Instructor: Lucia Sanchez Llorente

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Office hours: Mondays 10:30 am – 1:00 pm
Term: Spring 2020

Course Description
Elementary Spanish Two (1302) is a continuation of Spanish 1301, with the introduction of more complex elements of grammar; additional practice in the four basic skills: writing, listening, reading, and speaking.

Course Overview
You may be admitted to Spanish 1302 only if you have taken the Spanish Placement Test and have placed directly into SPAN 1302, or if you have contacted the Undergraduate Spanish Advisor to remove the departmental approval requirement. The Department of Languages and Linguistics reserves the right to rectify errors in placement caused by a student’s failure to observe these guidelines, including the option to drop a student enrolled in an inappropriate course.

Credit Hours: 3 Credit Hours

Prerequisite Courses: SPAN 1301 AND OR SPT

Prerequisite Skills and Knowledge:
Completion of the Spanish Placement Test with direct placement into SPAN 1302
Documented removal of the departmental approval requirement

Required Materials

Course Program

- Contrasena: Your password to Foundational Spanish by Amy, Rossomondo and Gillian, Lord

Contrasena is a completely mobile and digital immersive experience. There is no required printed textbook.

- An online, good Spanish-English dictionary
- You must have a computer headset (microphone and earphones)

Course Learning Outcomes

Upon completion of this course, you should be able to:
Course objectives according to ACTFL:

A. **Listening**: At the end of Spanish 1302, the students will be able to understand sentence-length utterances which consist of re-combinations of learned elements in a limited number of content areas, particularly if strongly supported by the situational context. Content refers to basic personal background and needs, social conventions and routine tasks, such as getting meals and receiving simple instructions and directions. Listening tasks pertain primarily to spontaneous face-to-face conversations. Understanding is often uneven; repetition and rewording may be necessary. Misunderstandings in both main ideas and details arise frequently.

B. **Writing**: Students will be able to meet limited practical writing needs. Can write short messages, and take down simple notes, such as telephone messages. Can create statements or questions within the scope of limited language experience. Material produced consists of recombination of learned vocabulary and structures into simple sentences on very familiar topics.

C. **Reading**: Students will be able to understand main ideas and/or some facts from the simplest connected texts dealing with basic personal and social needs. Such texts are linguistically non-complex and have a clear underlying internal structure, for example, chronological sequencing. They impart basic information about which the reader must make only minimal suppositions or to which the reader brings personal interest and/or knowledge. Examples include messages with social purposes and information for the widest possible audience, such as public announcements and short, straightforward instructions dealing with public life. Some misunderstandings will occur.

D. **Speaking**: Able to handle successfully a limited number of interactive, task-oriented, and social situations. Can ask and answer questions, initiate and respond to simple statements, and maintain face-to-face conversation, although in a highly restricted manner and with much linguistic inaccuracy. Within these limitations, can perform such tasks as introducing self, ordering a meal, asking directions, and making purchases. Vocabulary is adequate to express only the most elementary needs. Strong interference from native language may occur. Misunderstandings frequently arise, but with repetition, the Intermediate-Low speaker can generally be understood by sympathetic interlocutors.

**The role of grammar**

Grammar is indeed important, but if all you do is grammar drills, you'll never learn to speak the language. Instead, the student will be able to put the grammar to use in contextualized, communicative situations of the sort you'll encounter in the class. Although mechanical practice is necessary, it shouldn't dominate class time, which must be spent communicating in Spanish. To practice the grammar in class, please study the assigned pages of the textbook. If you are prepared, you'll find it easier to communicate in the target language. If you don't understand a grammar point, ask your instructor.
Speech errors
Sometimes students are reluctant to speak for fear of making mistakes. It’s a natural part of the language-learning process to make mistakes. Your instructor will not correct every error you make, for if he/she did so, it would take you forever to communicate anything. In class, your speech errors will be corrected when they interfere dramatically with your attempt to communicate, when they pertain to the grammar structures that are being studied that day, or when they are of a sort that could embarrass you socially.

Course Technology

● SPAN 1302 requires the use of Contraseña. Links to course materials and electronic resources for each week of class are located on the Contraseña website (LingroHub) hub.lingrolearning.com

● Also, students need UTEP Blackboard access

Technology Requirements/ Knowledge
This course is presented in the Blackboard learning management system.

It is expected that you have basic Internet skills if you are in this course. Those skills include the ability to login to the course web site and send and receive email with attachments. Also, you must be familiar with MS Word to complete the course and know how to save all assignments in RTF (rich text format). If you need to review any of the Internet basics, please go to the Microsoft site and brush up.

To ensure your success in accessing your course materials and completing your assignments, it is recommended that you ensure your computer setup for this class meets the following minimum requirements:

● Broadband Internet connection, such as cable or DSL
● A modern computer (PC or Mac), no more than four years old, with the following minimum configuration:
  ● Processor: Dual-core or better, at least 2 GHZ
  ● RAM: 2 GB or better
  ● Operating System: Windows 7 or 8, or Mac OS X 10.3.9 or better
  ● Computer headset is recommended (microphone and earphone set).
  ● The hands-free option for your telephone will work in most cases.

Tech Support
LingroHub provides technical support for Contraseña
The University of Texas at El Paso offers complete technical information and online help desk support at http://at.utep.edu/techsupport/

Preparation for Computer Emergencies
Computer Crash: Not having a working computer or a crashed computer during the semester will NOT be considered as an acceptable reason for not completing course activities at a scheduled time. NOTE: Identify a second computer that you can use when/if your personal computer crashes.

Complete Loss of Contact: If you lose contact with me completely (i.e. you cannot contact me via UTEP email), please contact me at my telephone (915) 383-2709 and explain the reason you cannot contact me, and provide me with your UTEP Email, and/or your phone number to contact you.

Lost/Corrupt/Disappeared files: You must keep/save a copy of every project/assignment on an external disk or personal computer. In the event of any kind of failure (e.g., Blackboard server crash or virus infection, student's own computer crashes, loss of files in cyberspace, etc.) or any contradictions/problems, I may/will request you to resubmit the files. In other words, if you submit a document to me, and I either do not receive it (lost in cyberspace) or it is corrupted when I open it, it is incumbent upon you to resend it to me, corrected, with little or no “downtime” in regard to the timeline for submission.

Structure and sequence of Assessment and Learning activities

- You will be assigned a variety of activities from the Contraseña site, consisting of videos, grammar exercises, listening and writing practice, etc. You are responsible for completing all the assigned activities computer graded (3 attempts). The resulting grades of all activities assigned for each unit, and the grade for each unit Proyecto will be posted every two weeks to help you know your current grade in the course.
- To learn how each Contraseña unit is organized, and the type of activities you will be completing, review the table below.

Each unit in Contraseña is organized the same way!

On your own, you complete independent preparation for each section of a unit.
● In **Preparar**: you watch animated videos that explain concepts, read brief texts, and complete activities to check your comprehension.

● In **Aplicar**, you practice what you learned and complete self-checks.

● In **Comprobar**, you evaluate your learning.

The independent work prepares you for **Conversar**, the engaging pair and group activities (communicative practice) where you put the language you learned to use with your classmates and your instructor.

Each unit begins with the **Unit Goal**: what you will accomplish by the end of the unit.

At the end of each unit, you create a **Proyecto**, a written or oral project. All projects are posted in an ePortfolio called LingroFolio, so your instructor and classmates can see and comment on your work. The activities throughout the unit prepare you to be able to complete the **Proyecto** successfully.

**Learning Objectives** appear at the top of each section to remind you what you will learn in that section and represent one of the pieces needed to complete the Proyecto.

**Contraseña**: **Proyecto**

- **Preparar**: Guided preparation for planning and organizing your proyect.
- **Publicar**: Instructions and tools to create your proyect.
- **Comentar**: Guidance on how to comment on your classmates' proyects.
- **Reflexionar**: Activities for reflection on your proyect and what you've learned throughout the lesson.

**Module components**

Each module contains:

1. **Learning Goals for the Unit**.
2. **An Activity Plan**, which lists the assignments you need to complete to master that Unit’s goal and complete the project. The Activity Plan will assign exercises in Contraseña. Each exercise is assigned points. The final grade for these exercises will be determined by adding all points received for each activity completed. Not all unit activities will be assigned—only those listed in Activity Plan will be included in the gradebook. You are encouraged to complete additional exercises for further practice and review, but they will not be counted toward this portion of the grade. Contraseña is designed to provide immediate feedback and exercises can be completed three times. Therefore, you can (and should) practice an activity before submitting it for credit. The due dates are at 11:59 pm, unless otherwise indicated. For submission of exercises reflect the latest possible time the assigned work will be accepted for credit. I suggest that you begin the assignments well before the due date.
**Time management**
The tentative schedule contains all assignments and deadlines in details so you can plan ahead. Expect to spend three hours on preparation and learning assignments for every semester credit hour. Since this class is a 3-credit hour class, expect to spend about 9 hours out of class on assignments for a total of about 12 hours per week to obtain a good grade in class. Please, combine the course schedules of all your classes, create your own study schedule and stick to it.

**Expectations and Policies**

**What to Expect from the Instructor**

The instructor will answer all email correspondence within 48 hours. Please send emails to UTEP’s instructor email: llsanchez2@utep.edu

As well, the instructor has provided you with her personal cell phone number (915-383-27-09. You may text her, and she will respond to you (or call you back if requested) as soon as possible. Be sure to include your name, schedule time, and the course to which you belong when sending an email or text.

**Announcements:** Students are responsible for reading any announcements posted to Course Announcements in Blackboard.

**Academic Dishonesty Statement**

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion.

- Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports.
- Plagiarism occurs when someone intentionally or knowingly represents another person’s words or ideas as his or her own.
- Collusion involves unauthorized collaboration with another person or group to commit any academically dishonest act.

Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. Violations will be taken seriously and will be referred to the Office of Student Conduct and Conflict Resolution for possible disciplinary action. Students may be suspended or expelled from UTEP for such actions. You can find more information in the UTEP Handbook of Operating Procedures, under the heading “Alleged Student Scholastic Dishonesty,” and in the Regents’ Rules and Regulations.

**Attendance Policy:** policy on Tardiness and Missing Class Sessions
To expand your proficiency in a language, you must be consistent in the course to engage in active practice. Good consistency is a course requirement. Therefore, if you are not consistent, your instructor will drop you from the course. Here are the rules:

Plan ahead, and complete all your assignments on time. Attendance roll will be taken during every class session. You may only be absent up to four class sessions during the semester.

Exceptions to the above-stated policies are only made under these circumstances: (1) a medical emergency requiring hospitalization, (2) jury duty or (3) official UTEP business such as athletics, debating team, or band. Documentary proof of official UTEP business or jury duty must be provided ten calendar days before the fact; documentary proof of hospitalization must be provided on the day you return to class.

Late Policy
The best way to prepare yourself for the next level of Spanish study is to complete all assignments in a timely manner. Only work submitted by the deadlines will receive credit. If you have special circumstances, bring them to the attention of your instructor immediately. Only in such special cases (such as a medical emergency or official university business) will exceptions be made. Points will be deducted for late submissions at the instructor’s discretion.

Library Information
Access the UTEP Library by visiting http://libraryweb.utep.edu/

Disability Statement
The University of Texas at El Paso (UTEP) is committed to providing for the needs of enrolled or admitted students who have disabilities under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA). Therefore, it is the policy of UTEP that the campus makes services available for any student who, through a recent assessment, can document a disability. If you have a disability and need classroom accommodations, please contact The Center for Accommodations and Support Services (CASS) at 747-5148, or by email to cass@utep.edu, or visit the office located in UTEP Union East, Room 106. For additional information, please visit the CASS website at www.sa.utep.edu/cass.

Method of Evaluation

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