Syllabus Labs for Historical Geology (GEOL 1314): GEOL 1104

Instructor
Dr. Katherine Giles
Email: kagiles@utep.edu

Teaching Assistant
Rachel Phillips
Email: rfpillips@miners.utep.edu (office hours by appointment via email)

Lab for GEOL 1314: GEOL 1104 CRN 24104 (currently 22 students)
Class time: Thursday 8:30 am – 10:20 am
Location: Geology Building 216

COURSE DESCRIPTION
This laboratory course will serve as an introduction to topics in Historical Geology and help promote a basic understanding of elements of geologic time and principles of relative age dating of geologic events and the relation to ancient environments. The major geologic eras, periods, and epochs are discussed and related to ancient tectonic events and fossil occurrences.

REQUIRED Laboratory material
*Investigations in Historical Geology: Lab Manual by Deborah Caskey and Vicki Harder*
There will be handouts & material posted on Blackboard.

COURSE OBJECTIVES
Students will learn by observation and application of principles of Historical Geology to understand how to apply their knowledge in a laboratory environment to further understand principles related to the history of life and events that shaped the Earth.

YOUR PARTICIPATION IS ESSENTIAL
Please contact Dr. Giles or Rachel about any concerns, schedule conflicts, etc. in advance or otherwise as soon as possible! A significant portion of your grade is based on participation, so *any missed classes and assignments must have proper documentation, or your grade will drop*. Valid excuses include illness, absence with the instructor's prior approval, official University business, etc.

Accommodations are possible for active duty military and others, but arrangements must be made in a timely manner. If you are in the military with the potential of being called to military service and/or training during the course of the semester, you are encouraged to contact the instructor as soon as possible.

If you think you may have a *disability or if you are experiencing learning difficulties*, please contact the Center for Accommodations and Support Services (CASS), East Union Bldg., Room 106:
Office: 915-747-5148 / Email: cass@utep.edu / https://www.utep.edu/student-affairs/cass/
Important notes:
1) **Learning in teams** is much more effective than learning alone and is highly encouraged.
2) **Course Drop Deadline: April 3rd, 2020:**
   The College of Science aligns with UTEP’s posted drop date of April 3rd for the Spring 2020 semester. The College of Science will not approve any student- or faculty-initiated drop requests for a course after that date, except under circumstances of complete withdrawal of all courses due to medical or non-medical reasons.
3) **Absence/Late to class Policy:**
   Unexcused absence and/or late arrival to class in more than two cases will result in being dropped from class or a failing grade. 
   See below on how to be excused from absence/late arrival
4) **Labs (Grade Distribution is listed on Lab schedule):**
   *Note 1:* Group size is typically 3 to 4 people per group, group remains the same during the semester 
   *Note 2:* NO Final Exam for the lab 
   *Note 3:* Participation in discussion and extra efforts can earn you another 10%.
   Labs must be turned in at the beginning of class on the due date. No late labs will be accepted. No labs may be submitted through email unless prior arrangements have been made (with an excused absence).
5) **Quizzes:**
   Quizzes will be given at the beginning of every class on the previous week’s lab topic. If you are absent or late your quiz grade will be marked as a zero. No make-up quizzes will be given unless prior arrangements have been made (with an excused absence).

**How to be excused for absence or being late to the Lab:**
- Apply to be excused by writing email to kagiles@utep.edu AND the TA in your lab
- Rachel Phillips: riphillips@miners.utep.edu
- Subject line MUST include (in this order): Hist Geol 1104 – YOUR NAME – Date of absence
- If absence is foreseeable (examples: job interview, surgery, wedding): before the absence
- If absence was not foreseeable (examples: migraine, car crash, childbirth, being arrested): asap, when can be done safely (do not text and drive!). Not finding a parking spot is NOT an excuse – it is bad planning.
- Student must ensure that excuse for absence has been granted, i.e. must have received email with confirmation of excuse of absence from Dr. Giles or the TA responsible for the class. Dr. Giles is fully responsible for granting the absence – please do not try to ‘convince’ your TA, it is not going to help. Sorry!

**Cheating/Plagiarism:**
Cheating is unethical and not acceptable. Plagiarism is using information or original wording in a paper without giving credit to the source of that information or wording: it is also not acceptable. Do not submit work under your name that you did not do yourself. You may not submit work for this class that you did for another class. If you are found to be cheating or plagiarizing, you will be subject to disciplinary action, per UTEP catalog policy. Refer to http://www.utep.edu/dos/acadintg.htm for further information.