BED 4340: Principles of Bilingual/ESL Education  
CRN 35303  
Maymester 2016  
May 16 – May 27  
Monday - Friday, 1:00pm – 6:00pm, Rm. 307

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Office Hours: Monday - Friday, 11:00am – 12:00pm, or On-line, or by appointment  
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Course Information
BED 4340 - Principles of Bilingual/ESL Education  
3 Credit Hours  
Location: EDU Rm. 307  
Days and Times: Mondays - Fridays, 1:00pm – 6:00pm

Course Description: Principles of Bilingual/ESL Education (3 credit hours)
Emphasis is on the theory and practice of Bilingual Education and English as a Second Language. Focus on identification of program models in Bilingual/ESL education, including their historical, legislative, and philosophical foundations, as well as instructional frameworks for various programs. An additional focus is on the implementation of bilingual instruction with U.S. – Mexico border populations.

Prerequisite: Admission to Teacher Education
*Course is prerequisite to other BED courses on all Education degree plans.

Course Purpose
This course is designed to prepare future educators with the foundational knowledge (history), conceptual understandings (philosophy), and current mandates and program model information (law and pedagogy) regarding the education of English language learners (ELLs) in the United States, and specifically in the state of Texas. All educators – general education; elementary; middle school; secondary; literacy education; special education; gifted education; bilingual education; ESL education; Counselors and Administrators – share the responsibility for Bilingual/ELL schooling.

College’s Conceptual Theme
This course aligns with the University and College of Education’s mission and vision in addressing the preparation of educators/future teachers with a special emphasis and support for student learning and development within linguistically and culturally diverse border region settings. It provides students opportunities to apply bilingual/ELL education knowledge as they develop and/or deliver presentations and teaching activities that are aligned to the State standards.

Course Learning Objective: To develop understandings and the ability to apply these understandings as developing and future educators in the following:
- History of Bilingual Education in the United States and in Texas, and its impact on current legislation in Texas, as well as nationally;
- Philosophies underlying the concept of Bilingual Education and ESL Instruction
- Legal foundations of Bilingual Education and teaching English language learners
- Politics of Bilingualism, including landmark court cases
- Identification Sociocultural characteristics of ELLs
**Required Text(s)/Sources of Information:**


   This text can be purchased at the UTEP BOOKSTORE or directly from Caslon Publishing, Amazon, or other textbook sellers.

2) **ANY TExES Certification Exam Study Manuals:** Because of the importance of this exam, it is vital that you begin preparing for it as soon as you begin our program. That is why you should purchase a study manual to become acquainted with the format of the exam and the expectations for it.

3) **Online: Texas Education Agency:**
   - English Language Proficiency Standards (ELPS) [http://ritter.tea.state.tx.us/rules/tac/chapter074/ch074a.html#74.4](http://ritter.tea.state.tx.us/rules/tac/chapter074/ch074a.html#74.4)
   - Texas Essential Knowledge and Skills (TEKS) for your grade and/or subject, [http://www.tea.state.tx.us/index2.aspx?id=6148](http://www.tea.state.tx.us/index2.aspx?id=6148)

4) **Sticky notes**

**University Policy on Academic Integrity**

The University of Texas at El Paso prides itself on its standards of academic excellence. In all matters of intellectual pursuit, UTEP faculty and students must strive to achieve based on the quality of work produced by their individual. In the classroom and in all other academic activities, students are expected to uphold the highest standards of academic integrity. Any form of scholastic dishonesty is an affront to the pursuit of knowledge and jeopardizes the quality of the degree.
awarded to all graduates of UTEP. It is imperative, therefore, that all faculty insist on adherence to these standards.

Any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes, but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are not attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts. Proven violations of the detailed regulations, as printed in the Handbook of Operating Procedures (HOP) and available in the Office of the Dean of Students, may result in sanctions ranging from disciplinary probation, to failing grades on the work in question, to failing grades in the course, to suspension or dismissal among others.

**Expectation of You, as a Future Educator**

As a future educator, it is expected that you perform and practice your developing craft in the most ethical, respectful, and professional manner. Following these expectations, and the subsequent actions, is often reflected in how you perform in your present coursework and the quality you invest in your own education. As such, all students are expected to be prepared and check their course online, emails through Black Board, assignments, etc. on a daily basis. Reading the assignments is essential to meaningful participation. Students are responsible for working with their groups. All students are required to maintain a high level of professionalism and respect for one another as we engage in discussions and group work.

**Classroom Policies**

- **Be prepared.** That means reading your textbook and all assigned readings carefully, closely, and critically. Reading is the beginning of the journey toward understanding. If you do not read, you have no knowledge base. You have no foundation. How can know something, if you do not ever have the beginning of what you need to begin to know? And if you want to get certified as a teacher, you will be tested on this content you read and study in your courses. So, read, read, read!

- **Participate.** In order to get the most out of this course, and to really get a sense of what you know, understand, and are learning, your participation – which includes questions, debates, discussions, and reflecting (even in your own mind) – is vital. As such, you are expected to participate in Blackboard, contribute to threaded discussions, contribute to your groups during class, etc.

- **Be responsible.** As a future educator, how would you want your students to perform? What types of behaviors would you want them to exhibit? Develop habits and practices as a student that you can be proud of as an educator, and that you would want your students to learn from you. Check Blackboard daily for announcements, e-mails, etc. And no late work will be accepted. No excuses. No exceptions.

- **Quality AND Quantity: Be Proud of Your Work.** As prospective educators, you will hold the future and lives of students in your hands. For example, if you are responsible for teaching a student how to read, you better know how to teach a student how to read. As such, work hard. Go above and beyond. Produce high quality work. If you were a parent, would you want the teacher who always turned in work late as a college student, always had excuses about their poor performance, and barely passed their classes, but still graduated? Or would you want your child to have the teacher who was responsible, on-time, organized, had good grades, and did high quality work? AS such, all students are
expected to be prepared and check Black Board on a daily basis for emails and to post assignments, discussions, blogs, quizzes/tests etc. Do good work. Do good work well.

All responses in discussions, blogs, reflections, and writing assignments must be well thought out and appropriate for each topic that is discussed. All writing needs to be organized, clear, grammatical, and must include correct forms for citations and references. Use the following link as your resource: http://owl.english.purdue.edu/owl/resource/560/01/

- **Attendance.** Due to the nature of this course and amount of material to be covered, attendance is mandatory; punctuality is expected. If you anticipate missing a class meeting, it is advised that you take the course at another time.

- **Cell phones and texting.** Turn off cellphones while in class. No texting during class. It is rude, disrespectful, and unprofessional. You will be asked to leave the class if you are caught texting during the class, during group discussions, or the like. Laptops may be used to take notes but not to access Internet sites not linked to the course, or to Facebook, or the like.

**Standards Assessed: Bilingual Standards II-VI**

- The bilingual education teacher has knowledge of the foundations of bilingual education and the concepts of bilingualism and biculturalism
- The bilingual education teacher knows the process of first and second language acquisition and development
- The bilingual education teacher has a comprehensive knowledge of the development and assessment of literacy in the primary language
- The bilingual education teacher has a comprehensive knowledge of the development and assessment of biliteracy

These standards are addressed through various competencies that future educators are expected to have within particular domains. The following competencies will be addressed and evaluated.

**COMPETENCY 001**

*The bilingual education teacher understands the foundations of bilingual education and the concepts of bilingualism and biculturalism and applies this knowledge to create an effective learning environment for students in the bilingual education program.*

<table>
<thead>
<tr>
<th>SLOs: By the end of course, the student will be able to:</th>
<th>To evaluate these outcomes, the faculty will use the following assessment procedures:</th>
</tr>
</thead>
</table>
| 1.1 Analyze and summarize the historical background of bilingual education in the United States, including pertinent federal and state legislation, significant court cases related to bilingual education, and the effects of demographic changes on bilingual education | a. Chapters 1 & 3 Quiz  
b. Scenario Solutions Quiz  
c. End-of-class assessment  
d. TExES Manual  
e. In-class, small group discussions, with informal evaluations of student learning based on a pre-determined expectations for student participation and expression of understanding and application of content and materials |
the identification, assessment, and instructional placement of English Language Learners.

1.3 Demonstrates an awareness of global issues and perspectives related to bilingual education, including how bilingual education and bilingualism are perceived throughout the world.

1.4 Explain the importance of creating an additive educational program that reinforces a bicultural identity, including understanding the differences between acculturation and assimilation.

1.5 Analyzes the historical, legal, legislative, and global contexts of bilingual education to be an effective advocate for the bilingual education program and to advocate equity for bilingual students.

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<tr>
<th>1.7 Distinguishes models of bilingual education, including characteristics and goals of various types of bilingual education programs, research findings on the effectiveness of various models of bilingual education, and factors that determine the nature of a bilingual program on a particular campus.</th>
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</thead>
<tbody>
<tr>
<td>1.8 Analyzes various bilingual education models to make appropriate instructional decisions based on program model and design, and selects appropriate instructional strategies and materials in relation to specific program models.</td>
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<thead>
<tr>
<th>Competency 002</th>
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<tr>
<td>The beginning bilingual education teacher understands processes of first- and second-language acquisition and development and applies this knowledge to promote students’ language proficiency in their first language (LI) and second language (L2).</td>
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</table>

| SLOs: By the end of course, the student will be able to: |
| To evaluate these outcomes, the faculty will use the following assessment procedures: |

| 1.6 Understands convergent research related to bilingual education (e.g., best instructional practices as determined by student achievement) and applies convergent research when making instructional decisions. |
| a. Chapter 2 Quiz |
| 2.1 Understands basic linguistic concepts in L1 and L2 (e.g., language variation and change, dialects, register) and applies knowledge of these concepts to support students’ language development in L1 and L2. |
| b. Scenario Solutions Quiz |
| 2.2 Demonstrates knowledge of major language components (phonetics, phonology, morphology, syntactic features, semantics, pragmatics) and applies this knowledge to address students’ language development needs in L1 and L2. |
| c. End-of-class assessment |
| d. TExES Manual |
| e. In-class, small group discussions, with informal evaluations of student learning based on a pre-determined expectations for student participation and expression of understanding and application of content and materials |


**Chapter 89: Adaptations for Special Populations**
2.3 Demonstrates knowledge of stages of first and second-language development and theories/models of first and second language development (e.g., behaviorist, cognitive), and understands the instructional implications of these stages and theories/models.

2.4 Applies knowledge of linguistic concepts and theories/models of language acquisition to select and implement linguistically and developmentally appropriate instructional methods, strategies, and materials for teaching L1 and L2.

2.5 Explains the interrelatedness and interdependence of first and second language acquisition and assists students in making connections between languages (e.g., using cognates, noting similarities and differences).

2.6 Analyzes and uses effective, developmentally appropriate methodologies and strategies for teaching English as a Second Language (ESL) and for supporting ESL development across all areas of the curriculum.

2.7 Identifies and explains cognitive, linguistic, social, and affective factors affecting second language acquisition (e.g., academic background, length of time in the United States, language status, age, self-esteem, inhibition, motivation, home/school/community environment, literacy background) and uses this knowledge to promote students' language development in L2.

**Competency 003**

*The beginning bilingual education teacher has a comprehensive knowledge of the development and assessment of literacy in L1 and the development and assessment of biliteracy.*

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<thead>
<tr>
<th>SLOs: By the end of course, the student will be able to:</th>
<th>To evaluate these outcomes, the faculty will use the following assessment procedures:</th>
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<tr>
<td>3.2. Identifies types of formal and informal literacy assessments in L1 and uses appropriate assessments on an ongoing basis to help plan effective literacy instruction in L1.</td>
<td>a. Chapter 5 &amp; 10 Quiz</td>
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<tr>
<td>3.3. Discuss the state educator certification standards in reading/language arts; understands distinctive elements in the application of the standards for English and for L1, and applies this knowledge to promote bilingual students' literacy development in L1.</td>
<td>b. Scenario Solutions Quiz</td>
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<tr>
<td>3.5. Discuss how to help students transfer literacy competency from L1 to L2 by using students' prior literacy knowledge in L1 to facilitate their acquisition of L2 literacy, including using explicit instruction to help students make connections between L1 and L2 (e.g., in</td>
<td>c. End-of-class assessment</td>
</tr>
<tr>
<td></td>
<td>d. TExES Manual</td>
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<tr>
<td></td>
<td>e. In-class, small group discussions, with informal evaluations of student learning based on a pre-determined expectations for student participation and expression of understanding and application of content and materials</td>
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</table>
phonemic awareness, decoding skills, comprehension strategies).

3.7. Knows how to promote students' biliteracy (e.g., by maintaining students' literacy in L1 while developing students' literacy in L2, by using ongoing assessment and monitoring of students' level of proficiency in oral and written language and reading to plan appropriate literacy instruction in L1 and L2, by including authentic children's literature in L1 and L2).

f. Chapter 7, 8, & 10 Quiz

An Educator Guide to TELPAS
Educator Guide to TELPAS Grades K–12
http://www.tea.state.tx.us/student.assessment/ell/telpas/#general

Competency 004
The beginning bilingual education teacher has comprehensive knowledge of content-area instruction in L1 and L2 and uses this knowledge to promote bilingual students' academic achievement across the curriculum.

SLOs: By the end of course, the student will be able to:

4.1 Explains how to assess bilingual students' development of cognitive-academic language proficiency and content-area concepts and skills in both L1 and L2 and to use the results of these assessments to make appropriate instructional decisions in L1 and L2 in all content areas.

4.2 Creates authentic and purposeful learning activities and experiences in both L1 and L2 that promote students' development of cognitive-academic language proficiency and content-area concepts and skills as
defined in the state educator certification standards and
the statewide curriculum (TEKS).

4.3 Knows strategies for integrating language arts skills
in L1 and L2 into all content areas and how to use
content-area instruction in L1 and L2 to promote
students' cognitive and linguistic development.

4.4 Identifies various approaches for delivering
comprehensible content-area instruction in L2 (e.g.,
sheltered English approaches, reciprocal teaching) and
can use various approaches to promote students'
development of cognitive-academic language and
content-area knowledge and skills in L2.

4.5 Differentiates content-area instruction based on
student needs and language proficiency levels in L2
and how to select and use a variety of strategies and
resources, including technology, to meet students' needs.

f. **Discussion Evaluation: English Language
   Proficiency Standards (ELPS)**
   http://ritter.tea.state.tx.us/rules/tac/chapter07
   4/ch074a.html#74.4

An Educator Guide to TELPAS
Educator Guide to TELPAS Grades K−12
http://www.tea.state.tx.us/student.assessment/ell/telpas/#general

g. Chapter 6 Quiz

h. Scenario Solutions Quiz

i. End-of-class assessment

j. TExES Manual

k. In-class, small group discussions, with
informal evaluations of student learning
based on a pre-determined expectations for
student participation and expression of
understanding and application of content and
materials

l. Chapter 11 Quiz

m. Scenario Solutions Quiz

n. End-of-class assessment

o. TExES Manual

p. In-class, small group discussions, with
informal evaluations of student learning
based on a pre-determined expectations for
student participation and expression of
understanding and application of content and
materials
PLEASE TURN OFF YOUR CELL PHONES WHILE IN CLASS (unless instructed to do so as part of a learning activity)!

NO TEXTING OR FACEBOOKING WHILE WE ARE CONDUCTING CLASS.
It is extremely unprofessional and is unbecoming of a future educator.
You are welcome to text or use your phone during class breaks.

Course Requirements and Points Scale

370 – 333 = A (Excellent)
332 – 296 = B (Good)
295 – 259 = C (Average)
258 – 222 = D (Below Average)
221 and below = F (Fail)

1. Attendance/Participation: All students are responsible for attending class regularly and on time. Because classroom discussion and participation in presentations and activities are essential to learning from this course, all students will be graded on their prompt arrival to class, attendance, and participation in class. Class activities will include participation in whole class and small group discussions, engaging in the Scenario Solutions Quizzes and end-of-class quizzes, and respectfully and insightfully responding to and engaging in discussion with the instructor and other students.

   (Points procedure on not attending class)
   *For Wintermester, you are not allowed to miss ANY class sessions. If you do miss a class session, no matter the reason, you will automatically be dropped from the course. If you anticipate missing a class session, you need to withdraw from the course.

   (Points procedure on arriving late to class)
   *You have ONE FREE late arrival, including the first day of class. For every day that you arrive late to class (15 minutes or more), 3 points will be subtracted from your overall point total.

2. Daily Reading Quiz [90 points, 9 quizzes x 10pts. each]: You will take a quiz every day of the course based on the assigned readings for the day (except for the content from the manuals). The quizzes are created to test what you remember from the reading. That is, they will simply see if you’ve done the assigned reading for the day. They are not created to test your conceptual UNDERSTANDING of the material you read. The conceptual understandings will be developed through further discussion of the readings in class, through small and large group activities, and in the Scenario Solutions Quizzes. The Daily Reading quizzes are designed to ensure that you begin to develop your knowledge foundation on the topics presented by reading important content and getting exposed to information. That’s where it all begins…reading. You will not be allowed to make up any missed quizzes because you will actually be dropped from the course if you miss a day of class. No exceptions.
3. **Scenario Solutions Quiz** [90 points, 9 quizzes x 10pts. each]: This quiz will be given at the middle of each class session, and will be done in a small group. The quiz will consist of one question, with four multiple choice answers. As a group, you will discuss, debate, dialogue, and problem-solve to determine the best answer to your question. Then you will choose the answer as a group, but you will also need to give a well-thought out rationale for choosing the answer you did, and then a rationale for each answer you did not choose. That is, your group will need to construct responses telling me WHY you chose the answer you did as a group and WHY you believe it is the answer, and then tell me WHY you DID NOT choose the other answers and WHY you believe they ARE NOT the answers. Each group will then present their questions and answers, and their rationale for their chosen right answer, and the rationale for why they did not choose the other answers. You will not be allowed to use your textbooks, study manuals, or notes – only your brains. So you must read, study, pay attention in class, and get the most from our discussions and interactions in class.

*Note: In order to ensure that each member of the group is participating, I will:*

1. Come around and randomly ask individuals to explain to me what your group is doing, which may include providing a rationale for a response, to explain a question, etc.

How your quiz will be scored – If you get the correct answer AND your “thinking,” as evidenced by the rationale provided for each response, everyone in your group will get either a score of “8” “9” or “10”. A score of “10” will ONLY be provided IF there is HIGH QUALITY evidence that you and your group actually “thought” about the various elements of each response, and why or why not that response adequately addresses the question. If you do not get the answer correct, depending on the QUALITY of your reasons and rationale, you can earn up to “7” points. But these points are not guaranteed. You may earn as low as 0 points, depending on the quality of your work. So, it is in your group’s best interest to do your best in arriving at the right answer.

You will have 20 minutes to read, study, discuss, and provide an answer for the Scenario Solutions quiz. Then we will discuss the question immediately after turning them in.

Following are the guidelines for doing your group quiz:

a) Study the question. Study the answers.
b) Highlight, underline, and use any other strategies in determining key terms, phrases, or clues in each question
c) Write rough notes on your own paper that reflect your thinking
d) Then, as a group, you will draft your final thoughts and rationale for each of the responses, especially the correct response. There will be designated spaces next to each response for you to draft each thought and rationale
e) As a group, you will turn in that one sheet with the question, responses, and rationale provided
f) We will then discuss the question and answers as a whole class

g) You will get your score on the quiz the next class session

4. **End-of-Class Quiz** [90 points, 9 quizzes X 10 points each]: At the end of each class session, you will be given a quiz that will assess you on how much you paid attention in class, the quality of your engagement in class, and how you have internalized and attempted to understand the material studied and discussed for the day. **HINT:** Be sure to study the Key Vocabulary and Guiding Questions that you will find at the beginning of each chapter. This quiz will either be a) written, multiple-choice, b) written, fill-in-the-blank, or c) oral quiz, in which I will meet me with me briefly outside of class in another classroom where I will ask you 1 OR 5 questions based on
what was studied and discussed in class for the day. You will be given approximately 30 minutes of study, discussion, and preparation time prior to the end-of-class quiz. When there is an oral quiz, you will be called upon to take the quiz as you leave the class, and will not be allowed to re-enter the classroom until all students have been assessed.

5. **Final Exam [100 points]**: The Final Exam will be an exam with the following question types: True/False and multiple choice. Many of the questions will be scenarios and problem-solving questions that ask you to utilize the knowledge and skills you have acquired from the course textbook, various multimedia resources, and the activities in which you engaged daily during this course.

You will only be allowed to use your brain for the final exam. No notes, textbook, or help from your buddies!

Once you complete the exam, you can go home. Congratulations! You have completed the course!

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**Course Schedule/ Topics/ Readings/ Due Dates**

1. *(Monday, May 16)* – **Who Are English Learners? (First Day of Class)**, TExES Competencies 1.1 - 1.5

-Connections to students – “Understanding their Lives” and Your Role as an Educator
-Introduction to course; discussion of syllabus, assignments and projects
-Video: *Immersion* film & class activity & discussion based on video
-Read: Wright, Chapter 1
-Discussion/Activity
-**Reading Quiz #1**
-**Scenario Solutions Quiz #1**
-End-of-class Quiz #1

2. *(Tuesday, May 17)* – **Language**, TExES Competencies (EC-6) 2.1 - 2.7 & (4-8) 2.1 – 2.6 & 1.6

-Read: Wright, Chapter 2
-Review previous material
-Discussion/Activity
-**Reading Quiz #2**
-**Scenario Solutions Quiz #2**
-End-of-class Quiz #2

3. *(Wednesday, May 18)* – **Language Learning & Teaching**, TExES Competencies (EC-6) 2.1 - 2.7 & (4-8) 2.1 – 2.6 & 1.6

-Read: Wright, Chapter 3
-Review previous material
-Discussion/Activity
-**Reading Quiz #3**
-**Scenario Solutions Quiz #3**
-End-of-class Quiz #3
4. (Thursday, May 19) - **Language & Education Policy for ELLs**, TExES Competencies 1.1 - 1.5
- Read: Wright, Chapter 4; “Chapter 89” summary (provided to you by instructor)
- Review previous material
- Discussion/Activity
  - **Reading Quiz #4**
  - **Scenario Solutions Quiz #4**
  - End-of-class Quiz #4

5. (Friday, May 20) – **Program Models for ELLs**, TExES Competencies (EC-6) 1.7 – 1.8 & (4-8) 1.7 – 1.10
- Read: Wright, Chapter 5
- Review previous material
- Discussion/Activity
  - **Reading Quiz #5**
  - **Scenario Solutions Quiz #5**
  - End-of-class Quiz #5

6. (Monday, May 23) – **Assessment & Listening & Speaking**, TExES Competencies (EC-6) 3.1 – 3.2, 16.1 – 16.4, (4-8) 3.1 – 3.7 & 4.1 – 4.5; TExES Competencies 4.1 – 4.3
- Read: Wright, Chapters 6 & 7 (one quiz on BOTH chapters)
- Review previous material
- Discussion/Activity
  - **Reading Quiz #6**
  - **Scenario Solutions Quiz #6**
  - End-of-class Quiz #6

7. (Tuesday, May 24) – **Reading & Writing**, TExES Competencies (EC-6) 11.1 – 11.13, 14.1 – 14.3 & (4-8) 3.6 – 3.7
- Read: Wright, Chapters 8 & 9 (one quiz on BOTH chapters)
- Review previous material
- Discussion/Activity
  - **Reading Quiz #7**
  - **Scenario Solutions Quiz #7**
  - End-of-class Quiz #7

8. (Wednesday, May 25) – **Content-Area Instruction for ELLs**, TExES Competencies 4.4 – 4.5
- Read: Wright, Chapters 10 (one quiz on BOTH chapters)
- Review previous material
- Discussion/Activity
  - **Reading Quiz #8**
  - **Scenario Solutions Quiz #8**
  - End-of-class Quiz #8
9. (Thursday, May 26) – **Primary Language Support**, TExES Competencies (EC-6) 3.3 – 3.7 & (4-8) 2.7, 3.4 – 3.5
- Read: Wright, Chapter 11
- Review previous material, and Final Exam Review & Study Session
- Discussion/Activity
  - Video and Thinking Review & Re-visit: *Immersion* Film & Activity – Using new knowledge to apply, analyze, and create solutions
- Course evaluations
- **Reading Quiz #9**
- **Scenario Solutions Quiz #9**
- **End-of-class Quiz #9**

10. (Friday, May 27) – **Final Exam**
- **Final Exam** (approximately 1 – 2 hours)
- Same time and location

**Students with Disabilities**

If you have or suspect a disability and need accommodations you should contact Disabled Student Services Office (DSSO) at 747-5148 or at dss@utep.edu or go by Room 106 Union East Building. If you have or believe you have a disability, you may wish to self-identify. You can do so by providing documentation to the Office of disabled Student Services located in Union E Room 106. Students who have been designated as disabled must reactivate their standing with the Office of Disabled Student Services on a yearly basis. Failure to report to this office will place a student on the inactive list and nullify benefits received. If you have a condition which may affect your ability to exit safely from the premises in an emergency or which may cause an emergency during class, you are encouraged to discuss this in confidence with the instructor and/or the director of Disabled Student Services.

*Please note that this syllabus is subject to change and/or adjustments.*