INSTRUCTOR INFORMATION

Instructor Name: Dr. Keri Moe
Email: KLMOE@UTEP.EDU
Phone: 915.373.5096, it is okay to send me text messages
Office Hours: I am available seven days a week by appointment. However, many questions can be answered via email or text. I am also available to meet via video/telephone conference or in-person, contact me to set up a time that works best with your schedule. I try to respond to email within 24 hours or less, M-F. Text messages are the fastest way to reach me.

COURSE OVERVIEW

The goal of this course is to increase the understanding of basic concepts and principles regarding the methodologies used in communication studies and research. This course will introduce you to the research and methods for quantitative and qualitative research methods in communication. The course will also include other research methods in communication such as critical and cultural methods. The course will improve your understanding of communication from different research perspectives. Thus, the course will emphasize a broad approach to communication, and will address the significance of having and knowing various methods for communication research.

COURSE LEARNING OUTCOMES

Upon completion of this course, you should be able to:

- Outline the study of communication and its history
- Summarize research methodologies in communication
- Differentiate among research methodologies and compare the strengths and weaknesses of each
- Develop a working vocabulary of terms and concepts that relate to the methodologies used in traditional and contemporary communication research
- Select appropriate research methodologies based on your understanding of their influence on discoveries, conclusions, and outcomes
- Identify the requirements for reporting academic research and apply them to your own work
- Achieve gains in your communication, confidence, critical thinking, and problem-solving skills

TEXTBOOK & READINGS


Additional readings are located on Blackboard and/or the Library Guide for this course.
LEARNING SYSTEM

• Blackboard is our Learning Management System. Utilize the many Blackboard video tutorials available to learn about its features to help you if needed. You may contact UTEP Tech Support if you need additional assistance with Blackboard.

• You will need a computer with basic audio/video output equipment, a good internet connection, and Microsoft Office or similar software.

• You should write and save your work in Microsoft Word or other program before uploading an assignment to Blackboard. Assignments should be edited and proofread before submission.

COURSE SCHEDULE

<table>
<thead>
<tr>
<th>CALENDAR</th>
<th>TEXTBOOK CHAPTERS</th>
<th>ASSIGNMENTS ARE DUE* ON THE DATE POSTED IN BLACKBOARD (ALL DEADLINES IN EL PASO/MOUNTAIN TIME)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan 16</td>
<td>Ch. 1, “Welcome &amp; Introduction”</td>
<td>Discussion 1.1 and 1.2 Assignment 1.1: Ethical Research Activity: Practice Activity</td>
</tr>
<tr>
<td>(Week 1)</td>
<td>Ch. 2, “Understanding Culture and Research”</td>
<td></td>
</tr>
<tr>
<td>Jan 21</td>
<td>Ch. 3, “Getting Started”</td>
<td>Discussion 2.1 Assignment 2.1: Validity of Research Questions Assignment 2.2: Methodology Activity: Practice Activity Research Proposal: Topic and Research Question Due</td>
</tr>
<tr>
<td>(Week 2)</td>
<td>Ch. 4, “Designing a Research Study”</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ch. 13, “An Individual Research Project”</td>
<td></td>
</tr>
<tr>
<td>Jan 28</td>
<td>Ch. 5, “Focus Group Research”</td>
<td>Discussions 3.1, 3.2, and 3.3 Assignment 3.1: Survey Research in Organizations Assignment 3.2: Open-ended Questions in Focus Groups Assessment: Reading Quiz</td>
</tr>
<tr>
<td>(Week 3)</td>
<td>Ch. 6, “Survey Research”</td>
<td></td>
</tr>
<tr>
<td>Feb 4</td>
<td>Ch. 7, “Historical Research”</td>
<td>Discussions 1.1 and 1.2 Assignment 4.1: Bottom-Up/Top-Down History Assignment 4.2: Oral History Activity: Practice Activity Research Proposal: Literature Review Due</td>
</tr>
<tr>
<td>(Week 4)</td>
<td>Ch. 10, “Internet and Social Media Research”</td>
<td></td>
</tr>
<tr>
<td>Feb 11</td>
<td>Ch. 8, “Text Analysis”</td>
<td>Discussion 5.1: Content Analysis Assignment 5.1: Deconstruction Assessment: Reading Quiz Research Proposal: Methodology and Data-gathering Plan Due</td>
</tr>
<tr>
<td>(Week 5)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feb 18</td>
<td>Ch. 9, “Feminist Methodology”</td>
<td>Discussion 6.1: Rhetorical Analysis Discussion 6.2: Feminist Criticism Assignment 6.1: Feminism and Feminist Theory Activity: Practice Activity</td>
</tr>
<tr>
<td>(Week 6)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Week 7)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>March 3</td>
<td>Last Day of Class</td>
<td></td>
</tr>
<tr>
<td>(Week 8)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
GRADING AND EVALUATION

- **Discussions, 30%**
  You will have a total of 12 discussion board assignments that are worth 30% of your grade. For each prompt, you will write a post in response to the prompt, as well as responses to at least one of your peers’ posts. All posts and responses must be relevant, substantive, and thoughtful. Spelling, grammar and formatting count! Rubrics for discussion grades are posted with each assignment.

- **Journal, 20%**
- **Activities & Quizzes, 30%**
  You will have a weekly activity or quiz related to the readings.

- **Research Proposal, 20%**
  Throughout the semester, you will develop a research proposal on a communication-related topic that uses one of the research methodologies we’ve studied in class. Details about the research proposal requirements will be given. Your proposals are graded on content as well as structure, grammar, and correct spelling and language usage. I recommend that you work with the University Writing Center to polish your papers before submitting them.

**Writing Expectations:** This is senior-level class in the Communication Department. Writing in a formal tone, use of correct grammar, spelling, sentence structure, and proper citation using APA style, etc. is required. I also expect your writing to be clear, specific, and well-organized. If you feel you may need help in these areas, please contact the University Writing Center EARLY in the semester for assistance.

**Extra Credit.** If you are concerned about your grade, read and follow instructions carefully as well as complete all assignments on time. Ask me for help as soon as possible. Do not wait until late in the semester to seek assistance or ask questions. You may earn up to 20 points Extra Credit for visiting the Writing Center. You may get 5 points extra credit per visit, up to 20 points total. You must email me documentation of your visit in Blackboard email by the last day of class.

**Grading Scale:** Grading is on a ten-point scale:
- A = 90-100; B = 80-89; C = 70-79; D = 60-69; F = 0-59

**Late Policy:**
Our class depends on timely participation from all students to function successfully. Late discussion posts/responses are not acceptable, and you will receive zero credit for posts made after the deadline.

- Late assignments will receive a zero (0) and are not accepted. Please note that all deadlines are given in El Paso (Mountain) time. If you are working/submitting from a different time zone, please make the necessary adjustments. If you are using the Blackboard app, depending on your settings, it may give you notices and due dates/time in the local time of your current location. Make sure you have everything set to Mountain time.

- Your submissions are time-stamped to the minute. Don’t risk earning a zero for an assignment submitted a few minutes late as deadlines are enforced. Give yourself enough time to write and submit your assignments so that you won’t lose credit. Allow for technical issues. If you submit early, you can’t be late!

- Any extensions or exceptions are granted at my discretion and are for emergencies and extenuating circumstances only; this may incur a loss of points and you may be asked to provide documentation/evidence of an emergency/extenuating circumstance.
PARTICIPATION REQUIREMENT

This is a senior-level course condensed into an 8-week session. Expect to spend a significant time working on the course, especially researching and writing. Your willingness to carry the heavy workload and engage with the materials, instructor, and other students in this course is vital to having the best experience possible. You should log into the course at least several times a week for several hours (not including the time you'll need to research, write papers, or study).

ACADEMIC DISHONESTY

Academic dishonesty is prohibited and is considered a violation of rules articulated in UTEP’s Handbook of Operating Procedures. It is also contrary to the process of organizational leadership itself, and includes, but is not limited to, cheating, plagiarism, and collusion.

- Cheating may involve copying from or providing information to another student, possessing unauthorized materials, falsifying research data, presenting AI generated writing as your own, etc.
- Plagiarism occurs when someone intentionally or unknowingly represents another person’s words or ideas as his or her own. You must cite your sources in discussion posts and papers.
- Collusion involves the unauthorized collaboration with another person or group to commit any academically dishonest act. Unless specifically stated in the instructions for a particular assignment, all work should be completed by you alone.

Any sort of academic dishonesty attempted by a UTEP students is unacceptable and will not be tolerated. Violations will be taken seriously. Students will receive a zero on any assignment where there is a reasonable suspicion of cheating, plagiarism, and/or collusion. Students who are suspected of academic dishonesty will be referred to the Office of Student Conduct and Conflict Resolution for possible disciplinary action. Students may be suspended or expelled from UTEP for such actions. More information can be found in the UTEP Handbook of Operating Procedures, under the heading “Alleged Student Scholastic Dishonesty” and the UT System Regent’s Rules and Regulations.

NETIQUETTE (ONLINE ETIQUETTE)

Leaders understand that words matter. Indeed, effective leadership is enacted through the process of communication, and to some of us, leadership IS communication. It is important to carefully consider the words you use in interactions with other students, to ensure a positive online communication environment. We must also be aware of how we communicate while working at a distance and using good netiquette, that is, online communication etiquette.

- Clearly identify yourself when posting a comment or discussion entry. You classmates may not know who is posting a comment.
- Avoid using all capital letters or text in different colors.
- Focus on the topic at hand and be SUBSTANTIVE, not personal.
- Remember the human – there’s a person on the side of the computer screen, so be tactful and don’t say things you wouldn’t say to them in person.
- Remember your words are WRITTEN and STORED. Don’t say anything you’ll regret.
- Don’t use offensive language or profanity (the instructor has the final say on whether or not something is offensive).
- Share your expert knowledge.
- Respect privacy – this class is a closed, private group. Don’t copy/share/etc. posts from this class without permission.
SPECIAL NEEDS

The Americans with Disabilities Act requires reasonable accommodations be made for students with documented special needs, and that all materials needed for a course be made available to all students in that course, whether it is face-to-face or online. If you have any special needs that require accommodations, please let me know as soon as possible. In order to receive accommodations, you will need to make a formal request by contacting the Center for Accommodations and Support Services (CASS) at cass@utep.edu or visit https://www.utep.edu/student-affairs/cass/.

HAVE A FANTASTIC SEMESTER!