

Syllabus

Rhetoric and Composition I
RWS 1301
Fall 2020
PJ Vierra, PhD

<https://spark.adobe.com/page/dRGoikazqqiRj/>

Schedule

WEEK	DATES	MODULES
1	Aug. 24 – Aug. 30	Module DL: Digital Literacy
2	Aug. 31 – Sep. 6	Module 1: Composition Basics Module DL activities and assignments due
3	Sep. 7 – Sep. 12	Module 1: Composition Basics, cont. No classes or office hours Monday
4	Sep. 14 – Sep. 20	Module 2: Language and Literacy Module 1 activities and assignments due
5	Sep. 21 – Sep. 27	Module 2: Language and Literacy, cont.
6	Sep. 28 – Oct. 4	Module 2: Language and Literacy, cont.
7	Oct. 5 – Oct. 11	Module 3: Rhetorical Knowledge Module 2 activities and assignments due
8	Oct. 12 – Oct. 18	Module 3: Rhetorical Knowledge, cont.
9	Oct. 19 – Oct. 25	Module 3: Rhetorical Knowledge, cont.
10	Oct. 26 – Nov. 1	Module 4: Research Module 3 activities and assignments due
11	Nov. 2 – Nov. 8	Module 4: Research, cont.
12	Nov. 9 – Nov. 15	Module 4: Research, cont.
13	Nov. 16 – Nov. 22	Module 5: Digital Rhetoric Module 4 activities and assignments due
14	Nov. 23 – Nov. 29	Module 5: Digital Rhetoric, cont. No classes or office hours Thursday and Friday
15	Nov. 30 – Dec. 6	Module 5: Digital Rhetoric, cont.
16	Dec. 7 – Dec. 13	Finals Week Module 5 activities and assignments due

MWF730 class: Your final will be
Friday, Dec. 11, 7 am – 9:45

MWF830 class: Your final will be
Monday, Dec. 7, 10 am – 12:45

TR730 class: Your final will be
Thursday, Dec. 10, 7 am – 9:45

Badges, Assignments, and Due Dates

MOD	BADGE	ASSIGNMENT	DUE DATE	POINTS*
DL	Digital Literacy	APA/MLA Template	Week 2	100
1	Composition Basics	Three Expository Paragraphs	Week 4	100
2	Language and Literacy	Essay on College Composition	Week 7	100
3	Rhetorical Knowledge	Rhetorical Analysis	Week 10	100
4	Research	Report with Annotated Bibliography	Week 13	100
5	Digital Rhetoric	Visual Argument Product Visual Argument Presentation E-portfolio	Weeks 15 & 16	200
B	Mastery (Grade Level B)	Complete modules 1-6 above <i>plus</i> attend all lectures and complete all recitals or appropriate bonus points	Continuous	150
A	Exceptional Mastery (Grade Level A)	Complete modules 1-6 and B above <i>plus</i> receive exceptional evaluations on all assignments	Continuous	150
Total Points Possible				1,000

*All or nothing point system.

Grade Distribution

You need to earn six badges to pass this course.

A Complete all modules	B Complete modules 1 through 6, DL and B	C Complete modules 1 through 6 and DL	D Complete 1 but no more than 5 modules	F No modules completed
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Course Description

Rhetoric & Composition 1 (RWS 1301) is designed to help you reach your academic and professional goals. Course assignments invite you to explore civic, cultural, political, or social concerns through topics that appeal to your sense of civic responsibility as a member of various communities. By engaging with your course topic through various genres, RWS 1301 encourages you to cultivate rhetorical skills while gaining domain knowledge in an area of special interest to you. The goals of RWS 1301 at UTEP are largely based on the [Writing Program Administrators' Outcomes](http://wpacouncil.org/aws/CWPA/pt/sd/news_article/243055/_PARENT/layout_details/false).

http://wpacouncil.org/aws/CWPA/pt/sd/news_article/243055/_PARENT/layout_details/false

You will use writing to inquire into different rhetorical situations, and you will create different types and genres of composition (not limited to academic essays). The curriculum consists of these six modules:

MODULE DL – Digital Literacy

- Using technology for scholarly purposes

MODULE 1 – Composition Basics: Taking Inventory

- Exploring texts
- Experimenting with multimedia
- Collaborative project on studying texts, authorship, and the idea of composition
- Basic library research techniques

MODULE 2 – Language and Literacy: Autoethnographic Study of Self and Language Experiences

- Language and literacy – relationship to home and language
- Looking back on your linguistic identities
- How do linguistic and cultural experiences affect your ideas about what it means to write in college?

MODULE 3 – Rhetorical Analysis: Remixing the Self Study

- Adapting to another audience—audience analysis
- Examining an alternative genre –genre analysis
- Composing in a new medium
- Rhetorical analysis

MODULE 4 – Research: Investigating Social Issues

- Identifying an issue of personal and social concern
- Interrogating assumptions, biases, and representations through topic research
- Composing a report with annotated bibliography for future study

MODULE 5 – Digital Rhetoric: Making Visual Arguments

- Creating infographic, PSA, or alternative visual project
- Presentation of infographics and PSAs

Learning Outcomes

At the end of this course, you will be able to

Critical thinking and reading

- Think, read, and write analytically and reflectively
- Address specific, immediate rhetorical situations and their effects on individuals and communities
- Read a diverse range of texts and apply these texts to different audiences, contexts, and situations

Composing practices

- Read and compose in several genres to understand how genre conversations shape and are shaped by readers' and writers' practices and purposes
- Develop composing processes appropriate to writing style, audience, and assignment
- Use composing processes and tools as a means to discover and reconsider ideas, generate writing, and make meaning
- Engage with a community of writers who dialogue across texts, argue, and build on each other's work
- Develop writing projects through multiple drafts by learning flexible strategies for reading, drafting, reviewing, collaborating, revising, rewriting, rereading, and editing
- Give, receive, and act on productive feedback from peers and instructors to work in progress

Research

- Learn to formulate research questions, methods for research, and analyze and synthesize material
- Develop 21st century technological literacies and modalities needed for researching and composing
- Locate and evaluate primary and secondary materials, such as: journal articles and essays, books, scholarly and professionally established and maintained databases and archives, and informal electronic networks and internet sources.
- Learn writing strategies for integrating source material into your own prose (quoted, paraphrased, and summarized material)
- Apply research to various genres and cite sources in American Psychological Association Style (APA) or Modern Language Association Style (MLA)

Assessment

- Use reflective learning strategies to self-assess and understand one's processes and products
- Collaborate
- Integrate and act on critical feedback from peers and instructors
- Understand and examine critically the reasons behind writing conventions in fields and disciplines

Program Overview

At UTEP, the First-Year Composition (FYC) program in the English department offers two first-year courses that are typically taken as a sequence, RWS 1301—Rhetoric and Composition I and RWS 1302—Rhetoric and Composition II. These courses are intended to help students develop their rhetorical and writing knowledge and skills within these five knowledge domains: writing process knowledge, subject matter knowledge, rhetorical knowledge, genre knowledge, and discourse community knowledge. Therefore, we teach writing as a complex activity through which students are given guidance and often collaborate. Drawing on the rich scholarship of Rhetoric and Writing Studies, we have designed our courses to help students address the challenges of 21st century composing. In these courses, students are empowered to determine the most effective strategies, arrangements, and media to use in different rhetorical contexts.

In fall 2020, all sections of RWS 1301 and 1302 will be taught online. Regardless of the delivery system, the FYC program reminds students that the primary purpose of these classes is the learning and practice of writing. The Conference on College Composition and Communication together with the Council of Writing Program Administrators state:

Writing classes teach writing: Principally, writing classes foreground writing itself as a complex, distributed activity premised upon sociality and community formation, processes and materials, flexibility, and ethical communication. Writing classes may involve participants in purposeful interpersonal interactions (discussions and conversations), writing-related activities (peer review, studying features in model texts), and interpreting texts (making meaning individually or together with others); however, the activity of writing itself continues to be central to what a writing class sponsors.

CCCC and CWPA Joint Statement in Response to the COVID-19 Pandemic

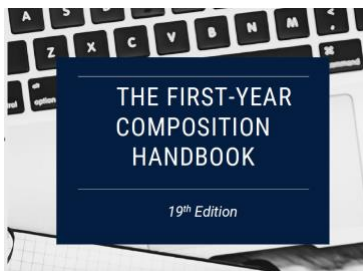
Required Texts and Materials

TEXTBOOKS

No cash? No problem!

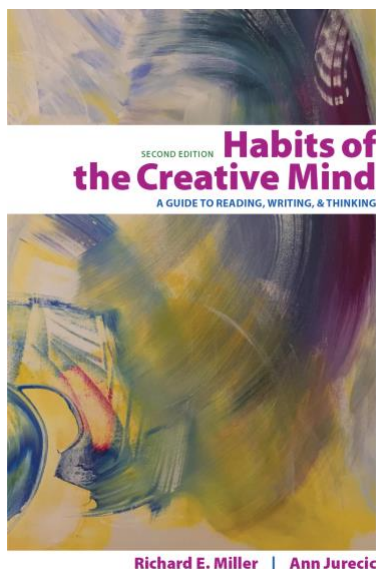
Simply [click here](https://loans.utep.edu/launch.aspx) for help purchasing your textbooks. <https://loans.utep.edu/launch.aspx>

REQUIRED TEXTS



Bossie, R., & LaPrade, P. (2019). *The First-Year Composition Handbook*, 19th ed.

An e-book available through the UTEP Bookstore. ISBN: 978-1-7326112-1-4.



Miller, R. E., & Jurecic, A. (2020). *Habits of the Creative Mind: A Guide to Reading, Writing, & Thinking* (2nd ed.) Boston: Bedford/St. Martin.

Available at the UTEP Bookstore.

REQUIRED MATERIALS

In addition to the above textbooks, you will need:

- RefWorks account. For your free account, go to <https://refworks.proquest.com/> and log in using your UTEP email address and credentials.
- Microsoft OneDrive account. For your free account and app, go to my.utep.edu, select OneDrive for Business and log in using your UTEP email address and credentials. Next, download the app to your personal computer. If you encounter difficulties installing the app, visit tech support on the third floor of the University Library.
- Microsoft Word, Office 365 version. For you free app; go to https://www.utep.edu/technologysupport/ServiceCatalog/SOFT_AllSoftware.html and select Microsoft Office 365 [DO NOT select Microsoft Office Pro] > Faculty/Staff Log In Here [DO NOT select Student Log In]. If you have difficulties installing, visit tech support on the third floor of the University Library. IMPORTANT NOTE: We will be using the desktop app, not the online version. The online version will not allow you to style your documents as required for this course.
- Laptop computer. Given the specialized assignments of this class, Chromebooks and tablets will not work. Your computer must be able to run the desktop Microsoft Word app and OneDrive. You can request the loan of a laptop through tech support. Supplies are limited, so act quickly. https://www.utep.edu/technologysupport/TSCenter/tsc_eqcheckout.html
- Hi-speed internet connection. Your internet connection (cable, DSL, wi-fi, etc.) needs to be capable of a link speed of 2 mbps, upload and download. To verify your link speed, click here. <https://www.att.com/support/speedtest> If your link speed below these specs, contact tech support. You can request the loan of a wi-fi hotspot. Supplies are limited, so act quickly. https://www.utep.edu/technologysupport/TSCenter/tsc_eqcheckout.html

Additional readings (no cost) will be posted on Blackboard.

Course Delivery

DISTANCE LEARNING

All RWS courses until further notice will be delivered online, using distance learning practices.

For this course, your course of study will consist of live, online lectures (synchronous classes), prerecorded online lectures (asynchronous classes), instructional videos, and activities. Attendance is determined by your completion of activities associated with each course module.

Synchronous classes will take place at the scheduled meeting time for the course as established by the registrar's office. Each synchronous class will be available up to thirty minutes before the scheduled start of class. The bonus warmup activity is available only during that window.

You may record online synchronous class sessions. However, please be aware of applicable copyright laws that apply to all course content, including live lectures. Ownership of lectures and any accompanying course materials belong to the instructor and may not be redistributed physically or digitally, including reposting online, without the express, written consent of the instructor. In other words, you may record the lectures for personal use, but you cannot share them with others.

Asynchronous classes, instructional videos, and activities are available 24/7. You may access the lecture any time outside of the scheduled class session.

This course utilizes Blackboard, a learning management system (LMS). Through Blackboard, I will present twice-weekly lectures and activities online live. I will also provide you with permanent access to the syllabus, supplemental reading materials, activities, e-mail, and discussion groups. Since Blackboard is an integral part of the course, it is vital that you check in daily and participate consistently.

Instructions for Accessing Your Course Online

You must have a UTEP email ID and password before you can access Bb. UTEP automatically generated an e-mail ID for you when you were officially admitted to the university. Any questions or problems can be directed to the Helpdesk at **915-747-4357**, or by visiting the help desk.
<https://www.utep.edu/technologysupport/>

If you are not familiar with Blackboard, UTEP has many resources to help you grasp the basics. Visit Blackboard for UTEP Students.

https://www.utep.edu/technologysupport/ServiceCatalog/BB_Students.html

TECHNOLOGY

This course makes heavy use of technology and multimedia. To test your computer and internet connection, click here. <https://www.att.com/support/speedtest/>

If you believe that your computer is not optimized for accessing this course, UTEP will assist you at no cost to bring your technology up to standards. Click here to set up an appointment.
<https://outlook.office365.com/owa/calendar/ComputerHealthCheckup@minersutep.onmicrosoft.com/bookings/s/RzGMzBO5ukG5ZlB030H0WA2>

If home access is not possible, arrangements can be made to use a computer regularly on campus to complete the work. Student computer labs are often available until midnight, but schedules do vary. NOTE: During the present pandemic, access may be restricted.

For a list of campus computer labs, visit
https://www.utep.edu/technologysupport/ServiceCatalog/COMP_ComputerPrintingLabs.html

Technology problems are not an excuse for turning in work late or not at all. You need to get into the habit of completing assignments for this course well before the due date to allow time for dealing with technology problems. Expect that, at some time, the network will be down, your computer will go on the fritz, or some other small catastrophe will occur. If you are prepared ahead of time, you can go to Plan B.

SUBMITTING ASSIGNMENTS

All work will be submitted through both Blackboard and OneDrive.

Throughout the assignment drafting process, you will maintain a working draft in your personal RWS 1301 folder on OneDrive. While not graded, the working draft is assessed weekly as part of your class participation grade.

MS WORD AND ONEDRIVE

This course utilizes Microsoft Word (Office 365) and OneDrive. All of your major writing assignments must be written using MS Word app and the OneDrive app. Both apps are provided to you at no cost by the university.

OneDrive provides shared, secure cloud storage for your assignments and activities. With OneDrive, you always have access to your course work. No more transferring files back and forth using thumb drives and emails. OneDrive also allows collaborative revising with me and your peers. By enrolling in this course, you agree to allow me access to your writing assignments and activities on OneDrive. This way, I can work with you throughout the entire writing process by providing timely formative feedback on content and formatting.

See under Required Materials above for information on how to access these resources.

Course Policies

BADGES

This course is about mastery. While I am here to serve as your guide, the journey is all yours.

The measure of mastery in this course is through badges. A course badge is awarded for completing each module. Each module is made of a combination of lectures (live and recorded), recitals (activities), and a composition assignment. Most modules are designed to take at least 12 to 24 hours spread over two to three weeks to complete.

To pass this course with a C, you must obtain all six module badges.

Sequence. While the work required to complete each module is, for the most part, self-paced, they are sequenced. They must be completed in order. This is necessary as much of the instruction in this course is scaffolded—that is, you will be building on previous work. Completing the modules out of order will be tedious, frustrating, and repetitive.

[schedule and grades]

This course is made up of lectures, recitals, and assignments.

Lectures

Through the use of live and prerecorded lectures, I will use time-honored practices to introduce concepts, demonstrate practices, and kindle discovery. Your attendance in the class is determined by your participation at lectures.

When practical and allowed by the technology, live lectures will be recorded. These lectures will be made available for material review. Keep in mind, it is far from a perfect technology.

Recitals

Recitals consist of all activities that you do apart from lectures. This is also known as your personal study time, which you can do on your own, with your peers, or with a tutor. Unlike high school, you are expected to do most of your studying outside of the classroom. In this course, recitals consist of activities that include selected readings, compositions, quizzes, postings, and research.

Recitals are turned in within their respective class modules. These are formative assessments that are the building blocks for each writing assignment.

Activities associated with recitals do not receive a grade, per se; instead, they receive a complete/did not complete assessment:

Exceptional! – 2 points plus 1 bonus point awarded for demonstrating not only mastery but also insight.

Mastered – 2 points for mastering the activity

Satisfactory – 1.5 points for adequate progress and suitable effort

Needs revision – 1 point; you may revise and resubmit as many times as needed to a passing score

Missing – Zero points; incomplete or not submitted

Assignments

Assignments demonstrate your mastery of each learning module. You receive full credit for the module once you have completed the respective assignment. Your assignment grade will also determine whether you receive a C or an A in the course. All assignments must go through multiple drafts before that will be accepted for grading. You may also revise a paper for a higher grade using a Get Out of Jail Free card until you receive the grade you desire.

Additional information for each assignment is available in the FYC handbook or as provided by me. Each project will be assessed by a grading rubric. Look for these rubrics in the FYC handbook.

DUE DATES

Due dates are necessary to ensure satisfactory progress during the course. It is also necessary in order for me to balance my workload through the semester. They also provide me with the work product I need to assess your progress and provide feedback.

LATE WORK

Late work is not accepted without prior approval. You can receive an extension by visiting with me during office hour *before* the assignment is due. If the due date has passed, you can use a one-time exception using your Get Out of Jail Free (GOJF) card. You receive one GOJF card per semester. Additional cards are awarded periodically to students with perfect attendance and are current with their badges. You can also earn GOJF cards by earning extra credit points through bonus activities that take place before every live lecture.

Extensions to due dates are granted by the university for certain excused absences or through accommodations. I will be notified by the appropriate office when such extensions are warranted.

FIRST DRAFTS

Revise, revise, revise!

As mentioned above, we use the collaborative revision method in this class. Your writing will be constantly evaluated during throughout the composition process. Each week, you will receive comments on your draft assignments through OneDrive and Blackboard. These comments will

- ensure the project is on the right track and that it meets the requirements of the assignment, and
- comment on the “big issues.” You will receive comments based on the most important elements of the assignment. Addressing these concerns should help you succeed. The comments will NOT necessarily focus on grammar and such—so it is a good idea to get additional help from instructors and the Writing Center for this.

Cloud-Based Formative Assessment

If you are reading this sentence, send me a picture of a dragon by email before the first class to receive a valuable bonus. From time-to-time, you will submit your drafts through Blackboard. Your drafts do not receive a grade, per se; they will receive activity credits. You must receive an activity score of 2 in order to submit a final draft for an assignment grade.

Complete (2 points) – Draft complete; okay to submit revised final draft for grade

Incomplete (1 point) – Draft incomplete; need to resubmit first draft before submitting final draft

Missing (zero points) – Not available in course folder

If you do not clear the 0 or 1 before the revised final draft is due, your final draft will be counted as late. See Late Work above.

LECTURE ATTENDANCE POLICY

FYC Class Attendance Policy

According to the class attendance policy posted in UTEP’s catalog,

The student is expected to attend all classes and laboratory sessions. It is the responsibility of the student to inform each instructor of extended absences. When, in the judgment of the instructor, a student has been absent to such a degree as to impair his or her status relative to credit for the course, the instructor can drop the student from the class with a grade of W before the course-drop deadline or with a grade of F after the course-drop deadline.

Please consult UTEP’s [Curriculum and Classroom Policies](#) for more information regarding Excused Absences for University-Recognized Activities, Absence for Religious Holy Days, and Military Leave. If you have questions about absences for illness, bereavement, or other absences, contact the Dean of Students Office at 915-747-5648 or dos@utep.edu with any questions.

Attendance is mandatory for all freshman-level courses. You are expected to attend all class meetings and to participate in discussions and workshops. The class discussions will help you improve your writing, often through the demonstration of concepts or by guided practice.

According to the guidelines established by the UTEP’s FYC Program:

Students are entitled to a single week of unexplained absences without penalty (for example, 3 classes missed in a three-times-a-week class, 2 classes missed in twice-a-week class, 1 class missed in a once-a-week class).

After 2 total weeks of absence (not necessarily consecutive classes) the student’s grade is lowered by a full letter (A becomes B, etc.).

After 3 total weeks of absence (not necessarily consecutive), the student is automatically dropped from class.

Missing a scheduled conference with the instructor constitutes an absence.

In an online class, attendance is measured by participation in class activities. The attendance policy for online courses aligns with the structure for face-to-face courses, with each missed week of class activities constituting absence from a week of class.

The instructor can measure participation through various pathways, such as completion of scaffolded activities and discussion posts, and responding to other students' posts and feedback.

When it becomes evident that it is not possible to participate in class, the program recommends that the student contact the instructor to discuss the attendance policy and how it applies, before resuming robust participation in class activities.

Drop Policy

If you cannot complete this course for whatever reason, please contact your instructor. Your instructor can help you with the drop process and you can contact the Registrar's Office. If you do not drop, you are at risk of being dropped by the instructor and possibly receiving an "F" for the course.

Multiple Lectures

As I am teaching three sections of this course, if you cannot make your assigned lecture, you may attend any of the other lectures scheduled on the topic that you missed.

Tardies

Early is on time; on time is late; late is inexcusable. Don't be late to class. Attendance is taken in every face-to-face and online lecture.

Missed Classes

You are still responsible for the subjects and activities covered from classes you miss, whether excused or unexcused. Class lectures are recorded. However, the technology is buggy and does not always work.

Classroom Etiquette

The following guidelines on classroom etiquette applies equally to face-to-face and live online lectures, as well as discussion board postings and group work.

CIVIL DISCOURSE

Debate, critical inquiry, and intellectual diversity are essential elements to higher education and a process of learning. There is the potential during this course for controversial and sensitive topics to be discussed during small group or whole class discussions, or which may surface through our social media activity. You are expected to demonstrate the utmost respect and courtesy for your peers with differing arguments, viewpoints, and experiences. Sexist, racist, homophobic, or other hateful speech toward others will not be tolerated. Civil discourse is an important component of every democracy. This includes our online community.

Here are some ground rules to facilitate class and online discussion:

- Address fellow students using their preferred names and pronouns.
- Demonstrate mutual respect toward all viewpoints. Harassing or inappropriate comments will not be tolerated.

- Speak from experience and respect the experiences of others.
- Direct your comments to your classmate, not your instructor.
- When responding to a comment, try articulating the other person's viewpoint.
- Always consider your audience, which includes both your instructor and your fellow students.
- When reacting to someone else's message, address the ideas, not the person. Speak or post only what anyone would comfortably state in a face-to-face situation.

Since Blackboard is not a public internet venue, all postings to it should be considered private and confidential. Postings to this online space are intended for classmates and professor only. Please do not copy documents and paste them to a publicly accessible website, blog, or social media site. Students wishing to repost outside of Blackboard have an ethical and legal obligation to first request permission from the writer or writers.

DEVICES

If you are reading this sentence, send me a picture of a dragon by email and I will award you a bonus for the course. Electronic devices, whether a smartphone, tablet, or computer, facilitate research and composition. However, if their use does not contribute to the conversation or the task at hand in the classroom, or are a distraction, then I have the duty and obligation to require the class to put them away or turn them off.

ACADEMIC INTEGRITY

The University of Texas at El Paso prides itself on its standards of academic excellence. In all matters of intellectual pursuit, UTEP faculty and students must strive to achieve excellence based on the quality of work produced by the individual. In the classroom and in all other academic activities, students are expected to uphold the highest standards of academic integrity. Any form of academic dishonesty is an affront to the pursuit of knowledge and jeopardizes the quality of the degree awarded to all graduates of UTEP. It is imperative, therefore, that the members of this academic community understand the regulations pertaining to academic integrity and that all faculty insist on adherence to these standards.

Any student who commits an act of academic dishonesty is subject to discipline. Academic dishonesty includes, but is not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, and any act designed to give unfair advantage to a student or the attempt to commit such acts. Proven violations of the detailed regulations, as printed in the Handbook of Operating Procedures (HOP), and available in the Office of the Dean of Students and on the homepage of the Dean of Students at www.utep.edu/dos, may result in sanctions ranging from disciplinary probation, to a failing grade on the work in question, to a failing grade in the course, to suspension or dismissal, among others.

To view UTEP's academic regulations, visit <http://catalog.utep.edu/undergrad/academic-regulations>

COPYRIGHT AND FAIR USE

The University requires all members of its community to follow copyright and fair use requirements. You are individually and solely responsible for violations of copyright and fair use laws. The University will neither protect nor defend you nor assume any responsibility for violations of fair use laws. Violations of copyright laws could subject you to federal and state civil penalties and criminal liability, as well as disciplinary action under University policies.

Student Success

ACCESSIBILITY

The Americans with Disabilities Act requires that reasonable accommodations be provided for students with physical, sensory, cognitive, systemic, learning, and psychiatric disabilities. If you suspect that you have a disability and are in need of an accommodation, please contact the Center for Accommodations and Support Services (CASS) at 747-5148 or cass@utep.edu. The CASS is located in Union East Building, room 106. Students are responsible for presenting the instructor any CASS accommodation letters and instructions.

Please note that CASS accommodations are not retroactive to past-due activities and assignments.

UNIVERSITY WRITING CENTER

The University Writing Center (UWC) <https://www.utep.edu/uwc/> offers free writing tutoring assistance for all UTEP students. The tutors are undergraduate and graduate students who can help with all parts of a writing assignment, including prewriting, organizing, revising, and editing. They can also help you understand any writing assignment and provide help on comprehending difficult textbook material.

To facilitate revision, I encourage you to visit the writing center at least twelve (12) hours before the assignment is due.

MILITARY STUDENTS

If you are a military student (veteran, dependent, active) please visit the [Military Student Success Center](#). I also recognize the complexities of being a student veteran. If you are a student veteran, please inform me if you need special accommodations. Drill schedules, calls to active duty, complications with GI Bill disbursement, and other unforeseen military and veteran-related developments can complicate your academic life. If you make me aware of a complication, I will do everything I can to assist you or put you in contact with university staff who are trained to assist you. Click here to learn more. <https://www.utep.edu/student-affairs/mssc/>

COUNSELING CENTER

The University Counseling Center provides free, confidential services in Spanish and English to all currently enrolled UTEP students. Services include career counseling to help you clarify their academic or career goals and overcome obstacles to learning and decision making. The Center also provides personal counseling to address issues that can affect your ability to perform optimally in academic and professional endeavors. In addition, the University Counseling Center provides educational workshops, outreach programs, and self-help resources on everything from stress and time management to self-esteem and relationship issues.

Hours of operations are 8:00 a.m. to 5:00 p.m., Monday through Friday, with extended hours (open until 7:00 p.m.) during the fall and spring semesters on Mondays and Tuesdays. They can be reached at 915-747-5302 or www.utep.edu/counsel

Your Instructor

KEEPING IN TOUCH

I can be reached by email at pjvierra@utep.edu. When writing me, please use your UTEP email account. Include the class day and time that we meet. DO NOT include your student ID number.

Office hours are held online through Blackboard Collaborate.

For technical support, your first call should be to UTEP's Technology Support Center (TSC) Help Desk at 915-747-4357 or www.utep.edu/technologysupport. You can also visit TSC on the third floor of the University Library.

ABOUT YOUR INSTRUCTOR

P.J. Vierra, Ph.D.

Office Hours:

Monday-Friday, 12:30 p.m. to 2 p.m.
via Blackboard Collaborate

Sunday, 12:30 p.m. to 2 p.m.
via Blackboard Collaborate