

2. **Team-Based Learning Activities**: Each student will receive a grade for each day of team-based learning for: (1) individual work on a 0-20 point scale and (2) teamwork on a 0-10 point scale. Thus, your individual work counts twice as much as your teamwork for your final grade.
• For each student, the two lowest individual and team scores will be dropped.

  − When you view your “total points” and “current average” grades in Blackboard, these grades are automatically calculated to drop these scores, regardless of when they occur.

• Grades: grades for all team-based activities will be posted at least weekly. If you notice that a grade is not what you expected, please email the professor immediately and request that your grade be checked and verified, and I will get back to you ASAP. You have two weeks from the day grades are posted to make such a request.

• Absences

  − If you miss class for any reason, you need to contact me in order to make up the missed individual quiz.

  − Team quizzes cannot be made up. But this will not hurt your grade. There will be a null score in these cases.

• Tardiness and leaving class early

  − If students leave before the end of class or arrive late, they will not receive a grade for the respective quiz. This will be a null grade and will not affect your overall grade in the class.

3. Reflection Papers: Periodically (four times) during the semester students will engage in individual written reflection based on a prompt the professor will post on BlackBoard. Each reflection paper is graded on a 0-50 point scale and will be submitted electronically through BlackBoard. All papers will be scanned by third-party software for plagiarism (cheating).

• The purpose of the reflection papers is, quite literally, to reflect on what you have learned from a specific book or set of readings. The opportunity to write, in addition to reading and discussing
(the other two learning activities in this class), provides a third key method through which students create and retain knowledge and skills. Keeping the papers limited in length, and focused in scope, also requires students to improve the clarity of their thinking about concepts and facts as well as to enhance their writing skills.

• **How to Write a Good (or even Excellent) Paper:** A good paper is, first of all, well-written. The presence of spelling errors shows you didn't even use a spell checker. So, if you are too lazy to do even that, how seriously should your reader take you? Papers riddled with basic writing errors, which you should have weeded out from your writing years ago, indicate to professors that you are a student who is not ready to perform college-level work. If you have trouble with grammar, for example, or face other difficulties in your writing, then get your paper checked by UTEP’s Writing Center. Well-written papers, by contrast, show your readers that you should be taken seriously. Good papers are also clear and to the point. They don’t wander around aimlessly from issue to issue hoping they eventually cover what the professor is looking for. Good papers use key terminology from class readings but do not employ quotes from them. Instead, the writing is put into the words of the author. This demonstrates the author can do more than parrot source documents, and that the author really understands ideas and concepts and knows how to employ them appropriately in writing. Do all of these things and you will have a good (B-level), college-level paper. An excellent paper will also provide new insights and understanding of ideas and issues for the reader. Excellent papers show originality of thought, make new connections, and identify potential areas for advancing scholarship beyond its current state. Such papers demonstrate mastery of not just knowledge and materials, but of how to communicate it to others, which is essence of excellent writing. For more info on writing see “Student Links” on the class website.

• **Grading & Feedback:** Students will receive scores on a grading checklist or rubric that identifies major criteria for style and substance, and the number of points deducted from these areas, if any. Students will also receive written feedback. Student papers will also be marked up with areas identified as problematic and written comments.

1. If you wish to appeal your paper grade then, within a week from the date the papers are returned to the class, you must submit in writing (as a hard copy, along with your graded paper) your specific reasons for the appeal, including addressing any specific comments or feedback from the professor, and clearly explain why you believe your grade should be higher. The professor will respond to each written appeal either in writing or verbally within a week from the time it is submitted. The appeal must be for at least 10% of the total possible points.

2. Papers that are of extremely poor quality will receive a grade of 1/50 and no written comments.

3. No re-writes are allowed, regardless of the reason.

4. Papers must be submitted on time when they are due. After that time, papers are late. Late papers lose 10% per day.
5. Papers must be submitted electronically through Blackboard. Hard copies and emailed copies will not be accepted or graded.

GRADES

Grades are based on the following requirements:

1. Syllabus Quiz: 20 points
2. Team-Based Learning Activities: 810 points
3. Reflection Papers: 200 points
4. Total: 1030 points

Letter grades are assigned according to the following scale:

A = 89% and above
B = 79% - 88%
C = 69% - 78%
D = 59% - 68%
F = Below 59%

- Notice that my grading scale is “curved” 1% in your favor. For example, in most courses a 79% is a C, whereas in my class it is a B. This is to avoid the situation where someone misses receiving a higher grade by a very small margin – because in my class you miss receiving a higher grade by a full percentage point, plus the “very small margin.”

- I apply the grading scale uniformly to all students.
I do not “give” grades, but rather I assign grades; and I do this based exclusively on the points each student earns in the class.

Remember, your grade is an accomplishment, not a gift.

- No (additional) extra credit assignments will be offered; please do not ask.

- Getting an A in my Class: In this syllabus, I go to great lengths to clearly specify the expectations and requirements of this class, as well as how to achieve them. Think of this as a path, or a set of steppingstones, that you follow from the start of the semester to the end. If you spend the necessary and time and effort to fully understand this syllabus, then you know what you must do. And you should be able to earn an A in my class, and I sincerely hope that you will.

EXTRA CREDIT OPPORTUNITY

Course Evaluation Response Rate of at Least 70%

- If at least 70% of the students in the class complete the Course Evaluation (which becomes available near the end of the semester), then all students will receive 20 extra credit points.

- To let you know how this works, you will receive email reminders about evaluating the course at least twice from UTEP in your miners.utep.edu email account. If you don’t receive these emails, then contact UTEP’s HelpDesk.

- After the course evaluation period is over, I will receive an email from UTEP stating the percentage of students in the class who completed the course evaluation. If this figure is at or above 70% then all students in the class will receive 20 extra credit points.

- So...please make sure to complete the course evaluation when it becomes available and urge your classmates to do the same.
CLASS AND UNIVERSITY POLICIES

1. Classroom Behavior

- **Cell Phones:** All cell phones must have the ringer turned off and only have the vibrate function activated. If your phone vibrates, look at it briefly and if you need to take a call or answer a text, then go outside of the classroom to do so.
  
  - The first time a student is observed using their cell phone (including sending a text) in class (for any reason) they will receive a warning.
  
  - Repeated violations will be referred to the Office of Student Conduct.

- **Pictures and Recordings:** Students are not allowed to take pictures or make any kind of recording (video, audio, etc.) in class, this includes but is not limited to, quizzes, PowerPoint slides, writing on the chalkboard, etc. This does not apply to CASS-related stipulations.

- **Laptops and Tablets:** Students are allowed to use laptops and tablets during class, but only for class purposes.
  
  - The first time a student is observed using their laptop or tablet in class for matters not related to class, they will receive a warning.
  
  - Repeated violations will be referred to the Office of Student Conduct.

- **Cursing:** Students should not use curse words in the classroom, whether class is in session or not. Clothes with curse words are also unacceptable. Let’s use professional language.

- **Unprofessional Behavior:** Sleeping, talking when the professor is leading class, and reading material unrelated to class will not be tolerated. It is okay to quietly make brief comments to each other about the day’s material, but anything more than that is distracting to the rest of class and the professor.
• **Disruptive and Disrespectful Behavior:** Any student who engages in behavior deemed by the professor to be disruptive or disrespectful to others, or who engage in hate speech, will be required to immediately leave class for that day. All such incidents will immediately be reported to UTEP’s Office of Student Conduct and, if appropriate, to the UTEP Police Department.

2. **Communication:** All students must regularly check their utep “miners” email account as the professor will occasionally need to communicate with the class or with individual students using this medium. To contact your professor, it is best to speak with him before or after class, use email, visit office hours, or call his office. When emailing the professor, please specify and class you are in as well as which section (or days the class meets).

3. **Academic Dishonesty (e.g., Cheating / Plagiarism):** The most serious violation of academic standards, plagiarism refers to, among other things, failing to fairly represent the work of others in your written and oral presentations by giving appropriate credit for the exact words or phrase(s), unique image or idea, and/or individual opinion, copying the sentence patterns and logical development of the written piece of another, substituting your own words as you go while keeping so closely to the original that you have in effect taken it without giving credit, submitting the words or works of another as your own without permission or proper credit. If you are at all confused about what constitutes plagiarism, please see your professor. All cases of suspected cheating will be referred to UTEP’s Office of Student Conduct and Conflict Resolution (OSCCR). Further information can be found on their webpage.

4. **Disabled Student Statement:** In Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990, if a student needs accommodation, then The Center for Accommodations and Support Services located at UTEP needs to be contacted. If you have a condition that may affect your ability to perform successfully in this course, you are encouraged to discuss this in confidence with the instructor and/or the director of CASS.

- You may call 1.915.747.5148 for general information about the American with Disabilities Act (ADA) and the rights that you have as a UTEP student with a disability.

- Individuals with disabilities have the right to equal access and opportunity. It is the student’s responsibility to contact the instructor and The Center for Accommodations and Support Services at The University of Texas at El Paso.

**STUDENT RESOURCES**

*Miners Talk: Crisis Line*
Available every day 24/7, including holidays.

915-747-5302

**Counseling and Psychological Services**

Located at 202 Union West. Phone: 747-5302.

Web: [https://www.utep.edu/student-affairs/counsel/](https://www.utep.edu/student-affairs/counsel/)

[From their website.] Just stop by Counseling and Psychological Services at Union West room 202 during regular business hours and ask to meet with a counselor. You will complete some initial paperwork and our front office staff will set up your first appointment with one of our intake counselors.

**Military Student Success Center**

Located in Library 205A. Phone 747-5342.

Web: [https://www.utep.edu/student-affairs/mssc/](https://www.utep.edu/student-affairs/mssc/)

[From their website.] The MSSC and their dedicated staff (many of whom are veterans and students) are here to help personnel in any branch of the service to reach their educational goals.

**Center for Accommodations and Support Services**

Assists students with ADA-related accommodations for coursework, housing, and internships.

**Help Desk**

Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus.
University Writing Center

Located in Library 227.

Web: http://uwc.utep.edu/

[From their website.] We offer free, drop-in writing consultations. Can’t make it to the Library? We offer live, online consultations that allow you to work from home or anywhere you have access to a computer and the Internet.

Office of Student Conduct and Conflict Resolution (OSCCR)

Located at 303 Union East. Phone: 747-8694. Email: studentconduct@utep.edu

Web: http://sa.utep.edu/osccr/

The Office of Student Conduct and Conflict Resolution (OSCCR) will guide students in their ethical development, foster life skills to civilly manage interpersonal conflicts, and strengthen students’ commitment to the campus community while promoting honesty and integrity.

Equal Opportunity Office (EO)

Located at 302 Kelly Hall. Phone 747-5662. Email: eoaa@utep.edu

Web: www.utep.edu/ eoaa

- For complaints and questions about sexual harassment from faculty or staff or other types of complaints regarding fair and equal treatment from faculty or staff.
Team-Based Learning Activities

The Basics

- All students will be assigned to a team, which will be denoted by a letter; students will also be given a team member number between 1-5. For example, if you are C3, you are assigned to team C and are team member number three.

- Each day, the team will be given a sign-in sheet with that day’s activities.

- The sign-in sheet will also identify which team member will serve as the facilitator and which will be the scribe (discussed below). The remaining team members will fill the contributor role. If the team member identified to serve as the facilitator or scribe is absent, then the member with the next highest number will perform that role, and so on.

- Legibly write your name next to your team member number and identify your role for that day. If you do not sign in on the correct line or if your name is not legible, you will not receive credit for that day’s work.

- The sign-in sheet will also identify a specific team to verbally give their answers to the class as a whole when called on by the professor.

Cheating

- **Signing In for an Absent Member**: If someone signs in for an absent member, all team members will receive a zero for the day and will be reported to the Office of Student Conflict for cheating.

- **Assigned Readings in Hand**: Students who do not have their readings in hand (either as a hard copy or an electronic copy on a device other than a cell phone), must not sign in for the team activity. If you do not have the reading in hand, and you still sign in to receive credit for the team quiz, this will be considered cheating and you will receive a zero (0) on the team quiz and be referred to the OSCCR as a disciplinary case.

- Please be aware that your professor will, on a daily basis, examine the sign-in sheets, and check that team members do, in fact, have their readings in hand (cell phone versions will not count).
Students who sign in without having their readings in hand will be considered to have engaged in cheating.

**Team Roles**

1. **Facilitators:** guide the team effort to answer the question. They decide the specific tasks that need to be accomplished and delegate these activities to the contributors and themselves. They also will make the final decisions regarding the content of the answers.

2. **Scribes:** take notes based on feedback from the contributors and facilitator as progress is being made toward answering the question. They will be in charge of writing each team’s final answers for submission.

3. **Contributors:** carry out specified tasks identified by the facilitator, such as finding specific information in the reading or formulating the content of answers.

- Remember that the facilitator, scribe, and contributor roles will rotate, giving all students the opportunity to fill the different roles several times during the semester.

- It is essential that team members, regardless of their roles for the day, communicate freely and effectively with each other as they develop and implement a strategy for addressing the questions and developing written answers. The roles are not intended to put some members in a more or less powerful position than others, but merely to give needed structure to the activity.

**Answering the Questions in Writing**

- All team members must work together on each question. While you may divide parts of a question to different team members, you must not have some members work only on question one and others only on question two.

- Good answers will include relevant information from the reading as well as demonstrate thoughtfulness on the part of the team.
• Please incorporate any differences of opinion among team members into your answer. This is one useful way to demonstrate thoughtfulness.

• Conduct your team discussions in English.

• All written answers for essay questions must be:
  
  - On a separate piece of paper (-3)
  
  - In pen not pencil (-3)
  
  - On one side of the paper only (-3)
  
  - Be completely legible (-3 – -10)

Answering the Questions in Class

• On days where your team is scheduled to answer the questions in class, the professor will call upon the facilitator and scribe. Other team members will also have the opportunity to contribute. The quality of this answer will be used, in part, to assign that day’s grade on the team quiz for this team.

Dealing with Team Members Who do not Contribute

• Some people are naturally very talkative. If you are one of these people, be careful not to dominate the team efforts. By contrast, some people are naturally more reticent. To deal with this personality type, it is the responsibility of the team (and each of its members) to create an atmosphere where all team members feel comfortable and valued and, it is hoped, will therefore be able to effectively contribute to the best of their ability. Please make every effort to encourage all members of your team to participate in answering each Team Quiz. Some suggestions include asking someone “what do you think” or “what is your opinion on this” is or “how should we try to answer this question.” You can also ask someone to “help us out here.”
• If, after your best efforts, you still have a team member who will not make consistently meaningful contributions to answering the Team Quiz, please contact your professor by email, office hours, or after class, and he will try to rectify the situation. The earlier you contact me, the better able I will be to address the situation.