



# THE UNIVERSITY OF TEXAS AT EL PASO

## COLLEGE OF NURSING

**COURSE NUMBER AND TITLE:** N3709 Adult Health 1

### **COURSE DESCRIPTION/COURSE OVERVIEW**

- This course focuses on the care of adult and older adult patients with health alterations that require medical and/or surgical intervention. Emphasis is placed on the care of patients with alterations in selected body systems: endocrine, immune/hematology, integumentary, gastrointestinal, musculoskeletal, and reproductive. Fluid, electrolytes, oncology, and perioperative concepts are addressed. Concepts of patient-centered care, cultural sensitivity, informatics, safe practice, and professionalism are integrated throughout the course. Clinical experiences provide the student an opportunity to apply theoretical concepts and implement safe patient care to adults and older adults in a variety of settings.
- This course includes the application of the nursing process to assess the health needs, as well as planning and implementing care of ill and disabled individuals and their families. Nursing care focuses on alleviating or modifying stressors, facilitating adaptive behaviors, and promoting or maintaining health. Clinical practicum is provided in an acute hospital care in-patient setting. N-3709 is designed to expand the student's knowledge and experience in preparation for a career in nursing.

### **COURSE PRE-REQUISITES**

NURS-3709 should have successfully completed NURS-3401, NURS-3604, and NURS-3214 with a minimum grade of "C" or better. Nursing major fee required.

### **CREDIT ALLOCATION**

7 credit hours: Didactic + Clinical

### **FACULTY INFORMATION**

**Course Manager:** Ms. Jennifer Hull, MSN, RN, CNE

Phone extension: (915)747-8597

Office Hours: Fridays 0900-1200 (no office hours on university holidays)

Office location: HSSN 357

Email: [jlsmith3@utep.edu](mailto:jlsmith3@utep.edu)

**Co-Instructor:** Mr. Esteban Monreal, MSN, RN

Phone extension: (915)747- 8491

Office Hours: Fridays 0900-1200 (no office hours on university holidays)

Office location: HSSN 346

Email: [emmonreal@utep.edu](mailto:emmonreal@utep.edu)

### **Clinical Instructors:**

Mr. Manuel Ayala, BSN, RN

Ms. Jennifer Hull, MSN, RN, CNE

Ms. Karina Lerma, MSN, RN

Ms. Idali Miranda, MSN, RN, CNE

Mr. Esteban Monreal, MSN, RN

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### TEXTBOOKS REQUIRED:

- ISBN – 9781975161033 New Hard Cover Textbook: Hinkle, J. L. & Cheever, H. H., et al. (2021). *Brunner & Suddarth's Textbook of Medical-Surgical Nursing* (15th ed.) Philadelphia: Wolters Kluwer/Lippincott Williams & Wilkins
- ISBN –9781975186777 Course Point + Enhanced for Brunner Medical Surgical Nursing 15<sup>th</sup> edition (access code for on-line resources) Hinkle, J. L. & Cheever, H. H., et al. (2021). *Brunner & Suddarth's Textbook of Medical-Surgical Nursing* (15th ed.) Philadelphia: Wolters Kluwer/Lippincott Williams & Wilkins. **(This has an electronic book that can be downloaded to 4 devices.) This would be an access code on a physical card stocked by the bookstore**
  - **\*\* eBooks and/or Hard cover book can be utilized based on your preference**
  - **\*\*All students are required to purchase the Course Point + Enhanced access code**
- ISBN: 9780323667364 eBook- Perry, A. G., Potter, P. A., et al. (2022). *Clinical Nursing Skills & Techniques* (10<sup>th</sup> ed.). St. Louis, MO: Elsevier. (UTEP Bookstore Custom package
  - ISBN 9780323667364). E-book includes FREE student Evolve resources and clinical key access ISBN: 9780323708630
    - **\*\*This resource should have purchased this in 5<sup>th</sup> semester. You may use the same access code to enroll in N3709 Evolve: Clinical Skills Online Resource**

Course Point + Enhanced and Evolve: Clinical Nursing Skills resources will be used for graded course activities, clinical activities, and preparation for patient care.

### TEXTBOOKS/RESOURCES RECOMMENDED FROM PREVIOUS COURSES:

- Taylor, C., Lynn, P., & Bartlett, J.L. (2019). *Fundamentals of nursing: The art and science of person-centered nursing care* (9th ed.). Philadelphia: Wolters Kluwer/Lippincott Williams & Wilkins. ISBN: 978-1-975123-90-1
- Jensen, S. (2019). *Nursing Health Assessment: A Best Practice Approach (3<sup>rd</sup> Edition)*. Philadelphia: Wolters Kluwer/Lippincott Williams & Wilkins.
- Huether, S. E. & McCance, K. L. (2016). *Understanding Pathophysiology* (6th ed.). St. Louis: Mosby Inc. (or the pathophysiology book used if you've taken the pathophysiology course)
- American Psychological Association, (2012). *Publication manual of the American Psychological Association* (7<sup>th</sup> ed.). Washington, DC: Author.
  - a. ISBN-13: 978-1433832161
  - b. ISBN-10: 143383216X

It is recommended that you refer (as needed) to your fundamentals, assessment, pathophysiology, and research textbooks for further clarification of topics discussed in class and/or care pertaining to your patient/s.

ATI BOOKS ARE AVAILABLE ONLINE VIA ATI WEBSITE:

*Recommended Resource:* ATI: Pharmacology Made Easy 4.0

- ATI RN Adult Medical Surgical Nursing Ed. 12.0
- ATI Fundamentals for Nursing Ed. 11.0
- ATI Nutrition for Nursing Ed. 8.0
- ATI RN Pharmacology for Nursing 9.0

### **COURSE/CLINICAL OBJECTIVES**

At the end of this course, students will be able to:

CO1. Perform a basic general health assessment of adult and older adult patients to identify deviations from normal that can contribute to common alterations in health.

CO2. Implement an evidence-based plan of care that include cultural, spiritual, and developmentally appropriate interventions and health promotion recommendations for adult and older adult patients with common medical/surgical health alterations.

CO3. Act as a member of the interprofessional healthcare team in the provision of safe, quality care for adult and older adult patients with common alterations in health.

CO4. Demonstrate clinical reasoning in the provision of care to adult and older adult patients experiencing common alterations in health.

CO5. Apply knowledge of pharmacology, pathophysiology, nutrition and established evidence-based practices in the provision of care for adult and older adult patients with common alterations in health.

CO6. Use verbal and nonverbal communication that promotes exchange of information and development of caring, therapeutic relationships with adult and older adult patients as well as professional relationships with members of the healthcare team.

CO7. Use health information systems and patient care technologies in an effective and secure manner when assessing and monitoring patients.

CO8. Explain evidence-based knowledge in the provision care to patients with common health alterations.

CO9. Use organizational, time management, priority-setting, and decision-making skills in the provision of care to patients with common health alterations.

CO10. Report environmental hazards, patient safety concerns and participate in activities that promote quality improvement.

CO11. Apply to ethical, legal and professional standards while delivering care to adult and older adult patients with common alterations in health.

CO12. Provide health and safety related education based on the identified needs of patients.

CL1. Implement nursing care to patients and families across the lifespan from diverse backgrounds in a variety of settings that is compassionate, patient-centered, safe, effective and outcomes-based.

CL2. Act as a member of the interprofessional healthcare team in the provision of safe, quality patient-centered care.

CL3. Apply best current evidence and clinical experience when making clinical decisions in the provision of patient-centered care.

CL4. Act in data collection processes that support established quality improvement initiatives.

CL5. Implement strategies that minimize risk and provide a safe environment for patients, self, and others in a variety of healthcare settings.

CL6. Demonstrate effective use of patient care technologies, information systems, and communication devices that support safe, quality, patient-centered care.

CL7. Practice nursing in a professional, ethical, and legal manner while providing patient-centered, standard-based nursing care.

CL8. Apply leadership, management, and priority setting skills to the practice of safe, quality patient-centered care.

CL9. Use verbal and nonverbal communication strategies that promote an effective exchange of information and development of therapeutic relationships with patients, families, and groups from diverse backgrounds.

CL10. Analyze the impact that the macrosystem has on the provision of safe, quality patient-centered care within the microsystem of the work unit.

CL11. Provide health-related education to patients and families across the lifespan, using varying teaching methods and motivational strategies.

### **PROGRAM LEARNING OUTCOMES, BSN ESSENTIALS, DECS:**

**UTEP SON PLOs (Level 3 Program Outcomes) & QSEN Competencies \*:** Patient-Centered Care\*, Teamwork & Collaboration\*, Evidence-Based Practice\*, Quality Improvement\*, Safety\*, Informatics\*, Professionalism, Leadership, Communication, Systems-Based Practice, Health Promotion & Education

**BSN Essentials (AACN)\* version year 2008:** Domains 1, 2, 3, 4, 5, 6, 7, 8, 9

**Differentiated Essential Competencies (DECS) for Baccalaureate Degree (BSN) \*version year 2021**

Member of the Profession A, B, C, D

Provider of Patient-Centered Care A, B, C, D, E, F, G, H

Patient Safety Advocate, A, B, C, D, E, F

Member of the Health Care Team A, B, D, E, F

### **TEACHING METHODOLOGIES:**

- The didactic portion of the course consists of assigned readings, lectures, and examinations: course exams and ATI assessment exams, in-class quizzes, and PrepU's. The clinical component will consist of direct patient care under the supervision of the clinical instructor in the hospital setting, clinical passport, prep work/ paperwork, as well as simulation activities: evolve modules, simulation lab skills days, skills checkoffs, simulation hospital day, and VSim's. It is the student's responsibility to review material taught in previous courses that may affect learning in this course (i.e., anatomy, physiology, nutrition, pharmacology, pathophysiology, assessment, and fundamental care content).

### **GRADING POLICY AND STRUCTURE**

1. **Students must maintain a minimum average of 75% on didactic course work. This constitutes the didactic evaluation of a course. Achieving less than a minimum average of 75% (56.25 points) in the didactic portion of the course results in course failure. There is no rounding of grades and fractional points will be dropped for final didactic grade. Extra credit is not permitted.**
2. Clinical component/mentorship related assignments must meet the minimum average of 75% (18.75 points). Grades or points given for clinical component/mentorship related assignments are factored into the overall course grade **only** if the student has passed didactic course work with the minimum of 75% (56.25 points).

3. **All Phase 3 didactic & clinical component/mentorship work is mandatory.**
4. **Failure to complete an assignment will result in a failing grade at the course manager’s discretion.**
5. **Failure to complete a non-graded assignment will result in an incomplete in the course.**
6. **The student will have a Clinical Evaluation for the clinical rotation. Students must achieve 4=Outstanding, 3=Satisfactory level, NO=No Opportunity or NA=Not Applicable in every criterion on the summative evaluation by the end of the semester. Acquiring a 2=Needs Improvement and 1=Unsatisfactory on the summative evaluation is not passing criteria.**
7. Students must pass **both** the didactic and the clinical or lab component of a course. Failure of either component results in failure of the entire course.
8. Clinical performance is evaluated **with a Clinical Evaluation Tool.**

**Students are required to take and pass the Dosage Calculation exam at a 90% level PRIOR to participating in clinical experiences.** (See Dosage Calculation Policy).

**GRADING SCALE**

**Grading Breakdown:**

**Didactic + Clinical: = Final letter grade for the course**

**Didactic Average greater than 75% or 56.25 points to pass the course**

**Clinical Average greater than 75% or 18.75 points to pass the course**

Gradebook	
<p><b><u>Didactic: (75% of course grade)</u></b>                      Lecture Quizzes x 7 (Lowest quiz grade dropped)- 5 %                      PrepU (25 quizzes)- 4 %                      Exam 1- 12%                      Exam 2- 12%                      Exam 3- 12%                      RN Nutrition ATI- 5%                      Med-Surg ATI (Custom)- 5%                      Final Exam- 20%</p> <p><b><u>Clinical Practicum: (25% of course grade)</u></b>                      Dosage Calculation: Pass/ Fail (90% or better, three attempt max prior to clinical placement)                      Clinical Performance: Pass/ Fail (Competency in patient care setting &amp; in simulation lab)                      Passport- 2%                      Evolve Skills Modules- 2% (80% or better average for all assigned modules prior to clinical placement)                      VSIM (5 Scenarios)- 5%                      Skills Checkoff- 4%                      Clinical Documentation Week 3- Complete/ Not Complete                      Clinical Documentation Week 4- 3 %                      Clinical Documentation Week 5- 3 %                      Clinical Documentation Week 6- 3 %                      Clinical Documentation Week 7- 3 %</p>	<p><b>Grading scale:</b>                      90-100 = A                      80-89 = B                      75-79 = C                      60-74 = D                      &lt; 60 = F</p>

## COURSE POLICIES

### College of Nursing Academic Regulations:

- Review in UT El Paso Undergraduate Student Catalog and the **College of Nursing Student Handbook** the following policies: ***Religious Observance, Clinical Compliance, Ethical and Responsible Use of social media, Policy on Academic Integrity, Professional Attire and Uniform Guidance, Progression Policy, and Safe & Effective Nursing Practice Policy, Statement on Disability, Cell Phone Policy During Testing, and Student Injury in Clinical Policy.***

### ATI:

- It is a course requirement for all students to take the nationally standardized exam provided by Assessment Technologies Incorporated (ATI). Students not achieving a passing standard will be required to remediate and to submit documentation of this remediation in accordance with Course Manager's protocol. Students will receive an 'Incomplete' in the course until/unless this remediation is accomplished. **See the College of Nursing Student Handbook for the ATI Policy and Procedures.**

### My Learning Reflection:

- A guided course reflection is required in this course. This reflection assignment will be a mandatory assignment in all Traditional Pre-Licensure **Phase 3** and RN-BSN courses and Traditional Simulation Hospital Day (SHD) Reflections/ evaluations (formative). The assignments will be due at the end of the course. Students who do not submit completed reflections will receive an Incomplete in the course and not be allowed to progress until the assignment is completed. **See UTEP CON Undergraduate My Learning Policy.**

### Communication:

Here are the ways we can keep the communication channels open:

- Office Hours: I will have office hours for your questions and comments about the course. My office hours are in-person, Please see the days and times at the top of this syllabus. I do my best to respect your time as students and Instructors appreciate the same.
- Email: UTEP e-mail is the best way to contact me. I will make every attempt to respond to your e-mail within 24 hours of receipt. When e-mailing me, be sure to email from your UTEP student e-mail account and please put the course number in the subject line. In the body of your e-mail, clearly state your question. At the end of your e-mail, be sure to put your first and last name, and your university identification number. You can expect limited responses from course faculty on holidays, weekends, and outside of regular business hours
- Announcements: Check the Blackboard announcements frequently for any updates, deadlines, or other important messages.
- Students with questions or concerns should:
  - *First go to the appropriate faculty member.*
  - *If not resolved, then follow the appropriate chain of command in the sequence as identified below:*
    - *Course manager: Ms. Jennifer Hull*
    - *Director of Program: Dr. Tracey Merworth*
    - *Associate Dean for Undergraduate Education: Dr. Laura Rodriguez*
    - *College of Nursing Dean: Dr. Leslie Robbins*

**NETIQUETTE:**

- When communicating online, it is possible to miscommunicate what we mean or to misunderstand what our classmates mean given the lack of body language and immediate feedback. Therefore, please keep these netiquette (network etiquette) guidelines in mind. Failure to observe them may result in disciplinary action.
- Always consider audience. This is a college-level course; therefore, all communication should reflect polite consideration of other's ideas.
- Respect and courtesy must be provided to classmates and to the instructor at all times. No harassment or inappropriate postings will be tolerated.
- When reacting to someone else's message, address the ideas, not the person. Post only what anyone would comfortably state in a face-to-face situation.
- Blackboard is not a public internet venue; all postings to it should be considered private and confidential. Whatever is posted on in these online spaces is intended for classmates and professor only. Please do not copy documents and paste them to a publicly accessible website, blog, or other space.

**Grievances:**

- Challenges to grades may be pursued only on the basis of malice, bias, arbitrary or capricious grade determination or impermissible discrimination. In no event shall a challenge be pursued only on the basis of the standards employed in setting grades, so long as those standards are employed impartially. Grievances MUST be in WRITING and filed through the School of Nursing chain of command. If the student is not satisfied with the outcome after using the chain of command, the student may consult with and/or file a challenge with the Chairperson of the University Student Welfare and Grievance Committee.

**Accommodations Policy:**

- The University is committed to providing reasonable accommodations to students with documented disabilities. Students who become pregnant may also request reasonable accommodations, in accordance with state and federal laws and regulations and University policy. Accommodations that constitute undue hardship are not reasonable. To make a request, please register with the UTEP Center for Accommodations and Support Services (CASS). Contact CASS at 915-747-5148, email them at [cass@utep.edu](mailto:cass@utep.edu), or apply for accommodations online via the CASS portal.

**Professional Behavior:**

- Students are expected to behave professionally **at all times** with faculty, peers, preceptors, and clients **and** in any setting in which the student is a representative of UTEP. Bullying, verbal abuse, insubordination, or personal attacks will not be tolerated in any form. Any behavior deemed inappropriate by faculty and/or preceptors will result in faculty conference(s), and completion of a Student Opting for Success (SOS) plan that addresses the student's areas of needed improvement. Possible activities available to assist the student in attaining the SOS objectives include stress and/or anger management counseling sessions. Inappropriate behaviors may result in removal from the clinical setting and/or an administrative withdrawal from the course and/or dismissal from the program.
- The following addresses the expectation of infection control, safety, and hygiene applying to classroom and clinical practice settings. Students are expected to be mindful of personal hygiene and cleanliness of clothing and personal baggage. Aseptic techniques should be used when

coughing, sneezing, and disposing of personal tissues. Students and faculty must be careful to create an image of cleanliness and health, avoiding personal body odors and excessive use of perfumed chemicals. Hair should be clean and neatly kept, skin should be clean and intact. Open wounds with drainage/swelling/ or lacerations should be cleansed/bandaged for the classroom setting; however, a physician note is needed to be allowed into the skills practice lab or into a clinical rotation in the nursing program. **See *Professional Attire and Uniform Guidance Policy***

#### **Retention of Students Opting for Success (SOS):**

- When a student is not progressing in the course as expected, or is not successful on an examination, or is not meeting clinical expectations, they will be required to meet with the instructor to discuss strategies for success and outline areas of concern on the SOS form. The SOS plan will identify recommendations for improving the student's success potential and will specify timelines for completion of these recommendations. The SOS form (with all recommendations completed and all signatures in place) must be submitted to the appropriate assignment link in Blackboard by the due date. **Non-compliance with SOS recommendations jeopardizes eligibility to repeat the course in the subsequent semester and/or an incomplete in the course until all required assignments/activities/ documents are completed and uploaded appropriately to the course. Please see UG Remediation Policy and respective Blackboard home page for SOS form.**

#### **Illness Precautions:**

- Please stay home if you have symptoms of a communicable illness. If you are feeling unwell, please let your clinical instructor and the course manager know as soon as possible, so that we can work on appropriate accommodations.

#### **Scholastic Integrity:**

- Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as one's own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the [Office of Student Conduct and Conflict Resolution \(OSCCR\)](#) for possible disciplinary action. To learn more, please visit [HOOP: Student Conduct and Discipline](#).

#### **COPYRIGHT NOTICE:**

- Copyright law protects many of the materials that are posted within this course. These materials are only for the use of students enrolled in this course and only for the purpose of this course. They may not be further retained or disseminated.

#### **Guidance on Artificial Intelligence:**

- Some AI technologies or automated tools, particularly generative AI such as [ChatGPT](#) or [DALL-E](#), can be beneficial during the early brainstorming stages of an activity, and you are welcome to explore them for that purpose. However, keep in mind that AI-generated ideas are not your own and may hinder your ability to think critically and creatively about a problem. It is also important to



remember that these technologies often “hallucinate” or produce materials and information that are inaccurate or incomplete—even providing false citations for use.

- That said, you are not allowed to submit any AI-generated work in this course as your own. If you use any information or materials created by AI technology, you are required to cite it like you would any other source. Consider how this will affect your credibility as a writer and scholar before doing so. Any direct use of AI-generated materials submitted as your own work will be treated as plagiarism and reported to the Office of Student Conduct and Conflict Resolution (OSCCR).

#### Plagiarism Detecting Software:

- Some of your course work and assessments may be submitted to SafeAssign, a plagiarism detecting software. SafeAssign is used to review assignment submissions for originality and will help you learn how to properly attribute sources rather than paraphrase.

### DIDACTIC POLICIES

#### LECTURE:

- This course requires that students participate in in-person classes on campus at UTEP’s College of Nursing. \*See course calendar for specific dates and times. Students are expected to participate in groups and individual activities while in the classroom and/or simulation lab. Students will be required to attend the lecture of the instructor in which they are registered for in Goldmine. **At no time in the semester will students be allowed to attend a lecture, sim lab, or clinical rotation for which they are not registered and/or assigned.**
- Students are expected to attend all classes and to arrive on time. Late comers are asked to enter quietly and unobtrusively. Students are responsible for content and/or announcements presented in class or clinical sessions whether present or not.

#### COURSE ASSIGNMENTS: (PrepU, VSIM, Passport, Evolve Clinical Skill Modules, ATI Practice Activities, ATI Remediation Activities, My Learning):

- See appropriate activity rubrics on blackboard for assignment details and deadlines.
- Assigned activities are not group activities but are individual activities.
- Students who are repeating the course are required to complete all activities within the current semester. Any activities that were previously completed will be given no credit.
- Students are expected to complete required and recommended activities to aid in successful learning of content and application of learned content. Students must accept the outcomes if they fail to complete assigned and recommended activities by the specified deadline.
- All course assignments must be completed within the designated dates of the semester, any assignments completed prior to the start of the semester will not be accepted.
- Required assignments will not be accepted late and will incur a grade of “0”. Students are expected to manage their time to complete all activities.
- Students may access the library computers or “rent” a laptop from the UTEP library as needed to complete course activities. Students must arrange their schedule to accommodate for personal computer problems and complete activities via library computer.
- It is the student’s responsibility to contact Lippincott, Evolve, or ATI, or course manager in case of any technical issues minimum 48 hours **prior** to the assignment deadline.

**QUIZZES:**

- Quizzes will be scheduled on weeks when there is not an exam. Quizzes must be taken in class via Respondus Lockdown browser or ATI proctoring. Students must bring a laptop to class each day with the appropriate programs installed for Respondus and ATI. Item content (anatomy, physiology, pathophysiology, basic pharmacology, assessment, fundamental nursing care, nursing interventions) on the quiz will be associated with current lecture content of the day, assigned readings, and prerecorded lectures. **There is no make-up for missed IN CLASS QUIZZES.** Absences or not taking the quiz, results in a "0". Excusing absences (based on true emergencies with proper documentation {see proper documentation section} AND prior notification to the lecture faculty is at the discretion of the course manager. Documentation must be provided by the following synchronous lecture. Documentation not provided within the specified time frame will not be honored. Absences of two or more assessments will not be excused. An at-home quiz will be assigned if a university holiday falls during our scheduled class time. The lowest QUIZ grade will be dropped, and the average of all other quizzes will make up your in-class quiz grade.

**ATI:**

- Adult Health Nursing I, students will also take the ATI Nutrition proctored exam and a custom ATI Adult Medical Surgical I exam. Before taking proctored examinations, students are required to complete all ATI practice examinations, Learning System 3.0, and Pharmacology Made Easy 4.0 modules that correspond to the content being tested on the specified proctored examinations.

**Grading Scale According to Level scored on ATI Nutrition Proctored Exam**

Below Level 1	Level 1	Level 2	Level 3
64 Points	70 Points	88 Points	100 Points

**Grading Scale According to Raw score on Custom ATI Med Surg I Exam**

5% of Raw score added to Exam grade
Example: Student scored 80% on Custom ATI Med Surg I Exam. (5% of 80=4). Student will receive an 84 for overall exam grading purposes in blackboard.

- Students who do not pass the ATI Nutrition proctored exam at or above a **level 2** and/or those students who score less than 75% on the custom ATI Adult Medical Surgical I exam will be required to remediate and submit proof of completion of remediation requirements outlined in the Adult Health 1 ATI Remediation instructions located in Blackboard. Failure to complete the remediation process will result in an **Incomplete in the course** until remediation is completed.
- ATI Exams are administered online and are proctored in class. Students will be required to bring their own device, which allows access to the ATI website. Google Chrome and Mozilla Firefox are the preferred browsers for the ATI website; therefore, students are expected to download the most recent versions (available at no charge). The use of a tablet is not supported by the ATI website; therefore a laptop is required.

**EXAMINATIONS**

- Examinations are scheduled during the semester and a cumulative final exam is scheduled at the end of the semester. The questions are derived from course objectives outlined for each content area presented. Content will be taught through a variety of teaching strategies such as assigned readings from the textbooks, prerecorded Yuja videos, in class discussions, and group case studies.

Exam questions are based primarily on hypothetical clinical situations and are directed toward critical thinking skills, clinical reasoning, and the application of knowledge to the nursing process. Recalling prior information from previous courses may be required to aid in selecting the best answer/s effectively; students are responsible for topics assigned that are not covered in the lecture.

- All students are expected to take the examinations at the scheduled time in-person via Respondus lockdown browser. Early exams (prior to the scheduled date) are not allowed. Make-up exams are rarely given, and **ONLY** when there is a valid reason, which includes proper documentation, and contingent on the course manager being contacted **PRIOR** to class time. Failure to do so will result in receiving a zero (0%) for the exam (see University catalog, Academic Regulations). **All make-up exams will have an automatic 5% deduction.** Exams must be made-up at a time specified by the instructor, if not, there will be 10% deduction from the overall exam grade each day delayed. Proper documentation **must** be provided prior to taking the make-up exam and not after (see proper documentation section). The make-up exam will not be administered without the student providing proper documentation.
- You must arrive to class on time and prepared with laptop and charger. **Extra time will not be given for exam if student's come to class unprepared to take exam.** Exams (and quizzes) are individual effort only. You must have your student ID available upon request for any given quiz or exam. All personal items including books, backpacks, purses, computer bags, cellphones, PDA's, items with internet, video, picture, or recording capability (smart watches, smart glasses), Hats (both men and women), hoods, computer bags, dark glasses, headphones are not allowed when taking the exam. Notes of any kind, additional web browsers or windows are not permitted for use during exams or quizzes. Items at individual desks are limited to pencils, highlighters, and erasers (a calculator is provided to you within the exam). The course manager reserves the right to not permit snacks and beverages based on how it is packaged. **No one may leave the room during the exams or assessments** unless completed with exam/assessment. The use of a cell phone as a mobile hot spot is prohibited. All concerns for academic dishonesty including any other actions or behaviors deemed inappropriate will be referred to the Office of Student Conduct and Conflict Resolution (OSCCR).
- In-class quizzes, Unit exams, ATIs exams, and the final exam are timed. All scratch paper must be destroyed after each exam taken.
- If a student experiences technology issues during an exam that needs to be brought up to the instructor immediately when the issue occurs.
- Students may challenge examination questions (on an individual basis) and must provide validation (course textbook/ATI/formal lecture content only) of the item challenged either in writing or via e-mail. The examination grades will NOT be final until faculty has reviewed the statistics and student comments. Exam grades are made final one week prior to the next exam. Screen shots of exam questions are not allowed during testing or exam reviews. **Test items (didactic exam and dosage calculation items) are the property of the faculty, and thus the university; writing down, taking pictures, and/or recording specific test items/answers (also includes any assessment or quizz) are NOT permitted. Students will be reported to the office of student conduct for compromising test security.**
- Opportunities for exam reviews after exam 1, 2, & 3. Pictures, screenshots, and recordings of any kind are prohibited. All students with less than a 75% on an exam must attend the exam review session for that exam. Opportunities for individual exam review sessions will not be allowed, if a student has specific questions about their exam, they should email Ms. Hull and or Mr. Monreal for further discussion. **Exams may not be used as study guides for the Final Exam. The Final Exam WILL NOT be available for review. Final exam questions are not recycled from previous**

**examinations.**

- The above standards apply to all students including those that take the exam at other approved locations.
- If the student achieves less than 75% on any examination the student **is required to** remediate each time by:
  - Completing “Exam related SOS” form listed on blackboard.
  - Complete online ATI tutorials that correspond to the next exam.
  - Complete online Nurselogic 2.0 located on the ATI website. Complete all four videos in their totality as well as the advanced tests.
  - Schedule to meet with their assigned didactic instructor if didactic average is < 75% after exam 2.
- The following are optional and highly recommended remediation resources
  - Attend office hours with your didactic instructor to discuss opportunities for success.
  - Attend all subsequent lectures and academic coaching sessions up until the next exam.
  - Recommended to decrease work hours.

**TEST PROCTORING SOFTWARE:**

- Four course assessments (Exam 1, 2, 3, final exam, and In Class Quizzes) will make use of Respondus Lock Down Browser inside of Blackboard to promote academic integrity. You are encouraged to learn more about how to use these programs prior to the first test. All exams and or Quizzes taking place in the classroom, Respondus Lockdown Browser will be required.
- Please review the following guidelines:
  - The assessments will only be available and proctored in person at the times identified on the course calendar.
  - You have 1 attempt to take the test. Once the window closes, your answers will be saved, and no changes can be made.
  - Respondus Lockdown Browser will require that all internet tabs are closed prior to the start of the test.
  - You will be required to show the webcam your student ID prior to the start of the test.
  - No notes or textbook materials are permitted during the test.
- Two course assessments (ATI Nutrition and ATI Med/Surg-Custom) will be proctored in person. You are encouraged to learn more about how to use these programs prior to the first test. Refer to ATI information under Initial Documents on Blackboard.

**TECHNOLOGY REQUIREMENTS:**

- Some course content is delivered via the Internet through the Blackboard learning management system. Ensure your UTEP e-mail account is working and that you have access to the Web and a stable web browser. Google Chrome and Mozilla Firefox are the best browsers for Blackboard; other browsers may cause complications. When having technical difficulties, update your browser, clear your cache, or try switching to another browser.
- You will need to have access to a computer/laptop. You will need to download or update the following software: Respondus Lockdown Browser, Microsoft Office, Adobe Acrobat Reader, Windows Media Player, QuickTime, and Java. Check that your computer hardware and software are up-to-date and able to access all parts of the course.

- If you do not have word-processing software, you can download Word and other Microsoft Office programs (including Excel, PowerPoint, Outlook and more) for free via UTEP's Microsoft Office Portal. Click the following link for more information about [Microsoft Office 365](#) and follow the instructions.
- **IMPORTANT:** If you encounter technical difficulties beyond your scope of troubleshooting, please contact the UTEP [Help Desk](#) as they are trained specifically in assisting with technological needs of students. Please do not contact me for this type of assistance. The Help Desk is much better equipped than I am to assist you!

### CLINICAL POLICIES

#### **DOSAGE CALCULATION EXAM:**

- Students are required to take and pass the dosage calculation exam given in this course. The exam must be passed at 90% prior to the start of clinical. If the exam is not passed at 90%, students will have the opportunity to remediate and retest twice before clinical rotations start (a maximum of 3 attempts). Students unable to pass the dosage calculation exam after the 3 attempts will be administratively dropped from all clinical courses. The dosage calculation exam is not factored into the course grade. **See the Dosage Calculation Policy with Rounding Rules.**

#### **CLINICAL CLEARANCE:**

- Before clinical orientation, students are required to have clinical clearances that are valid through the end of the semester. Health clearances, CPR, insurance, background checks, drug screening, city-wide orientation clearances, and additional clinical requirements should be verified by the Compliance Office. Students will not be eligible for clinical participation until all clearances are verified. **See Clinical Compliance Policy.**

#### **CLINICAL PERFORMANCE:**

- **PASS/FAIL** Competency in hospital clinical setting AND in simulation lab skills practice, simulation lab skills checkoffs, completion of assigned evolve skills modules and ATI video case studies, must meet all Clinical Evaluation criteria with a minimum of 3 (Satisfactory level) on clinical evaluation.

#### **EVOLVE SKILLS MODULES:**

- Completion of all assigned Evolve Skills Modules with a minimum of 80% average on all assigned modules is required to meet clinical hour requirements for the course and are considered simulation activities. Failure to complete assigned skills modules by their designated deadlines will result in a clinical SOS for incomplete clinical hours, students will not be allowed to attend hospital clinical rotations until all assigned modules are completed.

#### **CLINICAL PASSPORT AND CLINICAL DOCUMENTATION:**

- See Blackboard for assignment instructions, deadlines, and rubrics. Your clinical instructor will review clinical documentation requirements on Hospital Orientation Day. Please see blackboard for resources available for successfully completing your clinical paperwork.

#### **SKILLS CHECKOFF:**

- Students must demonstrate competency in ONE randomly selected 6<sup>th</sup> semester skills as part of a graded skills checkoff. Students who are unable to successfully complete skills testing after

remediation efforts will fail their skills checkoff, which will result in a clinical failure for non-achievement of competency in course-designated skills.

**CLINICAL PREPARATION:**

- Any student who is not adequately prepared for clinical will not be allowed to care for patients if doing so would violate the departmental **CON Safe & Effective Nursing Practice Policy**. Daily preparation is a major component on the clinical evaluation. **See Clinical Practicum Policy & Preceptorship Policy**

**ATTENDANCE:**

- Course Manager must be notified prior to the absence or tardiness and this will only be tolerated for a single occurrence. Makeup for one incidence of tardiness and/or clinical absence will be at the faculty's discretion if there are extenuating circumstances. In case of illness, a release from a health care provider will be required to return to clinical with documentation that is signed and on official letterhead.
- Students who do not notify their instructor and/ or the Course manager prior to their absence or tardiness will receive an automatic zero for the weekly clinical grade, and a clinical SOS. The student will receive verbal counseling and clinical SOS if the issue occurs during simulation lab time. All hours missed are subject to clinical policies, and students will receive make-up assignments for missed clinical time.
- Students who are tardy and/or absent from any clinical experience will receive formal verbal and written counseling as well as a make-up assignment for missed clinical hours. A second occurrence of tardiness and/or absence from clinical activities will result in failure of clinical, and thus, failure of the entire course.
- If the facility notifies the College of Nursing that a student is not permitted to return to the facility indefinitely, this will result in an automatic failure of clinical, and thus, failure of the course.
- If a student is found to be in violation of the College of Nursing Dress Code Policy at the clinical site by any clinical faculty member and or hospital staff, will be sent home for non-compliance, this will count as a clinical absence due to incomplete clinical hours for the day.
- Students must remain in their assigned clinical area at all times unless approved by the clinical instructor. Failure to comply will result in failure of clinical, and thus, failure of the course.
- Required clinical experiences include hospital orientation, clinical orientation, computer orientation as required by the agency, lab demonstrations, practice sessions, simulation hospital days, pre/post conferences, and direct patient care.

**HIPAA:**

- HIPAA (Health Insurance Portability and Accountability Act of 1996) is a mandatory federal law that protects patient health information. In keeping with HIPAA guidelines, nursing students **shall not**, under any circumstance; photocopy, fax, or remove from the agency premises, any component of the patient's medical record. Failure to comply with HIPAA policies **will** result in disciplinary action that may include course failure and/or dismissal from the nursing program. In addition, legal action may be taken against the student.

**SIMULATION:**

- Simulation laboratory personnel are available to assist students with skill performance. Students who have difficulty with particular skills in the clinical area may be asked to return to the simulation lab for additional practice and check-off. See blackboard for information on attending Open Lab.

## UNIVERSITY RESOURCES: STUDENT ASSISTANCE AND SUPPORT

### **PROJECT ARRIBA:**

- Students must have the Project Arriba form completed where appropriate before the instructor will sign the form. The instructor will be available to sign the form **after** the completion of class/practicum. Forms will not be signed in advance, nor will the instructor be obligated to sign forms submitted late and there is no proof that the student stayed for the entire class/practicum. No deadlines will be extended for delayed purchasing of course products from the bookstore. Please plan accordingly.

### **UTEP TOBACCO POLICY:**

- The University of Texas at El Paso (UTEP) appreciates your cooperation as we are a smoke and tobacco-free campus. The policy is part of the university's promotion of respect toward our environment and community. The use of tobacco products (including but not limited to vapes, cigarettes, cigars, pipes, water pipes, bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco or all other tobacco products) is prohibited in university building grounds, sidewalks, walkways, and university-owned property and applies to all students, faculty, staff, contractors, and visitors. For more information, visit: [www.tobaccofree.utep.edu](http://www.tobaccofree.utep.edu).

### **STUDENT HEALTH CENTER:**

- (747-5624) The Student Health Center documents immunization and other student data required for clearance to participate in nursing clinical practicum. Assistance with stress management and other health concerns is available.

### **ACADEMIC RESOURCES**

- [UTEP Library](#): Access to NURSING SPECIFIC resources including online full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students.
- [University Writing Center \(UWC\)](#): Submit papers here for assistance with writing style and formatting, ask a tutor for help and explore other writing resources.
- [RefWorks](#): A bibliographic citation tool; check out the RefWorks tutorial and Fact Sheet and Quick-Start Guide.
- [Academic Coaching](#): The CON provides Academic Coaching to all students. It will be a requirement for attendance if a student scores less than 75% on exam 1, 2, or 3. See Center for Simulation's blackboard for details on content, dates, times, locations, and faculty involved in this resource.

### **INDIVIDUAL RESOURCES**

- [Military Student Success Center](#): Assists personnel in any branch of service to reach their educational goals.
- [Center for Accommodations and Support Services](#): Assists students with ADA-related accommodations for coursework, housing, and internships.
- [Counseling and Psychological Services](#): Provides a variety of counseling services including individual, couples, and group sessions as well as career and disability assessments.

### **Course Resources:**

#### **Where you can go for assistance**

UTEP provides a variety of student services and support. Please refer to the QR code below for a listing of campus resources.



**\*Syllabus is subject to change. Students will be notified as soon as the modification has occurred.**