



The University of Texas at El Paso  
College of Health Sciences  
Clinical Laboratory Science Program



**CLSC 4275: Clinical Laboratory Management & Supervision**

**Schedule\***

<b>Week</b>	<b>Date</b>	<b>Topic/Chapter</b>
1	January 18-22	Health Care Reform Environment
2	January 25-29	Federal Regulations & National Organizations
3	February 1-5	The Resume
4	February 8-12	General Management Theory
5	February 15-19	Writing Procedures in NCCLS Format
6	February 22-26	Laboratory Budgeting and Finance
7	March 1-5	Personnel Management
8	March 8-12	<b>Exam 1**</b>
9	March 15-19	<i>Spring Break</i> ★
10	March 22-26	Management Issues
11	March 29 – April 2	Management Issues
12	April 5-9	Evaluation of New Test Methods
13	April 12-16	<b>Exam 2**</b>
14	April 19-23	Instrument Selection, Analytical Phases
15	April 26-30	Organization, Time Management and LIS
16	May 3-7	<b>Final Exam**</b>

**\*Schedule subject to change**

**\*\* Exact date on Exams will be announced via Blackboard.**