

RWS 4300 CRN 11934

Senior Writing Practicum

Fall 2024

Instructor:

Dr. Soyeon Lee
slee15@utep.edu

Office Hours:

12:00-1:20 pm Monday, 12:00-1:20 pm Wednesday (Room 309), & virtual office hours by appointment

Meeting Schedule

Monday 3:00-4:20 pm: Self-Inquiry

Wednesday 3:00-4:20 pm: Guided Inquiry (In-Person Meeting with Dr. Lee)

Course Overview:

This course will guide students to develop a capstone project or a digital portfolio that displays students' community and professional writing experiences and rhetorical understandings of the ethics and skillsets of communicators.

Assignment	Point
Module 1	30
Module 2	30
Module 3	30
Professionalism	10
Total	100 = 100%

100-90=A 89-80=B 79 -70=C 69 - 60=D 59 and below=F

For your assignment submission, please adhere to the following submission guidelines to receive a proper grade for your assignments.

Late assignments: Submit your work on time. Late work will affect your grade. I reserve the right to not provide a grade to late work for writings.

For final major projects, you will refer to the late assignment policy below:

- 1 day late = 1-point deduction
- 2 days late = 2-point deduction
- 3+ days late = final paper grade is a ZERO

By the end of this course, you will have completed a full capstone project and have [Capstone Experience](#) as [UTEP EDGE Experience](#). To do this, you will learn [UTEP EDGE Advantages](#).

- [Problem Solving](#)
- [Communication](#)
- [Entrepreneurship](#)
- [Confidence](#)
- [Critical Thinking](#)

Attendance: If you need to miss class, let me know via email or in person ahead of time via email. In case you miss class, I ask you to be still responsible for the work or presentation materials due that day. University policy allows two kinds of absences: university-recognized activities and observances of Religious Holy Day. Please refer to [UTEP's Attendance & Grading policies](#).

It is your responsibility to manage your time in the classroom and to participate appropriately in order to be successful in this course. If you arrive more than 10 minutes late or leave more than 10 minutes before the end of class, it will be marked as late. 2 late arrivals will count as 1 absence.

Emailing me to say that you will be absent does not mean that the absence is excused. 2 absences will not affect your attendance points.

- 3 absences will result in 1-point deduction.
- 4 absences will result in 2-point deduction.
- 5 absences and beyond will result in 0 point in your attendance grades.

If you feel sick and need to be absent, please prioritize your health and let me know as soon as possible and communicate your absence(s) with your group members. You can use 2 absences that will not affect your attendance grade for medical conditions. Given this pandemic situation, which is still ongoing, I will be willing to discuss alternative plans when you feel unwell due to COVID-19 or other serious illnesses that needs to take more than 2 absences. Please provide any written evidence (such as a screenshot of the test result, an email, a letter, and a doctor's notice, which shows your name and dates) and communicate with me as early as possible.

Academic Integrity Statement & Professionalism

As a scholar and member of intellectual communities, you will abide by the standards of academic honesty and responsibility. According to the Office of Student Conduct and Conflict Resolution at UTEP, academic integrity is a "commitment to fundamental values: honesty, trust, fairness, respect, and responsibility." To achieve the learning goal by exchanging ideas and making scholarly conversations, all UTEP members have the responsibility to respect these values and execute ethical behaviors and independent thought that are essential.

Academic dishonesty is prohibited and is considered a violation of the [UTEP Handbook of Operating Procedures](#). It includes, but is not limited to, cheating, plagiarism, and collusion. Any violations of academic integrity and honesty will be reported in a written form and referred to

the [Office of Student Conduct and Conflict Resolution](#). All work submitted must be original. Students who plagiarize or self-plagiarize (i.e., students who submit works that were submitted to other courses) or who fabricate (create false information on a reference page) or who collude (lend work to another person to submit as their own) will receive a zero grade for the assignment and for the professionalism grade, and if academic integrity is further breached in other assignments, students automatically get an F grade and may not be able to continue the coursework and/or UTEP coursework. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the Office of Student Conduct and Conflict Resolution (OSCCR) for possible disciplinary action. Please refer to the UTEP [Academic Integrity](#) webpages. To learn more, please visit [HOOP: Student Conduct and Discipline](#).

Guidance on Generative Large Language Model-based Tools

You will research on emerging technological tools including generative AI tools in Module 1 and Module 2. Within these two modules, you will be guided to access o generative AI tools to examine their UX for research purposes. However, in all your major assignments (Modules 1, 2, and 3) and brief writings, you may not use generative Large Language Model-based AI tools (LLMs) such as Chat GPT and Google Bard to complete your writing assignments. As your major assignments and brief writings are based on your group work and reflections on your own writing activities, those tools are not suitable. More importantly, they are reported to aggravate unequal access, exclusion, and bias (see Dobrin, [2023](#)). Please refer to the [MLA-CCCC Joint Task Force on Writing and AI Working Paper](#) to learn more about risks induced by using LLMs. Please refer to the [MLA-CCCC Joint Task Force on Writing and AI Working Paper](#) to learn more about risks induced by using LLMs.

Students must cite any borrowed content sources to comply with all applicable citation guidelines, copyright law, and avoid plagiarism. Instances that violate these guidelines will be referred to the [Office of Student Conduct and Conflict Resolution](#).

Resources for Discrimination, Harassment, and Sexual Violence

UTEP is committed to providing an educational, working, and living environment where students, faculty, staff, and visitors are free from gender and/or sex discrimination of any kind. Sexual assault, discrimination, harassment, and other Title IX violations are not tolerated by the University. If I become aware that an incident of sexual misconduct has occurred, as an instructor I am required by law to report it to UTEP Title IX Coordinators.

- Counseling and Psychological Services: <https://www.utep.edu/student-affairs/counsel/> Provides a variety of counseling services including individual, couples, and group sessions as well as career and disability assessments.
- On Call Crisis services: Please refer to our [Crisis & Emergency](#) page to learn what is considered a mental health crisis.
- Our Miners Talk: Crisis Line will also remain in operation for after-hours services. After hours, please call 915.747.5302.

COVID-19 Precautions

Please stay home if you (1) have been diagnosed with COVID-19, or (2) are experiencing COVID-19 symptoms. If you are feeling unwell, please let me know as soon as possible. The Student Health Center is equipped to provide COVID 19 testing. The Center for Disease Control and Prevention recommends that people in areas of substantial or high COVID-19 transmission wear face masks when indoors in groups of people.

ADA Statement

Any student who, because of a disability, may require special arrangements in order to meet the course requirements should contact the instructor as soon as possible to make necessary arrangements. Students must present appropriate verification from Student Disability Services during the instructor's office hours. Please note that instructors are not allowed to provide classroom accommodation to a student until appropriate verification from Student Disability Services has been provided. For additional information, please contact the Center for Accommodations and Support Services (CASS) at <http://sa.utep.edu/cass/> or call the CASS at 915-747-5148 or email them at cass@utep.edu

The University is committed to providing reasonable accommodations and auxiliary services to students, staff, faculty, job applicants, applicants for admissions, and other beneficiaries of University programs, services and activities with documented disabilities in order to provide them with equal opportunities to participate in programs, services, and activities in compliance with sections 503 and 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2008. Students who become pregnant or have parenting responsibilities may also request reasonable accommodations. Reasonable accommodations will be made unless it is determined that doing so would cause undue hardship on the University. The UTEP Center for Accommodations and Support Services (CASS) will process requests for accommodations based on a disability, pregnancy, or parenting. Contact the Center for Accommodations and Support Services at 915-747-5148, email them at cass@utep.edu, or apply for accommodations online via the CASS portal.