REHC 5990 (Internship) – Barnes/Schoen

REHC 5990
Internship
Summer Semester 2012

Course Syllabus

Instructors
Erin F. Barnes, Ph.D., CRC
Phone: (915) 747-7257
Fax: 915-747-7207
E-mail: efbarnes@utep.edu

Barbara A. Schoen, Ph.D., CRC
Phone: (915) 747-8240
Fax: 915-747-7207
E-mail: baschoen@utep.edu

** Office Hours: Thursdays 2 p.m. – 4 p.m. (or by appointment) **

Physical Address:
The University of Texas at El Paso
College of Health Sciences
Department of Rehabilitation Sciences
1101 N. Campbell St., Room 318
El Paso TX 79902

** Office Hours: Tuesdays 2 p.m. – 4 p.m. (or by appointment) **

Course Time/Location
Tuesdays: 4:30 p.m. - 7:20 p.m.

*NOTE - The course meeting dates and locations will be distributed on the first day of class.*

Necessary Technology Competencies:
To successfully complete this course, it is necessary that students have access to the Internet and know how to receive and send emails. Also, if your site is located outside of the area and you will not be able to attend class, it is your responsibility to develop a plan to communicate with the professor via distance education modes. If you need any help or have any concerns about these required skills, please see the instructor on the first day of class.

Course Description
The purpose of this course is to provide supervised, practical experience in rehabilitation counseling and related rehabilitation services. The internship in Rehabilitation Counseling requires 600 clock hours over the course of the entire academic year. This course involves two types of clinical supervision: (a) supervised experience in an approved setting that provides services to individuals with disabilities; and (b) faculty supervision via individual and group consultation. The actual internship requires students to observe all aspects of the delivery of rehabilitation counseling services and progress toward performing the tasks required of an employed rehabilitation counselor. Internship is limited to five students per section so early registration is recommended.

Please note the following, important details:

- Students not having a CRC on-site supervisor must get approval from faculty prior to the start of the field experience.
- Site conference visits will be arranged individually with each student. Each student will facilitate this process between to get a time scheduled with the university instructor and field supervisor. These visits will be about 30-60 minutes in length and will be conducted between the student, university instructor
and the on-site supervisor.

- Based on the intensity and importance of your fieldwork experience, the instructors will be available for consultation outside of the internship seminar. Please do not hesitate to schedule additional consultation times when issues arise.

**Respect for the Learning Experience and Environment**

Adult learning experiences are enhanced by the committed participation of peers. For this reason, importance is placed on attendance and scholarly participation in seminar activities and discussions. As professionals and future professors/supervisors it is necessary to develop the skills of mutual respect, punctuality and promptness in completing tasks during graduate training. Please be respectful of the seminar participants by placing class as a priority. However, when a professional judgment must be made to miss class, you should contact the instructor as soon as possible by email. **Due to the importance of supervision, students must attend ALL classes and should not be late or leave early in order to successfully complete the course. Please adjust your schedules accordingly.** It is dually important to maintain a pleasant classroom atmosphere. As such, cell phone should be placed on vibrate, and there should not be excessive use of cell phones during class. Each instance of excessive cell phone use (i.e. talking or texting) can result in a deduction of 1 participation point per infraction.

**A Note About Missed Classes:** You are responsible for getting from a classmate the materials (class notes, handouts, etc.) that you missed. If you have specific questions that cannot be answered by a classmate, you may ask the instructor. Please remember, supervision is required for the internship experience. As such, any missed classes will have to be made up with the instructor. If you know of an extenuating circumstance that will cause you to miss class you must communicate that with the instructor well in advance.

**Professional Responsibility**

Students are expected to perform to both the agency and the program’s standards. As such, students are required to do the following:

1. Regularly report to agency to complete the minimum hours required for the experience.
2. Meet with their site supervisor on a weekly basis.
3. Meet regularly with university supervisor for supervision. The intent of supervision includes provisional support of Internship activities, university supervisor feedback and discussion clinical or agency issues.

**Respect for Diversity**

It is my intent that students from all diverse backgrounds and perspectives be well-served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: gender, sexual orientation, disability, age, socioeconomic status, ethnicity, race, culture, perspective, and other background characteristics. Your suggestions about how to improve the value of diversity in this course are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally or for other students or student groups.

**Confidentiality**

During the course of class discussions, class members may reveal personal information about themselves and their clients. The rules of confidentiality are in effect. You are not to discuss any of this type of information outside of class with other classmates. If you feel the need to process information shared in class with family members or other faculty, please do not reveal specifics that will allow what you are sharing to be attributed to
a particular class member or client.

**Accommodation Policy for Students with Disabilities**

If you have or suspect a disability and need accommodations you should contact Disabled Student Services Office (DSSO) at 747-5148 or at dss@utep.edu or come by Room 106 Union East Building.

**Academic Dishonesty Policy**

Academic dishonesty will not be tolerated. If you have any questions about what constitutes academic dishonesty, refer to the Handbook of Operating Procedures. The University of Texas at El Paso prides itself on its standards of academic excellence. In all matters of intellectual pursuit, UTEP faculty and students must strive to achieve excellence based on the quality of work produced by the individual. In the classroom and in all other academic activities, students are expected to uphold the highest standards of academic integrity. Any form of scholastic dishonesty is an affront to the pursuit of knowledge and jeopardizes the quality of the degree awarded to all graduates of UTEP. It is imperative, therefore, that the members of this academic community understand the regulations pertaining to academic integrity and that all faculty insist on adherence to these standards.

Any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes, but is not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts. Proven violations of the detailed regulations, as printed in the Handbook of Operating Procedures (HOP), and available in the Office of the Dean of Students, and the homepage of The Dean of Students (DOS) at http://studentaffairs.utep.edu/dos, may result in sanctions ranging from disciplinary probation, to failing grade on the work in question, to a failing grade in the course, to suspension or dismissal, among others.

**Required Texts**

- Readings and supplemental materials may be provided on Blackboard or in class by the instructor.

**PURPOSE and OBJECTIVES**

This course is designed to provide advanced clinical experience under faculty supervision in a rehabilitation facility or agency. The internship shall be a minimum of 600 hours, with at least 240 hours of the time spent in direct contact with clients, counseling individuals, families and/or groups of applied agency experience. Through direct client interaction, peer consultation with group supervision and individual agency and university supervisory sessions students will develop the skills to effectively serve clients with disabilities from intake to termination and case closure.

**Conceptual / Theoretical Skills**

Students will be able to:

1. To learn how to assess client issues and abilities.
2. To gain practical experience utilizing theoretical techniques of counseling.
3. To gain competence in assisting the client select, manage and achieve goals.
4. To learn techniques to develop client rapport and skills for collaboration.
5. To utilize constructive feedback from your agency and university supervisors and peers.
6. Guide students toward the development of specific professional skills and technical knowledge relating to the direct delivery of services to persons with disabilities in a rehabilitation environment.
7. Supplement the knowledge and skills acquired through coursework in rehabilitation counseling.
8. Provide an opportunity for practical application of classroom instruction.
9. Provide students with counseling situations that can assist in developing confidence in applying knowledge and skills learned.
10. Assist students in developing skills in planning for efficient use of time and resources.
11. Develop skills in managing the rehabilitation process.
12. Further develop counseling skills that encourage client choice, direction, and maximizing client potential.
13. Provide an opportunity for students to develop positive and effective working relationships with on-site supervisor, colleagues, and other cooperating agencies.

**Applied / Practical Skills**
Students will be able to:

1. Become familiar with knowledge, skills, abilities and professional competencies needed for effective counseling and practice.
2. Become familiar with challenges to effective multicultural interaction.
3. Learn to respond effectively to diverse clients across race, gender, ethnicity, and/or culture.

**Course Evaluation**
Students are assigned a grade of “Pass” or “Fail” at the conclusion of supervised fieldwork. The assignment of that final grade is the responsibility of the faculty supervisor. The evaluation of the on-site supervisor will be sought to assist in the grade determination. Final evaluation for the term will be based on: a) Evaluation from the on-site supervisor; b) Evaluation from the faculty supervisor, and c) completion of course requirements.

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<th>Assignments (75% or 150 points)</th>
<th>Student Goals (5 points)</th>
<th>Agency Presentation 15 points</th>
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| Participation (25% or 50 points) | Your participation grade includes your participation in class discussions, the quality and thoughtfulness of your commentary, attendance and tardiness to class, etc. I reserve the right to exercise considerable latitude with which these points are allocated. Note, this area can boost your grade when you are teetering between grades, so it is to your advantage to seek to gain all of the points possible in this area. |