Placement in Curriculum: Graduate

Prerequisites: Admission to a graduate nursing major or departmental permission.

Credits: This is a 3 credit (45 clock hours) course.

Faculty:

<table>
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<th>H Sabrina Kao, PhD, RN, FAAN</th>
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<tr>
<td>Campus Location: HSSN 335</td>
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<tr>
<td>Phone: 915-747-7279</td>
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<td>(even I am not in my office, please leave a message as the system will deliver your voice into my UTEP email inbox and I will call back if you leave me your phone number)</td>
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<tr>
<td>Email: <a href="mailto:hkao@utep.edu">hkao@utep.edu</a> (might bury in lots of routine mails); Bb mail is preferred and will be checked daily on weekdays</td>
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Virtual Office Hours: Thursdays 2-3:00 PM and by appointment (not physical office hours but online virtually). After several semester’s adjustment, I found only passing mid-week students would start writing and have questions then so I moved the office hours to Thursdays considering other classes and meeting time.

Meeting times:
This is a 7 week course offered 100% online, in asynchronous format, virtual, personal, or telephone, and group or individual meeting times may be scheduled upon request; students may also contact faculty via the Bb mail, UTEP Webmail system, or by cell phone if urgency (682-472-0958) at any time without appointment.

Course Description: This course focuses on critical analysis of current nursing theories and related conceptualizations with application to selected clients and families.

Course Objectives: Upon completion of this course, the learner should be able to:
1. Value the emergence of nursing as a scholarly discipline.
2. Relate nursing’s patterns of knowing to evidence-based practice and research.
3. Analyze a selected concept relevant to evidence-based practice.
5. Develop skills for lifelong learning.

Teaching/ Learning Strategies: This is an online seminar that focuses on creating a dialogue among students and faculty:
1. Students will participate in on line discussions through which cooperative learning will ensue.
2. The course includes a range of teaching-learning strategies, including internet and literature search, reading journal articles and selected material from texts, discussions
and other assignments related to course content.

3. The faculty members serve as co-learners, facilitators and/or resource persons to guide students meet learning objectives. Students are expected to possess a strong commitment to their own learning. Such a commitment includes identifying and working to meet individual learning needs and actively participating in all of the learning opportunities offered in the course.

4. To successfully complete this online seminar, students must have regular access to the following: Blackboard and related online resources; e-mail, library resources, and computer word processing. For information on computer requirements and technical support call the Help Desk.

5. **BB Technical Assistance:** The University of Texas at El Paso offers complete technical information and helpdesk support at: http://issweb.utep.edu/techsupport/

6. **Scholarly writing assistance:** Graduate student level writing skills are essential and expected. The University of Texas at El Paso offers assistance with writing papers. Contact the University Writing Center (915-747-5112) or type this link on your browser: uwc.utep.edu. Note the links at the top of the screen, click on “consultation” and make an appointment through the web site. You will actually log in with your paper, and receive on-line synchronous assistance as well as on-going consultation but you need to make the appointment as early as possible as it may take some time (also, the tutor may not know APA format 100% correctly due to studying in literature departments. It is your responsibility to check the format). Another alternative is to use commercial writing software, such as Grammarly, which does not provide as much useful feedback. Therefore, working with the UTEP Writing Center is preferable. Regardless, they are not in nursing background and have no idea about nursing theory, you need to take responsibility of the content, they could only help you with grammar, words use etc.

7. Communicate by email within the Bb shell is the preferred means of communication for faculty. However, if necessary for any reason use hkao@utep.edu

**Required Textbooks:** (from campus bookstore or you can order new/used ones online from Amazon or any website for new/used book)

  *ISBN-13: 978-0323316521; ISBN-10: 0323316522 (ISBN number is to remind you not to purchase the wrong textbook, which is nothing to do with APA format)*


  *ISBN-13: 978-1-4338-0561-5; ISBN-10: 1-4338-0561-8.* *This is your first-semester graduate course and you need to purchase APA Manual sooner or later so I list it as a required textbook here. You can easily get a used book on any book website. All submitted written assignments and any cited data in graduate program should conform to the APA standards on the manual as many APA websites may have some unintentional errors.*

**Recommended Textbooks:**


Recommended Software:
1. Grammatical Software. Review at [http://grammarly.appappeal.com/](http://grammarly.appappeal.com/) is highly recommended to help with or improve scholarly writing. There are other spelling, grammar, context, plagiarism apps that may have more appeal for you, including a number of free apps; grammatically offers a paid subscription which offers a broader range of services that include self-plagiarism checks. Grammatically offers users one account with three subscription options. A monthly subscription costs around $25. A quarterly option is offered and costs around $17 per month. A yearly subscription lowers the monthly price to around $10 per month.
2. Microsoft Word (all papers are required to be submitted in MS Word attachment).
3. APA formatting templates: Reference Point Software [www.referencepointsoftware.com](http://www.referencepointsoftware.com)

Computer Requirements: [if you have a computer/software related issue, please directly contact below number. I am not able to answer your IT related questions]

Make sure your computer and browser software meets specifications for UTEP on-line course. Use the technical resources as needed. The UTEP Help Desk is located in the Library on the 3rd floor, Room 300. Email to Helpdesk@utep.edu. Or click this link: [http://admin.utep.edu/Default.aspx?tabid=74092](http://admin.utep.edu/Default.aspx?tabid=74092). It is recommended that you use secure connection to UTEP resources from remote locations through the Virtual Private Network (VPN). To set up your VPN connection access the following web link: [http://admin.utep.edu/Default.aspx?tabid=58534](http://admin.utep.edu/Default.aspx?tabid=58534).

Grading Scale:
- A = 90-100% 900 - 1000 points
- B= 80-89% 800 - 899 points
- C= 70-79% 700 - 799 points
- D= 60-69% 600 to 699 points
- F < 60% below 600 points

Course components are located in BB. Each Module contains major course content divisions. The instructor reserves the right to make minor edits or corrections to the syllabus, assignment schedule, or assignment instructions. Students will be notified in advance of these changes.

Late Assignments: Late submission of assignments will be considered on a case by case basis with a formal rationale (do not use busy working as a reason as the work schedule is predicted before taking the course). It is the student’s responsibility to communicate with the faculty regarding barriers to assignment due dates. If no advance notice of a late submission is communicated with faculty and receive her permission, points will be deducted at a rate of 10% per day passing the due date [even you haven’t yet fully finished your writing in time, you may want to consider--will the incomplete portion cost you more than 10% of your score of late submission?] up to two days (20%). After this, a Zero will be posted in grade book. Late submissions beyond 2 days will not be accepted without prior written authorization from the faculty.

Incomplete Grade: Students may receive a grade of an “I” for incomplete work only in exceptional circumstances and with the approval of the instructor. Students who expect to take an incomplete must develop with the professor a written plan including a time line for completing the course assignments. Although University policy requires completion of all required assignments within one year, the SON policy may be more stringent and the instructor may require
completion of course requirements within a shorter time period.

Expectations & Responsibilities of the Instructor:
The style of teaching demonstrated in this course strives to be one of mentoring, role modeling, and facilitating. You can expect us to:

- Respond to email on a timely manner (*On weekends, I will last check Bb Saturdays @2PM; should you have any question, please post it before then for me to answer in time*)
- Review all submitted assignments and provide feedback on a timely manner
- Be receptive to constructive suggestions that would improve teaching effectiveness or the quality of learning in this course
- Support and encourage learners to explore new or innovative approaches to learning

Expectations & Responsibilities of Learner:
The majority of learning occurs outside the actual or virtual classroom, during discussions with peers, colleagues, and friends, while researching solutions to practice problems or digesting reading material, and when completing assignments. Participants share, examine, and clarify information and learning within the classroom setting and on the discussion boards. Participants are to be actively involved in learning and helping fellow classmates learn. In order to participate, attending to assignments is essential. Preparation consists of reading assigned text material, reading your own researched literature, including relevant ideas in narrative and citing sources. Sharing of evidence, refuting opinions, collaborating with peers is conducted through the peer reply mechanism. At a minimum, participants are expected to:

- Complete readings prior to writing papers and to include relevant material from the readings in each paper (with proper APA citations)
- Review peers’ postings and course mail at least five times weekly
- Submit assignments with sufficient time to allow for peers to post their replies (generally, at least one day should be allowed; which would require you to post your paper the day before it is due)
- Post replies to at least three peers weekly by the due date; Failure to post, posting fewer than 3 replies, or unsubstantial postings will result in point deductions (see rubrics)
- Communicate clearly and openly with peers and faculty on a regular basis; Refer to the netiquette web site as needed for points on proper online etiquette
- Seek any assistance needed to meet graduate level writing standards; this includes contacting the instructor at any time by cell phone (provided).
- Students must notify the professor if there are problems that interfere with their ability to fulfill the obligations of the course, such as inability to post assignment and/or replies in a timely manner. Any issues, problems, challenges with meeting responsibilities must be discussed in advance of assignment due dates.

Time Management:
The rule of thumb for time planning for a course is approximately 3 hours for every graduate credit hour taken. This is a standard figure recommended across the board by American universities. So for this course you should expect to spend, at minimum, 18 hours for the 3-credit short course (3 credits x 3 hours x 2 for short course = 18 hours/week). Bb records and documents time spent within course shell so it can be tracked by faculty.

Course Access Expectations:
It is strongly recommend that you check the course at least *five (5) times a week at minimum* to keep up. Email messages are sent through the course email address, so you will want to check your course email several times a week.
Copyright Notice:
Many of the materials that are posted within this course are protected by copyright law. These materials are only for the use of students enrolled in this course and only for the purpose of this course. They may not be further retained or disseminated. In this course, ‘Safe Assign’ software is provided for both students and faculty to check the overlapping areas of their Scholarly Paper with current literature base.

Academic Honesty:
Students are responsible and accountable for all the work submitted or presented as their own for evaluation. It is expected that all students maintain the highest standard of veracity when completing all scholastic activities. While collaboration with others in the process of completing course assignments is encouraged, academic dishonesty will not be tolerated. Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another person's as one's own. This includes cutting and pasting from electronic sources and photocopying. And, collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. Violations will be taken seriously and will be referred to the Dean of Students Office for possible disciplinary action. Students may be suspended or expelled from UTEP for such actions. Office of Student Conduct and Conflict Resolution. http://sa.utep.edu/osccr/academic-integrity/; this course will use third party software with the ability to identify plagiarism in written work submitted for evaluation. Students are encouraged to use the plagiarism tool in the Course Tools to verify written work before submitting for evaluation; alternatively, other plagiarism tools may be applied.

Disabled Student Statement:
If you have a disability and need classroom accommodations, please contact The Center for Accommodations and Support Services (CASS) at 747-5148, or by email to cass@utep.edu, or visit their office located in the UTEP Union East, Room 106. For additional information, please visit the CASS website at www.sa.utep.edu/cass. CASS’ Staff are the only individuals who can validate and if need be, authorize accommodations for students with disabilities.

Career Help:
The following link will direct you to our complete list of presentations in career events (e.g., job fairs): http://sa.utep.edu/careers/calendar/workshops. In addition, they will assist students with letters of intent, CV review, grad school preparation, etc.