

# CRIJ 3300- Applied Research Methods-Hybrid Fall 2023 (CRN# 11521)

**Professor:** Dr. Stacie Ordoñez  
Department of Criminal Justice  
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**Class Dates:** August 28th<sup>th</sup>- December 7th, 2023  
Tues & Thurs 12:00pm – 1:20pm  
Education Bldg. Room 112

**Office Hours:** Office Hours are available by appointment. I am available to meet with students before and after class or by appointment. I can be reached through UTEP email. Please allow 24 hours to respond on weekdays and 72 hours over the weekend.

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## CATALOG COURSE DESCRIPTION:

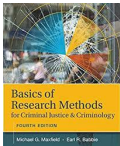
This course introduces students to research with a focus on the importance of suitability of the sample for research question, as well as the correctness of the concepts, methods of data collection and analysis used. Students should develop the skills required to become educated users of research findings and reports.

## LEARNING OBJECTIVES:

Upon successful completion of this course, a student should be able to:

1. Demonstrate an understanding of the basic methods of research design, measurement, and data collection used in criminal justice and criminology.
2. Evaluate information sources critically and incorporate selected information into papers and projects.
3. Utilize information sources ethically and effectively document and communicate acquired information.

## REQUIRED TEXT:



### Basics of Research Methods for Criminal Justice & Criminology (4<sup>th</sup> Edition)

Michael G. Maxfield; Earl R. Babbie  
ISBN-978-1-305-26110-5

## SUMMARY OF COURSE REQUIREMENTS:

In Class Activities/Discussions		100 points
Pre-test and Post-test	(2 x 25 pts)	50 points
Mini Assignments	(5 x 10 pts)	50 points
Writing Assignments	(5 x 20 pts)	100 points
Exams	(4 x 50 pts)	200 points

Points	Percentage	Letter Grade
450-500	90-100	A
400-449	80-89	B
370-399	70-79	C
300-369	60-69	D
0-299	0-59	F

**GRADING SCALE:** 500 points possible

**NOTE:** Grades are assigned according to the total points earned. I do not curve grades or round up. If you end the class with 449 points, you will receive a B. You are responsible for earning the grade you want in this class. I do not give grades.

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## DETAILS OF COURSE REQUIREMENTS

**This is a Hybrid course. Class attendance is required. We will meet face to face in class on Tuesdays during the regularly scheduled course time. We will not meet on Thursday; instead, you will need to log on to Blackboard to complete course activities.**

**I. In Class Activities:** Activities will be completed in class that are not scheduled but attendance is required to obtain the points. If you are absent, you cannot make up missed class activities regardless of the reason you are absent. This also includes any assignment given in the first or last few minutes of class. If you are late or leave early, you will not get the points.

**II. Written Assignments-** Throughout the semester you will have written assignments that are designed for you to demonstrate your understanding of the concepts that you have learned from the required readings. Assignments must be submitted as a word document or a PDF. Assignments submitted as a comment, submission text or .pages, will not be accepted and will receive a zero. If I am not able to open your attachment you will receive a zero.

**V. EXAMS:** In this course you have 4 exams that are all worth 50 points. **SEE schedule for exam dates). Missed Exams CANNOT be made up.**

### **VI. Instructors Policies**

**Late Work:** **Late assignments/discussions/exams will not be accepted.** Due dates are posted. Plan accordingly. You can submit all assignments early.

**Use of cell phones is strictly prohibited during class.** Should your phone ring during class, you will be asked to leave. Should you take a phone call or be observed texting, you will be asked to leave class. Cell phones should be appropriately stored away during exams. If a student is found to have their phone out while taking an exam, they will fail that exam and be asked to leave.

**Taking pictures in class is Prohibited.** You are not allowed to take pictures of Lecture slides or materials. Plan to bring a notebook and writing utensil to take notes in this class. Taking pictures of students in the class or the professor are violations of university privacy rules.

**Absences and Late comers:** Class begins promptly at the start time, please be on time. If you miss class, **you will not** be able to make up any activities completed in class. If you are ill, please do not come to class. It is your responsibility to reach out to a classmate for missed notes. Do not expect the instructor to re-teach what you missed.

### **Disability**

Students with a disability that affects their academic performance are expected to arrange a meeting with the instructor so that appropriate strategies can be considered to ensure that participation and achievement opportunities are not impaired. Students with disabilities are required to notify the Center for Accommodations and Support Services for accommodations, [cass@utep.edu](mailto:cass@utep.edu); 915-747-5148; Union East Rm 106.

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### ACADEMIC DISHONESTY

Students are not allowed to submit assignments that were used in another class. Regardless of whether they authored them or not, students are not allowed to repurpose their own assignments. In these cases, students will receive a zero on the assignment and will not get the opportunity to resubmit.

Academic dishonesty includes cheating on an exam, turning in someone else's assignment from a previous class, or plagiarism: "(1) use by paraphrase or direct quotation of the published or unpublished work of another person without fully and properly crediting the author with citations or biographical reference; (2) unacknowledged use of work/materials prepared by another person or agency engaged in the selling of term papers or other academic materials; (3) unacknowledged use of original work/material that has been produced through collaboration with others without release in writing from collaborators."

I take cases of alleged academic dishonesty seriously. For students who are found to have allegedly engaged in any form of academic dishonesty, the case will be referred to the Office of Student Conduct and Conflict Resolution (OSCCR). While the case is being investigated by OSCCR, an "I" (Incomplete) will be assigned until the case is resolved. If the student is found by OSCCR to have engaged in misconduct, sanctions may include a failing grade on the assignment or exam in question, a failing grade in the course, suspension, or dismissal from the University. See <http://www.utep.edu/dos>

### UTEP Drop Policy

If unforeseen circumstances happen where a drop is necessary, *students* are responsible for initiating any course drop. It is the student's responsibility to determine how dropping courses may affect financial aid. **Students are limited to dropping no more than 6 courses over their entire academic career of all courses taken at any public college or University in Texas.** If a student withdraws completely from all classes, kindly notify Dr. Ordonez at [saordonez@utep.edu](mailto:saordonez@utep.edu).

### CONTRACT

By reading this syllabus and remaining enrolled in the class, you are agreeing to the terms of the contract. If you have any questions, please email Dr. Ordonez ([saordonez@utep.edu](mailto:saordonez@utep.edu)).

### RECORDING OF CLASS & COPYRIGHT STATEMENT

The materials used in this course are copyrighted. This includes, but is not limited to, syllabi, exams, in class activities, review sheets, homework, solutions, class notes, supplemental materials. You do not have the right to copy or distribute these items unless I specifically grant you permission.

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\*I reserve the right to add assignments if necessary and amend the schedule to suit the needs of the class. \*

Dates		Objectives	Reading	Assignment
Week 1	8/28 - 9/3	Introduction to Research Methods	Read Chapter 1	Review Syllabus Pre-test due in Bb by 9/3/2023
Week 2	9/4- 9/10	Review of ethical issues of Human Subject Research	Chapter 2	Ethical Issues Assignment due 9/7/2023 by 11:59pm
Week 3	9/11 - 9/17	General Issues with Research Design	Chapter 3	Variable Assignment due 9/14/23 by 11:59pm
Week 4	9/18- 9/24	<b>Exam 1 covers Chapters 1-3 and lecture material. Exam will open on 9/18/23 at 12am and is due by 9/24/23 at 11:59pm</b>		
Week 5	9/25- 10/1	Operationalizing Variables	Chapter 4	Conceptualization assignment due 9/28/23 by 11:59pm
		Conceptualizing Variables		
Week 6	10/2- 10/8	Social Problem/Theoretical Approach	Lecture Material	Social Problem assignment due 10/5/23 by 11:59pm
Week 7	10/9- 10/15	Sampling Procedures/Sampling Strategies	Chapter 6	Sampling Assignment due 10/12/23 by 11:59pm
Week 8	10/16- 10/22	<b>Exam 2 covers Chapters 4, 6 and lecture materials. Exam will open on 10/16/23 at 12am and is due in Bb by 10/29 at 11:59pm</b>		
Week 9	10/23- 10/29	Experimental Designs	Chapter 5	Experiment Assignment Due 10/16/23 by 11:59pm
		Quasi-Experimental Designs		
Week 10	10/30- 11/5	Writing a Survey	Chapter 7	Survey Assignment due 11/2/23 by 11:59pm
Week 11	11/6- 11/12	Qualitative Interviewing/Managing Bias	Chapter 8	Bias/Conflict Assignment due 11/9/23 by 11:59pm
Week 12	11/13- 11/19	<b>Exam 2 covers Chapters 5, 7, 8 and lecture materials. Exam will open on 11/13/23 at 12am and is due in Bb by 11/19/23 at 11:59pm</b>		
Week 13	11/20- 11/26	Field Observations	Chapter 9	Experiment on Field Observations due by 11/26/23
				Happy Thanksgiving
Week 14	11/27- 12/3	Agency Records	Chapter 10	Assignment Due 11/30/23 by 11:59pm
		Content Analysis, Secondary Data		
Week 15	12/4- 12/7	Evaluation Research	Chapter 11	Class discussion Post test due in Bb by 12/7/23
		Content Analysis, Secondary Data		
<b>Final Exam will open on 12/7 at 12am. It is due Tuesday 12/12 at 12:00pm (noon)</b>				