



**Notice of Policy on Cheating**

Students are expected to be above reproach in all scholastic activities. Students who engage in scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure of the course and dismissal from the university. Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or part to another person, taking an examination for another person, any act designed to give unfair advantage to any student or the attempt to commit such acts. Regents' Rules and Regulations, Part One, Chapter VI, Section 3, Subsection 3.2, Subdivision 3.22.

Cheating includes, among others: (1) copying from the test paper of another student, engaging in written, oral, or any other means of communication with another student during a test, or giving aid to or seeking aid from another student during a test; (2) possession and/or use of materials during a test that are not authorized by the person giving the test, such as class notes, books, or specifically designed cheat sheets; (3) using, obtaining, or attempting to obtain by any method the whole or any part of an un-administered test, test key, homework solution, or computer program; (4) collaborating with or seeking aid from another student for an assignment without authority; (5) substituting for another person or permitting another person to substitute for one's self, or to take a test; and (6) falsifying research data, laboratory reports, and/or other records or academic work offered for credit.

Plagiarism means the appropriation, buying, receiving as a gift, or obtaining by any other means another's work and the unacknowledged submission or incorporation of it in one's own academic work offered for credit.

Collusion means the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on scholastic dishonesty.

*Since scholastic dishonesty harms the individual, all students, and the integrity of the university, policies on scholastic dishonesty will be strictly enforced.*

**Course Drop Policy**

The last day to drop a class with an automatic "W" is Oct 29. After the student drop deadline, students. After the student drop deadline, a "W" can be assigned only under exceptional circumstances and only with the approval of the instructor AND the academic dean. The student must petition for the "W" in writing and must provide the necessary supporting documentation.

If you decide to drop the course prior to Oct 29<sup>th</sup>, do NOT ask me to drop you. Please go to the Records Counter in the Academic Services Building and request the drop there. This way you will

be certain that you have been dropped and there will be no surprises at the end of the semester.

**Students with Disabilities**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring accommodation, please contact the UTEP Center for Accommodations and Support Services 747-5148. Their email is [cass@utep.edu](mailto:cass@utep.edu). The office is located in 106 Union East.

**University Electronic Mail Notification Policy (Use of E-mail for Official Correspondence to Students)**

All students should become familiar with the University's official e-mail student notification policy. It is the student's responsibility to keep the University informed as to changes in his or her e-mail address. All official e-mail correspondence will be directed to the student's UTEP e-mail account. Students are expected to check e-mail on a frequent and regular basis in order to stay current with University-related communications, recognizing that certain communications may be time-critical. It is recommended that e-mail be checked daily, but at a minimum, twice per week.

**Use of Blackboard in Classes**

This course uses Blackboard, a Web-based course management system in which a password-protected site is created for each course. Student enrollments in each course are updated each evening. Blackboard can be used to distribute course materials, to communicate and collaborate online, to post grades, to submit assignments, and to take online quizzes and surveys. You will be responsible for checking the Blackboard course site regularly for class work and announcements. As with all computer systems, there are occasional scheduled downtimes as well as unanticipated disruptions. Notification of these disruptions will be posted on the Blackboard login page. Scheduled downtimes are not an excuse for late work. However, if there is an unscheduled downtime for a significant period of time, I will make an adjustment if it occurs close to the due date.

**Email Etiquette**

I seldom look at my work email on nights or weekends, so do not look for an immediate response at those times. Otherwise I will try answer within 24 hours.

**Fre-  
quently  
Asked  
Questions  
(FAQ)**

Q1: I have to go to \_\_\_\_\_ (fill in some exotic location) on the day of the mid-term. Can I take the exam at another time?

A1: No.

Q2: I have three other midterms on the same day and my cat has an appointment at the vet. Can I take the exam at another time?

A2: No.

Q3: Two other economics classes have exams that week. Can we reschedule ours?

A3: No.

Q4: My parents bought me airline tickets to \_\_\_\_\_ (fill in some exotic location) for the day before the final exam. Can I take the exam early?

A4: No.

Q5: Will there be anything on the exam that is in the textbook or readings but wasn't covered in class?

A5: No.

Q6: Will the final be comprehensive?

A6: Not by design, but economics is by its nature cumulative.

Q8: I did badly on the mid-term (which was given three weeks ago), but I had three midterms that week. I really need a good grade in this class. Can you count the mid-term less or maybe throw it out?

A8: No.

Q9: I really need a good grade in this class but I didn't do well on the mid-term and I'm not really prepared for the final. But it's all my fault because I really enjoyed the class and got a lot out of it and you are a great instructor. Could I do an extra assignment to raise my grade?

A9: No.

Q10: There was the worst snowstorm in the history of El Paso on the day of the mid-term. I tried to get to class on time but my car got stuck in the snow. I got out to walk but slipped on some ice and broke my arm. I came to class right after I left the emergency room but everyone was gone. Can I make up the exam?

A10: Yes. Natural disasters are a valid excuse.

Q11: My car broke down and I didn't make it in time for the mid-term. Can I make it up at another time?

A11: No but see Q10.

## TENTATIVE COURSE OUTLINE

### PART I INTRODUCTORY TOPICS

Introduction

Chapter 1 Algebra

Chapter 2 Equations

**QUIZ #1**

**September 1**

Chapter 3 Miscellaneous

Chapter 4 Functions of One Variable

**QUIZ #2**

**Sept. 15**

### PART II DIFFERENTIAL CALCULUS

Chapter 5 Properties of Functions

Chapter 6 Differentiation

**QUIZ #3**

**September 29**

Chapter 7 Derivatives in Use

**QUIZ #4**

**October 13**

Chapter 8 Optimization

<b>TEST #1</b>	<b>October 18</b>
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Chapter 11 Functions of Many Variables

**QUIZ #5**

**October 27**

Chapter 12 Tools for Comparative Statics

**QUIZ #6**

**November 10**

Chapter 14 Constrained Optimization

### PART III MATRIX ALGEBRA

Chapter 15 Matrix Algebra

**QUIZ #7**

**December 1**

Chapter 16 Determinants

**TEST #2**

**Dec 10 1 PM**