

The University of Texas at El Paso School of Nursing

COURSE NUMBER AND TITLE: N3709 Adult Health 1

COURSE DESCRIPTION/COURSE OVERVIEW

This course focuses on the care of adult and older adult patients with health alterations that require medical and/or surgical intervention. Emphasis is placed on the care of patients with alterations in selected body systems: endocrine, immune/hematology, integumentary, gastrointestinal, musculoskeletal, and reproductive. Fluid, electrolytes, oncology, and perioperative concepts are addressed. Concepts of patient centered care, cultural sensitivity, informatics, safe practice, and professionalism are integrated throughout the course. Clinical experiences provide the student an opportunity to apply theoretical concepts and implement safe patient care to adults and older adults in a variety of settings.

This course includes the application of the nursing process to assess the health needs, as well as planning and implementing care of ill and disabled individuals and their families. Nursing care focuses on alleviating or modifying stressors, facilitating adaptive behaviors, and promoting or maintaining health. Clinical practicum is provided in an acute hospital care in-patient setting. N-3709 is designed to expand the student's knowledge and experience in preparation for a career in nursing.

COURSE PRE-REQUISITES

NURS-3709 should have successfully completed NURS-3401, NURS-3604, and NURS- 3314 with a minimum grade of "C" or better. Nursing major fee required.

CREDIT ALLOCATION

7 credit hours: Didactic + Clinical

FACULTY INFORMATION

Course Manager: Ms. Jennifer Hull, MSN, RN, CNE
Phone extension: (915)747-8597
Office Hours: Mondays 0900-1200

Office location: HSSN 357
Email: jlsmith3@utep.edu

Co-Instructor: Ms. Victoria Lambert, MSN, RN
Phone extension: (915)747-6518
Office Hours: Mondays 0900-1200

Office location: HSSN 353
Email: valambert@utep.edu

Clinical Instructors:

Ms. Jennifer Hull	jlsmith3@utep.edu
Ms. Victoria Lambert	valambert@utep.edu
Ms. Karina Lerma	kalerma@utep.edu
Ms. Idali Miranda	irodriguez7@utep.edu
Ms. Amber Santillan	ansantillan@miners.utep.edu

TEXTBOOKS REQUIRED:

1. ISBN – 9781975161033 New Hard Cover Textbook: Hinkle, J. L. & Cheever, H. H., et al. (2021). *Brunner & Suddarth's Textbook of Medical-Surgical Nursing* (15th ed.) Philadelphia: Wolters Kluwer/Lippincott Williams & Wilkins
2. ISBN –9781975186777 Course Point + Enhanced for Brunner Medical Surgical Nursing 15th edition (access code for on-line resources) Hinkle, J. L. & Cheever, H. H., et al. (2021). *Brunner & Suddarth's Textbook of Medical-Surgical Nursing* (15th ed.) Philadelphia: Wolters Kluwer/Lippincott Williams & Wilkins. **(This has an electronic book that can be downloaded to 4 devices.) This would be an access code on a physical card stocked by the bookstore**
 ** eBooks and/or Hard cover book can be utilized based on your preference
 **All students are required to purchase the Course Point + Enhanced access code
 **Students enrolled in N3709 for the Spring 2022 semester with access to the 14th edition need to contact Ms. Hull for further details. All other students will be required to purchase the 15th edition of these resources.
3. ISBN: 9780323667364 eBook- Perry, A. G., Potter, P. A., et al. (2022). *Clinical Nursing Skills & Techniques* (10th ed.). St. Louis, MO: Elsevier. (UTEP Bookstore Custom package ISBN 9780323667364). E-book includes FREE student Evolve resources and clinical key access ISBN: 9780323708630
 **This resource should have purchased this in 5th semester. You may use the same access code to enroll in N3709 Evolve: Clinical Skills Online Resource

Course Point + Enhanced and Evolve: Clinical Nursing Skills resources will be used for graded course activities, clinical activities, and preparation for patient care.

TEXTBOOKS/RESOURCES RECOMMENDED FROM PREVIOUS COURSES:

4. Taylor, C., Lynn, P., & Bartlett, J.L (2019). *Fundamentals of nursing: The art and science of person-centered nursing care* (9th ed.). Philadelphia: Wolters Kluwer/Lippincott Williams & Wilkins. ISBN: 978-1-975123-90-1
5. Jensen, S. (2019). *Nursing Health Assessment: A Best Practice Approach (3rd Edition)*. Philadelphia: Wolters Kluwer/Lippincott Williams & Wilkins.
6. Huether, S. E. & McCance, K. L. (2016). *Understanding Pathophysiology* (6th ed.). St. Louis: Mosby Inc. (or the pathophysiology book used if you've taken the pathophysiology course)
7. American Psychological Association, (2012). *Publication manual of the American Psychological Association* (7th ed.). Washington, DC: Author.
 - a. ISBN-13: 978-1433832161
 - b. ISBN-10: 143383216X

It is recommended that you refer (as needed) to your fundamentals, assessment, pathophysiology, and research textbooks for further clarification of topics discussed in class and/or care pertaining to your patient/s.

ATI BOOKS AVAILABLE ONLINE VIA ATI WEBSITE:

Recommended Resource: ATI: Pharmacology Made Easy 4.0

8. ATI RN Adult Medical Surgical Nursing Ed. 10.0
9. ATI Fundamentals for Nursing Ed. 9.0
10. ATI Nutrition for Nursing Ed. 6.0
11. ATI RN Pharmacology for Nursing 7.0

COURSE/CLINICAL OBJECTIVES

At the end of this course, students will be able to:

- CO1. Perform a basic general health assessment of adult and older adult patients to identify deviations from normal that can contribute to common alterations in health.
- CO2. Implement an evidence-based plan of care that include cultural, spiritual, and developmentally appropriate interventions and health promotion recommendations for adult and older adult patients with common medical/surgical health alterations.
- CO3. Participate as a member of the interprofessional healthcare team in the provision of safe, quality care for adult and older adult patients with common alterations in health.
- CO4. Demonstrate clinical reasoning in the provision of care to adult and older adult patients experiencing common alterations in health.
- CO5. Apply knowledge of pharmacology, pathophysiology, nutrition and established evidence-based practices in the provision of care for adult and older adult patients with common alterations in health.
- CO6. Use verbal and nonverbal communication that promotes exchange of information and development of caring, therapeutic relationships with adult and older adult patients as well as professional relationships with members of the healthcare team.
- CO7. Use health information systems and patient care technologies in an effective and secure manner when assessing and monitoring patients.
- CO8. Explain evidence-based knowledge in the provision care to patients with common health alterations.
- CO9. Use organizational, time management, priority-setting, and decision-making skills in the provision of care to patients with common health alterations.
- CO10. Report environmental hazards, patient safety concerns and participate in activities that promote quality improvement.
- CO11. Adhere to ethical, legal and professional standards while delivering care to adult and older adult patients with common alterations in health.
- CO12. Provide health and safety related education based on the identified needs of patients.
- CL1. Implement nursing care to patients and families across the lifespan from diverse backgrounds in a variety of settings that is compassionate, patient-centered, safe, effective and outcomes-based.
- CL2. Participate as a member of the interprofessional healthcare team in the provision of safe, quality patient-centered care.
- CL3. Apply best current evidence and clinical experience when making clinical decisions in the provision of patient-centered care.
- CL4. Participate in data collection processes that support established quality improvement initiatives.
- CL5. Implement strategies that minimize risk and provide a safe environment for patients, self, and others in a variety of healthcare settings.
- CL6. Demonstrate effective use of patient care technologies, information systems, and communication devices that support safe, quality, patient-centered care.

- CL7. Practice nursing in a professional, ethical, and legal manner while providing patient-centered, standard-based nursing care.
- CL8. Apply leadership, management, and priority setting skills to the practice of safe, quality patient-centered care.
- CL9. Use verbal and nonverbal communication strategies that promote an effective exchange of information and development of therapeutic relationships with patients, families, and groups from diverse backgrounds.
- CL10. Analyze the impact that the macrosystem has on the provision of safe, quality patient-centered care within the microsystem of the work unit.
- CL11. Provide health-related education to patients and families across the lifespan, using varying teaching methods and motivational strategies.

PROGRAM LEARNING OUTCOMES, BSN ESSENTIALS, DECS:

UTEP SON PLOs (Level 3 Program Outcomes) & QSEN Competencies *: Patient-Centered Care*, Teamwork & Collaboration*, Evidence Based Practice*, Quality Improvement*, Safety*, Informatics*, Professionalism, Leadership, Communication, Systems-Based Practice, Health Promotion & Education

BSN Essentials (AACN): Essential I, II, III, IV, V, VI, VII, VIII, IX

Differentiated Essential Competencies (DECS) for Baccalaureate Degree (BSN) *version year 2021

Member of the Profession A, B, C, D

Provider of Patient-Centered Care A, B, C, D, E, F, G, H

Patient Safety Advocate, A, B, C, D, E, F

Member of the Health Care Team A, B, C, D, E, F, G

TEACHING METHODOLOGIES: The didactic portion of the course consists of assigned readings, lecture, and examinations: course exams and ATI assessment exams, in class quizzes, PrepU's. The clinical component will consist of direct patient care under the supervision of the clinical instructor in the hospital setting, clinical passport, prep work/ paperwork, as well as simulation activities: evolve modules, simulation lab skills days, skills checkoffs, simulation hospital day, and Vsim's. It is the student's responsibility to review material taught in previous courses that may affect learning in this course (i.e., anatomy, physiology, nutrition, pharmacology, pathophysiology, assessment, and fundamental care content).

GRADING POLICY AND STRUCTURE

Students must maintain a minimum average of 75% on didactic course work. This constitutes the didactic evaluation of a course. Achieving less than a minimum average of 75% in the didactic portion of the course results in course failure. There is no rounding of grades and fractional points will be dropped for final didactic grade. Extra credit is not permitted.

- Clinical component/mentorship related assignments must meet the minimum average of 75%. Grades or points given for clinical component/mentorship related assignments are factored into the overall course grade **only** if the student has passed didactic course work with the minimum of 75%.
- Students must pass **both** the didactic and the clinical or lab component of a course. Failure of either component results in failure of the entire course.

- Clinical performance is evaluated on a **Pass/Fail basis****

Pass:

- 1) Successful demonstration of competency in course designated simulated scenarios
AND
- 2) Demonstrating competency in *every* area of clinical performance in direct patient care
AND
- 3) Successful completion of all required clinical paperwork.

Fail:

- 1) Non-achievement of competency in course designated simulated scenarios
OR
- 2) Non-achievement of competency expectations in any one or more areas of direct patient care clinical performance
OR
- 3) Any serious infraction involving professionalism and/or safety related issues for assigned patients.

- *Students are required to take and pass the Dosage Calculation exam at a 90% level PRIOR to participating in clinical experiences.* (See Dosage Calculation Policy).

GRADING SCALE

Grading Breakdown:

Didactic/Testing: 75% weighted average + Clinical Assignments: 25% weighted average = Final letter grade for the course

Didactic/Testing: 75%

Exam I	15%	}	75% Weighted
Exam II	15%		
Exam III	15%		
In-Class Quizzes	5%		
PrepU's	10%		
ATI RN Nutrition	10%		
ATI Med Surg I Custom	10%		
Final Exam	20%		

Grading scale:

- 90-100 = A
- 80-89 = B
- 75-79 = C
- 60-74 = D
- < 60 = F

Clinical Assignments: 25%

Passport to Clinical	5%	}	25% Weighted
VSim Scenarios	5%		
Skills Checkoffs	5%		
Clinical Documentation	10%		

Dosage Calculation Pass at 90% (Three attempt maximum prior to clinical placement)

Clinical Performance Pass/Fail (Competency in care setting AND in simulation)

COURSE POLICIES

Academic Regulations: Review in UT El Paso Undergraduate Student Catalog and the **School of Nursing Student Handbook** the following policies: *Religious Observance, Clinical Compliance, Ethical and Responsible Use of social media, Policy on Academic Integrity, Professional Attire and Uniform Guidance, Progression Policy, and Safe & Effective Nursing Practice Policy, Statement on Disability, Cell Phone Policy During Testing and Student Injury in Clinical Policy.*

ATI: It is a course requirement for all students to take the nationally standardized exam provided by Assessment Technologies Incorporated (ATI). Students not achieving a passing standard will be required to remediate and to submit documentation of this remediation in accordance with Course Manager's protocol. Students will receive an 'Incomplete' in the course until/unless this remediation is accomplished. **See the School of Nursing Student Handbook for the ATI Policy and Procedures.**

Attendance: Students are expected to attend all classes and to arrive on time. Late comers are asked to enter quietly and unobtrusively. Students are responsible for content and/or announcements presented in class or clinical sessions whether present or not.

Blackboard: Students are required to subscribe to and access the course Blackboard site. Blackboard is the main source of communication between faculty and students. Students are encouraged to access this site on a daily basis. Course syllabus, calendar, topical outline of scheduled lectures, assigned readings, and clinical assignment criteria are posted on this site. Grades will be made available ONLY through this site.

Communication: Communication is the responsibility of both students and faculty. The faculty will keep students informed of progress in both theory and clinical. Students with questions or concerns should:

-First go to the appropriate faculty member.

-If not resolved, then follow the appropriate chain of command in the sequence as identified below:

Course manager: Ms. Jennifer Hull

Director of Program: Dr. Tracey Merworth

Associate Dean for Undergraduate Education: Dr. Laura Rodriguez

School of Nursing Dean: Dr. Leslie Robbins

Grievances: Challenges to grades may be pursued only on the basis of malice, bias, arbitrary or capricious grade determination or impermissible discrimination. In no event shall a challenge be pursued only on the basis of the standards employed in setting grades, so long as those standards are employed impartially. Grievances MUST be in WRITING and filed through the School of Nursing chain of command. If the student is not satisfied with the outcome after using the chain of command, the student may consult with and/or file a challenge with the Chairperson of the University Student Welfare and Grievance Committee.

My Learning Reflection: A guided course reflection is required in this course. This reflection assignment will be a mandatory assignment in all Traditional Pre-Licensure **Phase 3** and RN-BSN courses and Traditional Simulation Hospital Day (SHD) Reflections/ evaluations (formative). The assignments will be due at the end of the course. Students who do not submit completed reflections will receive an Incomplete in the course and not be allowed to progress until the assignment is completed. **See UTEP SON Undergraduate My Learning Policy.**

Scholastic Dishonesty: Students are expected to be above reproach in all scholastic activities. Students who engage in scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and dismissal from the School of Nursing and/or university. Scholastic dishonesty includes but is not limited to reproducing test or quiz materials from memory, copy/paste or Xerox, cheating, plagiarism, collusion, the submission for credit or any work or materials that are attributable in whole or in part to another person, taking an examination for another person, and any act designed to give unfair advantage to a student or the attempt to commit such acts. Regents' Rules and Regulations, Part One, Chapter VI, Section 3, Subsection 3.2, Subdivision 3.22.

Since scholastic dishonesty harms the individual, all students, and the integrity of the School of Nursing and the university, policies on scholastic dishonesty will be strictly enforced. See detailed procedure in the Handbook of Operating Procedures available in the Office of the Dean of Students.

CASS/ Disability: Nursing is a physically and mentally challenging profession. Nurses are required to think critically and quickly in order to respond to patient care needs. Nurses are also expected to be able to assist patients in transfer, ambulation and in activities of daily living. In order to do this, nurses must be able to lift, bend and be on their feet for extended periods of time. Nursing students are expected to be able to perform these functions. It is therefore the responsibility of the student to inform the course manager of any limitations they may have in completing course expectations. Nursing students with limitations in any of the above abilities are advised to discuss these matters with The Center for Accommodations and Support Services (CASS) to determine if reasonable accommodations could be provided. Written guidelines r/t accommodations from CASS must be submitted to the course manager PRIOR to the start of the course. If you have a disability and need classroom accommodations, please contact CASS at 747-5148, or by email to cass@utep.edu, or visit their office located in UTEP Union East, Room 106. For additional information, please visit the CASS website at www.sa.utep.edu/cass. *CASS' Staff are the only individuals who can validate and if need be, authorize accommodations for students with disabilities.*

CASS/ PPREGNANCY: It is the responsibility of the student to inform the instructor of pregnancy limitations. Written guidelines related to accommodations from The Center for Accommodations and Support Services (CASS) must be submitted to the course manager PRIOR to the start of the course.

PROFESSIONAL BEHAVIOR: Students are expected to behave professionally *at all times* with faculty, peers, preceptors, and clients **and** in any setting in which the student is a representative of UTEP. Bullying, verbal abuse, insubordination, or personal attacks will not be tolerated in any form. Any behavior deemed inappropriate by faculty and/or preceptors will result in faculty conference(s), and completion of a Student Opting for Success (SOS) plan that addresses the student's areas of needed improvement. Possible activities available to assist the student in attaining the SOS objectives include stress and/or anger management counseling sessions. Inappropriate behaviors may result in removal from the clinical setting and/or an administrative withdrawal from the course and/or dismissal from the program.

The following addresses expectation of infection control, safety, and hygiene applying to classroom and clinical practice settings. Students are expected to be mindful of personal hygiene and cleanliness of clothing and personal baggage. Aseptic techniques should be used when coughing, sneezing, and disposing of personal tissues. Students and faculty must be careful to create an image of cleanliness and health, avoiding personal body odors and excessive use of perfumed chemicals. Hair should be clean and neatly kept, skin should be clean and intact. Open wounds with drainage/swelling/ or lacerations should be cleansed/bandaged for the classroom setting; however, a physician note is needed to be allowed into the skills practice lab or into a clinical rotation in the nursing program. **See *Professional Attire and Uniform Guidance Policy***

RETENTION STUDENTS OPTING FOR SUCCESS (SOS): When a student is not progressing in the course as expected, or is not successful on an examination, or is not meeting clinical expectations, they will be required to meet with the instructor to discuss strategies for success as outlined on the SOS form. The SOS plan will identify recommendations for improving the student's success potential and will specify timelines for completion of these recommendations. The SOS form (with all recommendations completed and all signatures in place) must be submitted to the course manager by due date. **Non-compliance with SOS recommendations jeopardizes eligibility to repeat the course in the subsequent semester. Please see UG Remediation Policy and respective Blackboard home page for SOS form.**

UTEP TOBACCO POLICY: The University of Texas at El Paso (UTEP) appreciates your cooperation as we are a smoke and tobacco-free campus. The policy is part of the university's promotion of respect toward our environment and community. The use of tobacco products (including but not limited to cigarettes, cigars, pipes, water pipes, bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco or all other tobacco products) is prohibited in university buildings, grounds, sidewalks, walkways, and university-owned property and applies to all students, faculty, staff, contractors, and visitors. For more information, visit: www.tobaccofree.utep.edu.

NETIQUETTE: When communicating online, it is possible to miscommunicate what we mean or to misunderstand what our classmates mean given the lack of body language and immediate feedback. Therefore, please keep these netiquette (network etiquette) guidelines in mind. Failure to observe them may result in disciplinary action.

- Always consider audience. This is a college-level course; therefore, all communication should reflect polite consideration of other's ideas.
- Respect and courtesy must be provided to classmates and to the instructor at all times. No harassment or inappropriate postings will be tolerated.
- When reacting to someone else's message, address the ideas, not the person. Post only what anyone would comfortably state in a face-to-face situation.
- Blackboard is not a public internet venue; all postings to it should be considered private and confidential. Whatever is posted on in these online spaces is intended for classmates and professor only. Please do not copy documents and paste them to a publicly accessible website, blog, or other space.

COVID-19 PRECAUTIONS: Please stay home from class if you have been diagnosed with COVID-19 or are experiencing COVID-19 symptoms. If you are feeling unwell, please let your clinical instructor and course manager know as soon as possible so that we can work with you on appropriate individual needs for the successful completion of didactic and clinical components of the course.

Under no circumstances should anyone attend hospital clinical when exhibiting any of the known COVID-19 symptoms. Students are expected to follow the recommendations of current CDC, City of El Paso, and UTEP guidelines when on campus. When at hospital clinicals, facility guidelines are required to be followed to include reporting to your clinical instructor & course manager immediately and do not attend clinical unless approved by the course manager.

Please note that if COVID-19 conditions deteriorate in the City of El Paso, all course and lab activities may be transitioned to remote delivery.

COPYRIGHT NOTICE: Copyright law protects many of the materials that are posted within this course. These materials are only for the use of students enrolled in this course and only for the purpose of this course. They may not be further retained or disseminated.

DIDACTIC POLICIES

LECTURE: This course requires that students to participate in in-person classes on campus at UTEP's School of Nursing. *See course calendar for specific dates and times. Students are expected to participate in groups and individual activities while in the classroom and or simulation lab. Students will be required to attend the lecture of the instructor in which they are registered for in Goldmine. **At no time in the semester will students be allowed to attend a lecture, sim lab, or clinical rotation for which they are not registered and/or assigned.**

COURSE ASSIGNMENTS: (PrepU's, VSIM's, Passport, Evolve Clinical Modules, ATI Practice Activities, ATI Remediation Activities, My Learning):

- See appropriate activity rubrics on blackboard for assignment details and deadlines.
- Assigned activities are not group activities but are individual activities.
- Students who are repeating the course are required to complete all activities within the current semester. Any activities that were previously completed will be given no credit.
- Students are expected to complete required and recommended activities to aid in successful learning of content and application of learned content. Students must accept the outcomes if they fail to complete assigned and recommended activities by the specified deadline.
- All course assignments must be completed within the designated dates of the semester, any assignments completed prior to the start of the semester will not be accepted.
- Required assignments will not be accepted late and will incur a grade of "0". Students are expected to manage their time to complete all activities.
- Students may access the library computers or "rent" a laptop from the UTEP library as needed to complete course activities. Students must arrange their schedule to accommodate for personal computer problems and complete activities via library computer.
- It is the student's responsibility to contact Lippincott, Evolve, or ATI, or course manager in case of any technical issues minimum 48 hours **prior** to the assignment deadline.

IN CLASS QUIZZES: Quizzes will be scheduled on weeks there is not an exam. Quizzes must be taken in class via Respondus Lockdown browser. If you do not have a laptop/desktop, students must bring a laptop to class each day with the appropriate programs installed for Respondus. Item content (anatomy, physiology, pathophysiology, basic pharmacology, assessment, fundamental nursing care, nursing interventions) on the quiz will be associated with current lecture content of the day, assigned readings, and prerecorded Yuja lectures. **There is no make-up for missed IN CLASS QUIZZES.** Absences or not taking the quiz, results in a "0". Excusing absences (based on true emergencies with proper documentation {see proper documentation section} AND prior notification to the lecture faculty) is at the discretion of the course manager. Documentation must be provided by the following synchronous lecture. Documentation not provided within the specified time frame will not be honored. Absences of two or more assessments will not be excused. The lowest IN CLASS QUIZ grade will be dropped and the average of all other quizzes will make up your in-class quiz grade.

ATI: Adult Health Nursing I, students will also take the ATI Nutrition proctored exam and a custom ATI Adult Medical Surgical I exam. Prior to taking proctored examinations, students are required to complete all ATI practice examinations, Learning System 3.0, and Pharmacology Made Easy 4.0 modules that correspond to the content being tested on the specified proctored examinations.

Grading Scale According to Level scored on ATI Nutrition Proctored Exam

Below Level 1	Level 1	Level 2	Level 3
64 Points	70 Points	88 Points	100 Points

Grading Scale According to Raw score on Custom ATI Med Surg I Exam

5% of Raw score added to Exam grade

Example: Student scored 80% on Custom ATI Med Surg I Exam. (5% of 80=4). Student will receive an 84 for overall course grading purposes in blackboard.

Students who do not pass the ATI Nutrition proctored exam at or above a **level 2** and/or those students who score less than 75% on the custom ATI Adult Medical Surgical I exam will be required to remediate and to submit proof of completion of remediation requirements outlined in the Adult Health 1 ATI Remediation instructions located in blackboard. Failure to complete remediation process will result in an **Incomplete in the course** until remediation is completed.

ATI Exams are administered online and are proctored in class. Students will be required to bring their own device which allows access to the ATI website. Google Chrome and Mozilla Firefox are the preferred browsers for the ATI website; therefore, students are expected to download the most recent versions (available at no charge). The use of a tablet is not supported by the ATI website; therefore a laptop is required.

EXAMINATIONS

- Examinations are scheduled during the semester and a cumulative final exam is scheduled at the end of the semester. The questions are derived from course objectives outlined for each content area presented. Content will be taught through a variety of teaching strategies such as assigned readings from the textbooks, prerecorded Yuja videos, in class discussions, and group case studies. Exam questions are based primarily on hypothetical clinical situations and are directed toward critical thinking skills, clinical reasoning, and the application of knowledge to the nursing process. Recalling prior information from previous courses may be required to aid in selecting the best answer/s effectively, students are responsible for topics assigned that are not covered in lecture.
- All students are expected to take the examinations at the scheduled time in-person via Respondus lockdown browser. Early exams (prior to the scheduled date) are not allowed. Make-up exams are rarely given, and **ONLY** when there is a valid reason, which includes proper documentation, and contingent on the course manager being contacted **PRIOR** to class time. Failure to do so will result in receiving a zero (0%) for the exam (see University catalog, Academic Regulations). **All make-up exams will have an automatic 5% deduction.** Exams must be made-up at a time specified by the instructor, if not, there will be 10% deduction from the overall exam grade each day delayed. Proper documentation **must** be provided prior to taking the make-up exam and not after (see proper documentation section). The make-up exam will not be administered without the student providing proper documentation.

- You must arrive to class on time and prepared with laptop and charger. Extra time will not be given for exam if student's come to class unprepared to take exam. Exams (and quizzes) are individual effort only. You must have your student ID available upon request for any given quiz or exam. All personal items including books, backpacks, purses, computer bags, cellphones, PDA's, items with internet capability (smart watches), Hats (both men and women), hoods, computer bags, dark glasses, headphones are not allowed when taking the exam. Notes of any kind, additional web browsers or windows are not permitted for use during exams or quizzes. Items at individual desks are limited to pencils, highlighters, and erasers (a calculator is provided to you within the exam). The course manager reserves the right to not permit snacks and beverages based on how it is packaged. **No one may leave the room during the exams or assessments** unless completed with exam/assessment. The use of a cell phone as a mobile hot spot is prohibited. **All concerns for academic dishonesty including any other actions or behaviors deemed inappropriate will be referred to the Office of Student Conduct and Conflict Resolution (OSCCR).**
- In class quizzes, Unit exams, ATIs exams, and the final exam are timed. All scratch paper must be destroyed after each exam taken.
- Students may challenge examination questions (**on an individual basis**) and must provide validation (**course textbook/ATI/formal lecture content only**) of the item challenged either in writing or via e-mail. The examination grades will NOT be final until faculty has reviewed the statistics and student comments. Exam grades are made final one week prior to the next exam. Screen shots of exam questions are not allowed during testing or exam reviews. **Test items (didactic exam and dosage calculation items) are the property of the faculty, and thus the university; writing down, taking pictures, and/or recording specific test items/answers (also includes any assessment or clinical quizzes) are NOT permitted. Students will be reported to office of student conduct for compromising test security.**
- Opportunities for exam reviews after exam 1, 2, & 3. Dates TBA. Pictures or screenshots of any kind are prohibited. Feel free to bring a piece of paper to make a list of areas that need improvement as material will be covered on the Med-Surg ATI and the Final Exam. All students with less than a 75% on an exam must attend the exam review session for that exam. Opportunities for individual exam review sessions will not be allowed, if a student has specific questions about their exam, they should email Ms. Hull and or Ms. Lambert for further discussion. **Exams may not be used as study guides for the Final Exam. The Final Exam WILL NOT be available for review. Final exam questions are not recycled from previous examinations.**
- The above standards apply to all students including those that take the exam at other approved locations.
- If the student achieves a <75% on any examination including Exam 1, 2, 3 or the final, the student **is required to** remediate each time by:
 - Completing "Exam related SOS" form listed on blackboard.
 - Attend exam review with your didactic instructor.
 - Complete online ATI tutorials that correspond to the next exam.
 - Complete online Nurselogic 2.0 located on the ATI website. Complete all four videos in their totality as well as the advanced tests.
 - Attend all subsequent lectures for the remainder of the semester.

- Attend all consecutive academic coaching sessions up until the next exam.
- Student will need to meet with their assigned didactic instructor if didactic average is < 75% after exam 2.
- If student is unsuccessful in either examination, it is recommended to decrease work hours.

TEST PROCTORING SOFTWARE: Four course assessments (Exam 1, 2, 3, final exam, and In Class Quizzes) will make use of Respondus Lock Down Browser inside of Blackboard to promote academic integrity. You are encouraged to learn more about how to use these programs prior to the first test. All exams and or Quizzes taking place in the classroom, Respondus Lockdown Browser will be required.

Please review the following guidelines:

- The assessments will only be available and proctored in person at the times identified on the course calendar.
- You have 1 attempt to take the test. Once the window closes, your answers will be saved, and no changes can be made.
- Respondus Lockdown Browser will require that all internet tabs are closed prior to the start of the test.
- You will be required to show the webcam your student ID prior to the start of the test.
- No notes or textbook materials are permitted during the test.

Two course assessments (Nutrition and Med/Surg ATI) will be proctored in person. You are encouraged to learn more about how to use these programs prior to the first test. Refer to ATI information under Initial Documents on BB.

PLAGIARISM DETECTING SOFTWARE: Some of your course work and assessments may be submitted to SafeAssign, a plagiarism detecting software. SafeAssign is used to review assignment submissions for originality and will help you learn how to properly attribute sources rather than paraphrase.

TECHNOLOGY REQUIREMENTS: Course content is delivered via the Internet through the Blackboard learning management system. Students are required to bring a functional laptop to class for ALL quizzes and exams. Respondus Lockdown Browser must be properly installed when arriving to class. Students are expected to have properly charged devices and or power cords to ensure the device is able to be used for the duration of class time.

Ensure your UTEP e-mail account is working and that you have access to internet and a stable web browser. Google Chrome and Mozilla Firefox are the best browsers for Blackboard; other browsers may cause complications. When having technical difficulties, update your browser, clear your cache, or try switching to another browser.

You will need to have access to a computer/laptop, scanner or scanner mobile app, a webcam, and a microphone. You will need to download or update the following software: Microsoft Office, Adobe Acrobat Reader, Windows Media Player, QuickTime, and Java. Check that your computer hardware and software are up-to-date and able to access all parts of the course.

If you do not have a word-processing software, you can download Word and other Microsoft Office programs (including Excel, PowerPoint, Outlook and more) for free via UTEP's Microsoft Office Portal. Click the following link for more information about [Microsoft Office 365](#) and follow the instructions.

IMPORTANT: If you encounter technical difficulties beyond your scope of troubleshooting, please contact the UTEP [Help Desk](#) as they are trained specifically in assisting with technological needs of students.

CLINICAL POLICIES

DOSAGE CALCULATION EXAM: Students are required to take and pass the dosage calculation exam given in this course. The exam must be passed at 90% prior to the start of clinical. If the exam is not passed at 90%, students will have the opportunity to remediate and retest twice before clinical rotations start (a maximum of 3 attempts). Students unable to pass the dosage calculation exam after the 3 attempts will be administratively dropped from all clinical courses. The dosage calculation exam is not factored into the course grade. **See the Dosage Calculation Policy with Rounding Rules.**

CLINICAL CLEARANCE: Before clinical orientation, students are required to have clinical clearances that are valid through the end of the semester. Health clearances, CPR, insurance, background checks, drug screening, city-wide orientation clearances, and additional clinical requirements should be verified by the Compliance Office. Students will not be eligible for clinical participation until all clearances are verified. **See Clinical Compliance Policy.**

CLINICAL PERFORMANCE: PASS/FAIL Competency in hospital clinical setting AND in simulation lab skills practice, simulation lab skills checkoffs, completion of evolve skills modules, must meet all Clinical Evaluation criteria with Satisfactory evaluation (S).

EVOLVE SKILLS MODULES: Completion of all assigned Perry Potter Evolve Skills Modules is required to meet clinical hour requirements for the course and are considered simulation activities. Failure to complete assigned skills modules by their designated deadlines will result in a clinical SOS for incomplete clinical hours, students will not be allowed to progress in the program until all assigned modules are completed, and will receive an incomplete (I) in the course until required modules are completed.

CLINICAL PASSPORT AND CLINICAL DOCUMENTATION: See blackboard for assignment instructions, deadlines, and rubrics. Your clinical instructor will review clinical documentation requirements on Hospital Orientation Day. Please see blackboard for resources available for successfully completing your clinical paperwork.

SKILLS CHECKOFF: Students must demonstrate competency of medication administration skills during simulation hospital day (failure to do so will impede the student from practicing that skill at the clinical site). Students must demonstrate competency in 2 randomly selected 6th semester skills as part of a graded skills checkoff. Students who are unable to successfully complete skills testing on the 2nd attempt will fail their skills checkoff which will result in a clinical failure for non-achievement of competency in course designated simulation scenarios.

CLINICAL PREPARATION: Any student who is not adequately prepared for clinical will not be allowed to care for patients if doing so would violate the departmental **SON Safe & Effective Nursing Practice Policy**. Daily preparation is a major component on the clinical evaluation. **See Clinical Practicum Policy & Preceptorship Policy**

ATTENDANCE:

- **Punctual attendance for all clinical activities is required and tardiness and/or absenteeism will not be tolerated.** The days and times for clinical experiences are clearly posted on the class/clinical schedule and students are expected to be where assigned and to be on time.
- If a student anticipates absence or tardiness for any clinical experience, the clinical instructor or Course Manager must be notified prior to the absence or tardiness and this will only be tolerated for a single occurrence. Makeup for one incidence of tardiness and/or clinical absence will be at the faculty's discretion if there are extenuating circumstances. In case of illness, a release from a health care provider will be required to return to clinical with documentation that is signed and on an official letterhead.
- Students who are tardy and/or absent from any clinical experience will receive a formal verbal and written counseling relating to this lack of professionalism. A second occurrence of tardiness and/or absence from clinical activities will result in failure of clinical, and thus, failure of the course.
- If the facility notifies the School of Nursing that a student is not permitted to return to the facility indefinitely, this would result in failure of clinical, and thus, failure of the course.
- Students must remain in their assigned area at all times, unless approved by the clinical instructor. Failure to comply will result in failure of clinical, and thus, failure of the course.
- Required clinical experiences include hospital orientation, clinical orientation, computer orientation as required by the agency, lab demonstrations, practice sessions, simulation hospital days, pre/post conferences and direct patient care.

HIPAA: HIPAA (Health Insurance Portability and Accountability Act of 1996) is a mandatory federal law that protects patient health information. In keeping with HIPAA guidelines, nursing students **shall not**, under any circumstance; photocopy, fax, or remove from the agency premises, any component of the patient's medical record. Failure to comply with HIPAA policies **will** result in disciplinary action that may include course failure and/or dismissal from the nursing program. In addition, legal action may be taken against the student.

SIMULATION: Simulation Laboratory personnel are available to assist students with skill performance. Students who have difficulty with particular skills in the clinical area may be asked to return to the simulation lab for additional practice and check-off. See blackboard for information on attending Open Lab.

UNIVERSITY RESOURCES: STUDENT ASSISTANCE AND SUPPORT

PROJECT ARRIBA: Students must have the Project Arriba form completed where appropriate before the instructor will sign the form. The instructor will be available to sign the form **after** the completion of class/practicum. Forms will not be signed in advance, nor will instructor be obligated to sign forms submitted late and there is no proof that the student stayed for the entire class/practicum.

TECHNOLOGY RESOURCES: [Help Desk](#): Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus.
School of Nursing Resources

INSTRUCTORS: Conferences with the faculty may be scheduled as needed at the discretion of the student and/or individual faculty member. If a student desires a conference, he/she may see the instructor during the instructor's posted office hours or by appointment.

STUDENT HEALTH CENTER: (747-5624) The Student Health Center documents immunization and other student data required for clearance to participate in nursing clinical practicum. Assistance with stress management and other health concerns is available.

ACADEMIC RESOURCES

- [UTEP Library](#): Access to NURSING SPECIFIC resources including online full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students.
- [University Writing Center \(UWC\)](#): Submit papers here for assistance with writing style and formatting, ask a tutor for help and explore other writing resources.
- [RefWorks](#): A bibliographic citation tool; check out the RefWorks tutorial and Fact Sheet and Quick-Start Guide.
- [Academic Coaching](#): The SON provides Academic Coaching to all students. It will be a requirement for attendance if a student scores less than 75% on exam 1, 2, or 3. See Center for Simulation's blackboard for details on content, dates, times, locations, and faculty involved in this resource.

INDIVIDUAL RESOURCES

- [Military Student Success Center](#): Assists personnel in any branch of service to reach their educational goals.
- [Center for Accommodations and Support Services](#): Assists students with ADA-related accommodations for coursework, housing, and internships.
- [Counseling and Psychological Services](#): Provides a variety of counseling services including individual, couples, and group sessions as well as career and disability assessments.

***Syllabus is subject to change. Students will be notified as soon as the modification has occurred.**