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**UNIVERSITY OF TEXAS AT EL PASO**  
**POLS 2311 CEL: American Government and Politics**  
**Spring 2023**

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Instructor: Dr. José D. Villalobos  
Office: Benedict Hall 306  
Phone: (915) 747-7978  
E-mail: [jdvillalobos2@utep.edu](mailto:jdvillalobos2@utep.edu)

Course Registration Number: 26919  
Classroom: Psychology 115  
Date/Time: TR 10:30am-11:50am

Web: [https://www.utep.edu/liberalarts/political-science/people/professors/villalobos\\_jose.html](https://www.utep.edu/liberalarts/political-science/people/professors/villalobos_jose.html)

### **Course Overview**

In conjunction with community engagement activities related to nonpartisan voter awareness and registration, *POLS 2311 CEL: American Government and Politics* will engage students in an overview of American government at the national level and how it translates to political activities at the Texas state and local level. More specifically, students will explore the constitutional principles upon which the American political system is founded, the institutions, structures, and policymaking processes that comprise the federal government, as well as the role that citizens play vis-à-vis various means of political participation. We will also incorporate an understanding of Texas politics and the relationship between state and federal government entities. The course will help build student leadership and communication skills through voter training and community organizing in partnership with UTEP's Center for Community Engagement (CCE) and the El Paso County Elections Department. Therein, students will develop a deeper understanding of the U.S. national government, think critically about its development, and what role the public plays in shaping American politics. In line with UTEP's CEL and Edge missions, the course will also deal with community engagement issues and the prospects for key policy reforms in the current political environment, as well as provide nonpartisan voter awareness and registration opportunities for students to engage in their communities to affect change – through both face-to-face and remote social media efforts. I look forward to working with you during the course of the semester and I encourage you to be active in our classroom discussions.

**\*NOTE:** The “CEL” designation for this course stands for “Community Engagement & Leadership” and is part of a new certificate program in the College of Liberal Arts (full details to be provided at the start of the online course). The purpose of this CEL course is to strengthen students’ understanding of their role in society as engaged citizens and to build the knowledge and competencies that will enable them to be socially responsible and participating community leaders. Accordingly, course assignments and assessments are developed in line with the CEL program mission in Liberal Arts, as well as within the broader framework and mission of UTEP’s “Edge Advantages” goals.

## **Course Objectives and Learning Outcomes**

Learning outcomes relevant to Social and Behavior Sciences (SBS) and in line with UTEP's CEL and Edge Missions - Students can expect to learn the following by the end of this course:

- (1) to explore and understand constitutional principles upon which the American political system is founded (Targeted Edge Advantages: Communication, Critical thinking, Problem solving, Global Awareness)
- (2) to define, understand, and use concepts and terms relevant to the study of the American national government (Targeted Edge Advantages: Communication, Critical thinking, Problem solving)
- (3) to identify, formulate, and answer complex questions related to the institutions, structures, and processes that comprise the federal government (Targeted Edge Advantages: Critical thinking, Problem solving, Global Awareness)
- (4) to develop ideas about the role that citizens play in national politics through various means of skill-building in political participation, including in-person and/or online social media communication, interpersonal teamwork, and change-making skills, which lend themselves broadly to leadership in community engagement (Targeted Edge Advantages: Global awareness, Social Responsibility, Change-Making Skills, Initiative and Responsibility)
- (5) to apply knowledge and general theories from the literature to evaluate the current events and conditions related to American national government (Targeted Edge Advantages: Critical thinking, Problem solving, Leadership, Confidence, Social Responsibility)

### **Objectives for Good Citizenship**

As a member of this classroom it is vital that you to adhere to the following principles of professionalism:

- interpret the consequences of one's own actions (unprofessional conduct will be dealt with swiftly through the university)
- have responsible civic engagement—that is,
  - respect different points of view and different cultures
  - work effectively as a member of the classroom
  - articulate the value to society and the workplace of a diverse and global perspective

### **Grades**

Grades will be based on two exams, various class assignments, the CEL component for community engagement and leadership, and attendance/participation. Participation activities will count for 10% of the final grade such that one must actively engage in the course to earn an "A." Below is the full breakdown of the grading format:

<b>Grading/Exams</b>	
Attendance and Participation	10%
Class Assignments (5 Total)	20%
CEL Project	20%
Midterm Exam	25%
Final Exam	25%
<b>Total</b>	<b>100%</b>

Final grades are based on accumulated weighted points, rounded to the 2<sup>nd</sup> decimal:

<b>Final Grade Scale</b>
≥ 89.50% = A
89.49 – 79.50% = B
79.49 – 69.50% = C
69.49 – 59.50% = D
≤ 59.49% = F

I will not change grades. You have the opportunity to earn extra credit in this class so there is no reason to consider grade changes. If you are concerned about your grade, please come and see me during my office hours. This is particularly important if your grade on the first exam is not what you expected. I will not change the grade, but I can give you feedback and suggestions on how to improve your performance in the class.

### **Textbooks**

This course includes TWO textbooks:

1. **Bianco, William T., and David T. Canon. *American Politics Today (Eighth Essentials Edition)*. W.W. Norton & Company Inc.**
2. **Champagne, Anthony, Edward J. Harpham, Jason P. Casellas, and Jennier H. Clark. *Governing Texas (Sixth Edition)*. W.W. Norton & Company Inc.**

\*NOTE: Paperback, loose leaf, and E-book (online) versions of the latest editions of the texts are available directly from the publisher here:

*American Politics Today*: <https://wwnorton.com/books/9781324040224>

*Governing Texas*: <https://wwnorton.com/books/9781324035107>

### **Classroom Policies**

- Class attendance and participation in class discussions counts for 10% of the final grade. Accordingly, you must attend and participate in class to earn an “A.” I expect everyone to attend class on the scheduled dates and times. This means coming to class alert, willing to ask and answer questions, and prepared to contribute intellectually to the class discussions. Remember that you are expected to have completed the weekly readings before the class meeting. Coming to the class prepared is important particularly because when calculating your final grade, I will consider your class participation. In addition, exams will cover

material from the readings and the lectures, so doing just one or the other will leave you at a disadvantage. If I consistently detect a pattern of only a few students reading, there will be graded “pop-quizzes,” which will become part of the 10% attendance and participation portion of the final grade. Note that the class participation portion of each student’s grade is non-negotiable and left solely to the discretion of the instructor.

- I will deduct a full letter grade for a late assignment for each day it is late after the due date (including weekends). For example, a “perfect” assignment turned in two days late would receive an 80 out of a 100.
- Make-up exams will only be given if you have a university excused absence and follow university guidelines (see “Excused Absences” section below for more details). If you miss a test day and/or submission date due to an emergency or illness, or if you have a university-approved excuse ahead of time, you must notify me *as soon as possible* to arrange a make-up exam. Note that if you miss an exam day, I expect you to contact me *immediately* afterward (I expect later that day or the following day at the latest). You may contact me by e-mail, telephone, or visit during office hours to arrange a make-up. If you miss a test and do not have a university acceptable excuse, you will receive a “0” on the test. Keep in mind that a make-up exam may be of a different format than the original exam.

### **E-mail Protocol**

When e-mailing me, please put the course and section number in the subject line. In the body of your e-mail clearly state your question. At the end of your e-mail, be sure to put your first and last name and UIN (University Identification Number). Please do not e-mail me about information you can obtain from the syllabus. I do not answer substantive material from lectures or readings via e-mail as it is not an effective means of communicating. If there is class material you are confused about, please come and see me during my office hours.

### **CEL Class Project (Blackboard Getting Started Tips)**

When you log into our Blackboard course page, you will see a section folder with the full instructions and forms to help you get started on and complete your CEL Voter Awareness & Registration Community Engagement Project (20 hours of service worth 20% of the grade).\*

\*These activities will be done in partnership with UTEP’s Center for Community Engagement (CCE) and the El Paso County Elections Department.

For this, you will need to follow a few key step-by-step instructions to get started and complete the work (see the full folder on Blackboard for the more detailed steps and downloadable forms):

1. Fill out and submit to me (a) the student contract form and (b) the UTEP release form (send both to me BEFORE starting any activity). I can submit these to the UTEP Center for Community Engagement office on your behalf.
2. For the portion of your activities related to voter registration, here is a link where people can check their status and download an online application to mail in their voter registration: <https://www.votetexas.gov/register-to-vote/where-to-get-an-application-2.html> (this link will be especially helpful given the current COVID-19 social distancing guidelines and other limitations/restrictions that highly limit or do not allow for in-person activities). Accordingly, you may share these forms online with interested people so they may fill them out and submit them on their own (Please note: do NOT fill the forms out yourself unless you are trained and

deputized to do so, which then requires that you submit the forms on their behalf by a certain deadline. This should not apply or be of concern given our avoidance of face-to-face interactions amid the pandemic. However, if you have questions about this or alternative options you would like to be considered for credit, please contact the professor). Unless you are already willingly trained, deputized, and ready to do the actual paperwork/submissions yourself, I strongly suggest you take the more cautious route of directing people to registration forms and letting people know that they can easily fill out and submit the forms themselves to the elections office.

**Note 1:** For those of you who are local to El Paso, here are two additional helpful links – one to general voter registration information provided by the El Paso County Elections Office and a second link to the printable official Voter Registration Application for El Paso residents:

[https://epcountyvotes.com/voter\\_information/voter\\_registration](https://epcountyvotes.com/voter_information/voter_registration)

[https://el-paso-county-](https://el-paso-county-elections.s3.amazonaws.com/documents/files/000/000/800/original/EL_Paso_2016_VR17.pdf?1462227051)

[elections.s3.amazonaws.com/documents/files/000/000/800/original/EL\\_Paso\\_2016\\_VR17.pdf?1462227051](https://el-paso-county-elections.s3.amazonaws.com/documents/files/000/000/800/original/EL_Paso_2016_VR17.pdf?1462227051)

**Note 2:** If you are from outside of the El Paso/Paso Del Norte region, feel free to contact me if you have difficulty finding the same type of information and application forms for your location – I will be glad to help you!

3. Read through the UTEP Volunteer Tip Sheet (Reminders for conducting your activity, no submission required for this).

4. Once you have completed each of your activities, fill out (a) the student time sheet (Note: For voter awareness and registration activities, please make sure to keep track of the number of hours you served, the number of people you came in contact with, and the number of individuals you helped get registered to vote [you can include it right next to your number of hours] so I can keep records for UTEP, thank you!) and (b) reflection sheets, and then send them to me via email scan. Once I record your activities for the course, I will also report the data to the UTEP Center for Community Engagement. We will have a final due date towards the end of the semester when all forms and documentation must be submitted in order to officially get credit for your work.

**[Targeted Edge Advantages:** Communication, Leadership, Global awareness, Social Responsibility, Change-Making Skills, Initiative and Responsibility]

### **Academic Dishonesty and Misconduct**

Academic integrity and standing require a respect and adherence to the grading policies and rules against cheating, collusion, and plagiarism. Cheating may involve copying from or providing information to another student and possessing unauthorized materials during a test. Collusion involves collaborating with another person to commit any academically dishonest act. *One example of collusion is signing in for another person (or having someone sign for you) on the class attendance sheet.* As commonly defined, plagiarism consists of passing off as one's own the ideas, words, writings, etc., which belong to another. In accordance with the definition, you are committing plagiarism if you copy the work of another person and turn it in as your own, even if you should have the permission of the person. Plagiarism is one of the worst academic

sins, for the plagiarist destroys the trust among colleagues without which research cannot be safely communicated.

I encourage students to study together and work collectively; however, working together to write any part of a written assignment, research paper, and/or exam is plagiarism. If you are unsure whether a citation is required, err on the side of caution and provide one. A document detailing different forms of plagiarism is provided on Blackboard. Here is an informative webcast on plagiarism: <http://www.plagiarism.org/resources/webcasts>

Be aware, just as the internet has made it easier to find material, it has also made it easier to trace the source of any written work. All written work submitted for this course will be checked by the instructor for originality via *Turnitin*—an online originality checking service made available by UTEP ([http://www.turnitin.com/en\\_us/features/originalitycheck](http://www.turnitin.com/en_us/features/originalitycheck)).

Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. Violations will be taken seriously and will be subject to disciplinary action. Students may be suspended or expelled from UTEP for such actions. For further information, please refer to <http://studentaffairs.utep.edu/Default.aspx?tabid=4386>.

### **ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you require specific accommodations and support services, please contact the Center for Accommodations and Support Services (CASS). Please keep in mind that accommodations need to be requested at least two weeks (or a month if advance planning, such as the acquisition of books-on-tape, is required) prior to the beginning of the semester. Here is the contact information for CASS: web: <http://sa.utep.edu/cass/>; phone: (915) 747-5148; fax: (915) 747-8712; e-mail: [cass@utep.edu](mailto:cass@utep.edu); location: UTEP Union Building East Room 106.

### **COVID-19 Precautions and Accommodations**

Please stay home if you have been diagnosed with COVID-19 or are experiencing COVID-19 symptoms. If you are feeling unwell, please let me know as soon as possible, so that we can work on appropriate accommodations. If you have tested positive for COVID-19, you are encouraged to report your results to [covidaction@utep.edu](mailto:covidaction@utep.edu), so that the Dean of Students Office can provide you with support and help with communication with your professors. The Student Health Center is equipped to provide COVID-19 testing.

The Center for Disease Control and Prevention recommends that people in areas of substantial or high COVID-19 transmission wear face masks when indoors in groups of people. The best way that Miners can take care of Miners is to get the vaccine. If you still need the vaccine, it is widely available in the El Paso area, and will be available at no charge on campus during the first week

of classes. For more information about the current rates, testing, and vaccinations, please visit [epstrong.org](http://epstrong.org).

### ***Further COVID-19 Precautions***

You must STAY AT HOME and REPORT if you (1) have been diagnosed with COVID-19, (2) are experiencing COVID-19 symptoms, or (3) have had recent contact with a person who has received a positive coronavirus test. Reports should be made at [screening.utep.edu](http://screening.utep.edu). If you know of anyone who should report any of these three criteria, you should encourage them to report. If the individual cannot report, you can report on their behalf by sending an email to [COVIDaction@utep.edu](mailto:COVIDaction@utep.edu).

Under no circumstances should anyone go to campus when feeling ill or exhibiting any of the known COVID-19 symptoms. If you are feeling unwell, please let the University know as soon as possible, and alternative instruction will be provided. Students are advised to minimize the number of encounters with others to avoid infection.

Students who refuse to follow UTEP's preventive COVID-19 guidelines will be dismissed from the class and will be subject to disciplinary action according to Section 1.2.3 *Health and Safety* and Section 1.2.2.5 *Disruptions* in the UTEP Handbook of Operating Procedures.

Please note that if COVID-19 conditions deteriorate in the City of El Paso, all course and lab activities may be transitioned to remote delivery.

### ***COVID-19 Accommodations***

Students are not permitted on campus when they have a positive COVID-19 test, exposure, or symptoms. If you are not permitted on campus but have face-to-face classes, you should contact your professors as soon as possible so necessary and appropriate accommodations can be arranged.

Students who are considered high risk according to [CDC guidelines](#) and/or those who live with individuals who are considered high risk may contact [Center for Accommodations and Support Services](#) (CASS) to discuss temporary accommodations for on-campus courses and activities.

## **Copyright Statement for Course Materials**

The course materials used in this course are copyrighted. By course materials, I mean all materials generated for this class, which include but are not limited to syllabi, quizzes, exams, lecture notes and PowerPoint slides, in-class materials, review sheets, and additional problem sets. This also includes any information posted on the course webpage. Because these are copyrighted, you do not have the right to distribute the course materials, unless I expressly grant permission.

## **Software Requirements**

You will need the following software on your computer to efficiently work in this course (your computer may already have some of these programs installed):

- Adobe Acrobat Reader. To get this program, go to <https://acrobat.adobe.com/us/en/products/pdf-reader.html> and follow the instructions.
- Adobe Flash Player. To get this program, go to <https://get.adobe.com/flashplayer/> and follow the instructions.
- QuickTime Player. To get this program, go to <http://www.apple.com/quicktime/download/> and follow the instructions.

Microsoft Office. If you do not have a word-processing software, go to <https://my.apps.utep.edu>. Using My.Apps interface, UTEP students can access most software offered in student computer labs (including Microsoft Office) from their personal computing devices. Students can use any laptop, tablet, or smartphone with an Internet connection and use the software from anywhere at any time. For more information, go to <http://admin.utep.edu/Default.aspx?tabid=73740> and follow the instructions.

## **UTEP Technical Support**

UTEP provides a variety of student services and support:

### Technology Resources

- Help Desk: Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus.

### Academic Resources

- UTEP Library: Access a wide range of resources including online, full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students.
- University Writing Center (UWC): Submit papers here for assistance with writing style and formatting, ask a tutor for help and explore other writing resources.
- Math Tutoring Center (MaRCS): Ask a tutor for help and explore other available math resources.
- History Tutoring Center (HTC): Receive assistance with writing history papers, get help from a tutor and explore other history resources.
- RefWorks: A bibliographic citation tool; check out the RefWorks tutorial and Fact Sheet and Quick-Start Guide.

### Individual Resources

- Military Student Success Center: Assists personnel in any branch of service to reach their educational goals.
- Center for Accommodations and Support Services: Assists students with ADA-related accommodations for coursework, housing, and internships.

Counseling and Psychological Services: Provides a variety of counseling services including individual, couples, and group sessions as well as career and disability assessments.

## Course Schedule

Note: This is a provisional schedule of our course. With advanced notice, I may introduce specific changes based on progress in class.

Tuesday	1/17	<p><b>Welcome and Introduction</b>            *Course introduction: discuss syllabus, schedule, key requirements, and preview the CEL &amp; EGC components and options.            **Please order/buy your required textbooks, thanks!</p> <p><b>Community Engagement &amp; Leadership (CEL) &amp; Empathic Global Citizenship (EGC) Training</b>            Students will:</p> <ul style="list-style-type: none"> <li>• Be briefed and trained on expectations concerning community engagement, empathic leadership, diversity, and policy-in-action course component and options.</li> <li>• Go over the paperwork (release form and student contract) required for the community engagement and leadership components (provided via UTEP’s Center for Community Engagement CCE).</li> </ul>
Thursday	1/19	<p><b>Understanding American Politics</b>  <i>American Politics Today</i>, Ch. 1</p>
Tuesday	1/24	<p><b>The Constitution and the Founding</b>  <i>American Politics Today</i>, Ch. 2</p>
Thursday	1/26	<p><b>Community Engagement vis-à-vis the Empathic Global Citizenship Framework</b>            Villalobos et al. 2022, Ch. 3 (posted on Blackboard)            *Special Presentation and Assignment #1 (“Learning with Empathy: Employing the Empathic Global Citizenship Framework” for CEL and EGC Training)</p>
Tuesday	1/31	<p><b>Federalism</b>  <i>American Politics Today</i>, Ch. 3</p>
Thursday	2/2	<p><b>Civil Liberties</b>  <i>American Politics Today</i>, Ch. 4            *Assignment #1 is due by midnight via Blackboard</p>
Tuesday	2/7	<p><b>Civil Rights</b>  <i>American Politics Today</i>, Ch. 5</p>

		*Class Activity and Assignment #2 (“Sugar, Ketchup, and Mustard: Civil Rights Sit-Ins of the 1960s” Empathic Leadership Discussion for EGC Training)
Thursday	2/9	<b>Public Opinion, the Media, and Polling in Politics</b> <i>American Politics Today</i> , Ch. 6
Tuesday	2/14	<b>Political Parties and Interest Groups</b> <i>American Politics Today</i> , Chs. 7 & 9 <b>*Assignment #2 is due by midnight via Blackboard</b>
Thursday	2/16	<b>Elections</b> <i>American Politics Today</i> , Ch. 8
Tuesday	2/21	<b>Midterm Exam Review</b>
Thursday	2/23	<b>MIDTERM EXAM</b>
Tuesday	2/28	<b>Documentary Presentation &amp; Assignment (PART I)</b> “Chisholm ’72: Unbought & Unbossed” *Class Activity and Assignment #3 (Diversity Training)
Thursday	3/2	<b>Documentary Presentation &amp; Assignment (PART II)</b> “Chisholm ’72: Unbought & Unbossed” *Follow-Up Class Activity (Think/Pair/Share CEL and ECG Building)
Tuesday	3/7	<b>Congress</b> <i>American Politics Today</i> , Ch. 10 <b>*Assignment #3 is due by midnight via Blackboard</b>
Thursday	3/9	<b>The Presidency</b> <i>American Politics Today</i> , Ch. 11
Tuesday	3/14	<b>NO CLASS – Spring Break</b>
Thursday	3/16	<b>NO CLASS – Spring Break</b>
Tuesday	3/21	<b>The Bureaucracy</b> <i>American Politics Today</i> , Ch. 12

		*Self-Launch and Self-Assessment Assignment #4 (“Who Are Civil Servants & How Do They Fit In Democracy?” – Policy in Action Training)
Thursday	3/23	<b>The Courts</b> <i>American Politics Today</i> , Ch. 13
Tuesday	3/28	<b>Texas, the Constitution, and Federalism</b> <i>Governing Texas</i> , Chs. 1-3 <b>*Assignment #4 is due by midnight via Blackboard</b>
Thursday	3/30	<b>Political Parties in Texas</b> <i>Governing Texas</i> , Ch. 4
Tuesday	4/4	<b>Elections, Interest Groups, and Lobbying in Texas</b> <i>Governing Texas</i> , Chs. 5 & 6 *Class Discussion (“Who Are We as Texans and How Can We Empathize with Each Other’s Policy and Political Needs?” EGC Training)
Thursday	4/6	<b>The Texas Legislature</b> <i>Governing Texas</i> , Ch. 7
Tuesday	4/11	<b>NO CLASS -- Midwest Political Science Association Conference</b> *Focus this week working on your class projects.
Thursday	4/13	<b>NO CLASS -- Midwest Political Science Association Conference</b> *Focus this week working on your class projects.
Tuesday	4/18	<b>The Texas Executive Branch</b> <i>Governing Texas</i> , Ch. 8 *Self-Launch and Self-Assessment Assignment #5 (“Who Represents Us at the Texas and El Paso Level and How?” – Leadership & Diversity Training)
Thursday	4/20	<b>The Texas Judiciary &amp; Crime Policy</b> <i>Governing Texas</i> , Chs. 9 & 13
Tuesday	4/25	<b>Local Government, Public Finance &amp; Policy Making in Texas</b> <i>Governing Texas</i> , Chs. 10-12 <b>*Assignment #5 is due by midnight via Blackboard</b>

Thursday	4/27	<b>CEL Project Training &amp; Sharing Session</b> *Instructions for completing the final CEL reflection and cumulative engagement hours report for CEL Timesheet *Class Discussion (“How Have We Built Empathic Global Citizenship & What Does It Mean To Us?”)
Tuesday	5/2	<b>Final Exam Review</b> *Final CEL reflection and timesheet due
Thursday	5/4	<b>NO CLASS, Extended Office Hours in Psychology 115</b>
TBD	TBD	<b>FINAL EXAM</b>