

TED 4696: All Level Art Education Student Internship

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Office hours: By Appointment

Course Location: School Campus Placement

Class Times: M-F, Full School Day

COURSE OVERVIEW AND DESCRIPTION

TED 4696 All Level Art Education Certification Internship is the student teaching field experience component of becoming a certified art education specialist. This portion of student certification is supervised by the UTEP College of Education Field Placement Office, the Center for Arts and Science Education, and the Department of Art. During the semester, students will be assigned to cooperating art education teacher mentors for fifteen weeks (eight weeks in elementary or middle grade levels and seven weeks in high school grade levels) to observe classroom and administrative situations, participate in classroom teaching activities, and design and implement lesson plans and accompanying visual art activities that correspond to the mentor instructor's classes and schedule.

COURSE PREREQUISITES

This course is the culminating class for the BA in Art with minor in Education All levels Art certification. Students will have completed all other course work for the major before enrolling in this class and no other course work shall be completed during the student teaching internship.

- Completion of ARTE 3307, ARTE 3337, ARTE 4347, ART 3307
- Completion of College of Education course requirements within the BA in Art with Art
- Certification
- Passing score on the TEXES EC 178
- Passing score on the state PPR test
- Admission to Student Teaching: <http://coe.utep.edu/css>

COURSE GOALS

Students will experience mentor/student situations in the art classroom in elementary, middle, and/or high school art studio settings:

- Campus and TEA attendance procedures
- Participation in POP cycle

- (Preconference, Observation, and Post-conference)
- Student referral process
- Discipline strategies in the art classroom
- Classroom management techniques (particular to the art room)
- Direct observation of high school art room settings on a full day schedule
- Direct observation of elementary/middle school art room setting on a full day schedule
- Gradual (phased-in) responsibility for full-day teaching schedule on an elementary/middle school campus
- Gradual (phased-in) responsibility for full-day teaching schedule on a high school campus
- Campus lesson planning procedures
- 2-Dimensional art activity preparation and implementation
- 3-Dimensional art activity preparation and implementation
- Direct participation in elementary/middle school lesson
- Administrative conferencing
- Departmental coordination and conferencing
- Growing a reflective practice
- Individualized instruction methods
- Group instruction methods
- Diversifying instruction and assessment
- A variety of one-on-one individual teaching situations with both elementary/middle and high school art students
- Block scheduling procedures
- Daily scheduling procedures
- Art studio time management
- Art methods and materials safety procedures
- Art supply procurement procedures and planning

COURSE LEARNING OUTCOMES planning and lesson cycle

- Direct participation in high school lesson planning and lesson cycle
- Parent conferencing

The primary goal of the student teaching semester is to prepare and equip future teachers with a wide array of experiences, skills, and tools that will allow them to plan, organize, and implement excellence in all areas of teaching for diverse learners in 21st century schools. Student teaching provides the student with classroom experiences in public school settings that address representative state-mandated standards and competencies. Student teaching focuses on applying and developing skills in instructional planning, application of subject matter content, integration of high-quality methods and strategies, effective communication, ethical decision-making, reflective practice, and collaboration with professional educators in a school community. The student teacher will demonstrate evidence of setting and meeting goals by meeting the standards provided in the various performance rubrics. Specifically, student teachers will:

- Participate in fifteen weeks of experiential learning, including three college of education seminars.
- Complete three POP cycles (pre-observation conference, observation, and postobservation conference) with their University Field Supervisor in which the student teacher plans and implements lessons.
- Receive satisfactory observations from the cooperating teacher at both Elementary/middle and high school internships.
- Attend the correct amount of days in order to be certified in the state of Texas.

REQUIRED BEHAVIORS

- Interns will follow the prescribed faculty/campus/district rules and procedures at each assignment.
- The intern will gradually assume the role and responsibility for full-day teaching – the student teacher will observe first and learn from his/her cooperating teacher, gradually assuming greater responsibility for instructional activities.
- The intern will implement content through lesson plans and adhere to the instructional schedule as agreed upon with his/her cooperating teacher.
- Interns will participate in district and school professional development and planning days.
- Interns will participate in assessment of student progress.
- Interns will communicate appropriately with the administration, parents, and community.
- Interns will adhere to student IEPs and differentiate instruction and assessment.
- Where appropriate, interns will attend meetings with administration and parents.
- Interns will attend the Intern Orientation and District Orientations.
- Interns will attend scheduled College of Education seminars.
- Interns will behave professionally and ethically.
- Interns will dress professionally according to the dress codes of the assigned schools.

DURING ON-LINE LEARNING

- Interns will communicate regularly with their Cooperating Teachers and should plan to be as involved in the school process as possible
- Interns should be included in ALL online (synchronous and asynchronous) instruction.
- As part of the POP cycle, interns will plan and implement original content and will provide live links to the instructional content or record the instruction for field supervisor observations.

DURING FACE-TO_FACE INSTRUCTION (OR HYBRID LEARNING WITH F2F)

- The intern will follow all UTEP and campus covid-19 safety protocols including but not limited to the wearing of face-coverings over the nose and mouth, frequent hand washing, and physical, social distancing when possible.
- Interns who are exposed to covid-19 virus will be expected to obtain proper testing and to quarantine for 14 days.
- The intern will report to his/her assigned campuses daily and be on campus during the same scheduled hours that his/her cooperating teacher is on duty.
- The intern will attend and participate in all assigned campus events as required by his/her cooperating teacher.
- As part of the POP cycle, interns will plan and implement original content and will provide live links or record the instruction for field supervisor observation.

SCHEDULE

First Assignment: 8 weeks

Second Assignment: 7 weeks

SUGGESTED ALL LEVEL PHASED-IN TEACHING SCHEDULE

Elementary or Middle School – 8 WEEKS

2 weeks of observation

2 weeks of 2 daily class preparations (teach 2 class sections)

4 weeks of 5 daily class preparations (teach all class sections)

High School – 7 WEEKS

1 week of observation

2 weeks of daily class preparations (teach 2 class sections)

4 weeks of 5 daily class preparations (teach all class sections)

ABSENCES AND TARDINESS

The student teacher is expected to attend and participate in all working school days (instructional and professional development) as determined by the school district calendar and all college of education seminars. Interns will report to their assigned campuses for the full day, five days per week, for 15 weeks. Interns will follow the policies outlined by the district, by their campus administration, and the cooperating teacher.

There are NO unexcused absences. In accordance with the COE Student Handbook, student teachers are allowed no more than two excused absences. The student teaching handbook dictates what counts as an excused absence beyond documented personal illness or death in the immediate family. Please review the handbook for more details. You will be required to provide documentation to your cooperating teacher. A student teacher

with excessive absences or tardiness may be dismissed from the program (See UTEP Student Teaching Handbook).

Contact your Cooperating Teacher, assigned school campus, and your University Supervisor if you are absent for any reason. Make arrangements to make up any missed student teaching days. In the case of inclement weather, follow directions on radio or news programs or contact your assigned campus's main office in order to confirm whether or not classes have been cancelled. Inform your University Supervisor if an observation was planned for that day.

LESSON PLANS AND ASSESSMENT CRITERIA

Create well-developed lesson plans with rubrics (or other viable assessment criteria) in advance of teaching assignments and share copies with cooperating teacher and supervisor. Make revisions as recommended by your cooperating teacher and obtain final approval prior to lesson implementation. Lesson plans are **REQUIRED** for observation and must be submitted to your field supervisor 3-5 days before your observed lesson. If you have not submitted the lesson plan to your field supervisor by 5pm the day before your scheduled observation, the observation will be cancelled. (Please note that three formal observations are required by the college of education for certification; this means if you fail to submit lesson plans you will not be observed and you will not be certified).

OBSERVATIONS AND COMMUNICATION

Communication between field supervisors and student interns will primarily occur through UTEP email. Therefore, interns will be expected to check UTEP email regularly (at least once per day). Email will be used to schedule observations and, ultimately, it is the responsibility of the student intern to schedule three observations. Failure to check UTEP email and reply to supervisor emails may result in missed observations and failure to be certified.

The field supervisor may conduct surprise, unscheduled observations. During unscheduled observations, students will be held to the same standards as scheduled observations and will need to produce lesson plans at the time of the observation.

ASSIGNMENTS

Two cooperating teacher observation evaluations

Three (different) well-developed lesson plans with rubrics

Self -Evaluation and Reflection of the second observed lesson

Weekly Discussion board/reflection

LATE ASSIGNMENTS

Late assignments will be eligible to receive only half the total possible points originally available for the assignment. Late assignments may be submitted up until the deadline for submission of all work.

BLACKBOARD

All assignments required by your field supervisor (including lesson plans and accompanying rubrics) must be submitted on Blackboard. Please be aware of and account for planned Blackboard outages.

GRADING, ASSESSMENT, AND EVALUATION

- The intern will be observed by his/her field supervisor for a total of three observations
- The intern will be assessed by each cooperating teacher
- The intern will complete the previously listed assignments and receive graded feedback

Percentage Range	Performance Summary
90-100	Accomplished: You met the highest performance standards and should be able to look forward to an excellent career as a future teacher
80-90	Proficient: You show promise but will need to work on your skills in order to better serve your students.
70-79	Developing: Additional practice will be needed in to order to better serve your students. Depending on the individual circumstance you may need to repeat the internship.

<70	<p>Unsatisfactory (Needs improvement and not visible): Student teacher will not be recommended for certification at this time. Students who receive below-average ratings on more than two performance outcome measures will receive “unsatisfactory” as a final grade and will have to repeat the student teaching semester. This includes the lesson plans, observations, and assignments by the university field supervisor</p>
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COVID-19 Health and Safety Protocols

When Faculty, Staff and Students are Required to Stay Home

All faculty, staff and students are required to STAY HOME if they:

1. test positive COVID-19,
2. are experiencing symptoms related to COVID-19, or
3. were exposed to any individual who tested positive for COVID-19 within the last two weeks.

The CDC defines an "exposed person" as anyone who has had close contact (less than 6 feet for 15 minutes or more) with someone who has tested positive for COVID-19. The close contact with a COVID-19 positive individual must also have occurred within a specific window: 2 days before the COVID-19 positive individual's first positive test and until that same individual meets the criteria for discontinuing home isolation.

When Faculty, Staff and Students Must Self-Report

All faculty, staff and students must REPORT if they:

1. test positive COVID-19,
2. are experiencing symptoms related to COVID-19, or
3. were exposed to any individual who tested positive for COVID-19 within the last two weeks.

How to Self-Report

To make sure reports are tracked accurately, self-reports must be made to screening.utep.edu. Self-reporting will allow the University to provide guidance on how to prevent exposure to others, and provide the criteria and procedures required for returning to campus when appropriate. Information will be safeguarded and used only for supporting you and determining exposure of other faculty, staff and students.

What Faculty, Staff and Students Must Do Before Coming to Campus

The web link, screening.utep.edu, which can be saved to a home screen on Apple or Android devices, includes daily screening questions.

All faculty, staff and students will use this link each day before coming to the UTEP campus. Upon completion of the daily screening questions, the page will tell them whether they are clear to proceed to campus or not. Using this tool will automatically send an email to your supervisor letting them know that you are or are not coming to work. If you report COVID-19 symptoms, the system also automatically reports to UTEP Environment, Health & Safety who will reach out to you directly with further instructions.

Faculty, staff and student should comply with these instructions and any subsequent guidance that may be provided by Environmental Health & Safety (EH&S), Human Resources, the Dean of Students, or other university officials.

What to Do When on Campus

Each of us helps to build our collective commitment to use best health practices all the time. Getting the basics right is the most important thing each of us can do to protect ourselves and each other.

It is everyone's responsibility to help keep our campus safe by following best practices when on campus, especially faculty, staff, and student leaders who are important role models. All faculty, staff, and students are required to wear face coverings when in common areas of campus or when others are present, maintain a minimum separation of six (6) feet between yourself and others, when possible, and arrange spaces to make this possible in almost all circumstances, adhere to room/space limitations on number of occupants, and wash hands frequently.

Compliance

Because everyone's cooperation is needed to help prevent the spread of disease, repeated refusal to comply with this policy will be referred to the appropriate University official (Provost for faculty, Human Resources for staff, and Dean of Students for students) and may result in disciplinary action

COVID-19 Accommodations

Students who become ill from COVID -19 or who use the screening application to report a positive COVID test, exposure or symptoms will not be allowed on campus and may need accommodations. If this occurs, you should contact your instructor as soon as possible so necessary accommodations can be made. If necessary, please contact the Dean of Students' Office and the Center for Accommodation and Support Services (CASS), to help provide reasonable accommodations.

PLAGIARISM/ACADEMIC DISHONESTY

Cheating is unethical and not acceptable. Plagiarism is using information or original wording in a paper without giving credit to the source of that information or wording;

it is also not acceptable. Do not submit work in your name that you did not do yourself. You may not submit work for this class that you did for another class. If you are found to be cheating or plagiarizing, you will be subject to disciplinary action, per UTEP catalog policy. Refer to <http://www.utep.edu/dos/acadintg.htm> for further information

DISABILITY STATEMENT

The University of Texas at El Paso is committed to the spirit and letter of all federal equal opportunity legislation, including the American with Disabilities Act (ADA). Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the Center for Accommodations and Support Services (CASS). I will make any reasonable accommodations for students with appropriate documentation. Please contact me personally within the first two weeks of class to discuss any special needs you might have. Information about accommodation documentation can be found at the Office of CASS located in room 106 of the East Union

Building and can also be reached in the following ways:

Web: <http://www.utep.edu/dsso>

Phone: (915) 747-5148 voice or TTY Fax: (915) 747 -8712 E-Mail: dss@utep.edu