



**HYFLEX ESOL 1312: ESOL 1312: Research and Critical Writing for
Speakers of English as a Second Language**
CRN: 20870/ Semester/Year: Spring 2022

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*Do not send course messages to your instructor and instead, send her an EMAIL.

Class Meeting: Mondays 12-1:20 PM in CRBL 301 /This course will only meet on Mondays in-person.
ZOOM Class Meeting (access through our Blackboard Home Page)

***Students should not use any nicknames when they sign-in on Zoom. They should only use their official names.**

Virtual Office Hours: Blackboard/Zoom, Wednesday and Thursday 4:30-5:30 PM, MST. or by appointment
<https://utep-edu.zoom.us/j/87437534821?pwd=VG8zWEMrUzBuM1NJeFR4WnNHZ0pVdz09>

**The syllabus is subject to change at the discretion of the instructor.*

Course description

Students in this class conduct reading, writing, and research activities that promote critical and analytical thinking by exploring specific issues or topics through genre-based assignments, group discussions, and in-class presentations. Through these tasks, students improve their understanding of text genres, discourse communities, academic written discourse (including analysis, evaluation, and argumentation), as well as basic research procedures and college-level writing conventions. Major assignments include a genre analysis paper, a research proposal, a review of literature, a research project report, and an in-class project presentation. Students also engage in journal writing, generate progress reports, and take an in-class essay writing exam to demonstrate their competency in both academic discourse and standard written English.

HYFLEX (Hybrid Flexible) COURSE DELIVERY

This section of ESOL 1312 is delivered in the Hybrid-Flexible “HyFlex” format. Students can choose to take the class online, in the classroom, or both. (This is the *Flexibility* part of *HyFlex*.) However, if students decide to take the class online synchronous, they must secure excellent internet connection to participate in all class activities and follow-through. **Equally important, they are required to have their microphone and a camera on when taking the class synchronous online.** Thus, no matter which mode they choose, they are responsible to follow through with each weekly learning module.

However, if students decide to take the class online synchronously on Zoom, they must secure an excellent internet connection to participate in all class activities and follow through.

If for some reason they decide to join the class via Zoom Live Synchronous Class Meeting, they need to go to Blackboard and click on the Zoom link but they need to make **sure to login with their official UTEP name and not any nickname or they will miss attendance.** Equally important, they are required to have their microphone and a camera on.

HyFlex classes demand that students develop good organizational and time-management skills, that they interact with instructors and classmates via computer-mediated communication as needed or required, and that students develop the ability to work independently. As with any other class, it is important to attend all sessions and it is crucial to devote the necessary computer time to the class (see attendance policy below).

Optional materials:

- Hacker, D., & Sommers, N. (2015). *A writer's reference (with resources for multilingual writers and ESL)*, 8th Edition. Bedford/St. Martins.
- Any current monolingual collegiate dictionary such as Merriam-Webster's, Oxford, or Longman.
- All chapters your teacher will upload on Bb will be retrieved from Ruszkiewicz, John J. "How to Write Anything." Bedford/St. Martin's 2015. 3rd ed. However, students are not required to purchase it.

***WEEKLY TENTATIVE CLASS CALENDAR: See Blackboard, under Syllabus/Calendar. Students should pay attention to their weekly calendar and be ready with weekly class assignments and handouts for quizzes.**

Objectives

At the end of the course, students will be able to:

- Understand the relationships that exist among genres, texts, writers, readers, and context.
Different genres, text types, and types of arguments are discussed and analyzed, individually and in groups, focusing on both implicit and explicit information, in order to conduct a rhetorical analysis of texts (audience, goals, claims, language, images, format, etc.).
- Analyze and evaluate arguments in various texts and compose argumentative/persuasive essays.
Academic texts and logical argumentation constitute the focus of the analyses, although some examples of non-academic arguments may also be used to illustrate the nature of argumentation across genres and discourse communities. Text and discourse features to be identified and used include claims, warrants, supporting information, and counterarguments.
- Collect, evaluate, and summarize information from various sources relevant to a particular topic.
In order to prepare a feasible research proposal, and to gain knowledge about the topic selected, students will read, summarize, and evaluate texts from various sources and will synthesize this information in a review paper (using APA citation style).
- Conduct a research project to explore specific aspects or issues related to a particular topic.
Research guiding questions will be investigated mainly through secondary sources (library research), although some primary data may be obtained (if feasible). Projects will be explored objectively and thoughtfully, and the resulting reports (written/oral) will be composed following academic conventions relevant to college writing.

TECHNOLOGY REQUIREMENTS

Some course content is delivered via the Internet through the Blackboard learning management system. You will need:

- ✓ A working UTEP email account
- ✓ Stable internet access
- ✓ Access to Blackboard (Bb).
- ✓ A Blackboard-friendly browser—Google Chrome & Mozilla Firefox are the best.
- ✓ MS Office: you can download Word and other Microsoft Office programs (including Excel, PowerPoint, Outlook, and more) **for free** via UTEP's Microsoft Office Portal. Click the following link for more information about Microsoft Office 365 and follow the steps to download the software:
https://www.utep.edu/technologysupport/ServiceCatalog/SOFTWARE_PAGES/soft_microsoftoffice365.html
and follow the instructions.
- ✓ Respondus Lockdown Browser for free from UTEP's blackboard's page under Tools.

IMPORTANT: Check that your computer hardware and software are up-to-date and able to access all parts of the course. If your browser is not equipped to navigate the new Blackboard environment, then you may contact the technology “help” desk. You will also need to check the functionality of your sound drivers and flash and java plugins for participation in Zoom sessions. When having technical difficulties, update your browser, clear your cache, or try switching to another browser.

If you encounter technical difficulties beyond your scope of troubleshooting, please contact the UTEP Help Desk (helpdesk@utep.edu) as they are trained specifically in assisting with technological needs of students. Please do not contact me for this type of assistance. The Help Desk is much better equipped than I am to assist you!

NETIQUETTE

As we know, sometimes communication online can be challenging. It’s possible to miscommunicate what we mean or to misunderstand what our classmates mean given the lack of body language and immediate feedback. Therefore, please keep these netiquette (network etiquette) guidelines in mind. Failure to observe them may result in disciplinary action.

- Always consider audience. This is a college-level course; therefore, all communication should reflect polite consideration of other’s ideas.
- Respect and courtesy must be provided to classmates and to the instructor at all times. No harassment or inappropriate postings will be tolerated.
- Blackboard is not a public internet venue; all postings to it should be considered private and confidential. Whatever is posted on in these online spaces is intended for classmates and professor only. Please do not copy documents and paste them to a publicly accessible website, blog, or other space.

HELP BOARD

If you have a question you believe other students may also have please post it in the Help Board of the Discussion Boards inside of Blackboard. Please respond to other students’ questions if you have a helpful response.

ANNOUNCEMENTS

Check the Blackboard announcements frequently for any updates, deadlines, or other important messages.

COMMUNICATION STATEMENT

I will be checking my Email around 8AM Mountain Standard Time every day but please allow me 7 hours to respond to you. If you send me a message prior to a quiz, discussion board, or assignment, I will not be able to respond or help you.

LEARNING MODULES

This course is designed in weekly learning modules so that all materials, lectures, notes, submission areas, submission areas, discussion posts, are in one area for a giving week.

MAJOR COURSE ASSIGNMENTS AND EXAMS

The following is an overview of assignments for this course. Specific guidelines, instructions, and recommendations for each assignment will be provided in class and/or through Blackboard by the instructor. The focus of this course will be on all stages involved in the writing process.

- **Genre Analysis** Students will select two texts (on the same general topic) reflecting different genre characteristics and write a comparative essay focusing on rhetorical features.
- **Literature Review** Students will conduct secondary (library) research on a social, political, cultural, or ethical issue to become well-informed about the issue in question. Students will then write a literature review to summarize, evaluate, and synthesize the main arguments and ideas found in these sources.

- **Research Proposal** Students will write a research proposal that will focus on a specific aspect of the general topic investigated (see above). This may include the research question(s) to be explored, the thesis statement to guide the research, working outline or mapping of areas to be investigated or developed, annotated bibliography, etc.
- **Research Paper** Students will develop a research project that includes a written report with a summary of the relevant literature and a thorough discussion of the main issues related to the topic selected. The report may include visual information, such as graphs, diagrams, or tables. Students may complement their report with other texts (e.g., mini-poster, brochure, video, podcast) in which different aspects of the topic may be highlighted and different purposes achieved (persuasion, quick information delivery, awareness-raising, etc.)
- **Oral Presentation** – Students will create an oral presentation to be delivered in class in order to share the information learned throughout the course of their research.
- **In-class writing exam:** This mid-term writing exam will consist of either a brief response to a prompt or a short reading (e.g., taking a position regarding the claims made in the text) or, alternatively, a summary/synthesis of two brief texts (using APA style). Students will need to be ready with Respondus Monitor Lockdown Browser to take their exams online.
 - **Assignments/Blackboard/Quizzes:** In addition to the projects described above, the course may include a variety of homework assignments and other writing tasks such as journal writing, brief analytical reports, quick in-progress reports, etc. on Blackboard or in class.
- **Discussion Boards:** Students should include a minimum of 100 words in their discussion boards and reply to 1 classmate with a minimum of 50 words or they grade will be 80. All discussion posts are due on Thursday and Replies on Sunday.

FINAL EXAM

Departmental final writing exam is May 9 from 7AM to 9:45AM: Students are required to take a departmental final writing exam, which will take place during final exams week. Students will need to be ready with Respondus Monitor Lockdown Browser to take their exams online. *Students may not request to have this exam another day or time. If they miss it, they will miss their final exam grade.* The exam essay will focus on expository prose (argumentative or evaluative) and will be rated in relation to organization and development, text and paragraph structure, academic language usage, and grammar and mechanics.

ESOL LAB REQUIREMENT

In addition to regular classroom sessions, **students are required to complete 8 hours (5% of their final grade)** in the ESOL lab. They will have the opportunity to attend the lab either online or in person, but the availability of an in-person option may increase or decrease depending on COVID conditions. The lab offers writing tutoring, computer-assisted language learning (CALL) activities, conversation practice, and other activities. Students may also visit UTEP's online Writing Center to complete their ESOL lab hours. For more information, please visit our Home Page on blackboard.

EXTRA CREDIT

You have the option of earning up to a maximum of 2% extra credit towards your final grade in this course. You can do this by completing extra credit assignments towards the end of the course or by participating in one or more research studies (approved by the ESOL Director) if they are offered to your class. Each assignment or study participation is worth 1% extra credit.

PLAGIARISM DETECTING SOFTWARE

Some of your course work and assessments may be submitted to SafeAssign, a plagiarism detecting software. SafeAssign is used to review assignment submissions for originality and will help you learn how to properly attribute sources rather than paraphrase.

TEST PROCTORING SOFTWARE

Any exams you take will require the use of Respondus Lock Down Browser and Respondus Monitor inside of Blackboard to promote academic integrity. You are encouraged to learn more about how to use these programs prior to the first test and to secure good Internet connectivity to avoid issues.

Please review the following guidelines:

- The assessments will only be available at the times identified on Blackboard.
- A reliable Internet connection is essential to completing the exam. If you must go to a location to take the exam (such as the library), be sure to follow their health and safety requirements.
- Respondus Lockdown Browser will require that all internet tabs are closed prior to the start of the test.
- Respondus Monitor requires a webcam and microphone.
- You will be required to show the webcam your student ID prior to the start of the test.
- Your face should be completely visible during the test. Blocking the camera will disable the test.
- No notes or textbook materials are permitted during the test. Respondus Monitor requires you to take a video of your surrounding area (desk, chair, walls, etc.)
- You should not have conversations with other people and/or leave and return to the area during the test.

Deadlines

Thursdays, 11:30PM, Mountain Standard Time	Sundays, 11:30PM, Mountain Standard Time
<ul style="list-style-type: none"> • Discussion Board Posts • Discussion Board Replies • Videos • Power Points • Podcasts • Quizzes • Handouts • Assignments 	<ul style="list-style-type: none"> • Essays / Papers

NOTE: Some modifications or adjustments may be made to the assignments described above according to the needs of students in each section.

Grading

The final course grade is calculated as follows:

<i>Genre analysis Essay:</i>	<i>5%</i>
<i>Literature Review Paper:</i>	<i>10%</i>
<i>Research Proposal & Paper:</i>	<i>20%</i>
<i>Oral presentations:</i>	<i>5%</i>
<i>Discussion Boards/Assignments</i>	<i>10%</i>
<i>Quiz</i>	<i>10%</i>
<i>In-class writing exam:</i>	<i>10%</i>
<i>Final Exam</i>	<i><u>25%</u></i>

Grades are assigned on this scale:

<i>A</i>	<i>90-100%</i>
<i>B</i>	<i>80-89%</i>
<i>C</i>	<i>70-79%</i>
<i>D</i>	<i>60-69%</i>
<i>F</i>	<i>0-59</i>

<i>ESOL LAB</i>	5%
TOTAL	100%

In order to pass the course, a grade of “C” or higher must be obtained. If a lower grade is obtained, the course must be re-taken.

ATTENDANCE POLICY FOR ALL ESOL COURSES

To improve their language proficiency and academic literacy skills, students must be present in class, whether in-person or online, in order to participate in all class activities and engage in active practice. **Good attendance is a course requirement.**

IMPORTANT RULES TO KEEP IN MIND:

During the fall or spring semester, students may be dropped from a MWF class after four consecutive absences or after accumulating a total of six absences, and from a TR class after three consecutive absences or after accumulating a total of four absences. For classes meeting every day, students may be dropped after five consecutive absences or a total of eight absences. During a four-week summer session, students may be dropped after two consecutive absences or accumulating a total of three absences. It is also important to keep in mind that students can also be dropped from the class for lack of effort (e.g., not turning in major assignments on time). The final course grade can be lowered by 1.5 points after three absences.

HOWEVER

- **Students who feel sick or have tested positive for COVID-19 should absolutely NOT come to campus!** If you are feeling sick, are exhibiting symptoms, or have tested positive for COVID-19, send an email to your instructor immediately. Your instructor will work with you to ensure that you can keep up with or make up your assignments or arrange for you to drop if it is not possible for you to complete the course. If you have tested positive for COVID-19, you are encouraged to report your results to covidaction@utep.edu, so that the Dean of Students Office can support you and help with communication with your professors. The Student Health Center is equipped to provide COVID 19 testing.
- Late arrivals and early departures also carry penalties for purposes of dropping or lowering the course grade. Each student who arrives late is responsible for notifying the instructor at the end of the class period so his/her attendance can be recorded.

Instructors may drop students from the class if they show lack of effort. Examples of lack of effort: Missing homework/discussion boards, quizzes, assignments, and essays.

ACCOMMODATIONS AND COUNSELING SERVICES

- **Center for Accommodations and Support Services:** Assists students with ADA-related accommodations. Students who need accommodations, go to <https://www.utep.edu/student-affairs/cass/> and if you want to contact staff at CASS, send them a message CASS@UTEP.EDU.
- **Counseling and Psychological Services:** Provides a variety of counseling services including individual, couples, and group sessions as well as career and disability assessments.

SCHOLASTIC INTEGRITY

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing

information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as ones' own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the Office of Student Conduct and Conflict Resolution (OSCCR) for possible disciplinary action. To learn more, please visit HOOP: Student Conduct and Discipline.

PLAGIARISM DETECTING SOFTWARE

Some of your course work and assessments may be submitted to SafeAssign, a plagiarism detecting software. SafeAssign has used review assignment submissions for originality and will help you learn how to properly attribute sources rather than paraphrase.

COPYRIGHT STATEMENT FOR COURSE MATERIALS

All materials used in this course are protected by copyright law. The course materials are only for the use of students currently enrolled in this course and only for the purpose of this course. They may not be further disseminated.

ESOL Course Sequence and helpful information next.

ESOL SEQUENCE OF COURSES:

Students enrolled in ESOL courses are required to take courses in sequence according to their placement into the program. The sequence of courses in the ESOL program is as follows:

- Level 1) ESOL 1910
- Level 2) ESOL 1610
- Level 3) ESOL 1406 & ESOL 1309 (both must be completed before enrolling in the next courses)
- Level 4) ESOL 1311 & ESOL 1310 (both must be completed before enrolling in the next course)
- Level 5) ESOL 1312
- Level 6) ESOL 2303: Required of all majors in the College of Liberal Arts. ESOL 2303 isn't taught during Summer.

Note 1: ESOL 1311 and ESOL 1312 are credit-bearing courses with credits that count toward graduation, as they are equivalent to ENGL 1311 and ENGL 1312 (required first year composition courses at UTEP).

Note 2: All ESOL courses must be passed with a "C" or better before enrolling in the next course. Students who receive a D or F must retake the course and pass with a C or better before enrolling in the next level.

HELPFUL INFORMATION/RESOURCES

- Academic Advising Center – Academic Advising, 1st floor, 747-5290; <http://academics.utep.edu/Default.aspx?tabid=59454>
- Center for Accommodations and Support Services - Union East 106, 747-5148; <http://sa.utep.edu/cass/>
- Department of Language & Linguistics – Liberal Arts 137, 747-5767; <http://academics.utep.edu/Default.aspx?tabid=44572>
- Enrollment Services -Academic Services Building 101, 747-6186; <http://webcontent.utep.edu/enrollmentservices/>
- ESOL Program – Liberal Arts 114, 747-7038; <http://academics.utep.edu/Default.aspx?tabid=51677>
- ESOL Lab and Tutoring Services – Liberal Arts 238; <http://academics.utep.edu/Default.aspx?tabid=51678>
- ESOL Student Online Resources; <http://academics.utep.edu/Default.aspx?tabid=51679>

- Financial Aid - Academic Services 204, 747-5204; <http://academics.utep.edu/Default.aspx?alias=academics.utep.edu/finaid>
- International Programs - Union East 203, 747-5664; <http://studentaffairs.utep.edu/Default.aspx?tabid=52367>
- Office of Student Life - Union West 102, 747-5648; <http://www.utep.edu/dos/acadintg.htm>
- Registration & Records -Academic Services 123, 747-5544; <http://academics.utep.edu/Default.aspx?tabid=40826>
- Student Health Center - Union East 100, 747-5624; <http://chs.utep.edu/health/>
- Scholarships - Academic Services Building 202, 747-5478; <http://ia.utep.edu/Default.aspx?alias=ia.utep.edu/scholarships>
- University Counseling Center, Union West 202, 747-5302; <http://sa.utep.edu/counsel/>
- University Career Center, Union West 103, 747-5640; www.utep.edu/careers .
- Writing Center - University Library 227, 747-5112; <http://academics.utep.edu/writingcenter/>
- Student Development Center – Union West 106, 747-5670; <http://sa.utep.edu/sdc/>