



INSTRUCTOR: FATIMA MASOUD
 EMAIL: FSMASOUD@UTEP.EDU
 OFFICE / LAB HOURS: MW 8am-9am & TR 9am-10:20am

FALL 2021

ARAB 1502

Elementary Arabic II

CRN: 15681
 LOCATION: LIBERAL ARTS 208
 TIME: MW 10:30AM-11:50AM

COURSE DESCRIPTION

Welcome to Elementary Arabic II. This course is continuation of Elementary Arabic I, an introduction to the Arabic language and the cultures of the Arabic speaking world. Designed for students who have a novice proficiency level of Arabic, Elementary Arabic II will allow students to reinforce their basic Arabic skills. Students will build on their foundational knowledge of Arabic to expand their vocabulary, understand more complex grammatical structures, and converse in basic Arabic with one another. By the end of this course, students will, among other skills, be able to identify and understand basic Arabic speech and compositions, read and write in basic Arabic, and speak with others on a variety of memorized topics in Modern Standard Arabic.

A NOTE ABOUT THIS COURSE

This course is designed for **non-native speakers / novice learners** of the Arabic language. Students enrolled in this course who have experience with the Arabic language from previous academic courses must report to the instructor and take a placement test to assess their appropriate level of Arabic. Failure to adequately self-report can result in removal from the course.



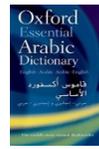
CLASS THEME

Based on the Sustainable Development Goals of the United Nations, each Arabic course at UTEP is thematically designed to relate to a particular goal. You can read more about the UN's SDG Goals [here](#). The theme of this class is Quality Education. In addition to continuing to build on the basics of the Arabic language, students will learn about education and communities in the Arab world, discovering cultural similarities along the way. Elementary Arabic II is the second of four courses that are thematically focused and designed to introduce students to the Arabic language and cultural and societal frameworks that exist in the Arab world.

LEARNING OBJECTIVES

By the end of this course, students will be able to:

- Understand basic Arabic speech and short compositions
- Write short paragraphs
- Understand basic grammatical rules and structures of Arabic
- Communicate with others at the novice-high level on familiar topics
- Understand various cultural practices and behaviors of the Arabic speaking world



REQUIRED MATERIALS

- Access to UTEP email and course Blackboard
- Adobe Acrobat or Adobe Acrobat PDF Reader
- Microsoft Office Suite or equivalent
- FlipGrid Student Account

REQUIRED TEXTS

- While there is no official textbook to purchase for this course, students will be required to access, download, and print course materials throughout the semester. Materials will be available on our course blackboard.
- Another essential is an Arabic-English Dictionary, such as Oxford Essential Arabic; ISBN-10: 019956115X

ARABIC LAB

You are **required** to complete work in the Arabic lab for our course. You must do at least two hours of lab time a week. You'll find the lab schedule on our course blackboard. All lab work counts toward your overall lab grade.

An Arabic tutor is available to provide support and guidance for you.

COURSE ASSESSMENTS

Class Participation	10%
Reading & Listening Assignments	15%
Speaking Assignments	15%
Writing Assignments	15%
Unit Lab Tasks	10%
Unit Review Quizzes	10%
Mid-term Exam	10%
Cumulative Final Exam	10%
Unit Reflection Journal and Final Reflection Project	5%

GRADE DISTRIBUTION

Students can earn a total of 1000 points for the course:

A	B	C	D	F
1000-900	899-800	799-700	699-600	599 and below

UNIT LAB TASKS & TUTORING

You'll be assigned lab tasks in each unit. You must complete the tasks by their specific due dates. You must also meet with the Arabic tutor at least twice in the semester.

READING & LISTENING

Every week, students will post responses to short interpretive activities, mostly focused on reading and listening.

SPEAKING

Every week, you'll post responses to speaking activities on the FlipGrid App.

WRITING

Every unit has writing assignments that you turn in on Blackboard. Some require you to handwrite responses, others require you to type in Arabic.

MID-TERM AND FINAL EXAMS

There are two exams for this class. Each exam will consist of 3 parts: multiple choice, speaking, and writing. Exams will cover all material from the course, including class content and lab content. **Exams are not open book.**

UNIT QUIZZES

At the end of each unit in the course, a quiz will assess your progress.

REFLECTION JOURNAL

At the end of each unit, you'll reflect (in English) on your progress in the course.

FINAL REFLECTION PROJECT

A final portfolio to reflect on your progress in the course.

CLASS AND UNIVERSITY POLICIES

COURSE DELIVERY

- This course is delivered through face to face classes and online through Blackboard.
- You must have consistent access to high-speed internet, Blackboard, and other required course platforms online and offline.
- If you need help or have issues securing internet at home, reach out to me and we'll try to solve the issue together.
- Assessments in this class are not open book. Put away all notes, books, and electronic devices during quizzes and tests. Respondus Lockdown Browser will be used for major examinations.

ARABIC LAB POLICIES

- You must complete at least 2 hours of lab work in the Arabic lab each week.
- When using video or audio to connect with the tutor, make sure your setting, dress, and conduct are professional and appropriate for the academic setting.
- If you schedule a meeting with the tutor, arrive on time and be prepared with your work.
- If conducted online, lab sessions may be recorded.

ATTENDANCE POLICY

- Attendance is mandatory and calculated by your attendance to our face to face classes and tracking your weekly engagement with the course blackboard.
- Missing our face-to-face class without proper documentation for an excuse counts as an absence.
- Missing more than 3 assignments in a unit or section counts as an absence.

- After 3 absences (or 9 missed assignments), your final grade will be docked a full letter grade.
- After 4 absences (or 12 missed assignments), you will receive an "F" for the course.
- I reserve the right to drop students from this course due to lack of effort.
- Missing a scheduled lab session or meeting with me counts as an absence.
- If you have an emergency or issue that prevents you from keeping up with your course work, you must let me know. Documentation must be provided within one week after the absence or missed assignment(s) for an excused absence or opportunity to make-up work to be given.

LATE WORK POLICY

- All assignments have strict due dates which you can find in the course calendar and on the course blackboard.
- Generally speaking, late work is not accepted for any reason. If you have an issue, you must communicate with me before assignments are missed.
- If, in the event your assignment is accepted late, the assignment will be graded at 50% of the total points.

ACADEMIC INTEGRITY*

The University of Texas at El Paso prides itself on its standards of academic excellence. In the classroom and in all other academic activities, students are expected to uphold the highest standards of academic integrity. Academic dishonesty includes, but is not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, and any act designed to give unfair advantage to a student or the attempt to commit such acts. In this class, academic dishonesty includes the use of on-line translation services (i.e: Google Translate) to complete coursework.

If I suspect that Google Translate is being used as a primary means of completing assignments, I will introduce measures to monitor student progress, including, but not limited to: using Respondus Lockdown Browser for assignments and tests; check-ins with the Arabic tutor and instructor; and pop quizzes.

IMPORTANT:

IF YOU ARE FOUND TO BE CHEATING, COLLUDING, PLAGIARIZING, USING GOOGLE TRANSLATE, OR TAKING CREDIT FOR SOMEONE ELSE'S WORK IN MY CLASS YOU WILL RECEIVE A "0" FOR THE ASSIGNMENT IN QUESTION AND A CASE WILL BE OPENED WITH THE OFFICE OF STUDENT CONDUCT AND CONFLICT RESOLUTION.

ACCOMMODATIONS

Your success in this class is important to me. We will all need accommodations because we all learn differently. If there are aspects of this course that prevent you from learning or exclude you, please let me know as soon as possible. Together we'll develop strategies to meet both your needs and the requirements of the course. I also encourage you to visit the Center for Accommodations and Support Services (CASS) in room 106, Union East Building or contact them at 747-5148 or cass@utep.edu. If you need official accommodations, you have a right to have these met. There are also a range of resources on campus, including the Writing Center, Counseling Center, Military Student Success Center and Academic Advising Center.

MILITARY STUDENTS

If you are a military student (veteran, dependent, active) please visit the Military Student Success Center. I also recognize the complexities of being a student veteran. If you are a student veteran, please inform me if you need special accommodations. If you make me aware of a complication related to your

military status, I will do everything I can to assist you or put you in contact with university staff who are trained to assist you.

COURSE CALENDAR

A course calendar for this class is available on Blackboard. There, you will find the due dates for all assignments and readings for this course.

I will give announcements and reminders in class about homework and assignments, but it is your responsibility to keep track of those dates, too.

Click [here](#) for the UTEP Fall 2021 Academic Calendar.



EMAIL POLICY

If you send me an email, always include a greeting, your name, and which class you are in.

I check my email daily but please allow a 48-hour period for replies.

Emails sent on weekends will be replied to on the next business day.

IMPORTANT SEMESTER DATES:

Aug. 23	First Day of Classes
Sept. 6	Labor Day – No Classes
Sept. 8	Census Day – Students who have not attended will be dropped
Oct. 29	Withdrawal / Drop Deadline – Last Day to Drop with a “W”
Nov. 26-29	Thanksgiving Break – No Classes
Dec. 3	Dead Day – No Classes
Dec. 6-10	Fall Final Exams
Dec. 16	Grades are available to students

***Census Day:** I reserve the right to drop students for lack of effort, multiple absences, multiple missed assignments, and missed lab time. If I drop students who fall into these categories **before** Census Day I will determine whether the drop will be an “F” or a “W.” Any drops made **after** Census Day will automatically be an “F,” regardless of the reason for the drop.

Update to Academic Integrity Policies

All content, resources, exams, quizzes, and answer keys for this course are considered privileged information and should only be used by students registered for the course. No student should distribute, share, or upload these materials to a publicly available platform. Cloud services, storage drives, and any other platform where these digital or printed materials are stored should be **private** and only accessible by the student using them.

Uploading and sharing answers to exams, quizzes, and homework assignments is not allowed and is considered colluding and cheating.

Copying work from other students' materials is considered plagiarism and is prohibited.

Any student who is found to be distributing course materials, including - but not limited to - exam and quiz answers; assignment answer keys; and the PDF resources made available to students in the course via Blackboard, will be reported to the Office of Student Conflict and Conduct Resolution.

Final Note: Policies in this syllabus are all subject to change at instructor’s discretion. I will notify you in writing if anything in this syllabus is updated.

FALL 2021: COVID-19 STATEMENTS

As we continue to deal with the impact of the COVID-19 virus and its variants, it has become even more important to clearly outline and communicate the safety precautions I intend to follow in our course. Please read the following statements carefully and understand that your enrollment in my course indicates agreement with all the policies within this syllabus.

COVID-19 PRECAUTION STATEMENT

Please stay home if you have been diagnosed with COVID-19 or are experiencing COVID-19 symptoms. If you are feeling unwell, please let me know as soon as possible, so that we can work on appropriate accommodations. If you have tested positive for COVID-19, you are encouraged to report your results to covidaction@utep.edu, so that the Dean of Students Office can provide you with support and help with communication with your professors. The Student Health Center is equipped to provide COVID-19 testing.

The Center for Disease Control and Prevention recommends that people in areas of substantial or high COVID-19 transmission wear face masks when indoors in groups of people. The best way that Miners can take care of Miners is to get the vaccine. If you still need the vaccine, it is widely available in the El Paso area, and will be available at no charge on campus during the first week of classes. For more information about the current rates, testing, and vaccinations, please visit epstrong.org.

No-Contact Environment

In keeping with the safety precautions to prevent the spread of COVID-19, all assignments in this course will be delivered and turned in through the Blackboard online interface. I will not collect handwritten or printed out papers or assignments in this course. In addition, my office hours are completely virtual this semester.

Class Communication

I have mentioned this already in the earlier parts of the syllabus, but it warrants repetition: I will always communicate with you through Blackboard or through UTEP email. It is extremely important that you check your email daily, especially on days we have class. I do not plan on it, but there may be moments in the semester where I will have to make emergency changes to the class meetings or how the assignments will be completed. I will always communicate these changes through Blackboard and by emailing to your student email (ending in @miners.utep.edu). If you do not have access to Blackboard or to your student email, you need to contact the Help Desk and fix that as soon as possible.

UTEP COVID-19 Information

Keep up with the latest information about COVID-19 through UTEP's website: <https://www.utep.edu/chs/shc/covid-19-information.html>

ARAB 1502 – COURSE CALENDAR

All due dates are grouped by unit section. Assignments in each section are due on Sundays at 11:59PM Mountain Standard Time (MST). Extra credit assignments, such as Culture Corner Blogs or Skill Builders, are due on the due date of their respective sections and units, see Blackboard for more detail.

Please note: Part of your grade will also include in-class assignments, which are not listed here on the course calendar. In-class assignments will be give in our face-to-face class and will consist of speaking, writing, reading and listening tasks in the target language. In-class assignments may also include pop quizzes or Arabic-language based games.

All due dates are final. Please see late work policy in syllabus.

Unit	Section	Assignments	Due Date (all by 11:59PM MST)
0	1	R&L #0 SA #0 WA #0	Wednesday, August 25, 2021

1	1	R&L #1 SA #1 WA #1	Sunday, August 29, 2021
	2	R&L #2 SA #2 WA #2 Unit Quiz #01 Unit Reflection #01 Unit Lab Tasks #01	Sunday, September 5, 2021

2	1	R&L #3 SA #3 WA #3	Sunday, September 12, 2021
	2	R&L #4 SA #4 WA #4	Sunday, September 19, 2021
	3	R&L #5 SA #5 WA #5 Unit Quiz #02 Unit Reflection #02 Unit Lab Tasks #02	Sunday, September 26, 2021

3	1	R&L #6 SA #6 WA #6	Sunday, October 3, 2021
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3	2	R&L #7	Sunday, October 10, 2021
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		SA #7 WA #7 Unit Quiz #03 Unit Reflection #03 Unit Lab Tasks #03	
Mid-Term Exam			Wednesday, October 13, 2021
4	1	R&L #8 SA #8 WA #8	Sunday, October 17, 2021
	2	R&L #9 SA #9 WA #9 Unit Quiz #04 Unit Reflection #04 Unit Lab Tasks #04	Sunday, October 24, 2021
5	1	R&L #10 SA #10 WA #10	Sunday, October 31, 2021
	2	R&L #11 SA #11 WA #11	Sunday, November 07, 2021
	3	R&L #12 SA #12 WA #12	Sunday, November 14, 2021

		Unit Quiz #05 Unit Reflection #05 Unit Lab Tasks #05	
6	1	R&L #13 SA #13 WA #13 Unit Quiz #06 Unit Reflection #06 Unit Lab Tasks #06	Sunday, November 21, 2021
7	1	R&L #14 SA #14 WA #14	Sunday, November 28, 2021
	2	R&L #15 SA #15 WA #15	Sunday, December 5, 2021
		Final Reflection Project Due:	Friday, December 10, 2021 by midnight
Final Exam		Cumulative; covers all units	Friday, December 10, 2021 @ 10:00am to 12:45pm