



INDIVIDUAL INSTRUCTION

Applied Flute

University of Texas at El Paso

Fall 2025 Syllabus

INSTRUCTOR INFORMATION

Mafer Guglielmina, D.M.A.

Assistant Professor of Flute, University of Texas at El Paso

Principal Flute, El Paso Symphony Orchestra

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CLASS MEETING TIMES

<u>Flute Lesson</u>	TBD	TBD	M238 Flute Office
<u>Flute Choir</u>	Wednesdays	6:30PM-8:30PM	M140 Band Room
<u>Flute Studio Class</u>	Fridays	12:00PM-1:15PM	M402 Classroom
<u>Office Hours</u>	Wednesdays	12:30PM-2:00PM	M238 Flute Office

COURSE NUMBERS

- MUSA 1185** Non-Music Majors, including academic/commercial music minors (1 credit)
Music Majors on a secondary instrument (1 credit)
- MUSA 1285** Non-Music Majors, including academic/commercial music minors (1 credit)
Music majors on a secondary instrument (2 credits)
- MUSA 1190** Pre-Music Majors, students not yet accepted into MUSA 1195 (1 credit)
- MUSA 1195** Lower-Level Music Majors and Applied Music Minors (1 credit)
- MUSA 3295** Upper-Level Music Majors, all except Performance Majors (2 credits)
- MUSA 3391** Upper-Level Performance Majors and Applied Music Minors (3 credits)
- MUSA 5391** Graduate-Level Students (3 credits)

COURSE OBJECTIVES

- To achieve a high level of flute performance skills through professional musical training
- To develop a deep understanding of artistry and musicianship in practice and performance
- To understand fundamental concepts of sound through diligent **daily** practice (3hrs/day)
- To improve tone and technical dexterity on the flute
- To learn pedagogical strategies both for flute and general music-learning
- To expand flute literature knowledge through method books, daily exercises, etudes, orchestral excerpts and repertoire of the baroque, classical, romantic, 20th century and modern eras
- To make thoughtful connections between music theory, aural skills, music history, body movement awareness, general education classes and flute practice and performance
- To compile a personal physical and digital music library of sheet music of flute works studied and performed throughout years of study
- To demonstrate an excellent level of sight-reading ability
- To support other UTEP Flute Studio members by attending recitals/large ensemble performances
- To prepare and perform successfully in any type of ensemble, including band, orchestra, flute choir, chamber ensembles, and any off-campus professional opportunities
- To build a successful, competitive musical career through resume building, networking, teaching, community involvement, mock interviews and flute playing under Dr. Guglielmina's mentorship

REQUIRED MATERIALS

- **A PHYSICAL PRACTICE JOURNAL / NOTEBOOK**
 - This is where you log your 3 hours/day of practice routine, discoveries, questions
 - Student must ALWAYS bring this to every lesson and studio class
- **A PENCIL**
- **A METRONOME** or metronome app (phone is ok)
- **WARM-UP ROUTINE BOOKS, CURRENT ETUDE BOOK & REPERTOIRE**
 - This is assigned by Dr. Guglielmina at the beginning of every semester
 - Reading from an iPad is only OK if you also own the physical version

****A Very Important Note About Sheet Music...***

- Bringing music to your lesson that you downloaded illegally is not ok!
- Composers and publishers deserve to be compensated for their work
- The International Music Score Library Project (IMSLP) is considered legal, as they provide works that are public domain or have the necessary permissions by copyright holders
- Keep in mind that some versions of works on IMSLP are not standard editions, which may contain wrong notes, articulations, dynamics, measures numbers, etc
- When in doubt, always choose to purchase a reputable physical edition (ask Dr. Guglielmina for recommendation on what are acceptable publishers for specific works)

ETUDE BOOKS

All students are required to prepare 1-2 etudes per week.
This is a crucial bridge between daily tone/technical exercises & repertoire
Disciplined etude practice often results in great sight-reading ability and technical ability
Look up reference recordings online before each lesson!

1st Year Undergraduate

- Moyse, 24 Petite Etudes
- Kohler, 25 Romantic Etudes Op. 66
- Drouet, 25 Etudes
- Donjon, 8 Etudes de Salon
- Andersen, Op. 15
- Berbiguier, 18 Exercises or Etudes for Flute

2nd Year Undergraduate

- Altes, 26 Selected Studies for the Flute
- Casterede, 12 studies for Flute
- Piazzolla, Tango Etudes
- Ozcagatay, Unlock: Volume IV, Intermediate Jazz Etudes

3rd Year Undergraduate

- Karg-Elert, Thirty Caprices
- Furstenau, 24 Etudes Op. 125
- Ozcagatay, Unlock: Volume III (Advanced Jazz Etudes)

4th Year Undergraduate

- Boehm, 24 Studies Op. 26
- Andersen, Op. 33
- Paganini, 24 caprices for violin (Marina Piccinini edition)
- More Andersen Etudes

Masters Level

- Paganini, 24 caprices (Marina Piccinini edition)
- Bozza, 10 Studies in Karnatic Modes
- Casterede, 12 etudes
- Altes, 26 Selected Studies
- JeanJean, modern etudes
- Kohler, 30 Virtuoso Etudes

TONE AND DAILY EXERCISE BOOKS

All students should prioritize daily practice sessions with a structured warm-up routine. Being exposed to several books will make you a better teacher/player in the long-term. In the end, it's not the book, but the work and discipline and **HOW** you play the exercises that will make you a better flutist!

By graduation, students should own and have studied out of all of the following books:

- Baxtresser, Jeanne *Orchestral Excerpts for Flute (Volume I & II)*
- Bernold, Philippe *Technique of the Embouchure*
- Davies, Paul Edmund *28-Day Warm-Up Book*
- Moyse, Marcel *Daily Exercises (Exercises Journaliers)*
- Moyse, Marcel *De La Sonorité*
- Reichert, M.A. *7 Daily Exercises for the flute Op. 5*
- Taffanel/Gaubert *17 Daily Exercises for the Flute*
- Wye, Trevor *Practice Books for the Flute (Books 1-6)*
- Stephen Clark *The Flute Gym*

REPERTOIRE BOOKS

Young students should strive to prioritize tone and technical exercises before approaching difficult repertoire. The better our fundamentals, the better our experiences with repertoire! We are lucky to be flutists – the flute repertoire, in comparison to other wind instruments, is extremely vast in size. We have music written for our instrument that dates back to hundreds and hundreds of years! As flutists, it is our duty to learn and explore music from all over the world, and from all eras of music (baroque, classical, romantic, 20th century, 21st century, modern, jazz etc). After we have gained a general understanding of all music, we may choose to concentrate on specific areas that we may naturally gravitate to.

1st Year Undergraduate

- 1 Telemann Fantasy (all mvts)
- 1 Handel / J.S. Bach Sonata (all mvts)
- 1 Mozart (G or D) / Stamitz / Devienne Concerto (all mvts)
- 1 French Conservatoire work (Enesco, Gaubert, Faure, etc)
- 1 20th century unaccompanied flute work (contemporary/extended techniques)
- 1 BIPOC composer work of choice
- 1 work of choice (any era)
- 4 Standard Flute Orchestral Excerpts

2nd Year Undergraduate

- 1 Telemann Fantasy (all mvts)
- 1 Handel / J.S. Bach Sonata (all mvts)
- 1 Mozart (G or D) / Stamitz / Devienne Concerto (all mvts)
- 1 French Conservatoire work (Enesco, Gaubert, Faure, etc)
- 1 20th century unaccompanied flute work (contemporary/extended techniques)
- 1 BIPOC composer work of choice
- 1 Work of choice (any era)

- 4 Standard Flute Orchestral Excerpts

3rd Year Undergraduate

- 1 Telemann Fantasy and/or C.P.E. Bach Solo Sonata in A minor (all mvts)
- 1 J.S. Bach Sonata / J.S. Bach Partita in A minor (all mvts)
- 1 Mozart (G or D) / Stamitz / Devienne Concerto (all mvts)
- 1 French Conservatoire work (Enesco, Gaubert, Faure, etc)
- 1 Unaccompanied solo flute work (contemporary/extended techniques)
- Reinecke (Ballade, Concerto or Sonata Undine)
- 1 20th century Flute and Piano work
- 1 BIPOC composer work of choice
- 1 Work of choice (any era)
- 4 Standards flute orchestral excerpts

4th Year Undergraduate

- 1 Telemann Fantasy and/or C.P.E. Bach Solo Sonata in A minor (all mvts)
- 1 J.S. Bach Sonata / J.S. Bach Partita in A minor (all mvts)
- 1 Mozart (G or D) / Stamitz / Devienne Concerto (all mvts)
- 1 French Conservatoire work (Enesco, Gaubert, Faure, etc)
- 1 Unaccompanied solo flute work (contemporary/extended techniques)
- Reinecke (Ballade, Concerto or Sonata Undine)
- 1 20th century Flute and Piano work
- 1 BIPOC composer work of choice
- 1 Full Concerto (Ibert, Nielsen, Jolivet) or flute and piano work of similar level
- 1 Work of choice (any era)
- 4 Standards flute orchestral excerpts

Masters Level

(This list may vary depending on master's student's repertoire background from undergrad)

- 2 Telemann Fantasies and/or C.P.E. Bach Solo Sonata in A minor (all mvts)
- 2 J.S. Bach Sonatas / J.S. Bach Partita in A minor (all mvts)
- 2 Mozart (G and D) / Stamitz / Devienne Concerto (all mvts)
- 2 French Conservatoire work (Enesco, Gaubert, Faure, etc)
- 3 Unaccompanied solo flute works (contemporary/extended techniques)
- Reinecke (Ballade, Concerto or Sonata Undine)
- 2 20th century Flute and Piano work
- 3 BIPOC composer work of choice
- 1 Full Concerti (Ibert, Nielsen, Jolivet) or flute and piano work of similar level
- 3 works of choice (any era)
- 20 Standard flute orchestral excerpts (using current orchestral job listings)

REPERTOIRE GUIDES

Don't know what you should play? Work with Dr. Guglielmina to choose works that best fit your needs, goals, and visions as a performer. Start by starting/updating your personal repertoire list of every piece you have learned/performed. Then explore by browsing through the following lists:

- NFA Selected Flute Repertoire/Studies Guide:
<https://docs.google.com/spreadsheets/d/10Bj5bPWnknrWmsuKOjTNiNgmwnUeBpPbB6y-K6W6bxA/edit?gid=548368591#gid=548368591&fid=1801691985>
(A = Beginner through K=Advanced)
- Leone Buysse's Suggest Unaccompanied Flute Repertoire
[SuggestedUnaccompaniedFluteRepertoire](#)
- Leonard Garrison Repertoire for Applied Study in Flute
[Flute Repertoire Guide by Leonard Garrison .pdf](#)

Please take advantage of the following BIPOC (Black, Indigenous, People of Color) musical resources and databases from across the country and around the world:

- [Music by Black Composers: Living Composers Directory](#)
- [Works Diversity Database](#)
- [Oxford Women Composers](#)
- [Latin and South American Flute Music by Cayambis Music Press](#)

FLUTE RETAIL COMPANIES

University flute students should have a COA every year: **Cleaning, Oil and Adjustment**
Try to schedule a COA ahead of time for the winter or summer breaks. They cost on average \$500 everywhere these days... start saving now!
If you don't get one, your flute will start having problems mid-semester - it is wise to do **preventative** care rather than emergency repair!
Take great care of your instrument by cleaning it thoroughly after every use with pad paper and/or powder paper. Your pads must be kept dry.

Recommended Flute Retailers

- Flutistry (purchases/upgrades and COAs/repairs)
- Adam Workman, CEO / Contact: Joey Boyce joey@flutistry.com for any inquiries
* Mention Dr. Mafer Guglielmina is your current teacher at UTEP
- Carolyn Nussbaum (often fast shipping)
- Olivas Music (local, locations on El Paso West and East sides), ask for Angie for repairs
- Flute World
- Flute Center of New York
- Flute Specialists
- Wm. S. Haynes Company

JURY / RECITAL REQUIREMENTS

- Jury: Performance of at least one complete movement of a solo, with piano accompaniment (required at the end of every semester unless the student has performed a recital that semester)
- Student Recitals - all flute students are encouraged to perform on at least one student recital
- Junior Recital - Required of performance majors
- Senior Recital - Required of all performance and education majors. Should include 50 minutes of music for a performance major. The recital may be shared by education majors but must include at least 25 minutes of music
- Masters Recitals – 2 recitals (1 per year). Each recital should be at least 50 minutes of music

STUDENT RECITAL ATTENDANCE

Student Recital Attendance at UTEP Music Department Student Recitals is to be part of the grade in Individual Instruction (applied flute).

- All students enrolled in Individual Instruction: MUSA 1190, 1195, MUSA 3295, and MUSA 3391; and Voice Class: MUSA 1274, must attend a minimum of twelve (12) Area and Departmental recitals scheduled every Friday at 1:30 p.m., in the Department of Music. Failing to attend twelve (12) required recitals will lower the student's final Individual Instruction grade by one letter. Students are responsible for signing in at each recital electronically. Students arriving late or leaving early may have their attendance voided.
- When a single area recital is canceled, students must either attend a different area recital held at the same time or attend a makeup event (see makeup procedures, below).

Recital Makeup Procedures:

- Students may make up Area and Departmental recital absences by attending UTEP Music Department concerts and recitals. Non-university concerts such as El Paso Opera, El Paso Symphony, El Paso Wind Symphony, and El Paso Pro-Musica, as well as any other performances given by our faculty and guests, will be accepted.
- To receive credit for UTEP Music events with electronic programs, the student must complete the online recital makeup form, available by hyperlink within electronic program.
- To receive credit for events with physical paper programs, the student's program must be signed at the conclusion of the event by a music faculty member in attendance.
- The student must submit the signed program with their name and ID number clearly written on the front page to the Music Office (M301). The student must also sign the makeup log. Without this information, the student will not receive credit. There will be no exceptions.
- The deadline to turn in signed programs to the Music Office is Friday off finals week at 5:00 p.m. There will be no exceptions.
- Students are responsible for knowing how many recitals they have or have not received credit for attending. Students may check their recital attendance by visiting the Music Office.

ATTENDANCE POLICY

- For applied flute lessons, attendance is of utmost importance.
- Be ON TIME to your lesson, knock on door at your lesson start time and wait outside
- **Please avoid the need to reschedule**
- If you need to reschedule a lesson, try swapping with another studio member
 - If this works, CC Dr. Guglielmina and everyone involved confirming the change
- If you cannot find any studio member to swap lessons with, contact Dr. Guglielmina as soon as possible (A new rescheduled lesson time is not guaranteed, especially on short notice)
- **Every student gets 1 unexcused absence per semester:** no explanation needed
 - Example: feeling overwhelmed /not feeling well/need a mental health day – just let Dr. Guglielmina know as soon as possible and take the day off
- If you are sick, this is an excused absence. **Please do not come to your lesson.**
 - Let Dr. Guglielmina know as soon as possible and try to swap/reschedule
 - If a lesson is less than 24 hours away, please send a text in addition to an email
- **If student has more than 2 unexcused absences: a letter grade will be dropped for the course for every following absence**

ACCOMODATIONS POLICY

The University is committed to providing reasonable accommodations to students with documented disabilities. Students who become pregnant may also request reasonable accommodations, in accordance with state and federal laws and regulations and University policy. Accommodations that constitute undue hardship are not reasonable. To make a request, please register with the UTEP Center for Accommodations and Support Services (CASS). Contact CASS at 915-747-5148, email them at cass@utep.edu, or apply for accommodations online via the CASS portal.

SCHOLASTIC INTEGRITY

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as ones' own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the [Office of Student Conduct and Conflict Resolution \(OSCCR\)](#) for possible disciplinary action. To learn more, please visit [HOOP: Student Conduct and Discipline](#).

COURSE RESOURCES: Where you can go for assistance

UTEP provides a variety of student services and support. Please visit:
https://www.utep.edu/advising/student_resources/student-success-resource-hub.html.

IMPORTANT DATES

All flute students are **required** to attend all ensemble concerts involving other flute studio members

- This includes UTEP Wind Symphony, Symphonic Band, Concert Band, Symphony Orchestra,
- Mariachi and Jazz Ensembles are highly encouraged but **not required**
- All flute students are **required** to attend all woodwind faculty recitals
- Always check <https://www.utep.edu/liberalarts/music/events/> for an updated list of events

SPECIAL MUSIC EVENTS TO ADD TO YOUR CALENDAR

- UTEP Wind symphony, symphonic band, concert band, orchestra concerts (required)
Jazz bands and mariachi are highly encouraged but optional
- El Paso Symphony Orchestra (EPSO) Concerts (optional, there are often FREE Friday tickets for students available in the music office) - or ask me
- El Paso Pro Musica (EPPM) concerts, ask Felipa Solis (or me) for free tickets

FLUTE MASTERCLASSES WITH GUEST ARTISTS

All flute students are **required** to attend all flute masterclasses
Student must ask for permission ahead of time to get out of class in case of a class conflict

2nd ANNUAL UTEP FLUTE FESTIVAL 2026

- **Date:** Saturday April 4th, 2026 (to be confirmed)
- **Location:** Fox Fine Arts Recital Hall University of Texas at El Paso
- **Guest Artist:** Naomi Seidman, Flute Professor at the Pennsylvania State University (Penn State) <https://www.naomiseidman.com/about>

2025-2026 FLUTE JUNIOR, SENIOR & MASTERS RECITALS

- Evelyn Arzola, Flute Senior Recital
Saturday September 13th, 2025 at 3:00PM
Fox Fine Arts Recital Hall
- Karen Carrillo, Flute Senior Recital
Sunday March 29th, 2026 at 7:30PM
Fox Fine Arts Recital Hall
- Naomi Torres, Flute Junior Recital
Sunday April 12th, 2026 at 4:00PM
Fox Fine Arts Recital Hall
- Isabella Cortez, Flute Masters Recital #1
Sunday April 19th, 2026 at 7:30PM
Fox Fine Arts Recital Hall
- Javier Marquez (Flute) & Claudio Padilla (Bassoon), Junior Recital
Sunday April 26th, 2026 at 5:00PM
Fox Fine Arts Recital Hall
- Claudia Panta, Flute Masters Recital #1
Monday May 4th, 2026 at 7:30PM
Fox Fine Arts Recital Hall

FLUTE STUDIO CLASS (FALL 2025)

Flute studio classes: Fridays 12pm-1:15pm in Room M402

Dr. Guglielmina reserves the right to make any changes to the following schedule

Every flute student performs for every etude class

****Flute Scale Exam this semester will be Taffanel Gaubert E.J. #4 by memory!***

FALL 2025

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|---------------------|---|--|
| • Friday Aug 29 | 12:00pm-1:15pm | Intros, Review Syllabus, Taffanel #4 |
| • Friday Sept 5 | 12:00pm-1:15pm | Evelyn Arzola, Javier Marquez |
| • Friday Sept 12 | 12:00pm-1:15pm | Etude Class (everyone) |
| • Friday Sept 19 | 12:00pm-1:15pm | Isabella Cortez, Claudia Panta |
| • Friday Sept 26 | 12:00pm-1:15pm | Ana Conde, Naomi Torres, Johanna R |
| • Friday Oct 3 | 12:00pm-1:15pm | Concerto Competition Practice Runs |
| • Friday Oct 10 | 12:00pm-1:15pm | Concerto Competition Practice Runs |
| • Friday Oct 17 | 12:00pm-1:15pm | Karen Carrillo, Luis F. |
| • Friday Oct 24 | 12:00pm-1:15pm | Sophia H, Alexa P, Sofia Perez, Jeselle P |
| • Friday Oct 31 | 12:00pm-1:15pm | Arlo Anglada, Nallely S, Sari R |
| • Friday Nov 7 | 12:00pm-1:15pm | Special Topic: Claudia Panta |
| • Friday Nov 14 | 12:00pm-1:15pm | Special Topic: Isabella Cortez |
| • Friday Nov 21 | 12:00pm-1:15pm | Studio Potluck Party! Reflections |
| • Wed Nov 26 | 6:00pm-9:30pm | Flute JURIES (Fox Fine Arts Recital Hall) |
| • Friday Nov 28 | NO CLASS – THANKSGIVING BREAK | |
| | TG #4 exam will be the last week of classes during regular lessons on ZOOM | |
| • Friday Dec 5 | NO CLASS – UTEP DEAD DAY | |

FLUTE CHOIR "LAS FLAUTISTAS" SCHEDULE (FALL 2025)

Rehearsals are in Room 140 (Band Room)

- Wed Aug 27 --- NO REHEARSAL
- Wed Sept 3 6:30pm-8:30pm REHEARSAL
- Wed Sept 10 6:30pm-8:30pm REHEARSAL
- Wed Sept 17 6:30pm-8:30pm REHEARSAL
No Dr. G (EPSO)
- Wed Sept 24 --- NO REHEARSAL
Dr. Jim Logan's faculty recital (Dr. G is performing)
- Wed Oct 1 6:30pm-8:30pm REHEARSAL
Symphonic Band flutes are excused REHEARSAL
- Wed Oct 8 --- NO REHEARSAL
UTEP HOME FOOTBALL GAME
- Wed Oct 15 6:30pm-8:30pm REHEARSAL
No Dr. G (EPSO)
- Wed Oct 22 6:30pm-8:30pm REHEARSAL
Wind Symphony flutes are excused
- Wed Oct 29 6:30pm-8:30pm REHEARSAL
- Wed Nov 5 6:30pm-8:30pm REHEARSAL
- Wed Nov 12 6:30pm-8:30pm DRESS REHEARSAL
- Thurs Nov 13 6:00pm-7:15pm SOUND CHECK
- **Thurs Nov 13 7:30pm-9:00pm FLUTE CHOIR CONCERT**