UNIV 1301

Course Description

UNIV 1301 is a course that provides a common first-year experience, wherein students employ their agency to develop strategies for academic, career, and lifelong success. This course will help students build a foundational network of support to increase their sense of belonging and commitment to the University. UNIV 1301 will prepare students for internships, employment, undergraduate research, and community-engaged learning experiences. Students will engage in enriching experiences to understand and develop their personal strengths, enabling them to succeed in college and beyond.

Learning Outcomes:

✓ Students will increase their sense of agency by exploring, reflecting on, and documenting their entering student experience to clarify academic and professional aspirations

✓ Students will participate in and reflect upon campus and community experiences to expand and deepen their sense of belonging at UTEP and in the local community

✓ Students will engage as members of an academic community by developing reading, writing, and critical thinking skills transferable to their professional and life goals

✓ Students will participate in meaningful hands-on learning and enriching experiences to identify, assess, and strengthen their professional and leadership skills

✓ Students will experience an environment of trust by developing a network of faculty, staff, peers, and community members to establish a strong foundation of academic and professional support

UTEP EDGE: You will become more aware of the UTEP Edge and your Edge Advantages through this course. You will become more familiar with and strengthen the many assets you bring to the university.

Syllabus Contents

Required Texts

The Five Pillars: Success in College and Beyond
Link to access text

A Dream Called Home: A Memoir by Reyna Grande
UTEP Bookstore to purchase the novel (physical copy)
You can purchase the e-book version wherever you normally purchase your e-books
The novel is available in English and Spanish

UTEPEDGE

Contact Information

Instructor Information:
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Librarian Information:
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Academic Advisor Information:
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UTEP Events
Work @ UTEP Job Fair
  W Sept 1 | 10a-2p | Location TBA

Career EXPO
  R Sept 16 | 9a-2p | Location TBA
  F Sept 17 | 9a-2p | Virtual (TBA)

Graduate & Professional Schools Fair
  W Oct 6 | 10a-2p | Location TBA
  R Oct 7 | 10a-2p | Virtual (TBA)

Additional events listed on the UTEP Events page: https://events.utep.edu/

Talented Students / Enriching Experiences / Lifelong Success

Course Point Values

Here are the point values for the major assignments you will complete in UNIV 1301:

Assignment	Points
Professional Prep	200 points
Academic Success	250 points
Engagement	100 points
Common Read	100 points
Digital Story	150 points
Daily Work	200 points
Total:	**1,000 points**

The grade distribution for UNIV 1301 is as follows:

A 900-1000 points

B 800-899 points

C 700-799 points

D 600-699 points

F 0-599 points

If you have any questions about the graded feedback you receive from your instructor or peer leader, email your instructor to set up an appointment to discuss your concerns.

Course Assignments

Professional Preparation: You will participate in a series of professional preparation activities that include identifying and building your strengths, exploring possible careers and internships, participating in a mock interview, and creating a résumé. These assignments collectively add up to 200 points.

Academic Success: You will engage in critical thinking and exploratory assignments related to academic success skills, academic advising, and library resources. You will complete a major group project with the guidance of a research librarian. You will also meet with the instructional team four times during the term. These assignments collectively add up to 250 points.

Engagement: You will engage with campus resources and participate in UTEP events and campus talks to increase your sense of belonging at UTEP. These assignments collectively add up to 100 points.

Common Reading: Throughout the semester, you will read one woman's personal and academic journey. Using her journey as a starting point, you will reflect on how your academic journey is building your five pillars of academic success (agency, belonging, engagement, academic success, and professional preparation). These assignments collectively add up to 100 points.

Digital Story: Throughout the semester, you will participate in various course, campus, and community activities that will help shape your entering student experience at UTEP. You will document these experiences and create a multimodal digital story. The digital story is collectively worth 150 points.

Daily Work: Throughout the semester, you will participate in activities and complete assignments that help develop your five pillars of success. These assignments, along with your attendance grade and UNIV 1301 End-of-Semester Survey completion, collectively add up to 200 points.

UNIV 1301 Attendance/Participation Policy

- Meeting during in class synchronous meetings from 12:00-1:20pm.
- Having your camera on and ready to participate in class activities.
- LOGGING IN LATE: logging in on time is very important. Login time will be noted by our peer leader. If you log in more than 5 minutes late, it will count as a half absence.
- Attendance is worth 100 points in the course. If you are absent more than three daily class meetings, you will lose the 100 points.
- Logging into Blackboard weekly.
- Reading/Viewing all course materials to ensure understanding of assignment requirements.
- Completing 70% of weekly module coursework.

Course Drop / Withdrawal Policy

According to UTEP Curriculum and Classroom Policies, "When, in the judgment of the instructor, a student has been absent to such a degree as to impair his or her status relative to credit for the course, the instructor may drop the student from the class with a grade of "W" before the course drop deadline (Oct. 29) and with a grade of "F" after the course drop deadline." Therefore, if I find that, due to non-performance in the course, you are at risk of failing, I will drop you from the course before the drop deadline (Oct. 29).

Neglect or lack of effort: Neglect or lack of effort are the reasons for being dropped from the course. According to the Records and Registration Office and are defined in this course as the following:

- Neglect: no participation, not paying attention in class or caring about the course, may be combined with not attending/having attended class (synchronous class meetings)
- Lack of effort: not meeting course requirements, not submitting work, not completing 70% of the coursework at the end of any week; may be combined with not attending/having attended class (synchronous class meetings)

Late/Make-Up Assignment Policy

- All assignments on Blackboard WILL HAVE A 24-HOUR WINDOW FOR LATE SUBMITTAL with points deducted (depending on the assignment).
- If you did not submit an assignment by the late 24-hour window, the assignment closes and you can no longer view/submit the assignment. You will receive a zero for that assignment.
- If you have an emergency, you may contact me to make-up work after the 24-hour late deadline and I can make arrangements for you to submit make-up work by a specific deadline. If you miss an assignment and the reason is not considered excusable, you will receive a zero. It is therefore important to reach out to me—in advance if at all possible—and explain why you missed a given course requirement. Once a deadline has been established for make-up work, no further extensions or exceptions will be granted.

COVID-19 Policy

Please stay home if you have been diagnosed with COVID-19 or are experiencing COVID-19 symptoms. If you are feeling unwell, please let me know as soon as possible, so that we can work on appropriate accommodations. If you have tested positive for COVID-19, you are encouraged to report your results to covidaction@utep.edu, so that the Dean of Students Office can provide you with support and help with communication with your professors. The Student Health Center is equipped to provide COVID-19 testing.

The Center for Disease Control and Prevention recommends that people in areas of substantial or high COVID-19 transmission wear face masks when indoors in groups of people. The best way that Miners can take care of Miners is to get the vaccine. If you still need the vaccine, it is

UTEP Policies

ADA: The ADA requires that reasonable accommodations be provided for students with disabilities. Please contact CASS at 747-5148, Union East 106, or cass@utep.edu.

Academic Integrity: Scholastic dishonesty is **never** tolerated by UTEP or the Entering Student Program. All suspected cases are reported to the Office of Student Conduct and Conflict Resolution (OSCCR) for review. For more info, click here.

Copyright and Fair Use: The university requires all members of its community to follow copyright and fair use requirements. Students are individually and solely responsible for violations of copyright and fair use laws. The university will neither protect nor defend students nor assume any responsibility for student violations. Violations of copyright laws could subject students to federal and state civil penalties and criminal liability as well as disciplinary action under university policies.

Student Conduct: [From the Handbook of Operating Procedures: Student Conduct and Discipline]. Each student is responsible for notice of and compliance with the provisions of the Regents' *Rules and Regulations*, which are available here.

Final Exam Policy: Exemption from final examination may not be given. Final examinations are scheduled to be two hours, forty-five minutes in length and take place during the final examination period. It is the policy of the university not to administer a second final examination in the course. It is also university policy that students shall not have more than two final examinations in a single day. In the unlikely event that the examination schedule results in a student having three final examinations on a single day, the faculty member upon the request of the

widely available in the El Paso area, and will be available at no charge on campus during the first week of classes. For more information about the current rates, testing, and vaccinations, please visit epstrong.org.

student shall reschedule the second of that student's three examinations.

Course Management System

Blackboard Ultra is the online course management system we will use throughout the semester. You can access Blackboard through my.utep.edu. In Blackboard you can view the syllabus, course calendar, and other supplemental materials related to the course. You can also send e-mails to your classmates or instructional team. You must check Blackboard daily for course announcements, assignments and updates.

The Blackboard app is great for course announcements, emails, and discussions. However, a desktop or laptop computer is recommended for downloading and/or reading course materials, uploading documents or submitting assignments. Call the Help Desk, 747-5257, if you need help with access. Should Blackboard go down for maintenance or other interruptions, email your instructor for assistance.

Technical Requirements

- ✓ A computer with internet access. This course cannot be completed without access to a computer or the Internet. Inability to complete an assignment due to the limitations of the Blackboard app on phones or tablets is not an acceptable reason to miss an assignment or to not follow deadlines or directions.
- ✓ A web browser that supports Blackboard, YouTube, TED Talks, Yuja, Kanopy, and other forms of media as needed throughout the course.
- ✓ Microsoft Office365 or equivalent. Assignments must be submitted as a Word document (doc or docx) or PDF. Attachments in any other format will not be graded.

You can download a free copy of Microsoft Office as a UTEP student here.

Fall 2021 Important Dates

Classes Begin	Aug 23
Labor Day (UTEP closed)	Sept 6
Census Day	Sept 9
Mid-Term Grades Available	Oct 20
Course Drop Deadline	Oct 29
Thanksgiving (UTEP closed)	Nov 25-26
Dead Day (no classes)	Dec 3
Final Exams	Dec 6-10
Final Grades Available	Dec 16

Syllabus Change

Except for changes that substantially affect the grading statement, this syllabus is a guide for the course and is subject to change. Any changes to the syllabus will be announced in class and/or on Blackboard. It is your responsibility to stay updated.

Netiquette Guidelines

Be respectful of other's ideas, opinions, and beliefs. It's fine to disagree with someone, but please respect their right to think differently. Do not attack or insult your classmates, peer leader, or instructor.

When responding to your peers, be sure to address the idea and not the person. You should never use insults or resort to name-calling, as neither are appropriate in an academic setting.

With that said, keep in mind that interacting online doesn't allow for the use of facial expressions and other non-verbal cues to convey meaning; be cautious of the tone used in your posts and don't assume an emoticon (☺) will convey your tone or intent.

All inappropriate behavior will be reported to UTEP's Office of Student Conduct & Conflict Resolution office for review.

Assignment Format

All assignments submitted in UNIV 1301 should follow this format unless otherwise stipulated by the instructor:

Arial | 12pt font | one-inch margins | double-spacing

Helpful Campus Resources

Academic Advising Center https://www.utep.edu/advising/

Counseling and Psychological Services https://www.utep.edu/student-affairs/counsel/

Center for Accommodations and Support Services https://www.utep.edu/student-affairs/cass/

Financial and Social Support Services (FSSS) https://www.utep.edu/advising/students_we_serve/fhar.html

Food Pantry https://www.utep.edu/student-affairs/foodpantry/

Foster, Homeless, Adopted Resources (FHAR) https://www.utep.edu/advising/students_we_serve/fhar.html

History Tutoring Center https://www.utep.edu/liberalarts/history/resources/student-resource/history-tutoring-center.html

Math Resource Center for Students (MaRCS) https://www.utep.edu/science/math/marcs/

Military Student Success Center https://www.utep.edu/student-affairs/mssc/

Miner Learning Center https://www.utep.edu/mlc/

Student Financial Aid https://www.utep.edu/student-affairs/financialaid/

Student Health & Wellness Center https://www.utep.edu/chs/shc/

Student Success Helpdesk https://www.utep.edu/advising/student_resources/student-success-helpdesk.html

University Career Center https://www.utep.edu/student-affairs/careers/

University Library https://www.utep.edu/library/

University Writing Center https://www.utep.edu/uwc

UTEP Edge: https://www.utep.edu/edge

UTEP Police Department https://www.utep.edu/police