

University of Texas at El Paso  
**Art Education 4347: Methods of Teaching Art**  
Syllabus Fall 2020\*

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**Course Information**

Course Title: Methods of Art Education

Course prefix and number: ARTE 4347

Meeting Time: Tuesday and Thursday 3:00 -4:20

Location: Fox Fine Arts Building, Room A463 and Bill Childress Elementary

**Instructor Information**

Course Instructor: Dr. Heather Kaplan

Email: hgkaplan@utep.edu

Office hours: Tuesday and Thursday 1:30- 2:30pm and by appointment

Office location: Fox Fine Arts Building, Room A455A

**Course Description**

This course is designed for students who plan to work in the field of art education. It builds on prior curricular knowledge about the field of art education and prepares students to create and teach advanced art education curriculum. During this class students will grapple with questions of art and art education while working on hands on projects, developing lesson and unit plans, and researching curriculum and pedagogy in the visual arts.

**Course Prerequisites**

Art Ed. 3307 and Art Ed. 3337 are to have been completed prior to enrollment.

**Course Goals and Objectives**

1. To cultivate an understanding of different curricular approaches to art education and visual culture in schools and other cultural institutions.
2. To develop visual communication skills using visual and verbal language.
3. To conceive and create visual arts curriculum through basic lesson planning strategies.
4. To explore artistic, dialogic, democratic, and inquiry-based methods of creating and learning in the visual arts.

**Course Outcomes**

1. Students will be able to identify, compare, and implement various art education and visual cultural curriculums.
2. Students will exhibit proficiency in visual languages through verbal and visual competency through discussion, art works, lesson plans, and instructional performances.
3. Students will create implementable and original visual arts lesson and unit plans.
4. Students will discuss, explore, and create original ideas, art works, and curriculum relevant to visual arts.

### Course Texts

All readings for the course will be available on the blackboard website. At this time there is no required course text.

### Technology Requirements

Course content is delivered via the Internet through the Blackboard learning management system. Ensure your UTEP e-mail account is working and that you have access to the Web and a stable web browser. Google Chrome and Mozilla Firefox are the best browsers for Blackboard; other browsers may cause complications. When having technical difficulties, update your browser, clear your cache, or try switching to another browser.

You will need to have access to a computer/laptop, scanner, a webcam, and a microphone. You will need to download or update the following software: Microsoft Office, Adobe Acrobat Reader, Windows Media Player, QuickTime, and Java. Check that your computer hardware and software are up-to-date and able to access all parts of the course.

If you do not have a word-processing software, you can download Word and other Microsoft Office programs (including Excel, PowerPoint, Outlook and more) for free via UTEP's Microsoft Office Portal. Click the following link for more information about [Microsoft Office 365](#) and follow the instructions.

IMPORTANT: If you encounter technical difficulties beyond your scope of troubleshooting, please contact the UTEP [Help Desk](#) as they are trained specifically in assisting with technological needs of students. Please do not contact me for this type of assistance. The Help Desk is much better equipped than I am to assist you!

### Course Communication

Because this is an online class, we won't see each other in the ways you may be accustomed to: during class time, small group meetings, and office hours. However, there are a number of ways we can keep the communication channels open:

- Office Hours: We will not be able to meet on campus, but I will still have office hours for your questions and comments about the course. My office hours will be by appointment and held on Zoom or Blackboard Collaborate. Please email me to set up an appointment.
- Email: For this course, email is used as a primary means of communicating with students. Email is sent to UTEP accounts. It is the student's responsibility to check email or forward emails to an account that he or she checks regularly. Please DO NOT email assignments- unless otherwise indicated assignments should be submitted to blackboard. UTEP e-mail is the best way to contact me. I will make every attempt to respond to your e-mail within 24-48 hours of receipt. When e-mailing me, be sure to email from your UTEP student account. In the body of your e-mail, clearly state your question. At the end of your e-mail, be sure to put your first and last name.

- Discussion Board: If you have a question that you believe other students may also have, please post it in the Help Board of the discussion boards inside of Blackboard. Please respond to other students' questions if you have a helpful response.
- Announcements: Check the Blackboard announcements frequently for any updates, deadlines, or other important messages.

### Modeling Professionalism and Netiquette

You are expected to maintain professional conduct at all times in the class. This includes being on time to class meetings. Respect for all members of the class is expected. Please allow for individual differences and opinions. As we know, sometimes communication online can be challenging. It's possible to miscommunicate what we mean or to misunderstand what our classmates mean given the lack of body language and immediate feedback. Therefore, please keep these netiquette (network etiquette) guidelines in mind. Failure to observe them may result in disciplinary action.

- Always consider audience. This is a college-level course; therefore, all communication should reflect polite consideration of other's ideas.
- Respect and courtesy must be provided to classmates and to the instructor at all times. No harassment or inappropriate postings will be tolerated.
- When reacting to someone else's message, address the ideas, not the person. Post only what anyone would comfortably state in a face-to-face situation.
- Blackboard is not a public internet venue; all postings to it should be considered private and confidential. Whatever is posted on in these online spaces is intended for classmates and professor only. Please do not copy documents and paste them to a publicly accessible website, blog, or other space.

### Attendance and Participation

Regular class attendance is expected. For each absence after the second (2) absence your grade will be lowered one letter grade (A to B). Three (3) incidents of tardiness or leaving class early equals one absence. Attendance in the course is determined by participation in the learning activities of the course. Your participation in the course is important not only for your learning and success but also to create a community of learners. Participation is determined by completion of the following activities:

- Reading/Viewing all course materials to ensure understanding of assignment requirements
- Participating in engaging discussion with your peers on the discussion boards (grading rubric provided in the "grading information" area of each forum)
- Participating in scheduled Blackboard Collaborate sessions

Active participation is an important component of any studio or art-based environment. You will be expected to come prepared for class, to participate in class discussion and to share your work while contributing to an atmosphere where others may share and participate in turn. During synchronous online instruction (via zoom, Microsoft teams, etc.) you will be expected to have your video on unless instructed otherwise by the instructor. Please be in the habit of muting your mic unless it is your turn to talk – this will help minimize feedback.

Should these issues become problematic, the instructor reserves the right to deduct a letter grade from the final grade calculation.

### Missed Assignments

It is the responsibility of the student to be in class in order to complete course work. Should you miss class it is your responsibility to complete the work missed or to propose and complete a similar assignment. Online meetings will be recorded and uploaded to the blackboard website and can be found in folder **Recorded Meetings**. Please view the missed meeting and then reach out to a peer to research what other students completed while you were absent before approaching the professor with questions or proposals. The instructor must approve any proposed makeup assignment. Please consider making an appointment outside of class time to discuss missed work.

### Late Assignments

Instructor reserves the right to assign lower grades on late assignments.

### Course Drop Policy

I will not drop you from the course. However, if you feel that you are unable to complete the course successfully, please let me know and then contact the [Registrar's Office](#) to initiate the drop process. If you do not, you are at risk of receiving an "F" for the course.

### Synchronous Online Meetings

This class requires that you participate in scheduled synchronous online class sessions. Typically, we will use zoom; however, please be flexible as issues or changes with the technology may require that we switch to Microsoft Teams or Blackboard collaborate (both of which should be available through the blackboard website). The purpose of these sessions is for you to view live demonstrations of the course material and/or to participate in small discussion groups with your classmates. These sessions will be held during our scheduled class time Tuesday and Thursday 3:00-4:20pm.

Students are expected to participate in these sessions with a webcam and microphone. The sessions will be recorded and provided so that they can be reviewed by classmates at a later time. Students should not record the sessions and post them to any sites outside of Blackboard.

If you are unable to attend an online session, please let me know as soon as possible so that accommodations can be made when appropriate.

### **Plagiarism/Academic Dishonesty Statement**

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as ones' own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the [Office of Student Conduct and Conflict Resolution \(OSCCR\)](#) for possible disciplinary action. To learn more, please visit [HOOP: Student Conduct and Discipline](#).

### **Accommodations Statement**

The University is committed to providing reasonable accommodations and auxiliary services to students, staff, faculty, job applicants, applicants for admissions, and other beneficiaries of University programs, services and activities with documented disabilities in order to provide them with equal opportunities to participate in programs, services, and activities in compliance with sections 503 and 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2008. Reasonable accommodations will be made unless it is determined that doing so would cause undue hardship on the University. I will work with students through CASS to make reasonable accommodations for students with limitations due to disabilities. Students requesting an accommodation based on a disability must register with the [UTEP Center for Accommodations and Support Services \(CASS\)](#).

Contact the Center for Accommodations and Support Services at 915-747-5148, or email them at [cass@utep.edu](mailto:cass@utep.edu), or apply for accommodations online via the [CASS portal](#).

\*Please note that this syllabus is subject to change. Please pay attention for changes and contact the instructor with questions. By choosing to enroll in this class, you agree to the conditions of this syllabus.

### **Class Recordings and FERPA**

The use of recordings will enable you to have access to class lectures, group discussions, and so on in the event you miss a synchronous or in-person class meeting due to illness or other extenuating circumstance. Our use of such technology is governed by the Federal Educational Rights and Privacy Act (FERPA) and UTEP's acceptable-use policy. A recording of class sessions will be kept and stored by UTEP, in accordance with FERPA and UTEP policies. Your instructor will not share the recordings of your class activities outside of course participants, which include your fellow students, teaching assistants, or graduate assistants, and any guest faculty or community-based learning

### **Course Resources**

UTEP provides a variety of student services and support that may be helpful for this course:

- [Help Desk](#): Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus
- [UTEP Library](#): Access a wide range of resources including online, full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students.
- [University Writing Center \(UWC\)](#): Submit papers here for assistance with writing style and formatting, ask a tutor for help and explore other writing resources.
- [COED Student Success Center](#): Help with College of Education specific advising and admissions to the Educator Prep Program.

### Individual Resources

- [Military Student Success Center](#): Assists personnel in any branch of service to reach their educational goals.
- [Center for Accommodations and Support Services](#): Assists students with ADA-related accommodations for coursework, housing, and internships.
- [Counseling and Psychological Services](#): Provides a variety of counseling services including individual, couples, and group sessions as well as career and disability assessments.

### COVID-19 Health and Safety Protocols

#### **When Faculty, Staff and Students are Required to Stay Home**

All faculty, staff and students are required to STAY HOME if they:

1. test positive COVID-19,
2. are experiencing symptoms related to COVID-19, or
3. were exposed to any individual who tested positive for COVID-19 within the last two weeks.

The CDC defines an "exposed person" as anyone who has had close contact (less than 6 feet for 15 minutes or more) with someone who has tested positive for COVID-19. The close contact with a COVID-19 positive individual must also have occurred within a specific window: 2 days before the COVID-19 positive individual's first positive test and until that same individual meets the criteria for discontinuing home isolation.

#### **When Faculty, Staff and Students Must Self-Report**

All faculty, staff and students must REPORT if they:

1. test positive COVID-19,
2. are experiencing symptoms related to COVID-19, or
3. were exposed to any individual who tested positive for COVID-19 within the last two weeks.

### **How to Self-Report**

To make sure reports are tracked accurately, self-reports must be made to [screening.utep.edu](http://screening.utep.edu). Self-reporting will allow the University to provide guidance on how to prevent exposure to others, and provide the criteria and procedures required for returning

to campus when appropriate. Information will be safeguarded and used only for supporting you and determining exposure of other faculty, staff and students.

### **What Faculty, Staff and Students Must Do Before Coming to Campus**

The web link, [screening.utep.edu](https://screening.utep.edu), which can be saved to a home screen on Apple or Android devices, includes daily screening questions.

All faculty, staff and students will use this link each day before coming to the UTEP campus. Upon completion of the daily screening questions, the page will tell them whether they are clear to proceed to campus or not. Using this tool will automatically send an email to your supervisor letting them know that you are or are not coming to work. If you report COVID-19 symptoms, the system also automatically reports to UTEP Environment, Health & Safety who will reach out to you directly with further instructions.

Faculty, staff and student should comply with these instructions and any subsequent guidance that may be provided by Environmental Health & Safety (EH&S), Human Resources, the Dean of Students, or other university officials.

### **What to Do When on Campus**

Each of us helps to build our collective commitment to use best health practices all the time. Getting the basics right is the most important thing each of us can do to protect ourselves and each other.

It is everyone's responsibility to help keep our campus safe by following best practices when on campus, especially faculty, staff, and student leaders who are important role models. All faculty, staff, and students are required to wear face coverings when in common areas of campus or when others are present, maintain a minimum separation of six (6) feet between yourself and others, when possible, and arrange spaces to make this possible in almost all circumstances, adhere to room/space limitations on number of occupants, and wash hands frequently.

### **Compliance**

Because everyone's cooperation is needed to help prevent the spread of disease, repeated refusal to comply with this policy will be referred to the appropriate University official (Provost for faculty, Human Resources for staff, and Dean of Students for students) and may result in disciplinary action

### **COVID-19 Accommodations**

Students who become ill from COVID -19 or who use the screening application to report a positive COVID test, exposure or symptoms will not be allowed on campus and may need accommodations. If this occurs, you should contact your instructor as soon as possible so necessary accommodations can be made. If necessary, please contact the Dean of Students' Office and the Center for Accommodation and Support Services (CASS), to help provide reasonable accommodations.

### **Grade Distribution and Criteria**

All grades are calculated using percentages and converted into letter grades according to the following scale:

- A = 100 – 90
- B = 89 – 80
- C = 79 – 70
- D = 69 – 60
- F = 59 and below

Your grade will be determined across an array of activities and skills. You will be graded on participation, written reflections, lesson plans and assessments, performance-based assessments of instruction, curriculum creation and planning, pedagogical activities and your reflection and assessment of your own pedagogical practice.

The following is a general outline of the grade distribution (which is subject to change based on the needs of this class – additional determinations will be made based on the emergent needs of the class):

Planned curriculum and practice instruction and all supporting activities	50pt
Visual Journal and Blackboard Discussion Board Posts	20pts
FINAL: Ideas based and Antiracist Unit Plan for High/Middle School	30pts
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TOTAL	100pts