

THE UNIVERSITY OF TEXAS AT EL PASO	
COLLEGE OF SCIENCE	
DEPARTMENT OF BIOLOGICAL SCIENCES	
SYLLABUS	
Course #:	BIOL 3192
Course Title:	Professional Development Seminars
CRN:	24677
Credit Hrs:	1.0
Term:	Spring 2021
Level	Undergraduate
Course Meetings & Location:	Online (on Blackboard)
Time:	12:30-1:20 PM
Days:	Thursday (R)
Course Period:	Jan 20 – May 6, 2021
General Requirements:	<p>(Course or Test: BIOL 1107 Minimum Grade of C May not be taken concurrently. and Course or Test: BIOL 1305 Minimum Grade of C May not be taken concurrently.) and (Course or Test: BIOL 1108 Minimum Grade of C May not be taken concurrently. and Course or Test: BIOL 1306 Minimum Grade of C May not be taken concurrently.) and (Course or Test: CHEM 1105 Minimum Grade of C May not be taken concurrently. and Course or Test: CHEM 1305 Minimum Grade of C May not be taken concurrently.) and (Course or Test: CHEM 1106 Minimum Grade of C May not be taken concurrently. and Course or Test: CHEM 1306 Minimum Grade of C May not be taken concurrently.) and (Course or Test: MATH 1411 Minimum Grade of C May not be taken concurrently.) or (Course or Test: MATH 1312 Minimum Grade of C May not be taken concurrently.) or (Course or Test: STAT 2480 Minimum Grade of C May not be taken concurrently.)</p>
Instructor:	Dr. Igor C. Almeida, Professor, Dept. of Biol. Sciences
Office Location:	Department of Biological Sciences Biosciences Bldg., 5 th floor, room 5.124 Please, note that due to COVID-19 pandemic, Dr. Almeida will not be physically present in campus most of this semester.

Office Hours:	Thu, 10:00 am - 11:00 am, <u>ONLY</u> by appointment (via e-mail), via Blackboard Collaborate Ultra or Zoom on Blackboard.																										
Contact Info.:	E-mail:	icalmeida@utep.edu																									
Emergency Contact:	Dr. Rosa A. Maldonado, Associate Professor Biosciences Bldg., 5 th floor, room 5.132 ramaldonado@utep.edu Igor Estevo da Silva, M.S. Biosciences Bldg., 5 th floor, room 5.200 ilestevaoda@utep.edu ; phone: 915-747-6875 Please, note that due to COVID-19 pandemic, Dr. Maldonado will not be physically present in campus most of this semester.																										
Textbook and Other Materials:	Required:	None																									
	Suggested:	Websites, articles, and reviews available over the Internet about professional development and career opportunities for undergraduate students in the biomedical field.																									
Course Objectives (Learning Outcomes):	The course aims to provide the undergraduate student information about career opportunities in the biomedical field, including graduate school, medical, pharmacy school and other professional schools, and teaching careers. Moreover, the course aims to provide the students practical tools for writing and oral skills required for professional careers.																										
Activities/Assignments:	Seminars and workshops by guest speakers: Thu, 12:30-1:20 PM, on Blackboard Collaborate Ultra on the Blackboard website for the course.																										
Grading Policy:	<p>There will be no exams or assignments in this course. The grade will be given exclusively based on attendance. Thus, attendance is mandatory and students will automatically sign in as they connect to Blackboard Collaborate Ultra every class. Student can connect 15 min prior to each class but no later than 15 min after the class has started. Unjustifiable absence, tardiness (>15 min late), or early leaving from class is not acceptable and will count against the attendance grade.</p> <p>Evaluation Schedule and grade calculation:</p> <table border="1"> <thead> <tr> <th>Evaluation</th> <th>Day/Date/Hour</th> <th>Points</th> <th>% of the Final Grade</th> </tr> </thead> <tbody> <tr> <td>Attendance</td> <td>Thu, 12:30-1:20 PM (Except for the first day of class)</td> <td>120</td> <td>100</td> </tr> <tr> <td>Final Exam</td> <td>May 11th, on Blackboard (Only for those who do not get an "A" in Attendance and want to get a better grade. The Final Exam will replace the Attendance grade)</td> <td>120</td> <td>100</td> </tr> </tbody> </table> <p>Grade calculation: There will be 15 lectures in total. However, there will be no attendance taken in the first day of class (Jan 20th), and each student is <u>allowed 3 absences</u> that will not affect her/his grade. Each remaining lecture is worth 10 points. Thus, the maximum number of points in Attendance is 120.</p> <p>Grade calculation:</p> <table border="1"> <thead> <tr> <th>Number of points</th> <th>Final Grade</th> </tr> </thead> <tbody> <tr> <td>110-120</td> <td>A</td> </tr> <tr> <td>90-100</td> <td>B</td> </tr> <tr> <td>70-80</td> <td>C</td> </tr> <tr> <td>50-60</td> <td>D</td> </tr> <tr> <td><50</td> <td>F</td> </tr> </tbody> </table>			Evaluation	Day/Date/Hour	Points	% of the Final Grade	Attendance	Thu, 12:30-1:20 PM (Except for the first day of class)	120	100	Final Exam	May 11 th , on Blackboard (Only for those who do not get an "A" in Attendance and want to get a better grade. The Final Exam will replace the Attendance grade)	120	100	Number of points	Final Grade	110-120	A	90-100	B	70-80	C	50-60	D	<50	F
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Attendance Policy:	Classes are <u>mandatory</u> for <u>all students</u> . Absences must be communicated at least 24 hours in advance. In case of an emergency, please contact the instructor by e-mail (preferred) or phone at a suitable time. Points for attendance in class cannot be made up. There will be no attendance taken in the first day of class (Jan 20th). Each student is <u>allowed 3 absences</u> throughout the semester that will not affect her/his grade.																										

Academic Integrity Policy:	For UTEP's Policy on scholastic dishonesty, please refer to UTEP's Handbook of Operating Procedures, Chapter 1: Student Conduct and Discipline: https://www.utep.edu/hoop/section-2/student-conduct-and-discipline.html Please, also see Academic Integrity and Scholastic Dishonesty: https://www.utep.edu/student-affairs/osccr/student-conduct/academic-integrity.html
Civility Statement:	Students are encouraged to actively participate in all course activities. However, during lectures, use of cell phone, talking, texting, and other activities unrelated to the course are UNACCEPTABLE . In addition, please show up to class on time. It's quite disturbing to have individuals stroll into class late, even on virtual platform. Lastly, although the computer is essential for the virtual lecture/workshop, please refrain to use for activities other than those related to the class during the lecture/workshop.
ADA Accessibility:	Students who need an accessible classroom or access to adjustable tables or chairs, should register no later than the last week in September for Spring Semester, or by the first week in April for Summer and Fall Semester with the Center for Accommodations and Support Services (CASS) (http://sa.utep.edu/cass/). CASS is located in Union East 106, phone 915-747-5148, email cass@utep.edu . If a student has or suspects he/she has a disability and needs an accommodation, he/she should contact the CASS.
Military Statement:	If you are a military student with the potential of being called to military service and /or training during the course of the semester, you are encouraged to contact the instructor by e-mail at a suitable time.
Course Drop/Withdrawal Deadline	April 1 st The instructor will not "drop" you from the course; this is your responsibility. It is the policy of the College of Science (COS) that only a student can drop himself or herself from a course. In addition, the COS will remain aligned with the University and will not approve any drop requests after the semester drop date.
Holidays or no classes	Mar 15-19 th : Spring Break Mar 31 st : Cesar Chavez Day Apr 2 nd : Spring Study Day