

The University of Texas at El Paso School of Nursing

SEMESTER: Fall 2020

COURSE TITLE: Nursing 4511 – Population Focused Care

COURSE DESCRIPTION: This course is intended to introduce students to nursing care of patients, families, aggregates, and communities. Principles and practices of community health are discussed. Emphasis is placed on assessing factors that influence the health of populations and the use of evidence-based practices in the delivery of spiritually and culturally appropriate health promotion and disease prevention interventions. The role of the nurse as advocate for social justice is explored.

COURSE OVERVIEW: This course is designed as a culminating community health experience. The student will synthesize and analyze previous learning to address needs of aggregates within the community. Critical thinking is an expectation in the course.

COURSE PRE-REQUISITES: Successful completion of all program requirements up to and including 7th semester courses.

CREDIT ALLOCATION: Total Credit/Contact Hours: 5.00 (3-2-0)

FACULTY INFORMATION: **Manager: Carla Ellis, MSN, RN**
Office: Via BB Collaborate Ultra
Office Hours: Thursdays, 1:00pm-5:00pm *and*
by appointment
Office Phone: (915)747-8175 Cell Phone: (915) 204-0456
E-mail: cjellis@utep.edu

Co-Manager: Jacob Martinez, PhD, RN
Office: Via BB Collaborate Ultra
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Clinical Instructor: Shalla Copeland, PhD, RN
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Clinical Instructor: Yvette Moya, MSN, RN

Office: Via BB Collaborate Ultra

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REQUIRED TEXTBOOKS:

Lippincott CoursePoint+ for DeMarco and Healey-Walsh: **Community and Public Health Nursing: Evidence for Practice, Third Edition**

Rosanna F. DeMarco and Judith Healey-Walsh

The ISBN for the 6 months CoursePoint+ (Course Point **PLUS**) is **ISBN: 978-1-975147-03-7**

You must have the online edition (Course Point PLUS) for activities in this course!

American Psychological Association Manual (2019). *Publication manual of the American Psychological Association (7th edition)*. Washington, DC: American Psychological Association

RECOMMENDED TEXTBOOKS:

Hinckle, J. L. & Cheever, K. H. (2014). *Brunner & Suddarth's Textbook of Medical-Surgical Nursing*, Philadelphia, PA: Wolters Kluwer/Lippincott Williams & Watkins. **Or** any edition that you have from your 6th semester med/surg course.

All other textbooks from your previous classes.

COURSE OBJECTIVES:

1. Analyze the role and the responsibilities of the baccalaureate prepared nurse in promoting the health of patients, families, aggregates, and populations.
2. Synthesize knowledge of physiological, psychological, sociopolitical and spiritual influences in assessing and planning care for aggregates within communities.
3. Use healthcare information systems and patient care technology in the provision of preventive care and communicate relevant patient information with members of the inter-professional healthcare team.
4. Apply decision-making skills and clinical judgment in the provision of patient care during disaster, mass casualty, and other emergency situations.
5. Analyze outcomes of the delivery of care for patients, aggregates, and populations to determine allocation of resources and drive policy development.
6. Integrate behavioral change theories in the delivery of health promotion and disease prevention interventions to patients, families, aggregates, and populations.
7. Discuss determinants of health including: the role of social, cultural, economic and environmental factors across various groups, communities, and populations.

8. Develop an intervention plan in collaboration with members of the healthcare team that takes into account determinants of health, availability of resources, diversity, personal values, and activities directed towards health promotion, disease and injury prevention, disability, and premature death.
9. Examine the efficiency, cost-effectiveness, and equity of clinical prevention and population-focused interventions and value the impact on health indicators outlined in Healthy People 2020 goals.
10. Define the health of vulnerable populations, the elimination of health disparities, and the promotion of social justice.
11. Incorporate evidence based practice strategies in the provision of care including: health teaching, screening, outreach, disease and outbreak investigation, referral, and follow-up, across various groups, communities, and populations.
12. Explain basic epidemiological concepts including: risk, natural history of disease, levels of prevention, epidemiological triangle, the web of causation, and public health surveillance.

CLINICAL OBJECTIVES

1. Use the nursing process as a framework for providing nursing care
 - A. Perform a comprehensive assessment of a community.
 - B. Contribute to the development of an intervention plan based on data collected during the community assessment.
 - C. Select cultural and age-appropriate interventions for the target group, community, or population.
 - D. Implement nursing care that is safe and based on the established intervention plan.
 - E. Use clinical judgment when providing care to a group, community, or population and participating in the evaluation of expected outcomes.
2. Promote continuity of health care within the health care team and across various settings
 - A. Participate as a member of the community-based interprofessional health care team.
 - B. Communicate patient-related information to members of the community-based interprofessional health care team.
 - C. Plan and Provide health-related education to groups, communities, and populations.
 - D. Use information technology to document patient information and communicate with members of the community-based interprofessional health care team.
3. Use scientific principles and evidence-based practice as a foundation for nursing practice
 - A. Apply knowledge of pathophysiology, pharmacology, and nutrition when providing health-related education and care to groups, communities, and populations.
 - B. Use appropriate resources when determining best established practice for health-related education and care to groups, communities, and populations.
 - C. Use scientific evidence as a basis for nursing practice.

4. Provide high-quality nursing care in an environment that is safe for the patient, self, and others
 - A. Use communication techniques that facilitate the development of a therapeutic, caring nurse-patient relationship.
 - B. Intervene for the group, community, or population when health care or health related issues arise.
 - C. Identify issues that affect quality of care and participate in activities that promote improvements in quality or access.
 - D. Identify actual and potential environmental safety risks while providing a safe environment for the patient, self, and others.
 - E. Use leadership skills to enhance efficient delivery of care to groups, communities, and populations.

5. Practice nursing in a professional, ethical, and legal manner
 - A. Provide nursing in accordance with professional standards.
 - B. Provide nursing in a professional, ethical, and legal manner/ Practice nursing in an ethical manner.
 - C. Provide nursing in a professional, ethical, and legal manner/ Practice nursing within established legal parameters.
 - D. Demonstrate nursing in a professional, ethical, and legal manner/ Accept accountability and responsibility for care provided to groups, communities, and populations.

6. Use communication that promotes an effective exchange of information.
 - A. Model responsibility for effective exchange of information with groups, communities, and populations.
 - B. Identify barriers to effective communication and make appropriate changes in communication.
 - C. Use standardized hand-off communication tools when transferring care responsibilities to other members of the health care team.
 - D. Communicate effectively with the community-based health care team and reports issues that indicate conflict is impacting patient care.

PROGRAM LEARNING OUTCOMES, BSN ESSENTIALS, DECS:

UTEP SON PLOs (Level 3 Program Outcomes) & QSEN Competencies *: Patient-Centered Care*, Teamwork & Collaboration*, Evidence Based Practice*, Quality Improvement*, Safety*, Informatics*, Professionalism, Leadership, Communication, Systems-Based Practice, Health Promotion & Education

BSN Essentials (AACN): Essential I, II, III, IV, V, VI, VII, VIII, IX

Differentiated Essential Competencies (DECS) for Baccalaureate Degree (BSN) *version year 2010

Member of the Profession A, B, C, D

Provider of Patient-Centered Care A, B, C, D, E, F, G, H

Patient Safety Advocate, A, B, C, D, E, F

Member of the Health Care Team A, B, C, D, E, F, G

TEACHING METHODOLOGIES:

Team based learning, case studies, Field experience, Group work, Class Assignments, Simulation, Preceptored clinical, virtual clinical activities. This course is **ONLINE** but has some **Synchronous (time you must be online)** components as listed on calendar.

TECHNOLOGY REQUIREMENTS

Course content is delivered via the Internet through the Blackboard learning management system. Ensure your UTEP e-mail account is working and that you have access to the Web and a stable web browser. Google Chrome and Mozilla Firefox are the best browsers for Blackboard; other browsers may cause complications. When having technical difficulties, update your browser, clear your cache, or try switching to another browser.

You will need to have access to a computer/laptop, scanner, a webcam, and a microphone. You will need to download or update the following software: Microsoft Office, Adobe Acrobat Reader, Windows Media Player, QuickTime, and Java. Check that your computer hardware and software are up-to-date and able to access all parts of the course.

If you do not have a word-processing software, you can download Word and other Microsoft Office programs (including Excel, PowerPoint, Outlook and more) for free via UTEP's Microsoft Office Portal. Click the following link for more information about [Microsoft Office 365](#) and follow the instructions.

IMPORTANT: If you encounter technical difficulties beyond your scope of troubleshooting, please contact the UTEP [Help Desk](#) as they are trained specifically in assisting with technological needs of students. Please do not contact me for this type of assistance. The Help Desk is much better equipped than I am to assist you!

UTEP provides a variety of student services and support:

Technology Resources

- [Help Desk](#): Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus.

Academic Resources

- [UTEP Library](#): Access a wide range of resources including online, full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students.
- [University Writing Center \(UWC\)](#): Submit papers here for assistance with writing style and formatting, ask a tutor for help and explore other writing resources.
- [Math Tutoring Center \(MaRCS\)](#): Ask a tutor for help and explore other available math resources.
- [History Tutoring Center \(HTC\)](#): Receive assistance with writing history papers, get help from a tutor and explore other history resources.
- [RefWorks](#): A bibliographic citation tool; check out the RefWorks tutorial and Fact Sheet and Quick-Start Guide.

Individual Resources

- [Military Student Success Center](#): Assists personnel in any branch of service to reach their educational goals.
- [Center for Accommodations and Support Services](#): Assists students with ADA-related accommodations for coursework, housing, and internships.
- [Counseling and Psychological Services](#): Provides a variety of counseling services including individual, couples, and group sessions as well as career and disability assessments.

GRADING POLICY AND STRUCTURE

- A. **Students must pass both theory and clinical to pass the course. Achieving less than 75% in the didactic portion of the course or failing to pass clinical results in course failure.** There is no rounding of grades and fractional points will be dropped. Extra credit is not permitted.
- B. All written assignments must be submitted but grades on these assignments will be factored into the overall course grade only if the student has achieved a minimum of 75% in the didactic portion of the course.
- C. Clinical performance is evaluated on a *Pass/Fail basis***
- Pass** = 1) Successful demonstration of competency in course designated simulated scenarios **AND**
- 2) Demonstrating competency in *every* area of clinical performance in direct patient care **AND**
- 3) Successful completion of all required clinical paperwork.
- Fail** = 1) Non-achievement of competency in course designated simulated scenarios **OR**
- 2) Non-achievement of competency expectations in any one or more areas of direct patient care clinical performance **OR**
- 3) Any serious infraction involving professionalism and/or safety related issues for assigned patients.

****Students are required to take and pass the Dosage Calculation exam at a 90% level PRIOR to participating in clinical experiences.** (See statement under Clinical Policies).

GRADING SCALE:

Grading Breakdown:

Didactic: (90%)

Exams (2) Individual	10% each = 20%
Exams (2) Group	6.5% each = 13%
Final Exam (individual)	17%
ATI Proctored Assessment	10%

ATI practice assessments (A and B) AND quizzes (RN learning systems-practice and final)	5%
Vulnerable Population Quiz (individual)	4%
Grp Health Fair Project (includes 3 Grp DB Posts and presentation)	13%
Group member evaluation	8%
Clinical (10%)	
Clinical Critical Analysis Paper (individual)	<u>10%</u>

Total: 100%

Dosage Calculation **Pass at 90%**
(Three attempt maximum prior to clinical placement)

Clinical Performance **Pass/Fail**
(Competency in care setting AND in simulation/virtual)

Grading scale:
90-100 = A
80– 89 = B
75 –79 = C
60 –74 = D
< 60 = F

REQUIRED Non-Graded Clinical Assignments:

Dosage Calculation exam: See below

Health Fair participation and/or Interprofessional Education Event is **mandatory (if one is assigned), will count toward clinical hours and is pass/fail.**

Community Scenario Days and prep work if applicable.

Passport packet with information on your site (clinical prep-work) is **required for continued work in clinical sites and/or Virtual sites. Due date is as stated on calendar.**

My Learning reflection assignment per policy.

COURSE POLICIES

MyLearning Reflection: A guided course reflection is required in this course. This reflection assignment will be a mandatory assignment in all Traditional Pre-Licensure and RN-BSN courses. The assignment will be due at the end of the course. Students who do not submit a completed document **will receive an Incomplete in the course** and not be allowed to progress until the assignment is completed.

Academic Regulations: Review in UT El Paso Undergraduate Student Catalog and the **School of Nursing Student Handbook** the following policies: *Religious Observance, Clinical Compliance, Ethical and Responsible Use of Social Media, Policy on Academic Integrity, Professional Attire and Uniform Guidance, Progression Policy, and Effective Nursing Practice Policy, Statement on Disability, and Student Injury.*

ATI: It is a course requirement for all students to take the nationally standardized exam provided by Assessment Technologies Incorporated (ATI). Students not achieving a passing standard will be required to remediate and to submit documentation of this remediation in accordance with Course Manager's protocol. Students will receive an 'Incomplete' in the course until/unless this remediation is accomplished. See the School of Nursing Student Handbook for the ATI Policy and Procedures.

ATTENDANCE AND PARTICIPATION

Attendance in the course is determined by participation in the learning activities of the course. Your participation in the course is important not only for your learning and success but also to create a community of learners. Participation is determined by completion of the following activities:

- Reading/Viewing all course materials to ensure understanding of assignment requirements
- Participating in engaging discussion with your peers on the discussion boards
- Participating in scheduled Blackboard Collaborate sessions
- Other activities as indicated in the weekly modules

Because these activities are designed to contribute to your learning each week, they cannot be made up after their due date has passed

EXCUSED ABSENCES AND/OR COURSE DROP POLICY

According to UTEP Curriculum and Classroom Policies, "When, in the judgment of the instructor, a student has been absent to such a degree as to impair his or her status relative to credit for the course, the instructor may drop the student from the class with a grade of "W" before the course drop deadline and with a grade of "F" after the course drop deadline." See academic regulations in the UTEP Undergraduate Catalog for a list of excuse absences. Therefore, if I find that, due to non-performance in the course, you are at risk of failing, I will drop you from the course. I will provide 24 hours advance notice via email.

INCOMPLETE GRADE POLICY

Incomplete grades may be requested only in exceptional circumstances after you have completed at least half of the course requirements. Talk to me immediately if you believe an incomplete is warranted. If granted, we will establish a contract of work to be completed with deadlines.

BLACKBOARD COLLABORATE SESSIONS

This class requires that you participate in scheduled Blackboard Collaborate sessions. The purpose of these sessions are for you to view live demonstrations of the course material and/or to participate in small discussion groups with your classmates. These sessions will be held at the following dates:

Weds, August 26, 10am-3pm

Weds, Sept 2, 10am-3pm

Thursday, Sept 3, 10am-12pm

Weds, Sept 9, 10am-3pm

Thursday, Sept 10, 10am-12pm

Weds, Sept 16, 10am-3pm

Weds, Sept 23, 10am-3pm

Saturday, Sept 26, 9am -5pm (this is only Saturday required)

Rotation 1 Orientation: Monday, Sept 28, 3:30pm-5:30pm

Rotation 2 Orientation: Monday, Nov 2, 3:30pm-5:30pm

Students are expected to, at least occasionally, participate in these sessions with a webcam and microphone. The sessions will be recorded and provided so that they can be reviewed by classmates at a later time. Students should not record the sessions and post them to any sites outside of Blackboard.

If you are unable to attend a Collaborate session, please let me know as soon as possible so that accommodations can be made when appropriate.

Blackboard: Students are required to subscribe to and access the course Blackboard site.

Blackboard is the main source of communication between faculty and students. Students are encouraged to access this site on a daily basis. Course syllabus, calendar, topical outline of scheduled lectures, assigned readings, and clinical assignment criteria are posted on this site. Grades will be made available ONLY through this site.

Communication: **You must check your email at least once daily.** Communication is the responsibility of both students and faculty. The faculty will keep students informed of progress in both theory and clinical.

Students with questions or concerns should:

-First go to the appropriate faculty member.

-If not resolved, then follow the appropriate chain of command in the sequence as identified below:

Course manager

Director of Undergraduate Education

*Assistant Dean for Undergraduate Education
School of Nursing Dean*

Because this is an online class, we won't see each other in the ways you may be accustomed to: during class time, small group meetings, and office hours. However, there are a number of ways we can keep the communication channels open:

- **Office Hours:** We will not be able to meet on campus, but I will still have office hours for your questions and comments about the course. My office hours will be held on Blackboard Collaborate on the main page of course and during the following times:
Thursdays: 1-5pm Mountain Time
- **Email:** UTEP e-mail is the best way to contact me. I will make every attempt to respond to your e-mail within 24-48 hours of receipt. When e-mailing me, be sure to email from your UTEP student account and please put the course number in the subject line. In the body of your e-mail, clearly state your question. At the end of your e-mail, be sure to put your first and last name, and your university identification number.
- **Discussion Board:** If you have a question that you believe other students may also have, please post it in the Help Board of the discussion boards inside of Blackboard. Please respond to other students' questions if you have a helpful response.
- **Announcements:** Check the Blackboard announcements frequently for any updates, deadlines, or other important messages.

CLASS RECORDINGS

The use of recordings will enable you to have access to class lectures, group discussions, and so on in the event you miss a synchronous or in-person class meeting due to illness or other extenuating circumstance. Our use of such technology is governed by the Federal Educational Rights and Privacy Act (FERPA) and UTEP's acceptable-use policy. A recording of class sessions will be kept and stored by UTEP, in accordance with FERPA and UTEP policies. Your instructor will not share the recordings of your class activities outside of course participants, which include your fellow students, teaching assistants, or graduate assistants, and any guest faculty or community-based learning partners with whom we may engage during a class session. **You may not share recordings outside of this course.** Doing so may result in disciplinary action.

TEST PROCTORING SOFTWARE

All course assessments will make use of Respondus Lock Down Browser and Respondus Monitor inside of Blackboard to promote academic integrity. You are encouraged to learn more about how to use these programs prior to the first test.

Please review the following guidelines:

- The assessments will only be available at the times identified on the course calendar.

- You may take the test at any time during designated window but keep in mind you must finish in time to take the group exam following.
- A reliable Internet connection is essential to completing the exam. If you must go to a location to take the exam (such as the library), be sure to follow their health and safety requirements.
- Respondus Lockdown Browser will require that all internet tabs are closed prior to the start of the test.
- Respondus Monitor requires a webcam and microphone.
- You will be required to show the webcam your student ID prior to the start of the test.
- Your face should be completely visible during the test. Blocking the camera will disable the test.
- No notes or textbook materials are permitted during the test. Respondus Monitor requires you to take a video of your surrounding area (desk, chair, walls, etc.)
- You should not have conversations with other people and/or leave and return to the area during the test.
- **DO NOT access your course materials** between your Individual Exam and your Group EXAM

ALTERNATIVE MEANS OF SUBMITTING WORK IN CASE OF TECHNICAL ISSUES

I strongly suggest that you submit your work with plenty of time to spare in the event that you have a technical issue with the course website, network, and/or your computer. I also suggest you save all your work (answers to discussion points, quizzes, exams, and essays) in a separate Word document as a back-up. This way, you will have evidence that you completed the work and will not lose credit. If you are experiencing difficulties submitting your work through the course website, please contact the UTEP Help Desk. You can email me your back-up document as a last resort.

Grievances: Challenges to grades may be pursued only on the basis of malice, bias, arbitrary or capricious grade determination or impermissible discrimination. In no event shall a challenge be pursued only on the basis of the standards employed in setting grades, so long as those standards are employed impartially. Grievances **MUST** be in **WRITING** and filed through the faculty member, the SON Assistant Dean for Undergraduate Education and the Dean of the SON. If the student is not satisfied with the outcome after using the chain of command, the student may consult with and/or file a challenge with the Chairperson of the University Student Welfare and Grievance Committee.

Policy on Scholastic Dishonesty:

- Students are expected to be above reproach in all scholastic activities. Students who engage in scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and dismissal from the School of Nursing and/or university. Scholastic dishonesty includes but is not limited to reproducing test or quiz materials from memory, copy/paste or Xerox, cheating, plagiarism, collusion, the submission for credit or any work or materials that are attributable in whole or in part to

another person, taking an examination for another person, and any act designed to give unfair advantage to a student or the attempt to commit such acts. Regents' [Rules and Regulations](#), Part One, Chapter VI, Section 3, Subsection 3.2, Subdivision 3.22.

- Since scholastic dishonesty harms the individual, all students, and the integrity of the School of Nursing and the university, policies on scholastic dishonesty will be strictly enforced. See detailed procedure in the [Handbook of Operating Procedures](#) (HOP) available in the Office of the Dean of Students.

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as ones' own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the [Office of Student Conduct and Conflict Resolution \(OSCCR\)](#) for possible disciplinary action. To learn more, please visit [HOOP: Student Conduct and Discipline](#)

Policy relating to Disability / Pregnancy/ CASS:

- **Disability:** Nursing is a physically and mentally challenging profession. Nurses are required to think critically and quickly in order to respond to patient care needs. Nurses are also expected to be able to assist patients in transfer, ambulation and in activities of daily living. In order to do this, nurses must be able to lift, bend and be on their feet for extended periods of time. Nursing students are expected to be able to perform these functions. It is therefore the responsibility of the student to inform the course manager of any limitations they may have in completing course expectations. Nursing students with limitations in any of the above abilities are advised to discuss these matters with The Center for Accommodations and Support Services (CASS) to determine if reasonable accommodations could be provided. Written guidelines r/t accommodations from CASS must be submitted to the course manager PRIOR to the start of the course. *Staff are the only individuals who can validate and if need be, authorize accommodations for students with disabilities.*
- **Pregnancy:** It is the responsibility of the student to inform the instructor of pregnancy limitations. Written guidelines r/t accommodations from The Center for Accommodations and Support Services (CASS) must be submitted to the course manager PRIOR to the start of the course.
- The University is committed to providing reasonable accommodations and auxiliary services to students, staff, faculty, job applicants, applicants for admissions, and other beneficiaries of University programs, services and activities with documented disabilities in order to provide them with equal opportunities to participate in programs, services, and activities in compliance with sections 503 and 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2008. Reasonable accommodations will be made unless it is determined that doing so would cause undue hardship on the

University. Students requesting an accommodation based on a disability must register with the [UTEP Center for Accommodations and Support Services](#) (CASS). Contact the Center for Accommodations and Support Services at 915-747-5148, or email them at cass@utep.edu, or apply for accommodations online via the [CASS portal](#).

COVID-19 Accommodations

Students are not permitted on campus when they have a positive COVID-19 test, exposure or symptoms. If you are not permitted on campus, you should contact me as soon as possible so we can arrange necessary and appropriate accommodations.

COVID-19 PRECAUTIONS

You must STAY AT HOME and REPORT if you (1) have been diagnosed with COVID-19, (2) are experiencing COVID-19 symptoms, or (3) have had recent contact with a person who has received a positive coronavirus test. Reports should be made at screening.utep.edu. If you know of anyone who should report any of these three criteria, you should encourage them to report. If the individual cannot report, you can report on their behalf by sending an email to COVIDaction@utep.edu.

For each day that you attend campus—for any reason—you must complete the questions on the UTEP screening website (screening.utep.edu) prior to arriving on campus. The website will verify if you are permitted to come to campus. Under no circumstances should anyone come to class when feeling ill or exhibiting any of the known COVID-19 symptoms. If you are feeling unwell, please let me know as soon as possible, and alternative instruction will be provided. Students are advised to minimize the number of encounters with others to avoid infection.

Wear face coverings when in common areas of campus or when others are present. You must wear a face covering over your nose and mouth at all times in this class. If you choose not to wear a face covering, you may not enter the classroom. If you remove your face covering, you will be asked to put it on or leave the classroom. Students who refuse to wear a face covering and follow preventive COVID-19 guidelines will be dismissed from the class and will be subject to disciplinary action according to Section 1.2.3 *Health and Safety* and Section 1.2.2.5 *Disruptions* in the UTEP Handbook of Operating Procedures.

Please note that if COVID-19 conditions deteriorate in the City of El Paso, all course and clinical activities may be transitioned to remote delivery.

Professional Behavior:

- Students are expected to behave professionally *at all times* with faculty, peers, preceptors, and clients **and** in any setting in which the student is a representative of UTEP. Bullying, verbal abuse, insubordination, or personal attacks will not be tolerated in any form. Any behavior deemed inappropriate by faculty and/or preceptors will result in faculty conference(s), and completion of a Student Opting for Success (SOS) plan that addresses the student's areas of needed improvement. Possible activities available to assist the student in attaining the SOS objectives include stress and/or anger management counseling sessions. Inappropriate behaviors may result in removal from the clinical setting and/or an administrative withdrawal from the course and/or dismissal from the program.
- The following addresses expectation of infection control, safety, and hygiene applying to

classroom and clinical practice settings. Students are expected to be mindful of personal hygiene and cleanliness of clothing and personal baggage. Aseptic techniques should be used when coughing, sneezing, and disposing of personal tissues. Students and faculty must be careful to create an image of cleanliness and health, avoiding personal body odors and excessive use of perfumed chemicals. Hair should be clean and neatly kept, skin should be clean and intact. Open wounds with drainage/swelling/ or lacerations should be cleansed/bandaged for the classroom setting; however, a physician note is needed to be allowed into the skills practice lab or into a clinical rotation in the nursing program.

NETIQUETTE

As we know, sometimes communication online can be challenging. It's possible to miscommunicate what we mean or to misunderstand what our classmates mean given the lack of body language and immediate feedback. Therefore, please keep these netiquette (network etiquette) guidelines in mind. Failure to observe them may result in disciplinary action.

- Always consider audience. This is a college-level course; therefore, all communication should reflect polite consideration of other's ideas.
- Respect and courtesy must be provided to classmates and to the instructor at all times. No harassment or inappropriate postings will be tolerated.
- When reacting to someone else's message, address the ideas, not the person. Post only what anyone would comfortably state in a face-to-face situation.
- Blackboard is not a public internet venue; all postings to it should be considered private and confidential. Whatever is posted on in these online spaces is intended for classmates and professor only. Please do not copy documents and paste them to a publicly accessible website, blog, or other space.

Retention: Students Opting for Success (SOS): When a student is not progressing in the course as expected, or is not successful on an examination, or is not meeting clinical expectations, they will be required to meet with the instructor to discuss strategies for success as outline on the SOS form. The SOS plan will identify recommendations for improving the student's success potential and will specify time lines for completion of these recommendations. The SOS form (with all recommendations completed and all signatures in place) must be submitted to the course manager by due date. *Students who are not successful in the course should be aware that non-compliance with SOS recommendations jeopardizes eligibility for the opportunity to repeat the course in the subsequent semester.* See respective Blackboard home page for SOS form.

UTEP Tobacco Policy: The University of Texas at El Paso (UTEP) appreciates your cooperation as we are a smoke and tobacco-free campus. The policy is part of the university's promotion of respect toward our environment and community. The use of tobacco products (including but not limited to cigarettes, cigars, pipes, water pipes, bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco or all other tobacco

products) is prohibited in university buildings, grounds, sidewalks, walkways, and university-owned property and applies to all students, faculty, staff, contractors, and visitors. For more information, visit: www.tobaccofree.utep.edu.

DIDACTIC POLICIES:

- **ATI Grading and Remediation for this course:** The exam counts towards the final grade as follows:

Below Level 1	Level 1	Level 2	Level 3
64 Points	70 Points	88 Points	100 Points

- Students failing to achieve a passing score (level 2) **must** complete the ATI remediation activities as follows:

Benchmark	Focused Review	Practice Assessments	Learning System RN	Review Material
Below Level 1	At <u>least</u> 4 hours	<u>none</u>	<u>none</u>	
Level 1	At <u>least</u> 3 hours	<u>none</u>	<u>none</u>	

- **Due date:** **Saturday December 5, 2020**

Exams:

All exams must be taken at the scheduled time or within 24 hours **PRIOR** to scheduled time. Make-up exams are rarely given and are only given at the discretion of the instructor and **when the student has notified the instructor in advance of the scheduled exam.**

Written Assignments:

Must be submitted. Written assignment grades will be factored into the overall course grade only *if* the student has achieved a minimum of 75% in the didactic portion of the course. **Ten (10) points will be deducted from graded assignments for each twenty-four (24) hour period it is late.**

CLINICAL POLICIES

Attendance:

- **Punctual attendance for all clinical activities is required and tardiness and/or absenteeism will not be tolerated.** The days and times for clinical experiences are clearly posted on the class/clinical schedule and students are expected to be where assigned and to be on time.
- If a student anticipates absence or tardiness for any clinical experience, the clinical instructor or Course Manager must be notified prior to the absence or tardiness and this will only be tolerated for a single occurrence. Makeup for one incidence of tardiness and/or clinical absence will be at the faculty’s discretion if there are extenuating

circumstances. In case of illness, a release from a health care provider will be required to return to clinical with documentation that is signed and on an official letterhead.

- Students who are tardy and/or absent from any clinical experience will receive a formal verbal and written counseling relating to this lack of professionalism. A second occurrence of tardiness and/or absence from clinical activities will result in failure of clinical, and thus, failure of the course.
- Required clinical experiences include hospital orientation, clinical orientation, computer orientation as required by the agency, lab demonstrations, practice sessions, simulation hospital days, pre/post conferences and direct patient care.

Clinical Clearance: Before clinical orientation, students are required to have clinical clearances that are valid through the end of the semester. Health clearances should be verified through the Student Health Services. CPR, insurance, background checks, drug screening and city-wide orientation clearances should be verified by the Compliance Office. Students will not be eligible for clinical participation until all clearances are verified.

Clinical Preparation: Any student who is not adequately prepared for clinical will not be allowed to care for patients if doing so would violate the departmental safe nursing practice policy (see SON Handbook for the Safe and Effective Nursing Practice Policy). Daily preparation is a major component on the clinical evaluation.

Dosage Calculation Exams: Students are required to take and pass the dosage calculation test given in this course. The test must be passed at 90% PRIOR to the start of clinical. If the test is not passed at 90%, students will have the opportunity to remediate and retest before the clinical rotations start. Students unable to pass the medication administration and calculation test after three attempts will be required to drop the course based on ineligibility for clinical participation

HIPAA: HIPAA (Health Insurance Portability and Accountability Act of 1996) is a mandatory federal law that protects patient health information. In keeping with HIPAA guidelines, nursing students **shall not**, under any circumstance; photocopy, fax, or remove from the agency premises, any component of the patient's medical record. Failure to comply with HIPAA policies **will** result in disciplinary action that may include course failure and/or dismissal from the nursing program. In addition, legal action may be taken against the student.

Simulation: Satisfactory achievement of simulation and course related objectives is required to achieve a passing clinical grade in this course. Facilitators are available in the Simulation Lab for additional help as needed.

Virtual Hours Assigned: All virtual hours, if assigned, must be completed and you cannot complete more than 45 equivalent hours per week. All are asynchronous and are due on the last day of clinical rotation as shown on calendar.

.Revised February 2015, August 2015, January 2015, May 2016, January 2017, January 2018, Jan 2020 CE, May 2020, Aug 2020 CE

Please sign the statement below and return to Course Manager on or before Sept 5.

I have read the course syllabus for N- 4511 and understand my obligations to adhere to the policies described. Additionally, in keeping with best practice strategies for teaching and learning, I agree to being videotaped in the simulation lab.

Student Signature

Printed name

Date