

## **Course Information**

Basic Design I

ARTF 1301, CRN 11748, Section 001, Fall 2022

Class Hours: MW 8:30 am - 11:20 am, Room A463 FOX

## **Instructor Contact Information**

Instructor: Nabil Gonzalez

E-mail: nggonzalez@utep.edu

Office: A261 Fox Fine Art Bldg.

Office Hours: Mon/Wed 11:30 am - 12:30 pm, Tue/Thur 12:00 pm - 1:00 pm (Best by appointment)

## **Instructor Introduction**

Nabil Gonzalez is your instructor for this course. She holds an Associate of Arts degree from El Paso Community College, a double BFA degree in Graphic Design and Printmaking from the University of Texas at El Paso and an MFA degree in Printmaking from the Rhode Island School of Design. As a studio artist, Nabil's work has been focused on social and political views affecting the borderland as well as the exploration of identity, repetition and erasure. Her work has been shown throughout the United State, Mexico, Colombia and China. Her artist books and prints are included in museum collections in the United States.

## **Course Description**

Basic Design I is a foundation level class structured for the needs of art majors who plan to pursue a career in art. Students are introduced to the visual elements and principles of design through slide lectures and demonstrations. The visual elements consist of: point and line; shape and mass; texture; light; color; and space. The principles of design include: unity and variety; balance; emphasis and focal point; proportion and scale; movement, stability and rhythm. Students will be expected to apply the concepts learned from the lectures and demonstrations to create 2-dimensional visual compositions. Students will advance from achromatic compositions to more advanced chromatic compositions. Classroom lectures will expand upon visual elements and principles of design to include straight, curved and implied line; geometric and organic shapes; positive and negative space; approximate symmetry, symmetrical, asymmetrical and radial balance; illusion of depth; simulated and actual texture; and color theory. The majority of class time will be spent working on assignments but outside time may be necessary to complete the work. Critiques will follow most major assignments for critical feedback from the instructor and fellow classmates.

## **Course Prerequisite Information**

No prerequisites are required as this is the first design course offered within the structure of the foundation for a BFA or BA degree in art. It is suggested that students take ARTF 1302 concurrently with Basic Design I.

## **COVID-19**

This is a face to face course that requires student's use of the studio's working space. In order to assure the safety of all please practice safe social distancing as much as possible and be respectful of others. The following guidelines will be followed by all students during class time. Failure to follow these rules will result in your removal from the class for the day. If these problems continue the student in question may be removed from the course.

- Students are encouraged to wear a face mask but know it is **not mandatory**.
  - Practice safe distancing when possible, respect others working space.
  - Students are highly encouraged to not share any materials. Always make sure you have all necessary materials with you.
  - Students must be aware of the possible forced changes that are out of UTEP control and accept the syllabus as contract to that fact. The structure of this course may change at any time if mandated by the city of El Paso and UTEP.
- \*In the event the face-2-face instruction/open-campus is delayed or re-enacted I will continue online through Blackboard, and email. Class projects will change to better suit at home learning.*

### **COVID-19 Precautions**

Please **stay home** if you have been diagnosed with COVID-19 or are experiencing COVID-19 symptoms. If you are feeling unwell, please let me know as soon as possible, so that we can work on appropriate accommodations. If you have tested positive for COVID-19, you are encouraged to report your results to [covidaction@utep.edu](mailto:covidaction@utep.edu), so that the Dean of Students Office can provide you with support and help with communication with your professors. The Student Health Center is equipped to provide COVID-19 testing.

The Center for Disease Control and Prevention recommends that people in areas of substantial or high COVID-19 transmission wear face masks when indoors in groups of people. The best way that Miners can take care of Miners is to get the vaccine. If you still need the vaccine, it is widely available in the El Paso area. For more information about the current rates, testing, and vaccinations, please visit [epstrong.org](http://epstrong.org).

### **Course Goals and Objectives**

- Development and understanding of the basic terminology of art and design.
- Development and understanding of good composition principles.
- Development and understanding of technical skills such as simple drawing, painting and cutting skills needed to render well composed 2-dimensional designs.
- Development of good craftsmanship and working habits needed to achieve these goals and objectives.

### **Course Outcomes**

Students who complete the course will be able to:

- Create properly composed, well balanced 2-dimensional designs using various materials.
- Effectively use the visual elements in a composition and apply the principles of design for stronger, more creative and effective 2-dimensional artwork.
- Identify and recognize a well crafted piece of art.
- Be aware of various art movements and concepts through exposure to various artists and their works.
- Acquire a basic knowledge of art terminology to express their ideas verbally.

### **Course Requirements**

\*\*A detailed calendar will be given out the first week of classes.

Students are expected to have a strong ethic, participate in class critiques, discussions, complete assignments on time, and become familiar with the language & terms applicable to the issues, history, and techniques of design.

## Course Evaluation

### Grading

Students grades will be determined by the amount of commitment, attendance, participation, punctuality, effort, always having necessary materials, and attitude put toward the design course. I take into account the physical condition of the work presented. All work should be clean, smudge free, and unwrinkled.

- All projects and tests are weighted equally.
- **Late work will receive one letter grade lower. Ex. 1 day late = 1 letter grade lower, 2 days late = 2 letter grades lower, etc...**
- **If you can not meet the assignment deadline because of a documented serious illness, death in the immediate family, or University sanctioned events with prior approval, please contact me ASAP [nggonzalez@utep.edu](mailto:nggonzalez@utep.edu).**
- **Work that is done completely outside of class without input from the instructor while in progress, will not be accepted.**
- When submitting assignment use the following labeling format. **Label should always be on the back side top left corner of assignment.**

Label assignments as follows: **First name, Last name**

**Assignment #**

**Date 00/00/0000**

*\*points will be deducted if not labeled correctly.*

Grading consequences for poor participation and performance not specifically related to the evaluation of assignments will be applied at the discretion of the instructor.

A final letter grade will be assigned at the end of the term, based upon the total possible points according to the following scale:

**A 90-100** represents outstanding work and is reflective of works and performance of exceptional ability and absolute quality.

**B 80-89** stands for above average performance, going beyond expectation.

**C 70-79** is for average and adequate work that fulfills requirements and expectations (the majority of students start at this level). This is the minimum grade required to continue on to the next art foundation course. Students will not receive a grade of "C" for just showing up to class or for turning work in on time.

**D 60-69** represents less than average performance and is considered underachieved. Credit given.

**F 60 & below** is for unacceptable performance. The student will receive no credit.

\*\*Graphic Design majors need to maintain a "C" average in order to continue on to ARTG 2306 Graphic Design 1: Computer Graphics.

## Course Policies

- Students are permitted **3 unexcused absences** during the semester without penalty. Information missed during an absence is the sole responsibility of the student. It is the students responsibility to email the instructor in order to obtain any missed information during class. **Students with more than 3 unexcused absences should consider dropping the course and retaking it at a time when the student can commit the proper attention to the course.**
- Excused absences are defined as documented serious illness, death in the immediate family, or University sanctioned events with prior approval.
- **Each absence after 3 will result in the final course grade being lowered a full letter grade. After 5 unexcused absences you should drop the course. If elected it is the students responsibility to drop the course, not the instructor's.**
- Late to class (ARRIVING AFTER THE ROLL IS TAKEN) constitutes one half of an absence. That is, 2 tardys = 1 unexcused absence.
- Coming to class **unprepared** (not having the required materials) or attending class and **not working** is **regarded and recorded as 1 full unexcused absence**. If unprepared student might be asked to leave the class.
- Coming to class late and returning late from a break will be recorded as a half absences. **2 half absences constitute 1 full absence.**
- Leaving class early without permission is regarded as a **1 full unexcused absence**.
- **NO TEXTING!** If student is found violating this policy student will only receive one verbal warning, if found violating policy a second time a half absence will be recorded for the day without a second warning.
- **Please turn off your cell phones before entering class.** If, because of an emergency situation, you must have your phone on, inform the instructor, put the phone on silent mode and exit if needed.
- If a student's cell phone rings during class , a half absence will be recorded for the day.
- Music is not allowed during any instruction, lecture, or during critique. Students may listen to music at a low volume with headphones during any other class time as long as it does not disturb other students. **NO NETFLIX, HULU, SOCIAL MEDIA (FACEBOOK, INSTAGRAM, SNAPCHAT, TIKTOK) AND NO YOUTUBE.** If you wish to listen to music please use a music app that does not require your attention. If student is found violating this policy student will only receive one verbal warning, if found violating policy a second time a half absence will be recorded for the day without a second warning.

### COVID-19 Accommodations

Students who report a positive COVID test, exposure or symptoms will not be allowed on campus and may need accommodations. If this occurs, you should **contact your instructor as soon as possible so necessary accommodations can be made**. If necessary please contact the Dean of Students' Office and the Center for Accommodation and Support Services (CASS), to help provide reasonable accommodations.

### Incompletes, Withdrawals, Pass/Fail

Incompletes or "I" grades will be considered for students completing satisfactory or better work and having serious legitimate situations beyond their control requiring additional time to complete the course requirements. All "I" grades are at the discretion of the instructor and the approval of the Departmental Chair.

Students hold the **full responsibility for withdrawing from this course** if that procedure is elected. Withdrawals must be **completed on or before the final drop date** to drop a course with a **W**. Students missing this deadline will be issued a grade for their performance in the course.

This is a grade-based course and is not available for audit or pass/fail options.

### **Materials and Personal Equipment**

- Sketchbook (11"x14"),
- Metal Ruler with cork backing – 24" (**wood or plastic is not acceptable!**)
- Drawing Pencils – (a small variety such as 5H, HB, 2B, 6B)
- Rubber Cement
- Glue stick
- Grafton Artist-tac 25 sheets 5 1/2" x 9"
- Elmers white glue or Tacky Glue (small bottle)
- Erasers –Pink Pearl and Mars White
- Rubber Cement Eraser or Gum Eraser
- Black and Grey Construction Paper (one pack of each, grey comes in a variety of shades at HL)
- X-acto Knife #11 with extra blades
- Utility knife (**good quality, OLFA is a good brand**)
- Black Sharpie Markers (a variety of tips such as fine and ultra fine)
- Variety of Micron pens (could be a different brand)
- Compass
- Small color wheel
- Portfolio (Carrying kind)
- Small container to carry supplies
- Cutting surface – self-healing cutting mat 18" x 24"
- Liquitex Acrylic Paints 4 oz: Cadmium Yellow Medium, Cadmium Yellow Light, Ultramarine Blue, (it is recommended that all paints are from the same brand)
- Acrylic paint brushes good quality (assortment)
- Palette (for mixing paints) (styrofoam plates are fine)
- Container for water
- Drafting Tape or Blue Masking Tape
- Several rolls of Washi tape
- Scotch Magic tape (matte)
- Tracing Paper pad 19 x 24"
- Illustration board:(5) Canson Illustration Art Board 16 x 20" (This is only to get you started more might be needed during the semester)
- Mat board white; 32"x40" (you may need to purchase an additional one for Final Assignment if you make a lot of mistakes)

\*\*Additional supplies may be needed.

Supplies may be available at: The Art Center, UTEP Bookstore, Hobby Lobby, Michael's, Joanne's, Office Depot, Office Max, etc. Online at [www.dickblick.com](http://www.dickblick.com)

### **Lockers**

Art students are allowed the use of lockers in the Art Department only. If students wish to use a locker the following process must take

- place lock on locker
- write locker number down and proceed to art office

- sign out locker in art office located on the 3rd floor of Fox Fine Arts Building

### **Plagiarism/Academic Dishonesty Statement**

Cheating/Plagiarism: Cheating is unethical and not acceptable. Plagiarism is using imagery, information or original wording without giving credit to the source of that imagery, information or wording: it is also not acceptable. Do not submit work under your name that you did not do yourself. You may not submit work for this class that you did for an other class. If you are found cheating or plagiarizing, you will be subject to disciplinary action, per UTEP catalog policy. Refer to <http://www.utep.edu/dos/acadintg.htm> for further information.

### **Accommodations Policy**

I will make any reasonable accommodations for students with limitations due to disabilities, including learning disabilities. Please contact me in the first week of class to discuss any special needs you might have. If you have a documented disability and require specific accommodations, you will need to contact the Center for Accommodations and Support Services (CASS) Office in the East Union Bldg., Room 106 with in the first two week of classes. Center for Accommodations and Support Services (CASS) Office can also be reached in the following ways:

- Web: <https://www.utep.edu/student-affairs/cass/>
- Phone: (915)747-5148 voice or TTY
- Fax: (915)747-8712
- E-mail: [cass@utep.edu](mailto:cass@utep.edu)

**In case of an emergency call the Campus Police at 747-5611 or dial 911**

## TECHNOLOGY REQUIREMENTS

If you do not have a word-processing software, you can download Word and other Microsoft Office programs (including Excel, PowerPoint, Outlook and more) for free via UTEP's Microsoft Office Portal. Check the following link for more information about [Microsoft Office 365](#) and follow the instructions ( [https://www.utep.edu/technologysupport/ServiceCatalog/SOFTWARE\\_PAGES/soft\\_microsoftoffice365.html](https://www.utep.edu/technologysupport/ServiceCatalog/SOFTWARE_PAGES/soft_microsoftoffice365.html) )

IMPORTANT: If you encounter technical difficulties beyond your scope of troubleshooting, please contact the UTEP [Help Desk](#) ( <https://www.utep.edu/technologysupport/> ) as they are trained specifically in assisting with technological needs of students.

**RESOURCES:** UTEP provides a variety of student services and support:

### Technology Resources

- [\\_Help Desk](#) ( <https://www.utep.edu/technologysupport/> ): Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus.

### Academic Resources

- [\\_UTEP Library](#) ( <https://www.utep.edu/library/> ): Access a wide range of resources including online, full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students.
- [\\_University Writing Center \(UWC\)](#): Submit papers here for assistance with writing style and formatting, ask a tutor for help and explore other writing resources.
- [\\_Math Tutoring Center \(MaRCS\)](#): Ask a tutor for help and explore other available math resources.
- [\\_History Tutoring Center \(HTC\)](#): Receive assistance with writing history papers, get help from a tutor and explore other history resources.
- [\\_RefWorks](#): A bibliographic citation tool; check out the RefWorks tutorial and Fact Sheet and Quick-Start Guide.

### Individual Resources

- [\\_Military Student Success Center](#): Assists personnel in any branch of service to reach their educational goals.
- [\\_Center for Accommodations and Support Services](#) ( <https://www.utep.edu/student-affairs/cass/> ): Assists students with ADA-related accommodations for coursework, housing, and internships.
- [\\_Counseling and Psychological Services](#) ( <https://www.utep.edu/student-affairs/counsel/> ): Provides a variety of counseling services including individual, couples, and group sessions as well as career and disability assessments.

*Please sign and return to instructor*

**ARTF 1301 Syllabus acknowledgement and course contract acceptance**

I have read and reviewed the attached syllabus. I have had the opportunity to ask questions for clarification and understand and agree to the conditions of this syllabus.

**ARTF 1301, CRN 11748, Section 001, Fall 2022**

Name (print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

UTEP Student ID # 800 \_\_\_\_\_