The University of Texas at El Paso School of Nursing

SEMESTER: Summer 2022

COURSE TITLE: Nursing 4511 – Population Focused Care

COURSE DESCRIPTION: This course is intended to introduce students to nursing care of patients, families, aggregates, and communities. Principles and practices of community health are discussed. Emphasis is placed on assessing factors that influence the health of populations and the use of evidence-based practices in the delivery of spiritually and culturally appropriate health promotion and disease prevention interventions. The role of the nurse as an advocate for social justice is explored.

COURSE OVERVIEW: This course is designed as a culminating community health experience. The student will synthesize and analyze previous learning to address the needs of aggregates within the community. Critical thinking is an expectation in the course.

COURSE PRE-REQUISITES: Successful completion of all program requirements up to and including 7th-semester courses.

CREDIT ALLOCATION: Total Credit/Contact Hours: 5.00 (3-2-0)

FACULTY INFORMATION: Lead Course Manager: Danielle Webster, MSN, RN
Office: 301
Office Hours: Mondays: 10:00 pm-1:30 pm
By appointment only
Office Phone: (915) 747-7621 Cell Phone: (915) 503-7842
E-mail: drwebster@utep.edu

Clinical Instructors: TBA
Phone: Will be given to clinical group
E-mail: Will be given to clinical group

REQUIRED TEXTBOOKS
Lippincott CoursePoint+ for DeMarco and Healey-Walsh: Community and Public Health Nursing: Evidence for Practice, Third Edition (Rosanna F. DeMarco and Judith Healey-Walsh).
ISBN: 978-1-975132-73-6

To have your students enroll, send them the class code and the following instructions. You can simply copy and paste the text below.
1. If you don’t already have access to Lippincott CoursePoint+ for DeMarco and Healey-Walsh: Community and Public Health Nursing: Evidence for Practice, Third Edition., redeem your ACCESS CODE and complete registration at http://thePoint.lww.com/activate.

2. Once you have redeemed your Access Code and are logged in to thePoint, from the “My Content” page, click Launch CoursePoint for Lippincott CoursePoint+ for DeMarco and Healey-Walsh: Community and Public Health Nursing: Evidence for Practice, Third Edition..

3. On the content homepage, select “Join a Class”, enter your CLASS CODE: 5E3A08F3, and click “Join this Class”

If you experience any problems, check the code again and re-enter it. If it does not work, contact Lippincott Online Product Support at 1-800-468-1128 or techsupp@lww.com for assistance.


RECOMMENDED TEXTBOOKS
All other textbooks from your previous classes.

COURSE OBJECTIVES
1. Analyze the role and the responsibilities of the baccalaureate-prepared nurse in promoting the health of patients, families, aggregates, and populations.
2. Synthesize knowledge of physiological, psychological, sociopolitical, and spiritual influences in assessing and planning care for aggregates within communities.
3. Use healthcare information systems and patient care technology to provide preventive care and communicate relevant patient information with members of the inter-professional healthcare team.
4. Apply decision-making skills and clinical judgment in providing patient care during disaster, mass casualty, and other emergency situations.
5. Analyze outcomes of the delivery of care for patients, aggregates, and populations to determine the allocation of resources and drive policy development.
6. Integrate behavioral change theories in the delivery of health promotion and disease prevention interventions to patients, families, aggregates, and populations.
7. Discuss determinants of health, including the role of social, cultural, economic, and environmental factors across various groups, communities, and populations.
8. Develop an intervention plan in collaboration with healthcare team members that consider determinants of health, availability of resources, diversity, personal
values, and activities directed towards health promotion, disease and injury prevention, disability, and premature death.

9. Examine the efficiency, cost-effectiveness, and equity of clinical prevention and population-focused interventions and value the impact on health indicators outlined in Healthy People 2020 goals.

10. Define the health of vulnerable populations, eliminate health disparities, and promote social justice.

11. Incorporate evidence-based practice strategies in the provision of care, including health teaching, screening, outreach, disease and outbreak investigation, referral, and follow-up, across various groups, communities, and populations.

12. Explain basic epidemiological concepts, including risk, the natural history of the disease, levels of prevention, epidemiological triangle, the web of causation, and public health surveillance.

**CLINICAL OBJECTIVES**

1. Use the nursing process as a framework for providing nursing care:
   A. Perform a comprehensive assessment of a community.
   B. Contribute to developing an intervention plan based on data collected during the community assessment.
   C. Select cultural and age-appropriate interventions for the target group, community, or population.
   D. Implement nursing care that is safe and based on the established intervention plan.
   E. Use clinical judgment when providing care to a group, community, or population and participating in evaluating expected outcomes.

2. Promote continuity of health care within the health care team and across various settings:
   A. Participate as a member of the community-based interprofessional health care team.
   B. Communicate patient-related information to members of the community-based interprofessional health care team.
   C. Plan and Provide health-related education to groups, communities, and populations.
   D. Use information technology to document patient information and communicate with the community-based interprofessional health care team members.

3. Use scientific principles and evidence-based practice as a foundation for nursing practice:
   A. Apply knowledge of pathophysiology, pharmacology, and nutrition when providing health-related education and care to groups, communities, and populations.
   B. Use appropriate resources when determining best-established practices for health-related education and care to groups, communities, and populations.
   C. Use scientific evidence as a basis for nursing practice.

4. Provide high-quality nursing care in an environment that is safe for the patient, self, and others
   A. Use communication techniques that facilitate the development of a therapeutic, caring nurse-patient relationship.
   B. Intervene for the group, community, or population when health care or health-related issues arise.
C. Identify issues that affect the quality of care and participate in activities that promote improvements in quality or access.
D. Identify actual and potential environmental safety risks while providing a safe environment for the patient, self, and others.
E. Use leadership skills to enhance efficient care delivery to groups, communities, and populations.

5. Practice nursing in a professional, ethical, and legal manner
   A. Provide nursing in accordance with professional standards.
   B. Provide nursing in a professional, ethical, and legal manner/Practice nursing in an ethical manner.
   C. Provide nursing in a professional, ethical, and legal manner/Practice nursing within established legal parameters.
   D. Demonstrate nursing in a professional, ethical, and legal manner/Accept accountability and responsibility for care provided to groups, communities, and populations.

6. Use communication that promotes an effective exchange of information.
   A. Model responsibility for effective exchange of information with groups, communities, and populations.
   B. Identify barriers to effective communication and make appropriate changes in communication.
   C. Use standardized hand-off communication tools when transferring care responsibilities to other health care team members.
   D. Communicate effectively with the community-based health care team and report issues that indicate conflict is impacting patient care.

PROGRAM LEARNING OUTCOMES, BSN ESSENTIALs, DECs:

UTEP SON PLOs (Level 3 Program Outcomes) & QSEN Competencies*: Patient-Centered Care*, Teamwork & Collaboration*, Evidence-Based Practice*, Quality Improvement*, Safety*, Informatics*, Professionalism, Leadership, Communication, Systems-Based Practice, Health Promotion & Education

BSN Essentials (AACN): Essential I, II, III, IV, V, VI, VII, VIII, IX

Differentiated Essential Competencies (DECs) for Baccalaureate Degree (BSN) *version year 2010
   Member of the Profession A, B, C, D
   Provider of Patient-Centered Care A, B, C, D, E, F, G, H
   Patient Safety Advocate, A, B, C, D, E, F
   Member of the Health Care Team A, B, C, D, E, F, G

TEACHING METHODOLOGIES:
Methodologies include team-based learning, case studies, field experience, group work, class assignments, simulation, precepted clinical, virtual clinical activities. This course is FACE-TO-
FACE but may transition online with some synchronous [time you must be online] components [based on the ongoing SARS-CoV-2 pandemic], as listed on the calendar.

TECHNOLOGY REQUIREMENTS
Course content is delivered via the Internet through the Blackboard learning management system. Ensure your UTEP e-mail account is working and that you have access to the Web and a stable web browser. Google Chrome and Mozilla Firefox are the best browsers for Blackboard; other browsers may cause complications. When having technical difficulties, update your browser, clear your cache, or switch to another browser.

You will need access to a computer/laptop, scanner, webcam, and a microphone. You will need to download or update the following software: Microsoft Office, Adobe Acrobat Reader, Windows Media Player, QuickTime, and Java. Check that your computer hardware and software are up-to-date and can access all parts of the course.

If you do not have a word-processing software, you can download Word and other Microsoft Office programs (including Excel, PowerPoint, Outlook, and more) for free via UTEP’s Microsoft Office Portal. Click the following link for more information about Microsoft Office 365 and follow the instructions.

IMPORTANT: If you encounter technical difficulties beyond your scope of troubleshooting, please contact the UTEP Help Desk, as they are explicitly trained in assisting with the technological needs of students. Please do not contact me for this type of assistance. The Help Desk is much better equipped than we are to assist you!

UTEP provides a variety of student services and support:
Technology Resources
- Help Desk: Students experiencing technological challenges (e-mail, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, e-mail, chat, website, or in-person if on campus.

Academic Resources
- UTEP Library: Access a wide range of resources, including online, full-text access to thousands of journals and eBooks, plus reference service and librarian assistance for enrolled students. https://www.utep.edu/library/
- University Writing Center (UWC): Submit papers for writing style and formatting assistance, ask a tutor for help and explore other writing resources.
- Math Tutoring Center (MaRCS): Ask a tutor for help and explore other available math resources.
- History Tutoring Center: Receive assistance with writing history papers, getting help from a tutor, and exploring other history resources. https://www.utep.edu/liberalarts/history/resources/student-resource/history-tutoring-center.html
- RefWorks: A bibliographic citation tool; check out the RefWorks tutorial, Fact Sheet, and Quick-Start Guide. https://refworks.proquest.com
Individual Resources

- **Military Student Success Center**: Helps assist personnel in any branch of service to reach their educational goals.
- **Center for Accommodations and Support Services**: Assists students with ADA-related accommodations for coursework, housing, and internships.
- **Counseling and Psychological Services**: Provides a variety of counseling services, including individual, couples, and group sessions as well as career and disability assessments.

**GRADING POLICY AND STRUCTURE**

**Didactic courses without a clinical component or mentorship**

- **Students must maintain a minimum average of 75%**. Achieving less than a minimum average of 75% results in course failure. There is no rounding of grades and fractional points will be dropped for final course grade. Extra credit is not permitted.

**Didactic course with a clinical component or mentorship**

- **Students must maintain a minimum average of 75% on didactic course work.** This constitutes the didactic evaluation of a course. Achieving less than a minimum average of 75% in the didactic portion of the course results in course failure. There is no rounding of grades and fractional points will be dropped for final didactic grade. Extra credit is not permitted.
- Clinical component/mentorship-related assignments must meet the minimum average of 75%. Grades or points given for clinical component/mentorship-related assignments are factored into the overall course grade **only** if the student has passed didactic course work with a minimum of 75%.
- **Students must pass both** the didactic and the clinical or lab components of a course. Failure of either component results in failure of the entire course.
- Clinical performance is evaluated on a **Pass/Fail basis**

**Pass:**

1) Successful demonstration of competency in course designated simulated scenarios **AND**
2) Demonstrating competency in every area of clinical performance in direct patient care **AND**
3) Successful completion of all required clinical paperwork.

**Fail:**

1) Non-achievement of competency in course designated simulated scenarios **OR**
2) Non-achievement of competency expectations in any one or more areas of direct patient care clinical performance
OR
3) Any serious infraction involving professionalism and/or safety related issues for assigned patients.

- Students are required to take and pass the Dosage Calculation exam at a 90% level PRIOR to participating in clinical experiences. (See Dosage Calculation Policy).

GRADING SCALE:
Grading Breakdown:
Didactic: (90%)
- 5 Chapter Quizzes (5% Each)=25%
- 5 In-class Projects (5% Each)=25%
- ATI Proctored Assessment 10%
- ATI Practice B Proctored 5%
- Midterm Exam 10%
- Final Exam 15%

Clinical: (10%)
- Clinical Project(s) 10%

Total= 100%

Dosage Calculation Pass at 90%
(Three attempts maximum prior to clinical placement)

Clinical Performance Pass/Fail
(Competency in care setting AND simulation/virtual)

Grading Scale: 90 – 100 = A
80 – 89 = B
75 – 79 = C
60 – 74 = D
< 60 = F

REQUIRED Non-Graded Clinical Assignments:

Dosage Calculation exam: See below.

HOPE Health Fair participation and/or Interprofessional Education Event (IPE) is mandatory (if one is assigned), may count toward clinical hours, and is pass/fail. Reflections must be completed and submitted on Blackboard for hours to count towards clinical for the
HOPE Health Fair and IPE events. If the reflections are not done, the hours will not be counted.

ATI Learning Systems RN 3.0 Community Practice and Final

ATI Practice A

Community Scenario Days and prep work (if applicable).

Passport packet with information on your site (clinical prep-work) is required for continued work in clinical sites and/or Virtual sites if assigned. The due date is as stated on the calendar. If assigned and the Passport is not completed within the allotted time frame, the student will be removed from the clinical site and will not return until the Passport is completed.

My Learning reflection assignment per policy. The My Learning Reflection is mandatory, and an incomplete will be given if the assignment is not submitted on Blackboard by the end of the course. See below.

COURSE POLICIES:

ACADEMIC REGULATIONS
Review in UT El Paso Undergraduate Student Catalog and the School of Nursing Student Handbook the following policies: Religious Observance, Clinical Compliance, Ethical and Responsible Use of Social Media, Policy on Academic Integrity, Professional Attire and Uniform Guidance, Progression Policy, and Safe & Effective Nursing Practice Policy, Statement on Disability, Cell Phone Policy During Testing and Student Injury in Clinical Policy.

ATI
It is a course requirement for all students to take the nationally standardized exam provided by Assessment Technologies Incorporated (ATI). Students not achieving a passing standard will be required to remediate and to submit documentation of this remediation in accordance with Course Manager’s protocol. Students will receive an ‘Incomplete’ in the course until/unless this remediation is accomplished. See the School of Nursing Student Handbook for the ATI Policy and Procedures.

ATTENDANCE:
Students are expected to attend all classes and to arrive on time. Late comers are asked to enter quietly and unobtrusively. Students are responsible for content and/or announcements presented in class or clinical sessions whether present or not.
BLACKBOARD
Students are required to subscribe to and access the course Blackboard site. Blackboard is the main source of communication between faculty and students. Students are encouraged to access this site on a daily basis. Course syllabus, calendar, topical outline of scheduled lectures, assigned readings, and clinical assignment criteria are posted on this site. Grades will be made available ONLY through this site.

COMMUNICATION
Communication is the responsibility of both students and faculty. The faculty will keep students informed of progress in both theory and clinical. Students with questions or concerns should:

- First go to the appropriate faculty member. Please see the course manager (Danielle Webster) if it is a didactic issue. Please see the clinical instructor first prior to seeing the course manager if it is a clinical issue.
- If not resolved, then follow the appropriate chain of command in the sequence as identified below:
  
  Course manager (Ms. Danielle Webster)
  Director of Program (Dr. Tracey Merworth)
  Assistant Dean for Undergraduate Education (Dr. Laura Rodriguez)
  School of Nursing Dean (Dr. Leslie Robbins)

GRIEVANCES
Challenges to grades may be pursued only on the basis of malice, bias, arbitrary or capricious grade determination or impermissible discrimination. In no event shall a challenge be pursued only on the basis of the standards employed in setting grades, so long as those standards are employed impartially. Grievances MUST be in WRITING and filed through the School of Nursing chain of command. If the student is not satisfied with the outcome after using the chain of command, the student may consult with and/or file a challenge with the Chairperson of the University Student Welfare and Grievance Committee.

MY LEARNING REFLECTION
- A guided course reflection is required in this course. This reflection assignment will be a mandatory assignment in all Traditional Pre-Licensure Phase 3 and RN-BSN courses. The assignment will be due at the end of the course. Students who do not submit a completed document will receive an INCOMPLETE in the course and not be allowed to progress until the assignment is completed. See UTEP SON Undergraduate My Learning Policy.

POLICY ON SCHOLASTIC DISHONESTY
- Students are expected to be above reproach in all scholastic activities. Students who engage in scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and dismissal from the School of Nursing and/or university. Scholastic dishonesty includes but is not limited to reproducing test or quiz materials from memory, copy/paste or Xerox, cheating, plagiarism, collusion, the submission for credit or any work or materials that are attributable in whole or in part to another person, taking an examination for another person, and any act designed to give unfair advantage to a student or the attempt to commit such acts. Regents’ Rules and Regulations, Part One, Chapter VI,
Section 3, Subsection 3.2, Subdivision 3.22.

- Since scholastic dishonesty harms the individual, all students, and the integrity of the School of Nursing and the university, policies on scholastic dishonesty will be strictly enforced. See detailed procedure in the Handbook of Operating Procedures available in the Office of the Dean of Students.

POLICY RELATING TO DISABILITY/ PREGNANCY/CASS/DISABILITY
Nursing is a physically and mentally challenging profession. Nurses are required to think critically and quickly in order to respond to patient care needs. Nurses are also expected to be able to assist patients in transfer, ambulation and in activities of daily living. In order to do this, nurses must be able to lift, bend and be on their feet for extended periods of time. Nursing students are expected to be able to perform these functions. It is therefore the responsibility of the student to inform the course manager of any limitations they may have in completing course expectations. Nursing students with limitations in any of the above abilities are advised to discuss these matters with The Center for Accommodations and Support Services (CASS) to determine if reasonable accommodations could be provided. Written guidelines r/t accommodations from CASS must be submitted to the course manager PRIOR to the start of the course. If you have a disability and need classroom accommodations, please contact CASS at 747-5148, or by email to cass@utep.edu, or visit their office located in UTEP Union East, Room 106. For additional information, please visit the CASS website at www.sa.utep.edu/cass. CASS’ Staff are the only individuals who can validate and if need be, authorize accommodations for students with disabilities.

- Pregnancy: It is the responsibility of the student to inform the instructor of pregnancy limitations. Written guidelines related to accommodations from The Center for Accommodations and Support Services (CASS) must be submitted to the course manager PRIOR to the start of the course.

PROFESSIONAL BEHAVIOR:
- Students are expected to behave professionally at all times with faculty, peers, preceptors, and clients and in any setting in which the student is a representative of UTEP. Bullying, verbal abuse, insubordination, or personal attacks will not be tolerated in any form. Any behavior deemed inappropriate by faculty and/or preceptors will result in faculty conference(s), and completion of a Student Opting for Success (SOS) plan that addresses the student’s areas of needed improvement. Possible activities available to assist the student in attaining the SOS objectives include stress and/or anger management counseling sessions. Inappropriate behaviors may result in removal from the clinical setting and/or an administrative withdrawal from the course and/or dismissal from the program.

- The following addresses expectation of infection control, safety, and hygiene applying to classroom and clinical practice settings. Students are expected to be mindful of personal hygiene and cleanliness of clothing and personal baggage. Aseptic techniques should be used when coughing, sneezing, and disposing of personal tissues. Students and faculty must be careful to create an image of cleanliness and health, avoiding personal body odors and excessive use of perfumed chemicals. Hair should be clean and neatly kept, skin should be clean and intact. Open wounds with drainage/swelling/ or lacerations should be
cleansed/bandaged for the classroom setting; however, a physician note is needed to be allowed into the skills practice lab or into a clinical rotation in the nursing program. See Professional Attire and Uniform Guidance Policy

RETENTION (STUDENTS OPTING FOR SUCCESS)
When a student is not progressing in the course as expected, or is not successful on an examination, or is not meeting clinical expectations, they will be required to meet with the instructor to discuss strategies for success as outline on the SOS form. The SOS plan will identify recommendations for improving the student’s success potential and will specify time lines for completion of these recommendations. The SOS form (with all recommendations completed and all signatures in place) must be submitted to the course manager by due date. **Non-compliance with SOS recommendations jeopardizes eligibility to repeat the course in the subsequent semester.** Please see UG Remediation Policy and respective Blackboard home page for SOS form.

UTEP TOBACCO POLICY
The University of Texas at El Paso (UTEP) appreciates your cooperation as we are a smoke and tobacco-free campus. The policy is part of the university’s promotion of respect toward our environment and community. The use of tobacco products (including but not limited to cigarettes, cigars, pipes, water pipes, bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco or all other tobacco products) is prohibited in university buildings, grounds, sidewalks, walkways, and university-owned property and applies to all students, faculty, staff, contractors, and visitors. For more information, visit: www.tobaccofree.utep.edu.

DIDACTIC POLICIES

Attendance and Participation

Class times are held on Wednesdays from 1300-1800 and various times on Saturdays until 1700. The days and times are posted on Goldmine and were made available during registration. By continuing with registration, students were not only acknowledging the days and times listed but agreeing to abide by those set days and times. If an absence is anticipated due to other plans (graduations, birthdays, anniversaries, etc.), vacations, holidays (Memorial Day weekend and Fourth of July), inability to find appropriate childcare, work, etc., it is recommended that the student drop the course and register for the next upcoming semester when they can abide by the set days and times of the course; otherwise a zero will be given for the day’s graded assignments.

Attendance in the course is determined by participation in the course’s learning activities. Your participation in the course is essential for your learning and success and creating a community of learners. The completion of the following activities determines participation:
- Students will be required to sign in and sign out for each class session with the instructor or TA.
- Any student caught signing in for another student will be reported to OSCCR, and both students will receive a zero for all graded assignments for the day.
- Arriving late or leaving early will not be tolerated.
Students who are grievously late, significantly more than once, will not be able to take the quiz and will receive a zero for the day’s project. (If you anticipate being late or absent due to extenuating or unforeseen circumstances, you must inform the instructor immediately. Failure to do so will result in a zero for the day’s assignments).

Case studies are part of the lecture, and any case studies missed due to tardiness will result in a 10-point deduction from the daily project for that student’s grade (10 points for each case study missed).

Group projects are part of the lecture, and each member is expected to participate. There are five group projects for didactic.

- If you are absent and your group members sign your name to the project and turn in the assignment as though you are there, in that case, every group member will be reported to OSCCR for academic dishonesty, and every group member will receive a zero for the day’s project, and the group will be dissolved. Each group member will then be responsible for carrying out all remaining graded assignments on their own.

- Reading/Viewing all course materials and completing blueprints with their group to ensure understanding of assignment requirements
- Participating in an engaging discussion with your peers and group members during course activities
- Participating in scheduled virtual sessions if assigned
- Other activities as indicated in the weekly units.
- You are expected to participate with your group in didactic. If, for any reason, there is an issue with professionalism, disrespect, bullying, not doing work, etc., you may be removed from your group. If you are removed from your group, you will NOT be placed into another group but will be responsible for all exams, assignments, and projects on your own.

Because these activities are designed to contribute to your learning each week, they cannot be made up after their due date has passed.

Exams and Quizzes

There will be a total of five quizzes and two exams. The quizzes will be taken individually, and the exams will be taken as a group.

All quizzes and exams must be taken at the scheduled time. Make-up quizzes and exams are rarely given and are only provided due to extenuating circumstances, at the instructor’s discretion, and when the student has notified the instructor in advance of the scheduled quiz/exam. If you miss a quiz/exam and it is rescheduled to another time, you will have to take the quiz/exam on your own in the instructor’s office. If you are removed from your group, you will take the exams on your own. Examples of extenuating circumstances include extreme sickness, hospitalization (or hospitalization of immediate family members), car accidents, death of an immediate family member, and other similar instances. Quizzes and exams will not be rescheduled due to absences related to lack of childcare, lack of transportation, vacations, other out-of-town getaways, concerts,
graduations, anniversaries, birthdays, holidays (Memorial Day weekend and Fourth of July), and outside work/jobs, etc.

Quizzes and exams will be taken through Respondus Lockdown Browser and must be taken within the classroom. Any student discovered taking a quiz or an exam outside of the testing room (in an unapproved location, in another room at the university, or at home) will receive a zero for the assignment and be reported to OSCCR for academic dishonesty and recommended for course failure and removal from the program.

**Group Projects**

For every unit lecture, groups will be required to complete a project and submit it by the end of class.

Again, if you are absent or if you do not return to class and your group members sign your name to the project and turn in the assignment as though you are present, in that case, every group member will be reported to OSCCR for academic dishonesty (recommended for course failure and removal from the program), and every group member will receive a zero for the day’s project, and the group will be dissolved. Each student will be responsible for carrying out all remaining graded assignments on their own dependent on the decision of OSCCR.

Each group must create a group contract before starting their group work. The contract must also include steps to handle conflict within the group. If there are any issues with a student(s), and the rest of the group has referred to the contract without any resolution, the other group members may ask the course manager for a problematic group member to be removed. For a group member to be removed, the other group members must present to the course manager a written document outlining the issues at hand, solutions to try and resolve the problem, and why it was unsuccessful. All remaining group members must sign the document before any student is permanently removed. If the course manager decides that a student is to be removed, that student will NOT be placed into another group but will be responsible for all exams, assignments, and projects on their own.

If a student is removed from their group due to unprofessional behavior, that student will not be placed into another group and must complete the remaining assignments and exams individually.

**Test Proctoring Software**

All course assessments will use Respondus Lock Down Browser to promote academic integrity. You are encouraged to learn more about using these programs before the first test.

Please review the following guidelines:

- The assessments will only be available at times identified on the course calendar.
- Time will not be extended due to technical issues. Ensure that you have a reliable connection and that web respondus is working PRIOR to the exam meeting.
- A reliable Internet connection is essential to completing the exam. You will not be granted extra time on a quiz or exam due to internet issues.
• Respondus Lockdown Browser will require that all internet tabs are closed before starting the test.
• Respondus Monitor requires a webcam and microphone and may be used during a test at the instructor’s discretion.
• If a webcam and microphone are used, you will be required to show the webcam your student ID before starting the test.
• Your face should be discernible during the test. Blocking the camera will disable the test.
• No notes or textbook materials are permitted during the test.
• If used by the instructor, Respondus Monitor requires you to take a video of your surrounding area (desk, chair, walls, etc.)
• You should not have conversations with other people and/or leave and return to the area during the test without the instructor’s permission.
• **DO NOT** access your course materials during quizzes and exams. **Accessing course materials and any other materials during testing is strictly prohibited, will result in a 0, and will be reported to OSCCR.**

**Alternative Means of Submitting Work in Case of Technical Issues**
We strongly suggest that you submit your work with plenty of time to spare in the event that you have a technical issue with the course website, network, and/or your computer. It is suggested you save all your work in a separate Word document as a backup. This way, you will have evidence that the work was completed and will not lose credit. If you are experiencing difficulties submitting your work through the course website, please contact the UTEP Help Desk. You can e-mail me your backup document as a last resort.

**Netiquette**
As we know, sometimes, communication online can be challenging. It’s possible to miscommunicate or misunderstand what our classmates mean given the lack of body language and immediate feedback. Therefore, please keep these netiquette (network etiquette) guidelines in mind. Failure to observe them may result in disciplinary action.

- Always consider the audience. This is a college-level course; therefore, all communication should reflect polite consideration of others’ ideas.
- Respect and courtesy must be provided to classmates and the instructor at all times. No harassment or inappropriate postings will be tolerated.
- When reacting to someone else’s message, address the ideas, not the person. Post only what anyone would comfortably state in a face-to-face situation.
- Blackboard is not a public internet venue; all postings should be considered private and confidential. Whatever is posted in these online spaces is intended for classmates and professors only. Please do not copy documents and paste them to a publicly accessible website, blog, or other space.
A student may be removed from their group due to unprofessional behavior. If a student is removed from their group, that student will not be placed into another group and must complete the remaining assignments and exams individually.

**Absences and/or Course Drop Policy**
According to UTEP Curriculum and Classroom Policies, “When, in the judgment of the instructor, a student has been absent to such a degree as to impair his or her status relative to credit for the course, the instructor may drop the student from the class with a grade of “W” before the course drop deadline and with a grade of “F” after the course drop deadline.” See academic regulations in the UTEP Undergraduate Catalog for a list of excused absences. Therefore, if the course manager finds that you are at risk of failing due to non-performance in the course, you will be dropped from the course. The course manager will provide 24 hours of advance notice via e-mail.

**Incomplete Grade Policy**
After completing at least half of the course requirements, incomplete grades may be requested only in exceptional circumstances. Talk to me immediately if you believe an incomplete is warranted. If granted, we will establish a contract of work to be completed with deadlines.

**ATI Grading and Remediation for this course:**
The proctored ATI exam counts towards the final grade as follows:

<table>
<thead>
<tr>
<th>Below Level 1</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>64 Points</td>
<td>70 Points</td>
<td>88 Points</td>
<td>100 Points</td>
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</tbody>
</table>

- Students failing to achieve a passing score (level 2) **must** complete the ATI remediation activities as follows:

<table>
<thead>
<tr>
<th>Benchmark</th>
<th>Focused Review</th>
<th>Practice Assessments</th>
<th>Learning System RN</th>
<th>Review Material</th>
</tr>
</thead>
<tbody>
<tr>
<td>Below Level 1</td>
<td>At least 4 hours</td>
<td>none</td>
<td>none</td>
<td></td>
</tr>
<tr>
<td>Level 1</td>
<td>At least 3 hours</td>
<td>none</td>
<td>none</td>
<td></td>
</tr>
</tbody>
</table>

- **Due Date: Aug 13, 2022**

**CLINICAL POLICIES**

**Clinical Placements**
The course manager is responsible for clinical placements. Clinical placements are very tedious and time-consuming and take weeks to complete, and many documents to fill out and submit. Once a student is placed at a facility and the finalized list released, changes will NOT be made. Students may make requests early in the semester for certain placements due to particular circumstances,
but it is only a request which can be denied.

**For any clinical group project(s) that may be assigned, if a student is removed from their group or if a student is ill, the student will complete the projects at the clinical instructor’s and/or course manager’s discretion on their own.**

Any removal from the clinical setting will result in a course and clinical failure. If a student is removed from their group due to unprofessional behavior, that student will not be placed into another group and must complete any clinical project(s) assigned on their own.

**ATTENDANCE**

- **Punctual attendance for all clinical activities is required and tardiness and/or absenteeism will not be tolerated.** The days and times for clinical experiences are clearly posted on the class/clinical schedule and students are expected to be where assigned and to be on time.
- If a student anticipates absence or tardiness for any clinical experience, the clinical instructor or Course Manager must be notified prior to the absence or tardiness and this will only be tolerated for a single occurrence. Make-up for one incidence of tardiness and/or clinical absence will be at the faculty’s discretion if there are extenuating circumstances. In case of illness, a release from a health care provider will be required to return to clinical with documentation that is signed and on an official letterhead.
- Students who are tardy and/or absent from any clinical experience will receive a formal verbal and written counseling relating to this lack of professionalism. A second occurrence of tardiness and/or absence from clinical activities will result in failure of clinical, and thus, failure of the course.
- If the facility notifies the School of Nursing that a student is not permitted to return to the facility indefinitely, this would result in failure of clinical, and thus, failure of the course.
- Students must remain in their assigned area at all times, unless approved by the clinical instructor. Failure to comply will result in failure of clinical, and thus, failure of the course.
- Required clinical experiences include hospital orientation, clinical orientation, computer orientation as required by the agency, lab demonstrations, practice sessions, simulation hospital days, pre/post conferences and direct patient care.

**CLINICAL CLEARANCE**

Before clinical orientation, students are required to have clinical clearances that are valid through the end of the semester. Health clearances, CPR, insurance, background checks, drug screening, city-wide orientation clearances, and additional clinical requirements should be verified by the Compliance Office. Students will not be eligible for clinical participation until all clearances are verified. See Clinical Compliance Policy.

**CLINICAL PREPARATION**

Any student who is not adequately prepared for clinical will not be allowed to care for patients if doing so would violate the departmental SON Safe & Effective Nursing Practice Policy.
Daily preparation is a major component on the clinical evaluation. See Clinical Practicum Policy & Preceptorship Policy

**DOSAGE CALCULATION EXAMS**
Students are required to take and pass the dosage calculation exam given in this course. The exam must be passed at 90% prior to the start of clinical. If the exam is not passed at 90%, students will have the opportunity to remediate and retest twice before clinical rotations start (a maximum of 3 attempts). Students unable to pass the dosage calculation exam after the 3 attempts will be administratively dropped from all clinical courses. The dosage calculation exam is not factored into the course grade. See the Dosage Calculation Policy With Rounding Rules.

**HIPAA**
HIPAA (Health Insurance Portability and Accountability Act of 1996) is a mandatory federal law that protects patient health information. In keeping with HIPAA guidelines, nursing students shall not, under any circumstance; photocopy, fax, or remove from the agency premises, any component of the patient’s medical record. Failure to comply with HIPAA policies will result in disciplinary action that may include course failure and/or dismissal from the nursing program. In addition, legal action may be taken against the student.

**SIMULATION**
Satisfactory achievement of simulation and course-related objectives is required to achieve a passing clinical grade in this course. Facilitators are available in the Simulation Lab for additional help as needed.

**COPYRIGHT NOTICE**
Copyright law protects many of the materials that are posted within this course. These materials are only for the use of students enrolled in this course and only for the purpose of this course. They may not be further retained or disseminated.

**COVID-19 Precautions Statement**
Please stay home if you have been diagnosed with COVID-19 or are experiencing COVID-19 symptoms. Students are not permitted on campus when they have tested positive for COVID-19, or if you are feeling unwell, please let us know as soon as possible so that we can work on appropriate accommodations. If you have tested positive for COVID-19, you are encouraged to report your results to covidaction@utep.edu so that the Dean of Students Office can provide you with support and help with communication with your professors. The Student Health Center is equipped to provide COVID-19 testing. If you know of anyone who should report these criteria,
you should encourage them to report. If the individual cannot report, you can report on their behalf by sending an e-mail to covidaction@utep.edu.

The Center for Disease Control and Prevention recommends that people in areas of substantial or high COVID-19 transmission wear face masks when indoors in groups of people. The best way that Miners can take care of Miners is to get the vaccine. If you still need the vaccine, it is widely available in the El Paso area and will be available at no charge on campus during the first week of classes. For more information about the current rates, testing, and vaccinations, please visit epstrong.org.
Please sign the statement below and upload it to Black Board under Syllabus Acknowledgement on or before May 21, 2022.

I have read the course syllabus for Nursing 4511 – Population Focused Care and understand my obligations to adhere to the policies described. Additionally, in keeping with best practice strategies for teaching and learning, I agree with being videotaped in the simulation lab.

_________________________ ____________________________ ____________
Student Signature Printed name Date