COURSE BASICS
Course Number: MATH 2301: CRN 21068
Course Title: Math for Social Sciences II
Credit Hours: 3
Term: Spring 2021
Meeting and Location: None – course is entirely online via WebAssign and Blackboard
Prerequisite Courses: The official UTEP catalog lists the following prerequisites for Math 2301:

Prerequisite(s): (MATH 1320 w/C or better ) OR (MATH 1508 w/C or better ) OR (MATH 1411 w/C or better ) OR (MATH 1312 w/C or better ) OR (MATH 2313 w/C or better ) OR (MATH 2326 w/C or better ) OR (MATH 2301 w/C or better ) OR (BANM score between 4 and 5 ) OR (ACCL score between 081 and 120 AND BANM score between 4 and 5 ) OR (BANM score between 4 and 5 AND EPCM score between 081 and 120 ) OR (MATH 1411A w/C or better AND MATH 1411B w/C or better AND MATH 1411C w/C or better ) OR (MATH 1508A w/C or better AND MATH 1508B w/C or better AND MATH 1508C w/C or better ) OR (SXDG score of 1 ) OR (SXMA score of 1 ) OR (SXMN score of 1 ) OR (SXOI score of 1 ) OR (SXTR score of 1 ) OR (MATH 1310 w/C or better)

Every student is individually, fully responsible for all prerequisites for Math 2301. If you have any question about your prerequisite knowledge or lack thereof, please contact your advisor.

INSTRUCTOR INFORMATION
Instructor: Osvaldo Mendez
Office Location: Online Only

Contact
Instructor email: osmendez@utep.edu

Emails will be answered between 9 AM and 5 PM. Emails received outside of these windows will be addressed during the next time period or at my discretion, whichever is sooner.

Office Hours:
By appointment.

Office hours are only held during normal university scheduling. Please allow one business day for the return of emails. Evening and weekend emails will be attended to during regular business hours. Other times at the discretion of the instructor.

During off-scheduling (Finals week) or condensed scheduling (late start, closed university) hours will be adjusted appropriately.
Blackboard
Blackboard will be our primary platform. Inside of the Blackboard course you will be able to see announcements, grades, and course materials. You need an active blackboard account to take this class. Please, contact the technology department for any technical issue related to Blackboard.

REQUIRED TECHNOLOGY AND MATERIALS

Textbook:
Finite Mathematics and Applied Calculus, Stefan Waner, Steven Costenoble, 7th edition, with Webassign access code.

ISBN-10: 9781337274203

You must have the Enhanced WebAssign access code. This gives you the full access to both the assignments and the e-book.

Optional
A hard copy of the textbook is available, but not required for the class. The e-book is adequate and comes with the required access code.

Calculator:
A Scientific Calculator with the permutation/combination key required (example: TI-30XIIS). A graphing calculator with derivative and/or integration capabilities is not allowed.

Online Components
You are required to have a WebAssign account and the Enhanced WebAssign access code.

Ensure your UTEP e-mail account is working and that you have consistent access to the internet and a stable web browser. Mozilla Firefox, Google Chrome, and Safari are the most supported browsers for both Blackboard and WebAssign.

You will need to have regular access to a computer and/or laptop. Your cell phone is not sufficient for doing coursework. You will need to download or update the following software: Microsoft Office, Adobe, Windows Media Player (or QuickTime Player), and Java.

WebAssign
WebAssign is an online Course Management System of Cengage, the publisher of our text. You must have reliable internet in order to take an online course. You will use the instructions below to access and register for WebAssign. You will have a 14-day free trial so that you may access your coursework immediately.

Instructions to access and register for WebAssign:
To enter you course on WebAssign on January 19, go to www.webassign.net and follow these steps:

1) Click on “Enter Class Key”
2) Enter the class key given by your instructor, be sure to include all three sections given:
3) Verify the section number and instructor name, then enter your information. Please make sure that you use your UTEP miners email and that you remember the password that you create.
4) The next time you log in, click on “Log In” and enter your UTEP miners email and the password that you created.

You are required to purchase an access code to log in as soon as possible and before the grace period ends. If you purchased a new book from the UTEP bookstore, the code should have come with it. When entering the code, enter all the words and characters in the boxes appropriately.

COURSE OVERVIEW

Course Objectives and Learning Outcomes

The official UTEP catalog shows the following course description: Topics include linear programming and an introduction to differential and integral calculus with applications to business and the social sciences.

Activities and Assignments:
You will find all assignments on www.webassign.net. Please use Mozilla Firefox, Google Chrome, or Safari since WebAssign works best with these browsers. All work, including homework, quizzes, and exams, will take place through WebAssign.

Three exams, with retake options, and a comprehensive final exam will be given.

Resources:
You will have course PowerPoint and video access through the Resources section of WebAssign. You can click on resources at the bottom of your WebAssign homepage and you will be able to access PowerPoint lectures from the publisher as well as the Cengage lecture videos for each section that we cover.

Tutoring
The MaRCS tutoring center offers free tutoring for math classes, their website has more information: https://www.utep.edu/science/math/marcs/

There are several useful features in WebAssign designed to give extra help. These include “Watch it” and “Master it” links.

Class Activity Settings
Homework Assignments
Quizzes
After a few sections of homework, you will have a quiz over that material. The quizzes may contain problems you have not seen previously, but they will be based on the same concepts.

Each question has 3 attempts. If you choose to start a quiz less than 60 minutes before the due date, the quiz will conclude at the due date and your answers will be auto submitted.

Exams
The exams will be available on WebAssign for a 24-hour period on the date specified by the course calendar and listed below. The exam itself is timed at 90 minutes. You have two attempts at each problem.

- Exam 1: Opens 11:59PM MST on Wednesday, Feb 17th and closes Thursday, Feb 18th at 11:59 PM MST
- Exam 2: Opens 11:59 PM MDT on Monday, Mar 29th and closes Tuesday, Mar 30th at 11:59 PM MDT
- Exam 3: Opens 11:59 PM MDT on Wednesday, May 5th at closes Thursday, May 6th at 11:59 PM MDT

The password for all exams is the word ready.

If you choose to start an exam less than 90 minutes before the due date, the exam will conclude at the due date and your answers will be auto submitted.

Retake Exams
A retake exam, for improvement, will appear on WebAssign after the original exam according to the class calendar and listed below. The best grade of the two will be recorded. You do not have to take the retake exam if you are satisfied with your original exam score. The retakes will be available on WebAssign for a 24-hour period on the date specified. You will have two attempts at each problem.

- Exam 1 Retake: Opens at 11:59 PM MST on Thursday, Feb 25th and closes on Friday, Feb 26th at 11:59 PM MST
- Exam 2 Retake: Opens at 11:59 PM MDT on Thursday, Apr 8th and closes on Friday, Apr 9th at 11:59 PM MDT
- Exam 3 Retake: Opens at 11:59 PM MDT on Wednesday, May 12th and closes on Thursday, May 13th at 11:59 PM MDT. (During finals week.)

The retake exams will also have a 90-minute time limit with password: retake.

If you choose to start an exam less than 90 minutes before the due date, the exam will conclude at the due date and your answers will be auto submitted.

Final Exam
The final exam will be available for three days during final exam week. This exam is a comprehensive exam and is required for all students. You may not opt out of the final exam. The final exam is timed at 165 minutes (2hr45min) and will have an accessible scientific calculator.
The password for the final exam is the word **ready**.

The final exam will open at 12:00 AM MDT on Monday, May 10th and close on Wednesday, May 12th at 11:59 PM.

**Timed Assignments:**
For all timed assignments, the clock begins once you open the assignment. This clock will not stop for any reason, not even if you log out. For this reason, it is important to check for any updates on your computer prior to beginning the timed assignments. The due date will change to reflect the time limit for timed assignments once you begin the quiz or exam.

**Course Schedule:**
A comprehensive course schedule is attached as the last pages of this syllabus. Semester highlights are included.

- **January 19th**  First Day of Classes
- **February 3rd**  Census Day (Last day to drop without a W)
- **March 15th -19th**  Spring Break
- **April 1st**  Drop Day (Last day to drop with a W)

**Grading Policy**
You will be graded on homework, quizzes, in-class exams, and a final exam

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<th>Grade</th>
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<tr>
<td>A</td>
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<td>D</td>
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<td>&lt;60</td>
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**ADDITIONAL COURSE POLICIES**

**Drop Policy**
*The Drop Date for this semester is Thursday, April 1st, 2021 before 5:00 PM MDT. No drops will be approved after this date or time.*
Students who decide to drop the course must process a drop form, by emailing records@utep.edu by April 1st before 5:00 PM MDT. Please note that the College of Science will remain aligned with the University and will not approve any drop requests after that date.

Make-up Policy

Homework
An automatic homework extension can be requested within 7 days after the due date. To do so, log in to WebAssign and click on My Assignments. Scroll to the assignment you want to extend and click Request Extension. Select “Automatic” and “Accept” the extension. The new due date will be 48 hours from the time the extension is requested. Note, this means that time due will also change. No penalty will be applied to problems submitted after the original due date.

You may not view the key to a homework assignment prior to requesting an extension for it.

Quiz
There are no automatic extensions for quizzes. Quizzes are available before their due date. Please make plans to take the quiz early if you have a conflict.

If you feel like you have some extenuating circumstance, or have an excused absence that will keep you from completing the assignment or quiz in a timely manner, please contact me right away and be prepared to show supporting documentation.

University Sponsored Events:
These include conferences, student athletes’ competitions, etc. The student needs to inform me of any traveling conflicts before they leave and make adequate arrangements to make up the missed material with one week of returning. Failure to do so, will result in the forfeiture of points.

Exams
A make-up exam will only be given in extraordinary circumstances such as, severe illness or death in immediate family, and with appropriate documentation (e.g. doctor’s note). Only one out of the three midterms can be made up. There is no make up for the final exam under any circumstance or for any reason. Any student who misses the final exam, for any reason, will get an F in the class.

Attendance Policy:
You are expected to work toward completion of the course assignments daily. Attendance in an online course is measured by the completed tasks. Failing to complete tasks is equivalent to being absent. Failure to complete assignments for several weeks may result in you being dropped from the course. You are expected to check Blackboard and your UTEP miners email regularly for announcements as well as the WebAssign Announcement section.

Academic Integrity Policy:
The University policy is that all suspected cases or acts of alleged scholastic dishonesty must be referred to the Dean of Students for investigation and appropriate disposition. Any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes, but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.
Each student is responsible for notice of and compliance with the provisions of the Regents’ Rules and Regulations, which are available for inspection electronically at https://www.utsystem.edu/offices/board-regents/regents-rules-and-regulations.

All students are expected and required to obey the law, to comply with the Regents’ Rules and Regulations, with System and University rules, with directives issued by an administrative official during his or her authorized duties, and to observe standards of conduct appropriate for the University. A student who enrolls at the University is charged with the obligation to conduct himself/herself in a manner compatible with the University’s function as an educational institution. Any student who engages in conduct that is prohibited by Regents’ Rules and Regulations, U. T. System or University rules, specific instructions issued by an administrative official or by federal, state, or local laws is subject to discipline, whether such conduct takes place on or off campus or whether civil or criminal penalties are also imposed for such conduct.

COURSE STATEMENTS

Civility Statement:
All correspondence with your instructor, TA, and other students should be conducted in an appropriate and professional manner. Please be considerate of your tone and word choice when conducting correspondence.

Disability Statement
If you need accommodations for your success, please contact The Center for Accommodations and Support Services (CASS) at 747-5148, or by email to cass@utep.edu, or visit their office located in UTEP Union East, Room 106. For additional information, please visit the CASS website https://www.utep.edu/student-affairs/cass/

The student is responsible for informing me of the accommodations needed and will be need to be proactive in regards to having accommodations met.

Military Statement:
If you are a military student with the potential of being called to military service and/or training during the semester, you are encouraged to contact me as soon as possible.

Copyright Statement:

Course Materials
All materials used in this course are protected by copyright law. The course materials are only for the use of students currently enrolled in this course and only for the purpose of this course. They may not be further disseminated.

COURSE RESOURCES:
Where you can go for assistance UTEP provides a variety of student services and support:
Academic and Technology Resources

- **Help Desk**: Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus, Academic Resources.
- **UTEP Library**: Access a wide range of resources including online, full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students.
- **Math Tutoring Center (MaRCS)**: Ask a tutor for help and explore other available math resources.

Individual Resources

- **Military Student Success Center**: Assists personnel in any branch of service to reach their educational goals.
- **Center for Accommodations and Support Services**: Assists students with ADA-related accommodations for coursework, housing, and internships.
- **Counseling and Psychological Services**: Provides a variety of counseling services including individual, couples, and group sessions as well as career and disability assessments.