

**The University of Texas at El Paso
College of Health Sciences
Occupational Therapy Program**

**OT 6250 Fieldwork I
SYLLABUS Summer 2023**

Instructor: Grisel Contreras, OTD, MOT, OTR
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Office Hours: By appointment

Course Description: As part of a developmental curriculum, the course is provided after the first year of foundational instructional knowledge. The course will promote comprehension of the knowledge gained. It is a seminar and intensive practicum that integrates applications of theoretical knowledge in a variety of practice areas and client populations.

2 Credit Hours

45 Total Contact Hours

0 Lab Hours

1 Lecture Hours

40 Other Hours field experiences

Practicum Experience: This course is designed to give students a hand-on practical experience in a professional clinical setting with a minimum of 40 hours clinical experience. Emphasis of this course is exposing students to clients and professionals within the context of occupational therapy service is an effort to achieve entry-level competence through a combination of didactic and fieldwork education, a crucial part of professional preparation. This course will provide students with an opportunity to observe clients in a setting in which students will develop basic introductory clinical reasoning and practical skills. This course is best integrated as a component of the UTEP OTD developmental curriculum design, at the beginning of the second year after successful completion of all first year coursework focused on foundational content. The practicum experience, titled "Fieldwork I" congruent with accreditation standards and requirements, is designed to promote clinical reasoning, meaningful observation, reflective practice, transmission of the values and beliefs that enable ethical practice, development of professionalism, and beginning competence in career responsibilities. At least one fieldwork experience must address practice in behavioral health, or psychological and social factors influencing engagement in occupation. (ACOTE C.1.7.)

General, Clinical/Experiential, and Specific Objectives:

Based on the ACOTE 2018 standards

1. Apply, analyze, and evaluate the interaction of occupation and activity, including areas of occupation, performance skills, performance patterns, context(s) and environments, and client factors.

- (ACOTE B.3.2)
2. Demonstrate sound judgment in regard to safety of self and others and adhere to safety regulations throughout the occupational therapy process as appropriate to the setting and scope of practice.
(ACOTE B.3.7)
 3. Demonstrate therapeutic use of self, including one's personality, insights, perceptions, and judgments, as part of the therapeutic process in both individual and group interaction.
(ACOTE B.4.1)
 4. Demonstrate, evaluate, and plan care coordination, case management, and transition services in traditional and emerging practice environments.
(ACOTE B.4.20)
 5. Identify occupational needs through effective communication with patients, families, communities, and members of the interprofessional team in a responsive and responsible manner that supports a team approach to the promotion of health and wellness. (ACOTE B.4.23)
 6. Demonstrate knowledge of the principles of interprofessional team dynamics to perform effectively in different team roles to plan, deliver, and evaluate patient- and population-centered care as well as population health programs and policies that are safe, timely, efficient, effective, and equitable. (ACOTE B.4.25)
 7. Analyze and evaluate behavioral health, or psychological and social factors influencing engagement in occupation and apply interventions to address issues that impact occupational performance. (ACOTE C.1.7)
 8. Demonstrate knowledge of the American Occupational Therapy Association (AOTA) *Occupational Therapy Code of Ethics* and *AOTA Standards of Practice* and use them as a guide for ethical decision making in professional interactions, client interventions, employment settings, and when confronted with personal and organizational ethical conflicts. (ACOTE B.7.1)

UTEP Edge Experiences:

- COMMUNITY ENGAGEMENT: Serve the community through structured academic and teaching and learning opportunities
- INTERNSHIPS: Gain professional experience through on and off campus work or service opportunities related to your major or career goals

UTEP Edge Advantages:

- COMMUNICATION: Reach mutual understanding through effective exchanges of information, ideas, and feelings
- CRITICAL THINKING: Analyze and evaluate issues in order to solve problems and develop informed opinions
- PROBLEM SOLVING: Find solutions to difficult or complex issues
- SOCIAL RESPONSIBILITY: Act ethically and responsibly for the benefit of society and the public good

Required Texts:

Schell, B. A. B., & Gillen, G. (2018). *Willard and Spackma occupational therapy* (13th ed.). Baltimore, MD: Wolters Kluwer.

Schell, B.A. and Schell, J.W. (2018). *Clinical and professional reasoning in occupational therapy* (2nd ed.) Philadelphia: Wolters Kluwar. (ISBN: 978-14-96335-890)

Other textbooks and readings as requested by the instructor and assigned clinical site.

Methods of Instruction:

- **Pre-fieldwork seminar:** designed to prepare students for the experience. This will occur for one 2-3 hour session before the first day of the experience.
- **Class discussions:** During class time as facilitated by the instructor(s), there will be special emphasis directed towards basic concepts in the practice of occupational therapy. Students will be expected to contribute to every discussion and be prepared to answer questions.
- **Oral Communication:** Many aspects of the course will include oral instructions that are not provided in writing. Students are expected to listen, understand, and clarify verbal instructions. Oral communication is both in sending and receiving the instructions and students will have an opportunity to practice both aspects during the fieldwork experience. Students are expected to provide courteous responses to feedback from both the instructor and the fieldwork educator.
- **Non-verbal Communication:** Students will have multiple opportunities throughout the experience to practice non-verbal communication. Students are expected to maintain professional non-verbal communication at all times.
- **40 hours** at a clinical site who can support the fieldwork experience and are familiar with the curriculum and the fieldwork program design. Personnel supervising Level I fieldwork can include, but is not limited, to currently licensed or otherwise regulated occupational therapists and occupational therapy assistants, psychologists, physician assistants, teachers, social workers, physicians, speech language pathologists, nurses, physical therapists (**ACOTE C.1.8**)
- **Written assignments** before, during, and after the experience designed to enhance the practicum experience.
- **Post-fieldwork seminar:** designed to debrief and reflect on the experience as a group. This will occur for one 2-3 hour session after the last student completes the experience.

Methods of Evaluation:

- **Compliance:** Completion of all compliance requirements as requested by the compliance office within the time frame requested.
- **Participation and Professionalism:** Active participation during pre- and post-fieldwork experience seminars. Students shall demonstrate professional behaviors in the fieldwork I placement. Refer to the student handbook for professional behavior policies.
- **Required Hours:** Completing a minimum of 40 clock hours at the assigned site.

- **Assignments:** Completion of all the assignments as instructed and turned in on time. The assignments include uploading AOTA/TOTA memberships and a personal reflection about FWI experience.
- **Practicum Experience:** On-site facility/agency supervisory staff will complete a written evaluation. Students must get a **passing score** in the rotation in order to **pass** the course.
- **Site Evaluation:** Completing and turning in a student evaluation of the clinical experience.
- **Supervisor Evaluation:** The Level I Fieldwork Competency Evaluation for OT and OTAs is completed by the supervisor. The student must have a satisfactory performance reflected in the form to pass the course.

OT 6250 Fieldwork I

Tentative Course Calendar

Summer 2023

Note: The instructor reserves the right to modify the class calendar if necessary.

Date	Lecture/Lab Topics:	Obj
Week 1	Pre-field work seminar	
Week 2	Complete Hours at assigned fieldwork site	1-5
Week 3	Post-field work seminar	

<u>Course Grading:</u>		<u>Letter Grade Equivalents:</u>
Compliance Requirements	5%	A: 90-100% B: 80-89% Fail: <79%
Participation	10%	
40-hour completion	10%	
Assignment TOTA/AOTA	5%	
Student Reflection	10%	
Student Site Evaluation	10%	
Supervisor Evaluation	50%	
Total	100%	

Professional Behaviors:

- 1) **Punctuality and Attendance:** Students are expected to arrive promptly (5-10 minutes prior to requested time to begin) and to attend every day. Hours less than 40 will need to be re-scheduled accordingly.
 - a. **Tardiness** without prior approval from instructor will result in **5 points** off the computed final grade percentage per incident of final grade. Personal communication with the site supervisor is expected at every juncture. A text message, voice message, or email to the instructor can be left for approval.
 - b. **Any excused/unexcused** absence will result in an automatic deduction of **5%** in the final grade calculation for the course as determined by the instructor. You are expected to make up missed hours via personal communication and at the

convenience of the assigned supervisor and reported to the instructor. Any hours totaling less than 40 will result in a failing grade.

- 2) **Disruptive Behavior:** Behaviors which detract from any portion of the experience are not allowed. Any such behaviors will result in immediate termination from the experience and a failing course grade.
- 3) **Electronic Devices:** Cell phones and any other electronic device should be turned off during fieldwork. Students are expected to follow the policies of the assigned sites for use of electronic devices at all times. A student who does not follow strict electronic device policies of the site will risk the possibility of immediate termination from the experience and a failing course grade.
- 4) **Clinical observations:** Professional dress is expected in accordance with the assigned site requirements. Students should wear polo or button up shirts, pants and closed-toe, non-skid shoes. A student who does not follow strict dress code policies of the site will risk the possibility of immediate termination from the experience and a failing course.

From the UTEP Dean of Student Affairs (<https://www.utep.edu/student-affairs/osccr/student-conduct/academic-integrity.html>)

Academic Integrity and Scholastic Dishonesty

A fundamental principle for any educational institution, academic integrity is highly valued and seriously regarded at The University of Texas at El Paso. More specifically, students are expected to maintain absolute integrity and a high standard of individual honor in scholastic work undertaken at the University. At a minimum, you should complete any assignments, exams, and other scholastic endeavors with the utmost honesty, which requires you to:

- acknowledge the contributions of other sources to your scholastic efforts;
- complete your assignments independently unless expressly authorized to seek or obtain assistance in preparing them;
- follow instructions for assignments and exams, and observe the standards of your academic discipline; and
- avoid engaging in any form of academic dishonesty on behalf of yourself or another student.

For the official policies on academic integrity and scholastic dishonesty, please refer to Handbook of Operating Procedures.

Academic Integrity

“Academic Integrity is a commitment to fundamental values: honesty, trust, fairness, respect, and responsibility. From these values flow principles of behavior that enable academic communities to translate ideals into action.” Specifically these values are defined as follows:

- **Honesty:** advances the quest for truth and knowledge by requiring intellectual and personal honesty in learning, teaching, research, and service.
- **Trust:** fosters a climate of mutual trust, encourages the free exchange of ideas, and enables all to reach their highest potential.
- **Fairness:** establishes clear standards, practices, and procedures and expects fairness in the interaction of students, faculty, and administrators.
- **Respect:** recognizes the participatory nature of the learning process and honors and respects a wide range of opinions and ideas.

- Responsibility: upholds personal responsibility and depends upon action in the face of wrongdoing.
 - As stated in The Center for Academic Integrity handbook, “The Fundamental Values of Academic Integrity,” p. 4. Des Plaines, Illinois.

Scholastic Dishonesty

Any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes, but not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable to another person.

- **Cheating**
 - Copying from the test paper of another student
 - Communicating with another student during a test
 - Giving or seeking aid from another student during a test
 - Possession and/or use of unauthorized materials during tests (i.e. Crib notes, class notes, books, etc)
 - Substituting for another person to take a test
 - Falsifying research data, reports, academic work offered for credit
- **Plagiarism**
 - Using someone’s work in your assignments without the proper citations
 - Submitting the same paper or assignment from a different course, without direct permission of instructors
- **Collusion**
 - Unauthorized collaboration with another person in preparing academic assignments

Americans with Disabilities Act:

If you have or suspect a disability and need accommodations, you should contact the Center for Accommodations and Support Services (CASS) at 747-5148. You can also email the office at cass@utep.edu or go by their office in Union Building East. For additional information, visit the CASS website at <http://sa.utep.edu/cass/>

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College of Health Sciences: Occupational Therapy Program

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SYLLABUS Summer 2023

I, _____, have read the syllabus and have had the opportunity to ask questions. I understand that in order to pass OT 6250, I must turn in all signed and completed required forms.

_____ **Initials indicate you have read, understand & agree to abide**

HEALTH CARE INSURANCE:

1. Many facilities require proof of health care insurance.
2. Students are required to show evidence of completion of required vaccinations and laboratory tests required by the facility or agency.
3. Current CPR certification at the community level must be demonstrated.
4. Current Hospital Wide Orientation certificate must be demonstrated for students performing fieldwork in the El Paso area.
5. For students who do not have health insurance, reconfirmation of fieldwork will be necessary to determine the policy of the facility. Students are expected to speak with the Academic Fieldwork Coordinator concerning this issue as soon as possible.

_____ **Initials indicate you have read, understand & agree to abide**

ATTENDANCE POLICY:

Students must complete a minimum of 1 weeks and 40 hours of Level I fieldwork **appropriate** to the assigned facility or agency. I further agree to comply with assigned site attendance policies and procedures and understand that any time missed for any reason, will need to be made up to obtain the minimum requirements. I have read and understand my responsibilities as a student as outlined in the UTEP OT FW Student Handbook

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Student Signature: -- _____ Date: _____

STUDENT Copy

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UTEP Copy