



## INDIVIDUAL INSTRUCTION

### Applied Flute

University of Texas at El Paso

Spring 2026 Syllabus

#### INSTRUCTOR INFORMATION

Mafer Guglielmina, D.M.A.

Assistant Professor of Flute, University of Texas at El Paso

Principal Flute, El Paso Symphony Orchestra

Office: M238 (2<sup>nd</sup> floor, Fox Fine Arts)

Email: [mfguglielmina@utep.edu](mailto:mfguglielmina@utep.edu)

Web: [www.maferguglielmina.com](http://www.maferguglielmina.com)

Phone: (269) 598-1319

#### CLASS MEETING TIMES

<b><u>Flute Lesson</u></b>	TBD	TBD	M238 Flute Office
<b><u>Flute Choir</u></b>	Wednesdays	6:30PM-8:30PM	M140 Band Room
<b><u>Flute Studio Class</u></b>	Fridays	12:00PM-1:15PM	M402 Classroom
<b><u>Recital</u></b>	Fridays	1:30PM-2:50PM	M140 / Recital Hall
<b><u>Office Hours</u></b> (By appt)	Wednesdays	12:30PM-1:30PM	M238 Flute Office

#### COURSE NUMBERS

- MUSA 1185** Non-Music Majors, including academic/commercial music minors (1 credit)  
Music Majors on a secondary instrument (1 credit)
- MUSA 1285** Non-Music Majors, including academic/commercial music minors (1 credit)  
Music majors on a secondary instrument (2 credits)
- MUSA 1190** Pre-Music Majors, students not yet accepted into MUSA 1195 (1 credit)
- MUSA 1195** Lower-Level Music Majors and Applied Music Minors (1 credit)
- MUSA 3295** Upper-Level Music Majors, all except Performance Majors (2 credits)
- MUSA 3391** Upper-Level Performance Majors and Applied Music Minors (3 credits)
- MUSA 5391** Graduate-Level Students (3 credits)

## COURSE OBJECTIVES

- To achieve a high level of flute performance skills through professional musical training
- To develop a deep understanding of artistry and musicianship in practice and performance
- To understand fundamental concepts of sound through diligent **daily** practice (3hrs/day)
- To improve tone and technical dexterity on the flute
- To learn pedagogical strategies both for flute and general music-learning
- To expand flute literature knowledge through method books, daily exercises, etudes, orchestral excerpts and repertoire of the baroque, classical, romantic, 20<sup>th</sup> century and modern eras
- To make thoughtful connections between music theory, aural skills, music history, body movement awareness, general education classes and flute practice and performance
- To compile a personal physical and digital music library of sheet music of flute works studied and performed throughout years of study
- To demonstrate an excellent level of sight-reading ability
- To support other UTEP Flute Studio members by attending recitals/large ensemble performances
- To prepare and perform successfully in any type of ensemble, including band, orchestra, flute choir, chamber ensembles, and any off-campus professional opportunities
- To build a successful, competitive musical career through resume building, networking, teaching, community involvement, mock interviews and flute playing under Dr. Guglielmina's mentorship

## REQUIRED MATERIALS

- **A PHYSICAL PRACTICE JOURNAL / NOTEBOOK**
  - This is where you log your 3 hours/day of practice routine, discoveries, questions
  - Student must ALWAYS bring this to every lesson and studio class
- **A PENCIL**
- **A METRONOME** or metronome app (phone is ok)
- **WARM-UP ROUTINE BOOKS, CURRENT ETUDE BOOK & REPERTOIRE**
  - This is assigned by Dr. Guglielmina at the beginning of every semester
  - Reading from an iPad is only OK if you also own the physical version

### ***\*A Very Important Note About Sheet Music...***

- Bringing music to your lesson that you downloaded illegally is not ok!
- Composers and publishers deserve to be compensated for their work
- The International Music Score Library Project (IMSLP) is considered legal, as they provide works that are public domain or have the necessary permissions by copyright holders
- Keep in mind that some versions of works on IMSLP are not standard editions, which may contain wrong notes, articulations, dynamics, measures numbers, etc
- When in doubt, always choose to purchase a reputable physical edition (ask Dr. Guglielmina for recommendation on what are acceptable publishers for specific works)

## ETUDE BOOKS

All students are required to prepare 1-2 etudes per week.

This is a crucial bridge between daily tone/technical exercises & repertoire

Disciplined etude practice often results in great sight-reading ability and technical ability

Look up reference recordings online before each lesson!

### **1<sup>st</sup> Year Undergraduate**

- Moyse, 24 Petite Etudes
- Kohler, 25 Romantic Etudes Op. 66
- Drouet, 25 Etudes
- Donjon, 8 Etudes de Salon
- Andersen, Op. 15
- Berbiguier, 18 Exercises or Etudes for Flute

### **2<sup>nd</sup> Year Undergraduate**

- Altes, 26 Selected Studies for the Flute
- Casterede, 12 studies for Flute
- Piazzolla, Tango Etudes
- Ozcagatay, Unlock: Volume IV, Intermediate Jazz Etudes

### **3<sup>rd</sup> Year Undergraduate**

- Karg-Elert, Thirty Caprices
- Furstenau, 24 Etudes Op. 125
- Ozcagatay, Unlock: Volume III (Advanced Jazz Etudes)

### **4<sup>th</sup> Year Undergraduate**

- Boehm, 24 Studies Op. 26
- Andersen, Op. 33
- Paganini, 24 caprices for violin (Marina Piccinini edition)
- More Andersen Etudes

### **Masters Level**

- Paganini, 24 caprices (Marina Piccinini edition)
- Bozza, 10 Studies in Karnatic Modes
- Casterede, 12 etudes
- Altes, 26 Selected Studies
- JeanJean, modern etudes
- Kohler, 30 Virtuoso Etudes

## TONE AND DAILY EXERCISE BOOKS

All students should prioritize daily practice sessions with a structured warm-up routine. Being exposed to several books will make you a better teacher/player in the long-term. In the end, it's not the book, but the work and discipline and **HOW** you play the exercises that will make you a better flutist!

By graduation, students should own and have studied out of all of the following books:

- Baxtresser, Jeanne *Orchestral Excerpts for Flute (Volume I & II)*
- Bernold, Philippe *Technique of the Embouchure*
- Davies, Paul Edmund *28-Day Warm-Up Book*
- Moyse, Marcel *Daily Exercises (Exercises Journaliers)*
- Moyse, Marcel *De La Sonorité*
- Reichert, M.A. *7 Daily Exercises for the Flute Op. 5*
- Taffanel/Gaubert *17 Daily Exercises for the Flute*
- Wye, Trevor *Practice Books for the Flute (Books 1-6)*
- Stephen Clark *The Flute Gym*

## REPERTOIRE BOOKS

Young students should strive to prioritize tone and technical exercises before approaching difficult repertoire. The better our fundamentals, the better our experiences with repertoire! We are lucky to be flutists – the flute repertoire, in comparison to other wind instruments, is extremely vast in size. We have music written for our instrument that dates back to hundreds and hundreds of years! As flutists, it is our duty to learn and explore music from all over the world, and from all eras of music (baroque, classical, romantic, 20<sup>th</sup> century, 21<sup>st</sup> century, modern, jazz etc). After we have gained a general understanding of all music, we may choose to concentrate on specific areas that we may naturally gravitate to.

### 1<sup>st</sup> Year Undergraduate

- 1 Telemann Fantasy (all mvts)
- 1 Handel / J.S. Bach Sonata (all mvts)
- 1 Mozart (G or D) / Stamitz / Devienne Concerto (all mvts)
- 1 French Conservatoire work (Enesco, Gaubert, Faure, etc)
- 1 20th century unaccompanied flute work (contemporary/extended techniques)
- 1 BIPOC composer work of choice
- 1 work of choice (any era)
- 4 Standard Flute Orchestral Excerpts

### 2<sup>nd</sup> Year Undergraduate

- 1 Telemann Fantasy (all mvts)
- 1 Handel / J.S. Bach Sonata (all mvts)
- 1 Mozart (G or D) / Stamitz / Devienne Concerto (all mvts)
- 1 French Conservatoire work (Enesco, Gaubert, Faure, etc)
- 1 20th century unaccompanied flute work (contemporary/extended techniques)
- 1 BIPOC composer work of choice
- 1 Work of choice (any era)

- 4 Standard Flute Orchestral Excerpts

### **3<sup>rd</sup> Year Undergraduate**

- 1 Telemann Fantasy and/or C.P.E. Bach Solo Sonata in A minor (all mvts)
- 1 J.S. Bach Sonata / J.S. Bach Partita in A minor (all mvts)
- 1 Mozart (G or D) / Stamitz / Devienne Concerto (all mvts)
- 1 French Conservatoire work (Enesco, Gaubert, Faure, etc)
- 1 Unaccompanied solo flute work (contemporary/extended techniques)
- Reinecke (Ballade, Concerto or Sonata Undine)
- 1 20<sup>th</sup> century Flute and Piano work
- 1 BIPOC composer work of choice
- 1 Work of choice (any era)
- 4 Standards flute orchestral excerpts

### **4<sup>th</sup> Year Undergraduate**

- 1 Telemann Fantasy and/or C.P.E. Bach Solo Sonata in A minor (all mvts)
- 1 J.S. Bach Sonata / J.S. Bach Partita in A minor (all mvts)
- 1 Mozart (G or D) / Stamitz / Devienne Concerto (all mvts)
- 1 French Conservatoire work (Enesco, Gaubert, Faure, etc)
- 1 Unaccompanied solo flute work (contemporary/extended techniques)
- Reinecke (Ballade, Concerto or Sonata Undine)
- 1 20<sup>th</sup> century Flute and Piano work
- 1 BIPOC composer work of choice
- 1 Full Concerto (Ibert, Nielsen, Jolivet) or flute and piano work of similar level
- 1 Work of choice (any era)
- 4 Standards flute orchestral excerpts

### **Masters Level**

*(This list may vary depending on master's student's repertoire background from undergrad)*

- 2 Telemann Fantasies and/or C.P.E. Bach Solo Sonata in A minor (all mvts)
- 2 J.S. Bach Sonatas / J.S. Bach Partita in A minor (all mvts)
- 2 Mozart (G and D) / Stamitz / Devienne Concerto (all mvts)
- 2 French Conservatoire work (Enesco, Gaubert, Faure, etc)
- 3 Unaccompanied solo flute works (contemporary/extended techniques)
- Reinecke (Ballade, Concerto or Sonata Undine)
- 2 20<sup>th</sup> century Flute and Piano works
- 3 BIPOC composer work of choice
- 1 Full Concerti (Ibert, Nielsen, Jolivet) or flute and piano work of similar level
- 3 works of choice (any era)
- 20 Standard flute orchestral excerpts (using current orchestral job listings)

## REPERTOIRE GUIDES

Don't know what you should play? Work with Dr. Guglielmina to choose works that best fit your needs, goals, and visions as a performer. Start by starting/updating your personal repertoire list of every piece you have learned/performed. Then explore by browsing through the following lists:

- NFA Selected Flute Repertoire/Studies Guide:  
<https://docs.google.com/spreadsheets/d/10Bj5bPWnknrWmsuKOjTNiNgmwnUeBpPbB6y-K6W6bxA/edit?gid=548368591#gid=548368591&fvid=1801691985>  
(A = Beginner through K=Advanced)
- Leone Buyse's Suggest Unaccompanied Flute Repertoire  
[SuggestedUnaccompaniedFluteRepertoire](#)
- Leonard Garrison Repertoire for Applied Study in Flute  
[Flute Repertoire Guide by Leonard Garrison .pdf](#)

Please take advantage of the following BIPOC (Black, Indigenous, People of Color) musical resources and databases from across the country and around the world:

- [Music by Black Composers: Living Composers Directory](#)
- [Works Diversity Database](#)
- [Oxford Women Composers](#)
- [Latin and South American Flute Music by Cayambis Music Press](#)

## FLUTE RETAIL COMPANIES

University flute students should have a COA every year: **Cleaning, Oil and Adjustment**

Try to schedule a COA ahead of time for the winter or summer breaks. They cost on average \$500 everywhere these days... start saving now!

If you don't get one, your flute will start having problems mid-semester - it is wise to do **preventative** care rather than emergency repair!

Take great care of your instrument by cleaning it thoroughly after every use with pad paper and/or powder paper. Your pads must be kept dry.

### **Recommended Flute Retailers**

- Flutistry (purchases/upgrades and COAs/repairs)  
- Adam Workman, CEO / Contact: Joey Boyce [joey@flutistry.com](mailto:joey@flutistry.com) for any inquiries  
\* Mention Dr. Mafer Guglielmina is your current teacher at UTEP
- Carolyn Nussbaum (often fast shipping)
- Olivas Music (local, locations on El Paso West and East sides), ask for Angie for repairs
- Flute World
- Flute Center of New York
- Flute Specialists
- Wm. S. Haynes Company

## JURY / RECITAL REQUIREMENTS

- Jury: Performance of at least one complete movement of a solo, with piano accompaniment (required at the end of every semester unless the student has performed a recital that semester)
- Student Recitals - all flute students are encouraged to perform on at least one student recital
- Junior Recital - Required of performance majors
- Senior Recital - Required of all performance and education majors. Should include 50 minutes of music for a performance major. The recital may be shared by education majors but must include at least 25 minutes of music
- Masters Recitals – 2 recitals (1 per year). Each recital should be at least 50 minutes of music

## ATTENDANCE POLICY

- For applied flute lessons, attendance is of utmost importance.
- Be ON TIME to your lesson, knock on door at your lesson start time and wait outside
- **Please avoid the need to reschedule**
- If you need to reschedule a lesson, try swapping with another studio member
  - If this works, CC Dr. Guglielmina and everyone involved confirming the change
- If you cannot find any studio member to swap lessons with, contact Dr. Guglielmina as soon as possible (A new rescheduled lesson time is not guaranteed, especially on short notice)
- **Every student gets 1 unexcused absence per semester:** no explanation needed
  - Example: feeling overwhelmed /not feeling well/need a mental health day – just let Dr. Guglielmina know as soon as possible and take the day off
- If you are sick, this is an excused absence. **Please do not come to your lesson.**
  - Let Dr. Guglielmina know as soon as possible and try to swap/reschedule
  - If a lesson is less than 24 hours away, please send a text in addition to an email
- **If student has more than 2 unexcused absences: a letter grade will be dropped for the course for every following absence**

## ACCOMODATIONS POLICY

The University is committed to providing reasonable accommodations to students with documented disabilities. Students who become pregnant may also request reasonable accommodations, in accordance with state and federal laws and regulations and University policy. Accommodations that constitute undue hardship are not reasonable. To make a request, please register with the UTEP Center for Accommodations and Support Services (CASS). Contact CASS at 915-747-5148, email them at [cass@utep.edu](mailto:cass@utep.edu), or apply for accommodations online via the CASS portal.

## SCHOLASTIC INTEGRITY

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as ones' own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the [Office of Student Conduct and Conflict Resolution \(OSCCR\)](#) for possible disciplinary action. To learn more, please visit [HOOP: Student Conduct and Discipline](#).

## COURSE RESOURCES: Where you can go for assistance

UTEP provides a variety of student services and support. Please visit:  
[https://www.utep.edu/advising/student\\_resources/student-success-resource-hub.html](https://www.utep.edu/advising/student_resources/student-success-resource-hub.html).

## IMPORTANT DATES

- **UTEP Symphony Orchestra Concert:** Thursday February 19, 2026, 7:30PM  
Frank Martin's Ballade for flute and orchestra  
Featuring Bella Cortez, winner of the 2025-2026 UTEP Concerto Competition
- ALL UTEP Wind symphony, symphonic band, concert band, orchestra concerts **(required)**
- Jazz bands and Mariachi concerts are highly encouraged but **not required**
- El Paso Symphony Orchestra (EPSO) Concerts (optional, there are often FREE Friday tickets for students available in the music office) - or ask me
- El Paso Pro Musica (EPPM) concerts, ask Felipa Solis (or me) for free tickets
- Always check <https://www.utep.edu/liberalarts/music/events/> for an updated list of events

## FLUTE MASTERCLASSES WITH GUEST ARTISTS

All flute students are **required** to attend all flute masterclasses  
Student must ask for permission ahead of time to get out of class in case of a class conflict

- **Dr. Spencer Hartman**  
**Assistant Professor of Flute - Texas Tech University**  
Friday February 6, 2026  
Masterclass: 12:00PM-1:30PM (Room 402)  
Recital: 3:30PM - 4:30PM (Fox Fine Arts Recital Hall)  
<https://www.depts.ttu.edu/music/aboutus/faculty/hartman-spencer.php>
- **Flute and Cello Masterclass**  
**JANO DUO: Dr. Naomi Seidman & Jonathan Dexter**  
Friday April 3<sup>rd</sup>, 2026 @12:00PM-2:00PM (Fox Fine Arts Recital Hall)  
<https://www.naomiseidman.com/projects>

- **Dr. Naomi Seidman**  
**Associate Professor of Flute - Pennsylvania State University (Penn State)**  
**UTEP Flute Festival 2026**  
 Saturday April 4<sup>th</sup>, 2026  
 Masterclass: 1:00PM (El Paso HS students, UTEP Students, Community Members)  
 Recital: 4:00PM  
<https://www.naomiseidman.com/about>

### UTEP FLUTE FESTIVAL 2026

- **Date:** Saturday April 4<sup>th</sup>, 2026
- **Location:** Fox Fine Arts Recital Hall University of Texas at El Paso
- **Guest Artist:** Naomi Seidman, Flute Professor at the Pennsylvania State University (Penn State) <https://www.naomiseidman.com/about>

### JUNIOR, SENIOR & MASTERS RECITALS

- **Karen Carrillo, Flute Senior Recital**  
 Sunday March 29<sup>th</sup>, 2026 at 7:30PM  
 Fox Fine Arts Recital Hall
- **Naomi Torres, Flute Junior Recital**  
 Sunday April 12<sup>th</sup>, 2026 at 5:00PM  
 Fox Fine Arts Recital Hall
- **Isabella Cortez, Flute Masters Recital #1**  
 Sunday April 19<sup>th</sup>, 2026 at 7:30PM  
 Fox Fine Arts Recital Hall
- **Javier Marquez (Flute) & Claudio Padilla (Bassoon), Junior Recital**  
 Sunday April 26<sup>th</sup>, 2026 at 5:00PM  
 Fox Fine Arts Recital Hall
- **Claudia Panta, Flute Masters Recital #1**  
 Monday May 4<sup>th</sup>, 2026 at 7:30PM  
 Fox Fine Arts Recital Hall

## FLUTE STUDIO CLASS

Flute studio classes: Fridays 12pm-1:15pm in Room M402  
Everyone performs at least 1x/semester and receives feedback from students  
If your piece has a piano accompaniment, you must play with a pianist  
Every flute student performs for etude class (2-3 minutes per student)

### SPRING 2026

- Jan 23 **Welcome back! New Student Introductions**  
Winter Break Highlights, Review Spring '26 Syllabus  
Flute Technique Exam Review
- Jan 30 Etude Class
- Feb 6 **Masterclass: Dr. Spencer Hartman**  
Javier, Naomi, Bella, Claudia, Johanna
- Feb 13 Etude Class
- Feb 20 Ana Conde, Luis Flores-Trejo
- Feb 27 Claudia Panta, Naomi Torres, Johanna Romero
- March 6 Sophia Hernandez, Karen Carrillo, Sofia Perez
- March 13 Nallely Sandoval, Alexa Perez
- March 20 NO STUDIO CLASS (Spring Break)
- March 27 NO STUDIO CLASS (Cesar Chavez Holiday – No Classes)
- April 3 **Flute and Cello Masterclass: Dr. Naomi Seidman & Jon Dexter**  
Sofia Perez, Sophia Hernandez, Alexa Perez & 3 Selected Cellists  
(Fox Fine Arts Recital Hall from 12-2PM)
- April 10 Arlo Anglada, Erica Perez, Zoe Laird, Isabella Cortez
- April 17 Claudia Panta's Independent Study Presentation
- April 24 Sari Rodriguez, Jessica Castillo, Javier Marquez
- May 1 Isabella Cortez and Claudia Panta: Special Topics Presentations
- May 8 NO STUDIO CLASS (Dead Day)
- May 11-15 FINALS WEEK (JURIES)

## FLUTE CHOIR "LAS FLAUTISTAS" SCHEDULE

All rehearsals are on Wednesdays 6:30-8:30PM in Room 140 (Band Room)

### SPRING 2026

- Feb 4 Rehearsal
- Feb 11 Rehearsal
- Feb 18 Rehearsal (*Orchestra flutes gone*)
- Feb 25 NO REHEARSAL (*CBDNA flutes gone*)
- March 4 Rehearsal (*Symph band flutists gone*)
- March 11 Rehearsal
- March 18 NO REHEARSAL (*Spring Break*)
- March 25 Rehearsal (*in room 340*)
- April 1 Rehearsal
- **April 4 (Sat) UTEP Flute Festival 2026 -**  
Festival is all day (9am-6pm)  
**"Flute Ensembles of El Paso" Concert Time TBA**

\*\*\* Additional **off-campus** flute choir performances will be announced soon \*\*\*