The course is entirely online via WebAssign.

**Prerequisite Courses:**
M0311 or TSI score between 350 – 390 or placement by previous Accuplacer scores

**Instructor:**
Nada Al-Hanna

**Office Location:**
Bell Hall 325

**Contact Info:**
(915) 747-8898
E-mail: nfalhanna@utep.edu

**Office Hours:**
By appointment.

**Textbook, Materials:**

**Required Technology:**
MS Excel and a WebAssign account.

**WebAssign:**
WebAssign is an online Course Management System of Cengage, the publisher of our text. You must have reliable internet in order to take an online course. You will use the instructions included in Blackboard to access and register for WebAssign. WebAssign has a 14 day free trial so that you may access your course work immediately. Important to know: For Assigned Readings & Practice Problems - you have unlimited submissions, you can save your work as you go without using a submission, you will have a 5% bonus if you submit your assignment 24 hours before the due date and you will have access to Tools such as read about it, watch it, master it and practice another version. For homework you will have 5 submissions, you will earn 5% for early submission BUT you will NOT have access to tools; likewise, for exams you will not have access to tools.

To log in: On the first day of class 7/11, go to the WebAssign website and follow these steps:

1) Under Username put your student ID number
2) Under Institution put UTEP
3) Under Password put your student ID number
4) Change your password: Click the tab that says “My Options”. Change your password to something other than your student ID number, and remember it!

You will be given a two-week grace period during which you will be able to log in without an access code. You will need to purchase an access code to log in as soon as possible and definitely
before this period end. If you purchased a new book from the UTEP bookstore, the code should have come with it.

**Course Information:**

Math 1320 is a pre-calculus course for liberal arts, business and other non-science majors. The topics covered include:

- Linear, quadratic, exponential, and logarithmic functions
- Systems of linear equations
- Matrix algebra
- The mathematics of finance
- The algebra of sets
- Probability

Students will learn mathematical concepts and methods used in management, social science, and business. Students will develop the view that mathematics is an evolving discipline that is interrelated with human culture. Students will also understand the connections of mathematics to other disciplines.

**Daily Activities:**

Daily activities (24%) are: Assigned Readings & Practice Problems 9% and Homework 15%. You will be responsible to access WebAssign to review the lessons in the e-text, watch all the videos, tutorials, and PowerPoints given in the daily activities, ask questions about the lessons and submit each assignment on time. All daily activities are due at 11:59PM. **Due dates are listed next to each assignment on Webassign and it is on Course Schedule.**

**Assessment:**

Your overall grade will consist of the weighted average of your scores on **three exams**, **daily activities**, and the **Comprehensive final exam**. The final exam both counts as 25% of your grade and if it benefits you, the score you receive on the final exam, will replace your lowest exam score. The final exam is required.

**Grading Policy:**

The usual grading scale will be used for this course (90%-100% is an A, 80%-89% is a B, etc.)

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Three exams</td>
<td>51%</td>
</tr>
<tr>
<td>Daily activities</td>
<td>24%</td>
</tr>
<tr>
<td>Comprehensive final exam</td>
<td>25%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
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**Make-up Policy:**

A make-up exam will only be given in extraordinary circumstances (severe illness, death in immediate family), and with appropriate documentation (e.g. doctor’s note).

**Attendance Policy:**

This is an online course and as such you do not have any strict attendance guidelines. **If you do not submit any assignments**
onto WebAssign by 11:59 PM on Thursday, July 13, then you will be dropped from this class for lack of effort. You are expected to work toward completion of the course assignments daily. There will be no set times that you must be on line, however, if you do not submit an assignment onto WebAssign for 3 consecutive days, then you will be dropped from this class for lack of effort. You are expected to log into webassign and work on the course assignments daily. Also, you must, daily, both read any announcements that are posted on your webassign homepage and check your miner’s email for any webassign notification emails and other emails that I may send you.

Academic Integrity Policy:

The University policy is that all suspected cases or acts of alleged scholastic dishonesty must be referred to the Dean of Students for investigation and appropriate disposition. Any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes, but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts. Each student is responsible for notice of and compliance with the provisions of the Regents’ Rules and Regulations, which are available for inspection electronically at http://www.utsystem.edu/bor/rules/homepage.htm

All students are expected and required to obey the law, to comply with the Regents’ Rules and Regulations, with System and University rules, with directives issued by an administrative official in the course of his or her authorized duties, and to observe standards of conduct appropriate for the University. A student who enrolls at the University is charged with the obligation to conduct himself/herself in a manner compatible with the University's function as an educational institution.

Any student who engages in conduct that is prohibited by Regents’ Rules and Regulations, U. T. System or University rules, specific instructions issued by an administrative official or by federal, state, or local laws is subject to discipline, whether such conduct takes place on or off campus or whether civil or criminal penalties are also imposed for such conduct.

Disability Statement:

If a student has or suspects she/he has a disability and needs an accommodation, he/she should contact The Center for Accommodations and Support services (CASS) at 747-5148 or at
<cass@utep.edu> or go to Room 106 Union East Building. The student is responsible for presenting to the instructor any CASS accommodation letters and instructions.

**Military Statement:**
If you are a military student with the potential of being called to military service and/or training during the semester, please contact me by the end of the first week of class.

**Course Schedule:**
See last page.

**Technology:**
A TI-83 or TI-84 (or similar) graphing calculator is recommended.

**Drop Deadlines:**
The last day to drop the course without a "W" is Thursday, July 13th. The last day to drop the course with a "W" is Friday, July 28th. Students who decide to drop the course must process a drop form, in person, at the Registrar's Office, by July 28th. Please note that the College of Science will remain aligned with the University and **will not approve any drop requests after that date.**

**Tutoring:**
The MaRCS tutoring center offers free tutoring and is located at the UTEP library. The Tutoring and Learning Center (TLC) offers free tutoring and is located in the campus library. There are several useful features of WebAssign designed to give extra help. There are numerous private tutors available.

**Websites:**
- [WebAssign](#)
- [UTEP Math 1320 website](#)
- [Instructor website](#)
# Course Schedule:
*(Subject to change)*

<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Sections Covered</th>
<th>Assignments Due</th>
<th>Events</th>
</tr>
</thead>
</table>
| 1    | 7/11   | Entering Math Answers in EWA  
1.1 Functions from three viewpoints  
1.2 Functions and Models | 7/12 at 11:59pm  
7/13 at 11:59pm |                       |
|      | 7/12   | 1.3 Linear Functions and Models  
1.4 Linear Regression | 7/13 at 11:59pm  
7/13 at 11:59pm |                       |
|      | 7/13   | 9.1 Quadratic Functions & Models  
9.2 Exponential Functions & Models | 7/14 at 11:59pm  
7/14 at 11:59pm |                       |
|      | 7/14   | 9.3 Logarithmic Functions & Models | 7/14 at 11:59pm |                       |
|      | 7/15   | Practice Exam #1 | 7/15 at 11:59pm | Available 7/15 at 12:00 AM  
Exam 1 Due: Sunday 7/16 at 11:59 PM |
|      | 7/16   | **Exam 1** | **Exam 1 is due at 11:59 PM** |                       |
|      | 7/17   | 2.1 Simple Interest  
2.2 Compound Interest | 7/19 at 11:59pm  
7/19 at 11:59pm |                       |
|      | 7/18   | 2.3 Annuities, Loans, and Bonds  
3.1 Systems of 2 Eqs./2 unknowns | 7/19 at 11:59pm  
7/21 at 11:59pm |                       |
|      | 7/19   | 3.1 Systems of 2 Eqs./2 unknowns  
3.2 Using Matrices to Solve Systems | 7/21 at 11:59pm |                       |
|      | 7/20   | 3.3 Applications of Systems of Eqns | 7/21 at 11:59pm |                       |
|      | 7/21   | Practice Exam #2 | 7/22 at 11:59pm |                       |
|      | 7/22   | **Practice Exam #2**  
**Exam 2** | 7/22 at 11:59pm | Available 7/22 at 12:00 AM  
Exam 2 Due: Sunday 7/23 at 11:59 PM |
|      | 7/23   | **Exam 2** | **Exam 2 is due at 11:59 PM.** |                       |
| 2    | 7/24   | 6.1 Sets and Set Operations  
6.2 Cardinality | 7/26 at 11:59pm  
7/26 at 11:59pm |                       |
|      | 7/25   | 6.3 Decision Algorithms | 7/26 at 11:59pm |                       |
### Welcome Message

Welcome to the online section of Math 1320.

We will use WebAssign exclusively for this course. You will receive an email from WebAssign telling you what your usernames and passwords are. For now, both are your student ID number. I
suggest that when you log in for the first time, you change your password.

Useful things to know:

1) **There is a two week grace period in WebAssign.** You can access the entire e-book, as well as any upcoming assignments. After the two week grace period ends, you have to purchase access code. **I advise that you purchase the access code as soon as possible and before the grace period ends.**

2) **The first assignment you should complete is called Entering Math Answers in Enhanced WebAssign.** In fact, you won't be able to access any other assignments until you score 100% on this one (it is very easy, it's just showing you how to enter things into WebAssign).

3) Once you complete that first assignment, I strongly suggest that you follow this order on all sections: first complete the Assigned Reading & Practice assignment, and then do the Homework assignment. The Assigned Reading & Practice assignment is to help you get ready for the Homework assignment.

4) **Try to keep up with the calendar.** We cover two sections per day. Each section consists of the two assignments I mentioned earlier (Assigned Readings & Practice, and Homework). There are no extensions on Exams without a documented reason, so you need to keep up on the work so that you'll be ready for the exams when they come.

5) **You can get extensions on all assignments.** For the Assigned Readings &Practice and homework assignments, you can get the extensions automatically with a penalty of 15%. Once the assignment due date has passed, click on Past Assignments and then click on Ask for Extension. **You can do this up to one day after the due date, and once you ask for the extension, you get an extra day to finish the assignment.** The best thing to do is to get your work done on time. If you rely too much on taking extensions, you will get too far behind and not be prepared for the exams when they come. No extensions will be given for exams.

6) It is very important that you follow the calendar for the due dates of the assignments. **Please make sure that you pay close attention to the available and due dates of the exams since you do not have extensions on exams.**

I hope this will help you get started in the course. You should be able to start working on the WebAssign work beginning on Tuesday, 7/11. Please log in as soon as possible on Tuesday, 7/11 and get started on the course - anyone who has not completed assignments by 11:59 PM on Thursday, July 13, will be dropped from this class for lack of effort.