

# **Theatre Practicum for Majors:**

THEA 2110, 3110, 4110

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**Office Hours:** M, W: 9:30am-11:00am. Or by appointment

## **Course Objective:**

The purpose of this course is to give each student the opportunity to learn skills needed for the technical and support areas of play production.

## **Requirements:**

A minimum of sixty (60) hours in the shop as well as serving as running crew on a university production must be completed to satisfy the requirements of this course. (Times and Dates for shows are attached). Grades will be based on whether you complete sixty hours and the required crew assignment or not, the quality of your work and your performance and attitude in the work place. There will be no partial credit for incomplete hours. If you do not complete the whole sixty hours and the running crew assignment during the semester, an "F" will be given. If it is not possible for you to participate in a running crew, because of employment or other related issues, there is an option of making up the hours by working a total of one hundred (100) hours in the shop. *Approval and documentation supporting the reason for not being able to accomplish running crew is required.*

***Before you attend work call you must complete the safety training. You can go through the training on the Black Board under course content.***

Students serving as Stage Manager for a production can complete all of their hours entirely in the rehearsal and performance process.

## **Attendance:**

You will be asked to provide a schedule of times (attached) that you are available for work in the shop. Work must be done in minimum two hour blocks. Once you have set your schedule, there will be no rescheduling.

*60 hours: You are required to be scheduled in the shop no less than 5 hours per week*

*100 hours: You are required to be scheduled in the shop no less than 8 hours per week*

You will be allowed three absences. Your grade will be lowered by one grade letter for each absence thereafter. If you cannot make your scheduled time on a given day, please notify your supervisor ahead of time, to reschedule a time later that week. Consistent attendance is **mandatory** for crew assignments. Absences will not be tolerated for running crew. No partial crew work is acceptable. Failure to meet these requirements will result in a failing grade.

In the event that a student is cast in a show, your responsibilities will be changed to (80) shop hours and no running crew hours.

## **Academic Dishonesty:**

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another person's as ones' own. And, collusion involves

collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. Violations will be taken seriously and will be referred to the Dean of Students Office for possible disciplinary action. Students may be suspended or expelled from UTEP for such actions.

Academic dishonesty is an assault upon the basic integrity and meaning of a University. Cheating, plagiarism, and collusion in dishonest activities are serious acts which erode the University's educational and research roles and cheapen the learning experience not only for the perpetrators, but also for the entire community. It is expected that UTEP students will understand and subscribe to the ideal of academic integrity and that they will be willing to bear individual responsibility for their work. Materials (written or otherwise) submitted to fulfill academic requirements must represent a student's own efforts. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. Violations will be referred to the Dean of Students Office for possible disciplinary action. Students may be suspended or expelled from UTEP for such actions.

### **Responsibilities:**

It is each student's responsibility to dress properly for the work place, follow instructions, ask questions if something is not understood, comply with rules and regulations of the area, and participate in daily clean up.

### **LIGHTING and Sound Practicum for Majors and Non Majors**

You are required to purchase one **8" adjustable (Crescent) wrench** for this class. You must bring the wrench to attend the work call (class). You are also required to wear closed toe shoes and no shorts are allowed in the theatre for safety reasons. If your clothes are not to our standard, we will send you home to change. Your hours will not start until you come to the theatre with appropriate clothes, have your crescent wrench and you have signed in.

#### **HOURS:**

Non Majors: 80 hrs total

Majors: 60 hrs plus run crew assignment

**Important:** Please refer to the calendar for the lighting work call dates. There will be specific weeks that you can come to the theatre and make your hours for lighting and sound. Usually the lighting work call will begin two weeks at the beginning of the semester, two/three weeks prior to each production's opening day, and about one week at the end of the semester.

#### **For Non Majors:**

If you completed 80 hours, you will receive "A". If you do not finish your hours and requirement, you will obtain an "F". You will also receive an "F" at the midterm grade, if you do not finish the 40 hours by the midterm period.

#### **For Majors:**

Hands on participation is a crucial part of theatre. Participation and attitude are very important for this class. The hours requirements are not the same for you as it is for non majors, see HOURS above. You are required to participate as a run crew for one of the theatre department shows. An "A" student will always show up on time and ready

to work at the start of their call, be prepared by having their tools and be dressed properly, have a positive attitude, and be eager and willing to participate.

**General Note:**

Please be on time and responsible to your commitment. On time means if your call is 12:00pm then you should be ready to work at 12:00pm, not just arriving.

SAFETY FIRST! We practice a safe environment in our theatre. Please ask questions if you are unsure about something.

**If you have any questions or concern, please contact:**

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