MATH 3323: Matrix Algebra (ONLINE)
CRN: 12973
Fall 2021
Professor. Natasha S. Sharma
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(915) 747-5696
Office Hours: Virtually via Blackboard Collaborate TR 1:45 pm - 2:15 pm.
Link is provided on the Blackboard homepage.
During these office hours, you can also visit me in-person at my office located at Bell Hall 318.

COURSE DESCRIPTION

MATH 3323 is a first course in linear algebra and focuses on the matrix theory, vector-space concepts and the eigenvalue problem. This course provides a language and a powerful computational framework for posing and solving important problems arising in scientific, engineering and social science disciplines.

Students enrolled in MATH 3323 should have successfully completed MATH 1312 or MATH 2313 or MATH 2326.

COURSE OBJECTIVES OR EXPECTED LEARNING OUTCOMES

At the end of this course, students will be able to:

- Solve and analyze systems of linear equations
- Find and describe the various vector spaces associated to a matrix, and will be prepared to study more abstract vector spaces.
- Compute eigenvalues and eigenvectors of a matrix and appreciate their importance
- Use popular software tools used to solve systems of linear equations and
- Apply the theory to interpolation of data, least-squares approximations and ordinary differential equations.

LEARNING MODULES

In this online course, we will try to mimic the in class experience as closely as possible.
To this end, we will have pre-recorded online lectures covering the course material will be delivered. (See the last page of the syllabus for a weekly calendar of the detailed schedule of the topics covered).
These online lectures will be held on Blackboard Ultra. This is also where the homeworks will be announced and turned in. OneNote will be used for a dynamic sharing of lecture notes. These notes will also be uploaded on the course website.

REQUIRED MATERIAL


COURSE ASSIGNMENTS AND GRADING

The understanding of the students will be assessed through weekly assignments. It is the student's responsibility to maintain the grade average required by a scholarship, other financial supports or any other requirements. Course grade will be assigned strictly based on class average obtained using the grade calculation formula given below using only the grades posted on blackboard. The student's scholarship, financial support requirements or any other personal requirements will not be under consideration when assigning final grades.

Grade Distribution:

<table>
<thead>
<tr>
<th>Grade Range</th>
<th>Letter Grade</th>
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<tbody>
<tr>
<td>100-90</td>
<td>A</td>
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<td>89-80</td>
<td>B</td>
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<td>79-70</td>
<td>C</td>
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<td>69-60</td>
<td>D</td>
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<tr>
<td>59 and Below</td>
<td>F</td>
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- Homework and class participation: 50%
- Exams including the final exam: 50%

Participation: For this online course, students will be required to participate in the lectures. Examples of student participation include responding to polls/chats, providing/verifying the instructor’s calculations.

TECHNOLOGY REQUIREMENTS

Course content is delivered via the Internet through the Blackboard learning management system. Ensure your UTEP e-mail account is working and that you have access to the Web and a stable web browser. Google Chrome and Mozilla Firefox are the best browsers for Blackboard; other browsers may cause complications. When having technical difficulties, update your browser, clear your cache, or try switching to another browser.

You will need to have access to a computer/laptop, scanner. A great application for scanning assignments is CamScanner.
Check that your computer hardware and software are up-to-date and able to access all parts of the course.

IMPORTANT: If you encounter technical difficulties beyond your scope of troubleshooting, please contact the UTEP Help Desk as they are trained specifically in assisting with technological needs of students. Please do not contact me for this type of assistance. The Help Desk is much better equipped than I am to assist you!

Course Communication: How we will stay in contact with each other

Because this is an online class, we won’t see each other in the ways you may be accustomed to: during class time, small group meetings, and office hours. However, there are a number of ways we can keep the communication channels open:

- **Office Hours**: We may not be able to meet on campus, but I will still have virtual office hours for your questions and comments about the course.
- **Email**: UTEP e-mail is the best way to contact me. I will make every attempt to respond to your e-mail within 24-48 hours of receipt. When e-mailing me, be sure to email from your UTEP student account and please put the course number in the subject line. In the body of your e-mail, clearly state your question. At the end of your e-mail, be sure to put your first and last name, and your university identification number.
- **Announcements**: Check the Blackboard announcements and course website frequently for any updates, deadlines, or other important messages.

Course Policies: What do you need to do to be successful in the course

**ATTENDANCE AND PARTICIPATION**

Attendance in the course is determined by participation in the learning activities of the course. Your participation in the course is important not only for your learning and success but also to create a community of learners. Participation is determined by completion of the following activities:

- Reading/Viewing all course materials to ensure understanding of assignment requirements
- Turning in all the assignments on time.
Because these activities are designed to contribute to your learning each week, they cannot be made up after their due date has passed.

EXCUSED ABSENCES AND/OR COURSE DROP POLICY

According to UTEP Curriculum and Classroom Policies, “When, in the judgment of the instructor, a student has been absent to such a degree as to impair his or her status relative to credit for the course, the instructor may drop the student from the class with a grade of “W” before the course drop deadline and with a grade of “F” after the course drop deadline.” See academic regulations in the UTEP Undergraduate Catalog for a list of excuse absences. Therefore, if I find that, due to non-performance in the course, you are at risk of failing, I will drop you from the course. I will provide 24 hours advance notice via email.

OR

I will not drop you from the course. However, if you feel that you are unable to complete the course successfully, please let me know and then contact the Registrar’s Office to initiate the drop process. If you do not, you are at risk of receiving an “F” for the course.

DEADLINES, LATE WORK, AND ABSENCE POLICY

Assignments

- Home assignments will be due on Thursdays at midnight (11:59 PM). No late work will be accepted if the reason is not considered excusable.
  
  You will have two office hour sessions with the instructor to clear your queries.

MAKE-UP WORK

Make-up work will be given only in the case of a documented emergency. Note that make-up work may be in a different format than the original work, may require more intensive preparation, and may be graded with penalty points. If you miss an assignment and the reason is not considered excusable, you will receive a zero. It is therefore important to reach out to me—in advance if at all possible—and explain with proper documentation why you missed a given course requirement. Once a deadline has been established for make-up work, no further extensions or exceptions will be granted.
ALTERNATIVE MEANS OF SUBMITTING WORK IN CASE OF TECHNICAL ISSUES

I strongly suggest that you submit your work with plenty of time to spare in the event that you have a technical issue with the course website, network, and/or your computer. I also suggest you save all your work (answers to discussion points, quizzes, exams, and essays) in a separate Word document as a back-up. This way, you will have evidence that you completed the work and will not lose credit. If you are experiencing difficulties submitting your work through the course website, please contact the UTEP Help Desk. You can email me your back-up document as a last resort.

INCOMPLETE GRADE POLICY

Incomplete grades may be requested only in exceptional circumstances after you have completed at least half of the course requirements. Talk to me immediately if you believe an incomplete is warranted. If granted, we will establish a contract of work to be completed with deadlines.

ACCOMMODATIONS POLICY

The University is committed to providing reasonable accommodations and auxiliary services to students, staff, faculty, job applicants, applicants for admissions, and other beneficiaries of University programs, services and activities with documented disabilities in order to provide them with equal opportunities to participate in programs, services, and activities in compliance with sections 503 and 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2008. Reasonable accommodations will be made unless it is determined that doing so would cause undue hardship on the University. Students requesting an accommodation based on a disability must register with the UTEP Center for Accommodations and Support Services (CASS). Contact the Center for Accommodations and Support Services at 915-747-5148, or email them at cass@utep.edu, or apply for accommodations online via the CASS portal.

COVID-19 Accommodations

Students are not permitted on campus when they have a positive COVID-19 test, exposure or symptoms. If you are not permitted on campus, you should contact me as soon as possible so we can arrange necessary and appropriate accommodations.

(classes with on-campus meetings) Students who are considered high risk according to CDC guidelines and/or those who live with individuals who are considered high risk may contact Center for Accommodations and Support
Services (CASS) to discuss temporary accommodations for on-campus courses and activities.

SCHOLASTIC INTEGRITY

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as ones' own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the Office of Student Conduct and Conflict Resolution (OSCCR) for possible disciplinary action. To learn more, please visit HOOP: Student Conduct and Discipline.

CLASS RECORDINGS

The use of recordings will enable you to have access to class lectures, group discussions, and so on in the event you miss a synchronous or in-person class meeting due to illness or other extenuating circumstance. Our use of such technology is governed by the Federal Educational Rights and Privacy Act (FERPA) and UTEP's acceptable-use policy. A recording of class sessions will be kept and stored by UTEP, in accordance with FERPA and UTEP policies. Your instructor will not share the recordings of your class activities outside of course participants, which include your fellow students, teaching assistants, or graduate assistants, and any guest faculty or community-based learning partners with whom we may engage during a class session. You may not share recordings outside of this course. Doing so may result in disciplinary action.

TEST PROCTORING SOFTWARE

Two course assessments (the midterms and final exams) will make use of Respondus Lock Down Browser and Respondus Monitor inside of Blackboard to promote academic integrity. You are encouraged to learn more about how to use these programs prior to the first test.

Please review the following guidelines:

- The assessments will only be available at the times identified on the course calendar.
• A reliable Internet connection is essential to completing the exam. If you must go to a location to take the exam (such as the library), be sure to follow their health and safety requirements.
• Respondus Lockdown Browser will require that all Internet tabs are closed prior to the start of the test. Here is a link.
• Respondus Monitor requires a webcam and microphone.
• You will be required to show the webcam your student ID prior to the start of the test.
• Your face should be completely visible during the test. Blocking the camera will disable the test.
• No notes or textbook materials are permitted during the test. Respondus Monitor requires you to take a video of your surrounding area (desk, chair, walls, etc.)
• You should not have conversations with other people and/or leave and return to the area during the test.

PLAGIARISM DETECTING SOFTWARE

Some of your course work and assessments may submitted to SafeAssign, a plagiarism detecting software. SafeAssign is used review assignment submissions for originality and will help you learn how to properly attribute sources rather than paraphrase.

COVID-19 PRECAUTIONS

You must STAY AT HOME and REPORT if you (1) have been diagnosed with COVID-19, (2) are experiencing COVID-19 symptoms, or (3) have had recent contact with a person who has received a positive coronavirus test. Reports should be made at screening.utep.edu. If you know of anyone who should report any of these three criteria, you should encourage them to report. If the individual cannot report, you can report on their behalf by sending an email to COVIDaction@utep.edu.

For each day that you attend campus—for any reason—you must complete the questions on the UTEP screening website (screening.utep.edu) prior to arriving on campus. The website will verify if you are permitted to come to campus. Under no circumstances should anyone come to class when feeling ill or exhibiting any of the known COVID-19 symptoms. If you are feeling unwell, please let me know as soon as possible, and alternative instruction will be provided. Students are advised to minimize the number of encounters with others to avoid infection.
Wear face coverings when in common areas of campus or when others are present. You must wear a face covering over your nose and mouth at all times in this class. If you choose not to wear a face covering, you may not enter the classroom. If you remove your face covering, you will be asked to put it on or leave the classroom. Students who refuse to wear a face covering and follow preventive COVID-19 guidelines will be dismissed from the class and will be subject to disciplinary action according to Section 1.2.3 Health and Safety and Section 1.2.2.5 Disruptions in the UTEP Handbook of Operating Procedures.

(classes with on-campus meetings) Please note that if COVID-19 conditions deteriorate in the City of El Paso, all course and lab activities may be transitioned to remote delivery.

Course Resources: Where you can go for assistance

UTEP provides a variety of student services and support:

Technology Resources
- Help Desk: Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus.

Academic Resources
- UTEP Library: Access a wide range of resources including online, full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students.
- University Writing Center (UWC): Submit papers here for assistance with writing style and formatting, ask a tutor for help and explore other writing resources.
- Math Tutoring Center (MaRCS): Ask a tutor for help and explore other available math resources.
- History Tutoring Center (HTC): Receive assistance with writing history papers, get help from a tutor and explore other history resources.
- RefWorks: A bibliographic citation tool; check out the RefWorks tutorial and Factsheet and Quick-Start Guide.

Individual Resources
- Military Student Success Center: Assists personnel in any branch of service to reach their educational goals.
- Center for Accommodations and Support Services: Assists students with ADA-related accommodations for coursework, housing, and internships.
- Counseling and Psychological Services: Provides a variety of counseling services including individual, couples, and group sessions as well as career and disability assessments.
**Weekly Calendar (Subject to Change)**

This calendar provides an overview of the course. More details and a weekly announcements are available on the course website. No late work will be accepted. We will cover the first four chapters from the textbook.

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<tr>
<th>WEEK</th>
<th>SECTION COVERED</th>
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| Week 1  
(08/23-08/27) | Section 1.1 and Section 1.2          |
| Week 2  
(08/30-09/03) | Section 1.3 and Section 1.5          |
| Week 3  
(09/06-09/10) | Section 1.6 and Section 1.7          |
| Week 4  
(09/13-09/17) | Section 1.8 and Section 1.9          |
| Week 5  
(09/20-09/24) | Section 2.1 and **Review for exam 01** |
| Week 6  
(09/27-10/01) | **Exam 01** and Section 2.2         |
| Week 7  
(10/04-10/08) | Section 2.3 and Section 2.4          |
| Week 8  
(10/11-10/15) | Section 3.2 and Section 3.3          |
| Week 9  
(10/18-10/22) | Section 3.4, Section 3.5 and **Review for exam 02** |
| Week 10  
(10/25-10/29) | **Exam 02** and Section 3.6         |
|            | **Drop Date is 10/29!**             |
| Week 11  
(11/01-11/05) | Section 3.7, 3.8 and Section 3.9    |
| Week 12  
(11/08-11/12) | Section 4.1 and Section 4.2         |
| Week 13  
(11/15-11/19) | Section 4.4 and Section 4.5         |
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<thead>
<tr>
<th>Week 14 (11/22-11/26)</th>
<th>Review for exam 03 and Thanksgiving!</th>
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<tbody>
<tr>
<td>Week 15 (11/29-12/03)</td>
<td>Exam 03 and Review for Final Exam</td>
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<td>Final Exam</td>
<td>TBA</td>
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