



## INDIVIDUAL INSTRUCTION

(Applied Flute)

University of Texas at El Paso

Spring 2025 Syllabus

### INSTRUCTOR INFORMATION

Dr. Mafer Guglielmina  
Assistant Professor of Flute  
Email: [mfguglielmina@utep.edu](mailto:mfguglielmina@utep.edu)  
Phone: (269) 598-1319  
Office Hours: By Appointment Only (Fox M238)

### CLASS MEETING TIMES

Individual Instruction	TBD	TBD (FFA M238)
Flute Studio Class	Fridays	12:00PM-1:15PM (FFA 402)
Flute Choir:	Wednesdays	6:30PM-8:30PM (FFA 340 Choir Room)

### COURSE NUMBERS

\*All flute students **must audition** for the UTEP bands, regardless of major

- **MUSA 1185** Non-Music Majors (including academic music minors and commercial music minors, also for music majors on a secondary instrument (*1 credit hr.*))
- **MUSA 1285** Non-Music Majors (including academic music minors and commercial music minors, also for music majors on a secondary instrument (*2 credits hrs.*))
- **MUSA 1190** Pre-Music Majors, students not yet accepted into MUSA 1195 (*1 credit hr.*)
- **MUSA 1195** Lower-Level Music Majors and Applied Music Minors (*1 credit hr.*)
- **MUSA 3295** Upper-Level Music Majors, all except Performance Majors (*2 credit hrs.*)
- **MUSA 3391** Upper-Level Performance Majors and Applied Music Minors (*3 credit hrs.*)
- **MUSA 5xxx** Graduate-Level Students (*3 credit hrs.*)

### COURSE OBJECTIVES

- To achieve a high level of flute performance skills through professional musical training
- To develop a deep understanding of artistry and musicianship in practice and performance
- To understand fundamental concepts of sound through diligent **daily** practice (3hrs/day)
- To improve tone and technical dexterity on the flute
- To learn pedagogical strategies both for flute and general music-learning
- To expand flute literature knowledge through method books, daily exercises, etudes, orchestral excerpts and repertoire of the baroque, classical, romantic, 20<sup>th</sup> century and modern eras
- To make thoughtful connections between music theory, aural skills, music history, body movement awareness, general education classes and flute practice and performance
- To compile a personal physical and digital music library of sheet music of flute works studied and performed throughout years of study
- To demonstrate an excellent level of sight-reading ability
- To support other UTEP Flute Studio members by attending recitals/large ensemble performances

- To prepare and perform successfully in any type of ensemble, including band, orchestra, flute choir, chamber ensembles, and any off-campus professional opportunities
- To build a successful, competitive musical career through resume building, networking, teaching, community involvement, mock interviews and flute playing under Dr. Guglielmina's mentorship

## FLUTE RESOURCES

*University-level flutes need a yearly COA due to constant use – Cleaning, Oil and Adjustment  
Try to schedule a COA ahead of time for the winter or summer breaks. They cost on average is ~\$500 everywhere these days... start saving now! If you don't get one, your flute will start having problems mid-semester - it is wise to do **preventative** care rather than emergency repair!  
Take great care of your instrument by cleaning it thoroughly after every use. Pads must be kept dry.*

### Recommended Flute Retailers

- Flutistry (purchases/upgrades and COAs/repairs)  
- Adam Workman, CEO / Contact: Joey Boyce [joey@flutistry.com](mailto:joey@flutistry.com) for any inquiries  
\* Mention Dr. Mafer Guglielmina is your current teacher at UTEP
- Carolyn Nussbaum (often fast shipping)
- Olivas Music (local)
- Flute World
- Flute Center of New York
- Flute Specialists

## REQUIRED MATERIALS

### ***\*MUST BRING A PRACTICE JOURNAL TO EVERY LESSON***

*You will log your daily practice (3 hours/day is the expectation, please be honest)*

*Dr. Guglielmina will write concepts throughout the lesson and review your practice logs*

*\*Bring assigned original books and/or an iPad with scans to every lesson*

*You **must** own all of the following flute books and start building your own sheet music library*

- |                       |   |
|-----------------------|---|
| • Baxtresser, Jeanne  | <i>Orchestral Excerpts for Flute</i>            |
| • Bernold, Philippe   | <i>Technique of the Embouchure</i>              |
| • Davies, Paul Edmund | <i>28-Day Warm-Up Book</i>                      |
| • Moyse, Marcel       | <i>Daily Exercises (Exercises Journaliers)</i>  |
| • Moyse, Marcel       | <i>De La Sonorité</i>                           |
| • Reichert, M.A.      | <i>7 Daily Exercises for the flute Op. 5</i>    |
| • Taffanel/Gaubert    | <i>17 Daily Exercises for the Flute</i>         |
| • Wye, Trevor         | <i>Practice Books for the Flute (Books 1-6)</i> |

## WEEKLY ETUDE REQUIREMENTS

*Students are required to prepare 1-2 etudes per week.*

*Etudes are a crucial bridge between our daily tone and technical exercises and our repertoire*

*Etudes are an essential part of instrumental artistry – treat them as seriously as any repertoire piece*

*Look up reference recordings online before each lesson*

- **1<sup>st</sup> Year of University-Level Applied Flute Study**

- Kohler, 25 Romantic Etudes Op. 66
  - Drouet, 25 Etudes
  - Donjon, 8 Etudes de Salon
  - Andersen, Op. 15
- **2<sup>nd</sup> Year of University-Level Applied Flute Study**
  - Altes, 26 Selected Studies for the Flute
  - Casterede, 12 studies for Flute
  - Piazzolla, Tango Etudes
  - Ozcatagay, Unlock: Volume IV, Intermediate Jazz Etudes
- **3<sup>rd</sup> Year of University-Level Applied Flute Study**
  - Karg-Elert, Thirty Caprices
  - Berbiguier, 18 Exercises or Etudes for Flute
  - Furstenuau, 24 Etudes Op. 125
  - Ozcatagay, Unlock: Volume III (Advanced Jazz Etudes)
- **4<sup>th</sup> Year of University-Level Applied Flute Study**
  - Boehm, 24 Studies Op. 26
  - Andersen, Op. 33
  - Paganini caprices,
  - JeanJean modern etudes
  - More Andersen Etudes

## FLUTE REPERTOIRE EXPECTATIONS

*Students are expected to fulfill the following repertoire requirements:*

- **1<sup>st</sup> Year of University-Level Applied Flute Study**
  - 1 Telemann Fantasy (all mvts)
  - 1 Handel / J.S. Bach Sonata (all mvts)
  - 1 Mozart (G or D) / Stamitz / Devienne Concerto (all mvts)
  - 1 French Conservatoire work (Enesco, Gaubert, Faure, etc)
  - 1 20th century unaccompanied flute work (contemporary/extended techniques)
  - 1 BIPOC composer work of choice
  - 1 work of choice (any era)
  - 4 Standard Flute Orchestral Excerpts
- **2<sup>nd</sup> Year of University-Level Applied Flute Study**
  - 1 Telemann Fantasy (all mvts)
  - 1 Handel / J.S. Bach Sonata (all mvts)
  - 1 Mozart (G or D) / Stamitz / Devienne Concerto (all mvts)
  - 1 French Conservatoire work (Enesco, Gaubert, Faure, etc)
  - 1 20th century unaccompanied flute work (contemporary/extended techniques)
  - 1 BIPOC composer work of choice
  - 1 work of choice (any era)
  - 4 Standard Flute Orchestral Excerpts
- **3<sup>rd</sup> Year of University-Level Applied Flute Study**
  - 1 Telemann Fantasy and/or C.P.E. Bach Solo Sonata in A minor (all mvts)
  - 1 Handel / J.S. Bach Sonata / J.S. Bach Partita in A minor (all mvts)

- 1 Mozart (G or D) / Stamitz / Devienne Concerto (all mvts)
  - 1 French Conservatoire work (Enesco, Gaubert, Faure, etc)
  - 1 Unaccompanied solo flute work (contemporary/extended techniques)
  - Reinecke (Ballade, Concerto or Sonata Undine)
  - 1 20<sup>th</sup> century Flute and Piano work
  - 1 BIPOC composer work of choice
  - 1 work of choice (any era)
  - 4 Standards flute orchestral excerpts
- **4<sup>th</sup> Year of University-Level Applied Flute Study**
    - 1 Telemann Fantasy and/or C.P.E. Bach Solo Sonata in A minor (all mvts)
    - 1 Handel / J.S. Bach Sonata / J.S. Bach Partita in A minor (all mvts)
    - 1 Mozart (G or D) / Stamitz / Devienne Concerto (all mvts)
    - 1 French Conservatoire work (Enesco, Gaubert, Faure, etc)
    - 1 Unaccompanied solo flute work (contemporary/extended techniques)
    - Reinecke (Ballade, Concerto or Sonata Undine)
    - 1 20<sup>th</sup> century Flute and Piano work
    - 1 BIPOC composer work of choice
    - 1 Full Concerto (Ibert, Nielsen, Jolivet) or flute and piano work of similar level
    - 1 work of choice (any era)
    - 4 Standards flute orchestral excerpts

## REPERTOIRE GUIDE RESOURCES

*Work with Dr. Guglielmina to choose works that best fit your needs, goals, and visions as a performer. Start by exploring repertoire by browsing through the following lists:*

- [Flute Repertoire Guide.xlsx](#)
- <https://www.webpages.uidaho.edu/~leonardg/appliedrep.pdf> (organized by century eras)

*Please take advantage of the following BIPOC (Black, Indigenous, People of Color) musical resources and databases from across the country and around the world:*

- [International Opus Flute Music by Black Composers](#)
- [Music by Black Composers: Living Composers Directory](#)
- [Works Diversity Database](#)
- [Composers Equity Project](#)
- [Oxford Women Composers](#)
- [Latin and South American Flute Music by Cayambis Music Press](#)

*For additional repertoire options, browse through the vast NFA Selected Flute Repertoire/Studies Guide:*

- <https://docs.google.com/spreadsheets/d/10Bj5bPWnknrWmsuKOjTNiNgmwnUeBpPbB6y-K6W6bxA/edit?gid=548368591#gid=548368591&fvid=1801691985>  
(A = Beginner through K=Advanced)

## JURY / RECITAL REQUIREMENTS

- Jury: Performance of at least one complete movement of a solo, with piano accompaniment (required at the end of every semester unless the student has performed a recital that semester)
- Student Recitals - all flute students are encouraged to perform on at least one student recital
- Junior Recital - Required of performance majors

- Senior Recital - Required of all performance and education majors. Should include 50 minutes of music for a performance major. The recital may be shared by education majors but must include at least 25 minutes of music

## STUDENT RECITAL ATTENDANCE

*Student Recital Attendance at UTEP Music Department Student Recitals is to be part of the grade in Individual Instruction (applied flute).*

- All students enrolled in Individual Instruction: MUSA 1190, 1195, MUSA 3295, and MUSA 3391; and Voice Class: MUSA 1274, must attend a minimum of twelve (12) Area and Departmental recitals scheduled every Friday at 1:30 p.m., in the Department of Music. Failing to attend twelve (12) required recitals will lower the student's final Individual Instruction grade by one letter. Students are responsible for signing in at each recital electronically. Students arriving late or leaving early may have their attendance voided.
- When a single area recital is canceled, students must either attend a different area recital held at the same time or attend a makeup event (see makeup procedures, below).

*Recital Makeup Procedures:*

- Students may make up Area and Departmental recital absences by attending UTEP Music Department concerts and recitals. Non-university concerts such as El Paso Opera, El Paso Symphony, El Paso Wind Symphony, and El Paso Pro-Musica, as well as any other performances given by our faculty and guests, will be accepted.
  - To receive credit for UTEP Music events with electronic programs, the student must complete the online recital makeup form, available by hyperlink within electronic program.
  - To receive credit for events with physical paper programs, the student's program must be signed at the conclusion of the event by a music faculty member in attendance.
  - The student must submit the signed program with their name and ID number clearly written on the front page to the Music Office (M301). The student must also sign the makeup log. Without this information, the student will not receive credit. There will be no exceptions.
  - The deadline to turn in signed programs to the Music Office is Friday off finals week at 5:00 p.m. There will be no exceptions.
- Students are responsible for knowing how many recitals they have or have not received credit for attending. Students may check their recital attendance by visiting the Music Office.

## LESSON ATTENDANCE POLICY

- For applied flute lessons, attendance is of utmost importance.
- Be ON TIME to your lesson, knock on door at your lesson start time and wait outside
- **Please avoid the need to reschedule**
- If you need to reschedule a lesson, try swapping with another studio member
  - If this works, CC Dr. Guglielmina and everyone involved confirming the change
- If you cannot find any studio member to swap lessons with, contact Dr. Guglielmina as soon as possible (A new rescheduled lesson time is not guaranteed, especially on short notice)
- **Every student gets 1 unexcused absence per semester:** no explanation needed
  - If you are overwhelmed / not feeling well / need a mental health day – let Dr. Guglielmina know as soon as possible and take the day off
- If you are sick, this is an excused absence. **Please do not come to your lesson.** Let Dr. Guglielmina know as soon as possible and try to swap/reschedule
  - If a lesson is less than 24 hours away, please send a text in addition to an email as a courtesy

- **If student has more than 2 unexcused absences: a letter grade will be dropped for the course**

## ACCOMODATIONS POLICY

The University is committed to providing reasonable accommodations to students with documented disabilities. Students who become pregnant may also request reasonable accommodations, in accordance with state and federal laws and regulations and University policy. Accommodations that constitute undue hardship are not reasonable. To make a request, please register with the UTEP Center for Accommodations and Support Services (CASS). Contact CASS at 915-747-5148, email them at [cass@utep.edu](mailto:cass@utep.edu), or apply for accommodations online via the CASS portal.

## SCHOLASTIC INTEGRITY

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as ones' own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the [Office of Student Conduct and Conflict Resolution \(OSCCR\)](#) for possible disciplinary action. To learn more, please visit [HOOP: Student Conduct and Discipline](#).

## COURSE RESOURCES: Where you can go for assistance

UTEP provides a variety of student services and support. Please refer to the QR code below for a listing of campus resources or visit [https://www.utep.edu/advising/student\\_resources/student-success-resource-hub.html](https://www.utep.edu/advising/student_resources/student-success-resource-hub.html).



## IMPORTANT DATES

All flute students are **required** to attend all ensemble concerts involving other flute studio members

- This includes UTEP Wind Symphony, Symphonic Band, Concert Band, Symphony Orchestra
- Mariachi and Jazz Ensembles are highly encouraged but not required
- All flute students are **required** to attend all woodwind faculty recitals
- Always check <https://www.utep.edu/liberalarts/music/events/> for an updated list of events

## 1<sup>ST</sup> ANNUAL UTEP FLUTE FESTIVAL 2025

- **Date:** Friday April 4<sup>th</sup> & Saturday April 5<sup>th</sup>
- **Location:** Fox Fine Arts Recital Hall University of Texas at El Paso
- **Jennifer Grim, Featured Guest Artist**  
**Rose Bishop, Joy Zalkind, Jennifer Gonzalez,** Guest Presenters  
**Javier Renteria,** Festival Flute Choir Guest Conductor  
**Mafer Guglielmina,** Festival Director

\*\*\* For more information and to register, please visit:  
<https://www.maferguglielmina.com/2025-utep-flute-festival>

## FLUTE MASTERCLASSES WITH GUEST ARTISTS

All flute students are **required** to attend all flute masterclasses (must ask for permission ahead of time to get out of class in case of a class conflict)

- **Dr. Danielle Breisach** (flute professor at University of Wisconsin-Stevens Point)  
<http://www.daniellebreisach.com/>  
Saturday March 22<sup>nd</sup>, 2025  
Recital 3:00-4:00PM  
Masterclass 4:00PM-5:30PM  
Fox Fine Arts Recital Hall
- **Dr. Dmytro Gnativ** (Flute teacher at Musicall in Miami, FL)  
<https://www.dmytrognativ.com/>  
Wednesday March 26<sup>th</sup>, 2025  
Recital 4:30-5:30PM  
Masterclass 5:30PM-6:30PM  
Fox Fine Arts Recital Hall
- **Rose Bishop** (Principal Flute of Southeast Iowa Symphony)  
<https://www.rosebishopflute.com/>  
Friday April 4<sup>th</sup>, 2025  
Masterclass 12:00PM-1:15PM, Room 402  
  
Saturday April 5<sup>th</sup> (UTEP Flute Festival Guest Presenter)  
How To Practice Efficiently (Workshop and Open Masterclass)  
10:00AM-10:45AM Room 340
- **Dr. Jennifer Grim** (flute professor at Frost School of Music at the University of Miami)  
<https://www.jennifergrim.com/>  
Saturday, April 5<sup>th</sup> (UTEP Flute Festival Featured Guest Artist)  
Masterclass 11:30AM-12:45PM  
Recital 4:00PM  
Fox Fine Arts Recital Hall
- **Joy Zalkind** (Acting Principal Flute, El Paso Symphony Orchestra)  
Saturday April 5<sup>th</sup> (UTEP Flute Festival Guest Presenter)  
Orchestral Excerpts (Workshop and Open Masterclass)  
1:45PM-2:30PM Room 340

- **Dr. Jennifer Gonzalez** (Piccolo, El Paso Symphony Orchestra)  
Saturday April 5<sup>th</sup> (UTEP Flute Festival Guest Presenter)  
Piccolo Class (Workshop and Open Masterclass)  
1:00PM-1:45PM Room 340

## FLUTE STUDIO CLASS

Flute studio classes: Fridays 12-1:15pm in Room M402

Dr. Guglielmina reserves the right to make any changes to the following schedule

Please always check your emails for any updates or changes

Every flute student performs for every etude class

*Flute Scale Exam is performing all major and melodic minor scales in THIRDS memorized.*

### SPRING 2025

- Jan 24 Review Syllabus, UTEP Flute Festival 2025, Flute Scale Exam, P.E.D. Book "Intelligent Practicing" by Alberto Almarza (30 min video)
- Jan 31 Etude Class #1
- Feb 7 PED 28-day Warm-up: Fingers #1
- Feb 14 NO CLASS (TMEA Convention)
- Feb 21 "Tuning Basics" by Chelsea Tanner (30 min video)
- Feb 28 NO CLASS (Dr. G away on a Midwest Recital tour)
- March 7 Etude Class #2
- March 14 NO CLASS (UTEP Spring Break)
- March 21 PED 28-day Warm-up: Fingers #2
- March 28 NO CLASS (Cesar Chavez Day)
- April 4 Rose Bishop Masterclass during studio
- April 11 Etude Class #3
- April 18 NO CLASS ("April Study Day")
- April 25 Jury Run-Throughs
- May 2 Jury Run-Throughs
- May 9 NO CLASS (Dead Day)

(Juries will be sometime during the week of May 12)

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## FLUTE CHOIR

### LAS FLAUTISTAS **FLUTE CHOIR SPRING 2025**

\* We will perform Valerie Coleman's UMOJA at the **2025 UTEP Flute Festival** as a big group

with the rest of the festival participants on **April 4 and 5**  
\* The following program is for our Dia de Las Madres Concert on **May 11, 2025**

## **“OUR ROOTS”**

- Umoja by Valerie Coleman (3.5 minutes)
- Mexico Magico by Ruben Flores (4 min 30 secs)
- The Dust Devil’s Dance by Javier “Metztli” Marquez (4 min 30 secs)
- Pachamama, Madre Tierra by Jose Carlos Hernández Alarcón  
Fantasy for Flute Choir and Percussion (11 minutes)

## **SCHEDULE SPRING 2025**

Wednesday, Jan 29	Rehearsal	6:30-8:30PM	FFA 340
Wednesday, Feb 5	Rehearsal	6:30-7:20PM	FFA 340
<i>(Go attend Prof. Greg, saxophone and Cara Luffey bassoon recital at 7:30pm!)</i>			
Wednesday, Feb 12	NO MEETING (TMEA TOUR)		
Wednesday, Feb 19	Rehearsal	6:30-8:30PM	FFA 340
Wednesday, Feb 26	NO MEETING (Dr. G away on Midwest Recital Tour)		
Wednesday, March 5	Rehearsal	6:30-8:30PM	FFA 340
<i>(Wind Symphony flutists are excused for their dress rehearsal)</i>			
Wednesday, March 12	NO MEETING (UTEP Spring Break)		
Wednesday, March 19	Rehearsal	6:30-8:30PM	FFA 340
Wednesday, March 26	Rehearsal	6:30-7:20PM	FFA 340
<i>(Go attend Dr. Sara Renner Oboe Recital at 7:30pm!)</i>			
Wednesday, April 2	Rehearsal	6:30-8:30PM	FFA 340

**Friday, April 4**                      **UTEP FLUTE FESTIVAL** (Festival Flute Choir)

**Saturday, April 5**                      **UTEP FLUTE FESTIVAL** (Festival Flute Choir)

**The UTEP Flute Festival Flute Choir will be open to all festival participants!**

**The specific sheet music for this will be provided on-site**

**For more information and to register, click here:**

**<https://www.maferguglielmina.com/2025-utep-flute-festival>**

Wednesday, April 9	NO MEETING		
Wednesday, April 16	Rehearsal	6:30-8:30PM	FFA 340
	<i>(Wind Symphony flutists are excused for their dress rehearsal)</i>		
Wednesday, April 30	Rehearsal	6:30-8:30PM	FFA 340
Wednesday, May 7	Dress Rehearsal	6:30-8:30PM	<b>FFA 140</b>
Sunday, May 11	Sound Check	6:30PM-7:15PM	<b>FFA Hall</b>
	<b>CONCERT</b>	<b>7:30PM-8:30PM</b>	<b>FFA Hall</b>
	<i>“Dia de Las Madres” Concert</i>		

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