

## Instructor's Syllabus and Course Requirements Fall 2020

**Professor: Myrna Lozano**

**Email:** [mlozano9@utep.edu](mailto:mlozano9@utep.edu)

**Telephone:** (915) 873-0606

**Course:** CRIJ 1301: Introduction to Criminal Justice

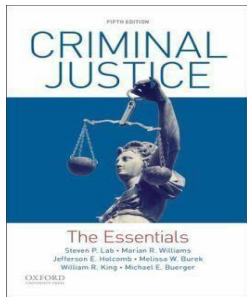
**CRN:** 17173

**Office Hours:** Virtual Office Hours are by appointment

**\*I will respond to all emails within 24 hours of receipt. Please keep in mind that I reside in the Mountain Standard Time (MST) Zone\*.**

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### Criminal Justice: The Essentials, 5th Edition



Criminal Justice: The Essentials 5th Edition Authors: Lab, Williams, Burek, King, Buerger ISBN-978-019-085587-1. Oxford University Press.

**LEARNING MANAGEMENT SYSTEM:** All course content is delivered via the UTEP Blackboard course management system. You can view all materials related to this course on Blackboard (except for the textbook).

**IMPORTANT NOTE:** Distance education demands a considerable amount of self-discipline and motivation. You will enjoy a flexibility to work and study at times that fit your personal schedule; however, you must still meet weekly course deadlines. If you feel you require the structure of a classroom in order to stay engaged, then this class is not for you. Setting up regular times to sit down and focus your attention on the course materials is essential to success. We realize you are balancing many issues in your life and have chosen distance learning as an option to fit your individual circumstances.

**IMPORTANT NOTE:** All students are required to check Blackboard regularly for announcements and/or changes to the syllabus.

## Course objectives

On successful completion of this course, you will be able to:

- Understanding of the vocabulary used in this field (criminal justice)
- Understand the crime problem in the United States and the criminal justice decision network
- Identify problems and practices of the police
- Understand the workings of the courts and corrections
- Apply knowledge of the criminal justice system and write an APA research paper

**Assignment grading assessments will be weighted in the following way:**

Activity or Assignment	Point Value
Quiz #1	50
Quiz #2	50
Midterm	100
Weekly Discussion Board (5 weeks) 48pts each	240
Research Written Assignment	100
Final	200
<b>Total Points</b>	<b>740 Points</b>

**\*There will be no curve used in the grading nor will extra work be accepted for credit\*.**

## **Grading Points**

A 665-740 B 591-664 C 517-590 D 444-516 F 0-443

## **COURSE REQUIREMENTS:**

Students will be required to read each chapter, participate in discussions and be ready to discuss current events in the field criminal justice.

**Exams:** A total of four testing assessments will be administered to measure the students learning success. There are two quizzes, a midterm and a final exam, (total 400 points). **All quizzes, and**

midterm will be available on Thursday and will close on Saturday of that specific week. Please plan accordingly. I will NOT reopen quizzes or midterm. The final exam will be available for one week please plan accordingly. I will NOT reopen the final exam.

**Arrangements for make-up exams will need to be approved by professor Lozano by telephone call only.**

**Research Paper:** Students are required to complete a research paper on the 3 components of the criminal justice system (**police, courts, corrections**). Students are to select one and upload the research paper in BB before or on the due date. Late papers will NOT be accepted.

The paper must be at least **five (5) pages** and written in the third person. NO **abstract** is needed. The paper must be formatted pursuant to the APA style as delineated in the Publication of the APA Manual, Seventh edition. This paper will be supported by at **least three (3) scholarly, academic, or professional references**. The cover and reference page are NOT counted toward the 5-page minimum.

Wikipedia is not an acceptable independent academic source for written assignments. Wikipedia, however, can be used as a portal to gain a general understanding about the subject matter, but it cannot be listed as a source on research-based papers. The same is applicable to YouTube, Dictionary.com, Cliffnotes.com, Answers.com, Encarta Encyclopedia and other similar sources. The Internet may be used to access information from scholarly journals, libraries, etc. Google Scholar is an excellent research database for scholarly and professional materials. **No late papers will be accepted.** Please plan accordingly. **Early submissions are accepted and highly encouraged.**

### **WEEKLY DISCUSSION PARTICIPATION:**

For full participation credit during participation weeks, you are required to contribute a total of six (6) substantive messages each week and on three different days. You are required to answer the initial discussion question posted by the professor and respond five (5) times to other students. **Total of six (6) posts per week.** The initial discussion question will be posted on Monday @ 6:00am and will close on Saturday @11:00pm. The six posts must occur on at least three (3) different days during the online week to earn full credit.

### **NETIQUETTE:**

You must maintain an academic attitude and uphold UTEP policies. Being disrespectful, using profanity or unprofessional behavior will not be tolerated. All of your online communications must be composed with fairness, honesty and tact.

### **ACADEMIC DISHONESTY:**

Academic dishonesty is a serious matter. At UTEP “any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes, but is not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, any act designed to give unfair advantage to a student or any

attempt to commit such acts”. Students suspected of any of these violations will be referred for further investigation.

**STUDENTS WITH DISABILITIES:**

If a student has or suspects he/she has a disability and needs an accommodation, he/she should contact the Disabled Student Services Office (DSSO) at 747-5148 or at dss@utep.edu or go to Room 106 Union East Building. The student is responsible for presenting to the instructor any DSS accommodation letters and instructions.

**DROP POLICY:**

The course drop policy for this class is the same as the official policy for the University. The policy is set out in the University catalog as well as the class schedule. In conjunction with this policy, the instructor may exercise the right to drop a student from the course roll if the student has an excessive number of unexcused absences, is perpetually tardy in arriving to class, and/or consistently fails to complete class assignments as directed.

**CLASS SCHEDULE AND ASSIGNMENTS:**

Week One 08/24/20 to 08/29/20	Chapter 1: Crime, Criminal Justice, and Policy  Chapter 2: Issues of Law	Familiarize yourself with Black Board, welcome tab, syllabus tab, discussion questions tab, announcement tab, quizzes tab, research paper tab, and final exam tab.  <b>Read Chapters 1 and Chapter 2</b>  No discussion questions this week.
Week Two 08/31/20 to 09/05/20	Chapter 3: Policing and Law Enforcement	<b>Read chapter 3</b>  <b>Discussion Question # 1</b> <b>Due 09/05/20</b> Will open on 08/31/20 @ 6am and will close on 09/05/20 @ 11pm  <b>Quiz #1 Chapters 1-3</b> <b>Due 09/05/20</b> Will open on 09/03/20 @ 6am and will close on 09/05/20 @ 11pm

Week Three 09/07/20 to 09/12/20	Chapter 4: The Court System  Chapter 5: Institutional Corrections	<b>Read chapters 4 and Chapter 5</b>  <b>Discussion Question # 2</b> <b>Due 09/12/20</b> Will open on 09/10/20 @ 6am and will close on 09/12/20 @ 11pm
Week Four 09/14/20 to 09/19/20	Chapter 6: Community Corrections	<b>Read chapter 6</b>  <b>Discussion Question # 3</b> Will open on 09/14/20 @ 6am and will close on 09/19/20 @ 11pm.  <b>Quiz # 2 Chapters 4, 5 and 6</b> <b>Due 09/19/20</b> Will open on 09/17/20 @ 6am and will close on 09/19/20 @ 11pm
Week Five 09/21/20 to 09/26/20	Chapter 7: The Juvenile Justice System	Read chapters 11 and 12  <b>Discussion Question # 4</b> Will open on 09/21/20 @ 6am and will close on 09/26/20 @ 11pm  <b>Midterm Exam</b> <b>Due 7/14/18</b> Chapters 1-7 Will open on 09/24/20 @ 6am and will close on 09/26/20 @ 11pm

Week 6 09/28/20 to 10/03/20	Chapter 8: Conclusion	<b>Read chapter 8</b>  <b>Discussion Question # 5</b> Will open on 09/28/20 @ 6am and will close on 10/03/20 @ 11pm  <b>Research Paper Due</b> <b>Due 10/03/20</b>  You can submit as early as day one, this thread will close on 10/03/20 at 11pm
Week 7 10/05/20 to 10/10/20	All chapters	<b>Final Exam</b> <b>Due 10/10/20</b> <b>All chapters</b>  Will open on 10/05/20 @ 6am and will close on 10/10/20 @ 11pm  You have a week to plan and take the final exam. Please plan accordingly.

**\*I reserve the right to change or add assignments if necessary and amend the schedule to suit the needs of the class\*.**