

University of Texas at El Paso
CHS, Department of Speech, Language, and Hearing Sciences
Fall 2023

Course Information

SLP 5101- Clinical Practicum 1

Location: UTEP Speech and Language Hearing Clinic, Campbell Building, Room 107M

Class Times: M-F, times as scheduled.

I. Instructor/s Information

Clinic Director and TAs	Clinical Supervisors		Administration
<p>Interim Clinic Director UTEP SLHC Supervisor Deena G. Peterson, M.S. CCC-SLP Room 406, 915-747-8307 deenag@utep.edu Office Hours: By appointment</p> <p><u>Teaching Assistants</u></p> <p>Second Year TA Kristen Apodaca kaapodaca2@miners.utep.edu Office Hours: By appointment</p> <p>First Year TA Andrea Cannistraro acannistraro@miners.utep.edu</p>	<p>UTEP SLHC Supervisor and Additional Experience Sup. Kelly Lambeth, M.S., CCC-SLP Room 403, (915) 747-8220 kmlambeth@utep.edu Office Hours: By appointment</p> <p>UTEP SLHC Supervisor Kendra Rosales, M.S., CCC-SLP Room 409, 915-747-7274 knrosales2@utep.edu Office Hours: By appointment</p>	<p>Additional Experience Supervisor Amelia Rau, PhD., CCC-SLP Room, 404, (915) 747-8724 amrau@utep.edu Office Hours: By appointment</p> <p>Additional Experience Supervisor Patricia Lara, PhD., CCC-SLP Room 401, (915) 747-7271 plara2@utep.edu Office Hours: By appointment</p>	<p>Business Coordinator Rebecca Lattimore Room 107M, (915) 747-7250 rmiranda6@utep.edu</p> <p>Terry Weber Administrative Service Coordinator Room 407, (915) 747-8181 tweber@utep.edu</p>

CLINICAL SUPERVISOR ASSIGNMENTS: Your Assigned Supervisor is based on the needs of the program. Please note that the instructor of record may not be the same as your clinical supervisor. Your final grade will be determined by your clinic supervisor

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based on your performance in your clinical competencies. Your clinical supervisor will provide your grade to be entered by the instructor of record. Any issues that may arise with regards to your grades need to be addressed with your clinical supervisor.

II. Course Description

This course is a supervised clinical practicum, in which graduate students provide services for individuals communication impairments in the UTEP Speech, Language, and Hearing Clinic. University practicum during some semesters includes participation in off-campus sites. This course will prepare students with skills related to clinical procedures and management in speech language pathology. This includes the preparation of treatment plans, diagnostic reports and other written documentation of client performance and progress. The treatment sequence, ethical decision making, universal precautions for infection prevention, and the team approach to treatment will also be discussed.

III. Course Objectives

In completion of this course, students will meet all course objective and demonstrate clinical knowledge and skills in the following areas in accordance with the American Speech-Language Hearing Association (ASHA) 2020 Standards and Implementation Procedures for the Certificate of Clinical Competence in Speech-Language Pathology, the Council on Academic Accreditation in Audiology and Speech-Language Pathology (CAA), the UTEP Speech Language Pathology Knowledge and Clinical Competencies, and the UTEP EDGE Experiences.

ASHA Standards

Standard IV (B, C, D, E, F, G, H) —Knowledge Outcomes

Standard V (A, B, C, D, E, F)—Skills Outcomes

[ASHA 2020 Standards and Implementation Procedures](#)

CAA Standards

[Standard 3.0B Academic and Clinical Education \(3.1-10\)](#)

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UTEP Speech-Language Pathology Knowledge and Clinical Skills Competencies

Students' Knowledge and Clinical Skills Competencies will be evaluated in the following areas: Evaluation, Intervention, Professional Practice, Interaction and Personal Qualities, and Additional Knowledge and Clinical Skills. All competencies have been aligned with CAA and ASHA standards. Detailed description of each area can be found on CALIPSO.

UTEP EDGE

[Community Engagement](#)

IV. Requirements

CHS Academic Advising approval and prerequisite courses outlined in the course catalog required.

Texts/Technology

1. Required Textbooks/Software/Other:

- *UTEP SLP Student Handbook*
- *Access and paid membership to CALIPSO*
- *Access to VAULT*
- *Blue scrubs for all clinical activities*

2. Required Readings:

- *ARTICLES ASSIGNED ON BB OR IN CLASS.*

3. Recommended Textbooks:

- *HEDGE, M.N., KUYUMJIAN, K., (2020). CLINICAL METHODS AND PRACTICUM IN SPEECH-LANGUAGE PATHOLOGY (6TH ED), DIEGO, CA: PLURAL PUBLISHING.*
- *SHIPLEY, K. G., MCAFEE, J. G., & SHIPLEY, K. G. (2021). ASSESSMENT IN SPEECH-LANGUAGE PATHOLOGY: A RESOURCE MANUAL (6TH ED), SAN DIEGO, CA: PLURAL PUBLISHING. (OLDER EDITIONS ARE GREAT TOO!)*

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- *ROTH, F.P., WORTHINGTON, C.K., (2021). TREATMENT RESOURCE MANUAL FOR SPEECH-LANGUAGE PATHOLOGY (6TH ED), SAN DIEGO, CA: PLURAL PUBLISHING.*
- 4. Access to a reliable laptop and/or tablet with:
 - *INTERNET ACCESS*
 - *WORD PROCESSING SOFTWARE*
 - *MICROSOFT ONEDRIVE (**UTEP ACCOUNT ONLY, NOT PERSONAL**)*
 - *ADOBE READER (LATEST VERSION) OR PDF READER*
 - *ZOOM AND/OR MICROSOFT TEAMS ACCESS (DEPENDS ON THE NEEDS OF THE CLASS)*
 - *ACTIVE UTEP EMAIL ADDRESS AND ACCESS TO BLACKBOARD*
 - *PLEASE VISIT https://www.utep.edu/technologysupport/TSCenter/tsc_eqcheckout.html FOR INFORMATION REGARDING EQUIPMENT CHECKOUT*

V. Class Format

Face to face

Clinical Staffings- in-class participatory activities (individual and group discussions, written activities, and oral presentations)

Supervisor Meetings-to be arranged with your clinical supervisor. **SEVERE AND INFLEXIBLE RESTRICTIONS IN YOUR SCHEDULE WILL BE INTERPRETED AS LACK OF COMMITMENT TO THE PROGRAM.**

Blackboard/Online

Readings, videos, quizzes, exams, etc.

Discussions, reflections, etc.

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VI. Student Responsibilities

You are expected to participate in all in-class, practicum experiences, and online activities. Please visit UTEP's Policies and Regulation page at <http://catalog.utep.edu/policies-regulations/> for details regarding the following, as well as refer to the Graduate Student Handbook:

Attendance

1. Students are required to complete this course with no more than three **excused** absences. Unexcused absences may result in dismissal from the practicum course, which will result in postponement of graduation, or dismissal from the program. *“When, in the judgment of the instructor, a student has been absent to such a degree as to impair his or her status relative to credit for the course, the instructor can drop the student from the class...”* <http://catalog.utep.edu/policies-regulations/attendance-grading/>. Personal time off to include but not limited to doctor’s appointments, travel, work schedules, and family commitments must be approved by your clinical supervisor or faculty and/or staff no later than 30 days into the semester. In case of an emergency, due consideration will be provided. For university policies on attendance, excused absences for university-recognized activities, religious holy days, military leave, and absence from examinations please visit UTEP’s Policies and Regulation page linked above.
2. Students must be on time for all practicum meetings, personal and peer clinical sessions, trainings, additional experiences, etc.
Students must be in the building at least 30 minutes before their clinical sessions. Frequent and unexcused tardiness will result in dismissal from the practicum course which will result in postponement of graduation or from the program.
3. If you cannot attend a clinical session, staffing or training due to an emergency please notify your clinical supervisor and/or clinic director via email, phone, or in person as soon as possible. Documentation may be requested.
4. It is your responsibility to obtain missed information from a classmate. The instructor will not provide lecture notes, presentation material, etc.

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5. Participation and availability is expected until the **semester ends, not when the clinic block ends.**
6. **SEVERE AND INFLEXIBLE RESTRICTIONS IN YOUR SCHEDULE WILL BE INTERPRETED AS LACK OF COMMITMENT TO THE PROGRAM.**

Due Dates

1. Clinical Documentation:
 - a. SOAPs
 - i. Due within **24 hours** from the start of your clinical session. For example, the SOAP for a clinical session that started at 1pm, must be turned in BEFORE 1pm the following day.
 - ii. Must be completed and uploaded to OneDrive **while on site.**
 - iii. **SOAP NOTES MAY NOT BE WORKED ON FROM HOME!**
 - b. DX reports- due within **48 hours from the last day of evaluation.**
 - c. Revisions-due within **24 hours** following supervisor review.
 - d. DX and TX plans- TBD by clinical supervisor.
2. Clinical Hour Logs: **Clinical hours must be logged into CALIPSO daily** and sent to your clinical supervisor for approval **by the end of the week, Friday.**
 - a. **FAILURE TO COMPLY WILL RESULT IN NOT OBTAINING HOURS FOR THAT SESSION.**
3. All other assignments are due as directed in class and/or on Blackboard.
4. Make-up exams/quizzes, late assignments, clinical paperwork, and/or projects **will not be accepted.** Prior approval to complete clinical documentation, an exam, assignments and/or project at an alternate time may be permitted with supervisor approval. This is at the discretion of the instructor. Significant emergencies

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may also be taken into consideration (documentation may be requested). Communication is key! Please meet with your clinical supervisor ASAP to discuss options.

Classroom and Technology Policies

Classroom

1. Professional and respectful behavior is expected. Any distracting, disruptive, and disrespectful behavior during any practicum events (staffings, sessions, additional experiences, trainings, etc.) will NOT be tolerated. You will be asked to leave the classroom, clinic and/or virtual platform.
2. Timeliness and remaining in class and clinic until dismissal is expected.

Technology

1. You **may** use your laptop, tablet, and pen/paper to take notes or for classroom activities and assignments.
2. You **may not** however, audio, video record, or take pictures unless you have specific accommodations from The Center for Accommodations and Support Services (CASS). Please refer to the “Other Policies and Information” section of this syllabus.
3. Please keep all electronic devices silent during class.
4. Please refrain from using electronic devices during class to check and send messages, use social media, make phone calls, and/or other non-classroom related tasks. **The instructor reserves the right to institute a NO TECHNOLOGY policy if it becomes necessary.**

Netiquette

When communicating electronically, many of the feelings or impressions that are transmitted via body language in face-to-face communications, are lost. Consequently, interpreting emotions and innuendos is much more difficult. Excitement using all caps, for example, may be misinterpreted as anger, insulting, or shouting. It is important that we all keep this in mind as we communicate. It is important that we are conscious of how we communicate while working at a distance. The following are Netiquette guidelines:

1. Respect and courtesy must be provided to fellow classmates and the instructor at all times, in all contexts. Harassment or inappropriate postings will not be tolerated.

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| 2. Be professional and careful in what you say about others. When reacting to someone else's message, address and focus on the ideas, not the person who posted them. |
| 3. Be careful when using sarcasm and humor. Without face-to-face communications your joke may be viewed as criticism. |

VII. Course Content – Calendar and Grading

Class Outline/Calendar

Course

1. **The course syllabus and outline of assignments is subject to change or modification at discretion of the instructors.** This includes pop quizzes, class assignments, trainings, and additional clinical experiences not included in the assignment outline.
2. You are required to check emails daily. It is your responsibility to check Blackboard for detailed instruction regarding weekly readings, assignments, discussions, and projects.
3. Your assigned clinical supervisor may assign additional assignments/projects.
4. Client assignments are based on the clinical needs of the students and the UTEP Speech, Language and Hearing Clinic. Client assignments are subject to change.
5. A final presentation will be completed at the end of the semester. Details will be provided in clinical staffings and/or on Blackboard.

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Fall 2023 Semester Schedule

August 28, 2023-December 15, 2023

Week	Date	Logistics	Topics, To Do, and Due Dates
1	Aug. 28-Sept. 1	Aug. 29: First Group Clinic Staffing <ul style="list-style-type: none"> • 8am-11am • CAGE 	This Week: <ul style="list-style-type: none"> • Review Syllabus, Calendar, and Practicum Requirements (CALIPSO, VALT, etc) • Clinical Assignments • TX/DX Plans • Single-Subject Design (SSD) TX/DX Plans Due- Date TBD <ul style="list-style-type: none"> • Meet with Clinical Supervisor as needed. Receipt of Student Handbook, HIPAA, and Infection Control/Universal Precautions Due-Date TBD
2	Sept. 4-Sept. 8	Sept. 7: Staffing and SAFE Zone Training <ul style="list-style-type: none"> • Staffing-8am-10am, CAGE • SAFE Zone Training- 11am, Dr. Lara, Location-TBD Check Additional Experience Calendar	This week: <ul style="list-style-type: none"> • SOAP Notes and SSD Continued • SAFE-Zone Training • Additional Experiences Submit/Revise TX/DX plans <ul style="list-style-type: none"> • Meet with Clinical Supervisor as needed.
3	Sept. 11-Sept.15	Sept. 12 and Sept 14: Staffing <ul style="list-style-type: none"> • 8am-9am, CAGE Sept. 12-FIRST DAY OF CLINIC! Check Additional Experience Calendar	This Week: <ul style="list-style-type: none"> • SOAP Notes and SSD Continued

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4	Sept. 18-Sept. 22	Sept. 19 and Sept. 21: Staffing <ul style="list-style-type: none"> • 8am-9am, CAGE Check Additional Experience Calendar	This Week: <ul style="list-style-type: none"> • Topic TBD • Meet with Clinical Supervisor as needed
5	Sept. 25-Sept. 29	Sept. 26 and Sept. 28: Staffing <ul style="list-style-type: none"> • 8am-9am, CAGE Check Additional Experience Calendar	This Week: <ul style="list-style-type: none"> • Topic TBD • Meet with Clinical Supervisor as needed
6	Oct. 2-Oct. 6	Oct. 3 and Oct. 6: Staffing <ul style="list-style-type: none"> • 8am-9am, CAGE Check Additional Experience Calendar	This Week: <ul style="list-style-type: none"> • Topic TBD • Meet with Clinical Supervisor as needed
7	Oct. 9-Oct. 13	Oct. 10 and Oct. 12: Staffing <ul style="list-style-type: none"> • 8am-9am, CAGE Check Additional Experience Calendar	This Week: <ul style="list-style-type: none"> • Topic TBD • Meet with Clinical Supervisor as needed
8	Oct. 16-Oct. 20	Oct. 17 and Oct. 19: Staffing <ul style="list-style-type: none"> • 8am-9am, CAGE Midterm Competencies Check Additional Experience Calendar	This Week: <ul style="list-style-type: none"> • Topic TBD • Meet with Clinical Supervisor for Midterm Competencies- Date and Time TBD
9	Oct. 23-Oct. 27	Oct. 24 and Oct. 26: Staffing <ul style="list-style-type: none"> • 8am-9am, CAGE Midterm Competencies Continued Check Additional Experience Calendar	This Week: <ul style="list-style-type: none"> • Topic TBD • Meet with Clinical Supervisor for Midterm Competencies- Date and Time TBD
10	Oct. 30-Nov. 3	Oct. 31 and Nov. 2: Staffing <ul style="list-style-type: none"> • 8am-9am, CAGE Check Additional Experience Calendar	This Week: <ul style="list-style-type: none"> • Topic TBD • Meet with Clinical Supervisor as needed

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11	Nov. 6-Nov. 10	Nov. 7 and Nov. 9: Staffing <ul style="list-style-type: none"> • 8am-9am, CAGE Check Additional Experience Calendar	This Week: <ul style="list-style-type: none"> • Topic TBD • Meet with Clinical Supervisor as needed
12	Nov. 13-Nov. 17	Nov. 14: Clinical Staffing <ul style="list-style-type: none"> • 8am-9am, CAGE LAST WEEK OF CLINIC! Check Additional Experience Calendar ASHA Conference Week	This Week: <ul style="list-style-type: none"> • Topic TBD • Meet with Clinical Supervisor as needed • Have clients complete end of term survey
13	Nov. 20-Nov. 24	NO CLINICAL STAFFING Nov. 23 and Nov. 24-Thanksgiving Holiday- University Closed	This Week: <ul style="list-style-type: none"> • Prepare for Final Presentations
14	Nov 27-Dec. 1	Clinic Wrap-Up	This Week: <ul style="list-style-type: none"> • Prepare for Final Presentations • All clinical documentation and client files should be updated and finalized
15	Dec. 4-Dec. 8	Final Presentations-Date and Time TBD	This Week: <ul style="list-style-type: none"> • Final Presentations- Date and Time TBD
16	Dec. 11-Dec. 25	Final Competencies Week	This Week: <ul style="list-style-type: none"> • Complete Site and Supervisor Surveys on CALIPSO • Meet with Clinical Supervisor for Final Competencies- Date and Time TBD

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Grading

Practicum Grading

1. Grading for graduate practicum courses will be either Satisfactory (S), or Unsatisfactory (U). An “S” indicates a passing grade, and a “U” indicates a failing grade. Unsatisfactory grades will result in failing the course and is subject to dismissal from the program.
2. Points will be added or deducted to/from your final evaluation score based on attendance, Blackboard assignments, quizzes, projects, final presentations, and peer support responsibilities. These may be tracked on Bb or individually with supervisors.
3. The CALIPSO competency ratings and additional assignments and exams will be used to determine the final grade. A midterm and final competency rating will be provided. Both require in-person meetings. Additional evaluation meetings may be completed to assess students’ current levels of performance. Ratings, descriptions, and their equivalent grade are as follows:

Rating	Grade
2.0-5.0	S-Satisfactory (Pass)
≤ 1.99	U-Unsatisfactory (Fail)
Performance Rating Scale	
1.00	Early Emerging:
	The clinical skill/behavior is early emerging and not evident most of the time. Student requires direct instruction to modify behavior and is unaware of need to change. Supervisor/clinical educator must model behavior and implement the skill required for the client to receive optimal care. Supervisor/clinical educator provides numerous instructions and frequent modeling. Critical thinking/problem solving is early emerging. Student primarily observes and states facts. (Skill is present <25% of the time).
2.00	Emerging:
	Skill is emerging, but is inconsistent or inadequate. Student shows awareness of need to change behavior with supervisor/clinical educator input. Supervisor/clinical educator frequently provides instruction and support for all aspects of case management and services. Critical thinking/problem solving is emerging. The student is beginning to identify problems. (Skill is present 26-50% of the time).
3.00	Developing:

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	Skill is present and needs further development. Student is aware of the need to modify behavior, but does not make changes independently. Supervisor/clinical educator provides ongoing monitoring and feedback; focusing on increasing student's critical thinking on how/when to improve skill. Critical thinking/problem solving is developing. The student is identifying and analyzing problems and is beginning to reach conclusions. (Skill is present 51-75% of the time).
4.00	Refining:
	Skill is developed/implemented most of the time and needs continued refinement or consistency. Student is aware and can modify behavior in the session, and can self-evaluate. Supervisor/clinical educator acts as a collaborator to plan and suggest possible alternatives. Critical thinking/problem solving is refining. The student analyzes problems and more consistently reaches appropriate conclusions. (Skill is present 76-90% of the time).
5.00	Consistent:
	Skill is consistent and well developed. Student can modify own behavior as needed and is an independent problem-solver. Student can maintain skills with other clients, and in other settings, when appropriate. Supervisor/clinical educator serves as consultant in areas where the student has less experience. The supervisor provides guidance on ideas initiated by the student. Critical thinking/problem solving is independent. The student identifies and analyzes problems, reaches appropriate conclusions and adequately communicates to others. (Skill is present <90% of the time).

VIII. Additional Clinical Experiences

Each student will be assigned one clinical experience in unique settings and populations. Each term, the specialty rotation faculty will coordinate new projects and schedules with our community partners. Currently, the UTEP Speech Language and Hearing Clinic collaborates with multiple community partners. You will receive additional information for your assigned additional experience.

Additional experiences will be rated according to current semester grading criteria. Clinical hours will not count if an Unsatisfactory rating is obtained. Please see syllabus addendums for each site for details.

IX. Action Plan

The clinical instructors use ongoing assessment to monitor progress during the semester. An Action Plan for any student identified as at risk for not making sufficient progress towards meeting the expected levels of performance (supervisory input and performance levels) for their competencies or other needs identified, may be implemented. Action Plans may consist of clinical skills, knowledge-based competence, professionalism, record keeping, time management, and/or other.

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Incomplete or deficient Action Plans will result in an Unsatisfactory (U) performance. Please refer to the Student Handbook for details regarding how this may affect programmatic milestones. Example: “Students will participate in each milestone as scheduled or upon resolution of any outstanding action plans.” Failure to do so may result in dismissal from the program.

X. Other Policies and Information

Covid 19 Precautions

We will adhere to COVID policies and procedures set forth by the university. Following standard precautions is mandatory. The use of masks is encouraged.

Communications

Please consult with your assigned clinical supervisor regarding preferred communication. Please allow 48 hours for faculty to respond to any emails, Bb posts, phone calls, etc.

Drop/Withdrawal Policy

Please refer to the UTEP Academic Calendar website <https://www.utep.edu/student-affairs/registrar/Academic%20Calendars/academic-calendar.html> to identify the dates during which drops may occur.

Americans with Disability Act (ADA)

If you have a disability or suspect a disability, contact the Center for Accommodations and (CASS) if you require specific accommodations. Please schedule an appointment to see me **within the first two weeks of class** to discuss your accommodations.

Center for Accommodations and Support Services (CASS)
East Union Bld., Room 106
<https://www.utep.edu/student-affairs/cass/>
Phone: (915) 747-5148
Fax: (915) 7478712
cass@utep.edu

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Equity Statement

In this course, all persons, regardless of race, sex, national origin, religion, sexual orientation, gender identity, class, disability, etc., shall have equal opportunity without harassment.

Academic Dishonesty

“Any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes, but not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable to another person.” Please visit the Office of Student Conduct and Conflict Resolution website for detailed information <https://www.utep.edu/student-affairs/osccr/student-conduct/academic-integrity.html>.

XI. Resources

Research

Please visit the UTEP library on main campus or at the following website <https://www.utep.edu/library/> .

Academic Writing

Please visit the University Writing Center website <https://www.utep.edu/uwc/> for help with writing development.

Technology Support

Please visit the Technology Support Help Desk <https://www.utep.edu/technologysupport/> or call the main number at (915) 747-HELP (4357).

University Counseling and Psychological Services (CAPS)

Please visit the UTEP Counseling and Psychological Services website <https://www.utep.edu/student-affairs/counsel/> or call (915) 747-5302 if you would like to speak to a counselor.

American Speech Language Hearing Association

<http://www.asha.org/>

Texas Speech-Language Hearing Association

<https://www.txsha.org/>