



# MINOR IN LEADERSHIP STUDIES

## COLLEGE OF LIBERAL ARTS

**Course:** LEAD 1300 Introduction to Leadership Studies

**Credit Hours:** 3 hours

**Prerequisite Courses:** N/A

**Meeting Times:** Tuesdays and Thursdays, 12:00pm-1:50pm

**Location:** Education Building Room 202

**Instructor:** Cristina Chavez, M.Ed.

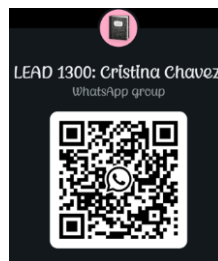
**E-Mail:** cristina@utep.edu

**Office:** Liberal Arts Building, Room 309

**Office Hours:** Mondays and Wednesdays, 12:00pm-1:30pm and by appointment only.

**Whatsapp Chat:** Join the WhatsApp Chat for our class for general updates and/or questions.

<https://chat.whatsapp.com/Gp00JAm2F3D3oqzpEoKXGS>.



**Course Description:** LEAD 1300 introduces you to fundamental principles of leadership. The course will further hone and develop not only your understanding of leadership theory, but also your ability to apply theory in real-world contexts. Over the course of the semester, your learning will be shaped by classroom lectures, class discussions, team building activities, self-assessments, case studies, assignments, and exams.

### **Learning Outcomes:**

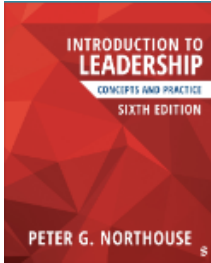
1. Identify and apply major leadership theories.
2. Recall and remember some of the major authors and thinker's paradigms, and model in leadership studies.
3. Apply leadership theories to case studies; identify these theories' pragmatism to real life organizations, situations, and scenarios.
4. Be able to observe, identify, and describe leadership theories, skills, and behaviors in the real world.
5. Critically analyze major leadership theories' strengths and weaknesses, practicality, and personal utility through class discussion and personal reflection.
6. Identify one's own leadership style and attributes. Be able to articulate your personal leadership characteristics, skills, approach, and style.
7. Become more aware of how different types of followers react to different leadership styles, approaches, and behaviors.
8. Be anxious to critically evaluate leaders and the decisions they encourage regularly in the public media.
9. Be excited about leadership as a broad, complex, socially constructed, and multidisciplinary field of study that is more about people than procedures.
10. Identify future use of resources to continue to learn about leadership.



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**Required Textbook:** *Introduction to Leadership, Concepts and Practice*, Sixth Edition, Peter G. Northouse (2025), SAGE Publications.



**\*\*\*Digital Version: Sage Vantage, Available only on Blackboard\*\***

**Book Course ID:**

**CHAVEZ-4667**

<https://vantage.sagepub.com/CHAVEZ-4667/JoinCourse>

**Attendance:** Attending lectures will boost your learning and keep you engaged in the course content. It is understandable that adversities will happen and therefore will be important to communicate with the professor in case you have to miss class.

**Course Structure:** This is not a “sit-and-get” style lecture course. You are expected to be an active contributor and designer of your own learning, growth, and development.

**Core Curriculum Competencies:**

By enrolling in **LEAD 1300: Introduction to Leadership Studies** you are also enrolling in a Core Curriculum Course that fulfills the requirements Critical Thinking Skills (CT), Communication Skills (COM), Empirical and Quantitative Skills (EQS), Teamwork (TW), Personal Responsibility (PR), Social Responsibility (SR).

Core Objective	Definition	How the Core Objective Will be Addressed.
Critical Thinking Skills	To include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.	<ul style="list-style-type: none"> <li>· Written explanations of students synthesize and reasoning when working through challenges and cases.</li> <li>· Written explanations of problem-solving approaches and resources that have been used.</li> <li>· Presentation of problem-solving processes to class and groups.</li> </ul>
Communication Skills	To include effective development, interpretation and expression of ideas through written, oral, and visual communication.	<ul style="list-style-type: none"> <li>· This is assessed by analyzing the students’ use of a narrative with correct grammar, spelling, and sound sentence structure.</li> <li>· The arguments must also be logically organized:               <ul style="list-style-type: none"> <li>· Team-led discussion presentation</li> <li>· Short narratives summarizing concepts and method in class.</li> </ul> </li> </ul>
Teamwork	To include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.	<ul style="list-style-type: none"> <li>· Teamwork will be assessed through a team challenge, especially designed for students to learn about team building.</li> </ul>
Personal Responsibility	To include the ability to connect choices, actions and consequences to ethical decision-making.	<ul style="list-style-type: none"> <li>· Personal responsibility is assessed through an ethical dilemma. The student will write, reflect and share with the class an ethical dilemma he/she has faced, how did the student approach it, and the outcome of the situation.</li> </ul>



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**Course Policies:** To create and maintain a positive learning environment, you are expected to take responsibility for your learning and play an active role in developing your academic skills and your own leadership growth. To this end, you are each expected to aspire to excellence.

- **Department:** Emergencies do arise, and you do not need to call me if you are going to be absent; however, I will appreciate an e-mail notification before class, if possible, or soon after. Arrange with your classmates to exchange any class information that is not on the course Blackboard site. Because many discussions will take place during our class meetings, please be sure to listen (and refrain from talking) when another is speaking about class-related issues. Just as you are expected to know and practice academic civility, you are also expected to know and use appropriate etiquette (see: <http://www.albion.com/netiquette/corerules.html>) for all on-line interactions
- **Conduct:** You are expected to abide by UTEP's *Handbook of Operating Procedures*. Section II: Student Affairs, Chapter 1: Student Conduct and Discipline clearly defines cheating and plagiarism. Those who cheat or plagiarize face the prospect of dismissal from the class or the university. Any inappropriate behavior, disruptive conduct, or non-compliance with faculty directions can result in a charge of Academic and/or Personal Misconduct, possibly resulting in sanctions imposed either by the instructor or the Dean of Students. For further information refer to <http://www.utep.edu/dos/acadintg.htm>.
- **Scholastic Integrity:** Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports. Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another as one's own. Collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. All suspected violations of academic integrity at The University of Texas at El Paso must be reported to the [Office of Student Conduct and Conflict Resolution \(OSCCR\)](#) for possible disciplinary action. To learn more, please visit [HOOP: Student Conduct and Discipline](#).
- **Statement on Fair Access to All Students:** If you have a disability and need classroom accommodations, please contact The Center for Accommodations and Support Services (CASS) at **747-5148**, or by email to [cass@utep.edu](mailto:cass@utep.edu), or visit their office located in **UTEP Union East, Room 106**. For additional information, please visit the CASS website at <https://www.utep.edu/student-affairs/cass>.
- **Assignments:** It is expected that out-of-class written assignments will be typed (word processed – 12" font) using APA (7th edition) format, free of mechanical errors, and adhere to standards of professional writing. You should keep a copy of every assignment. Keep all returned assignments until the end of the semester. Read the directions for assignments carefully, budget your time, and start early on each assignment so you are finished and have time to proofread and edit before due dates. Starting early will allow you enough time to take your assignments through multiple drafts and to devote rigorous thought to them. An assignment that does not adhere to the directions will not receive a passing grade. If you have any questions, or if you do not know what any of the grading criteria refer to, please ask. I am available by E-mail almost anytime between the hours of 8:00 a.m. to 5:00 p.m. and will respond as quickly as possible, [cristina@utep.edu](mailto:cristina@utep.edu). I am also available via the WhatsApp at any time of the day to help answer questions and/or to give updates: <https://chat.whatsapp.com/Gp00JAm2F3D3oqzpEoKXGS>



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### Grading Scheme:

Digital Book Assignments, Quizzes	30%
Class Participation/Attendance	5%
Leadership Experience	5%
Leadership Movie	10%
Exams (Mid-term/Final-10% each)	20%
Group Presentations	10%
Leadership Profile	20%
	100%

### **Digital Book Assignments: 30%**

The assignments will be based on the digital textbook on Blackboard, Sage Vantage. This includes but is not limited to quizzes (Kahoot), Knowledge Checks, and Critical Thinking Checks. Late work will only be accepted if prior arrangements were made (before the due date). Late work will be deducted from percentage.

### **Class Participation/Attendance: 5%**

This will include attendance, presentations, class quizzes, worksheets assigned, case studies, and activities (individual and group). The professor may provide a list of questions to help you reflect on your takeaways of the case studies and how they can help you in your own leadership journey. Case studies will be discussed during class and participation is expected. Activities and quizzes will be completed during class and any worksheets may be assigned as homework.

### **Exams: 20%**

There will be a mid-term (10%) that will cover Chapters 1-6 and a final exam (10%) that will cover Chapters 8-12.

### **Assignments: 35%**

The assignments will be based in a combination of the chapters and possible additional readings assigned by the professor:

Assignment #1 – Leadership Experience (5%)

Assignment #2 – Movie Analysis (10%)

Assignment #3 – Leadership Profile (20%)

### **Attendance Policy:**

Life happens and I understand circumstances will come up. Be sure to notify me as soon as possible if you will be missing class. Students missing more than 5 classes will be dropped from the course with a “WC”.

### **Course Drop Policy:**

Fall Drop/Withdrawal deadline is April 4, 2025.

**Note:** Student-initiated drops are permitted after this date, but the student is not guaranteed a grade of “W”. The faculty member of record will issue a grade of either “W” or “F”.



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Week	Date	Topic	Reading/Assignment(s)
1	Jan 21	<b>Welcome:</b> Introductions, course syllabus review, Sage review, Blackboard review, Assignment Review and value clarification	<ul style="list-style-type: none"> <li>Familiarize yourself with the book (SAGE Vantage) and Blackboard.</li> <li>Read and complete assignments for Chapter 1</li> </ul>
	Jan 23	Chapter 1: Understanding Leadership <ul style="list-style-type: none"> <li>Chapter Overview</li> <li>Leadership Questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>Read Case Study</li> <li>Chapter 1 Exercise and Worksheet</li> </ul>
<b>Discuss Assignments: Leadership Experience Due Feb. 6<sup>th</sup> and Leadership Profile Due May 1<sup>st</sup></b>			
2	Jan 28	Chapter 1: Understanding Leadership <ul style="list-style-type: none"> <li>Application/Activity</li> </ul>	<ul style="list-style-type: none"> <li>Read and complete assignments for Chapter 2</li> </ul>
	Jan 30	Chapter 2: Recognizing Your Traits <ul style="list-style-type: none"> <li>Chapter Overview</li> <li>Leadership Questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>Read Chapter 2 Case Study</li> <li>Chapter 2 Exercise and Worksheets</li> </ul>
3	Feb 4	Chapter 2: Recognizing Your Traits <ul style="list-style-type: none"> <li>Application/Activity</li> </ul>	<ul style="list-style-type: none"> <li>Read and complete assignments for Chapter 3</li> </ul>
	Feb 6	Chapter 3: Understanding Leadership Styles <ul style="list-style-type: none"> <li>Chapter Overview</li> <li>Leadership Questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>Read Chapter 3 Case Study</li> <li>Chapter 3 Exercise and Worksheets</li> </ul>
<b>Assignment: Leadership Experience Due Feb. 6<sup>th</sup></b>			
4	Feb 11	Chapter 3: Understanding Leadership Styles <ul style="list-style-type: none"> <li>Application/Activity</li> </ul>	<ul style="list-style-type: none"> <li>Read and complete assignments for Chapter 4</li> </ul>
	Feb 13	Chapter 4: Attending to Tasks and Relationships <ul style="list-style-type: none"> <li>Chapter Overview</li> <li>Leadership Questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>Read Chapter 4 Case Study</li> <li>Chapter 4 Exercise and Worksheets</li> </ul>
<b>Discuss Assignment: Movie Analysis</b>			
5	Feb 18	Chapter 4: Attending to Tasks and Relationships <ul style="list-style-type: none"> <li>Application/Activity</li> </ul>	<ul style="list-style-type: none"> <li>Read and complete assignments for Chapter 5</li> </ul>
	Feb 20	Chapter 5: Developing Leadership Skills <ul style="list-style-type: none"> <li>Chapter Overview</li> <li>Leadership Questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>Read Chapter 5 Case Study</li> <li>Chapter 5 Exercise and Worksheets</li> </ul>
6	Feb 25	Chapter 5: Developing Leadership Skills <ul style="list-style-type: none"> <li>Application/Activity</li> </ul>	<ul style="list-style-type: none"> <li>Read and complete assignments for Chapter 6</li> </ul>
	Feb 27	Chapter 6: Engaging Strengths <ul style="list-style-type: none"> <li>Chapter Overview</li> <li>Leadership Questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>Read Chapter 6 Case Study</li> <li>Chapter 6 Exercise and Worksheets</li> <li>Mid-Term Exam Review hand out</li> </ul>
7	Mar 4	Chapter 6: Engaging Strengths <ul style="list-style-type: none"> <li>Application/Activity</li> <li>Mid-Term Review (Chapters 1-6)</li> </ul>	<ul style="list-style-type: none"> <li>Read and complete assignments for Chapter 7</li> </ul>
	Mar 6	<b>Mid-Term Exam</b>	
8	Mar 13-15	<b>Spring Break – No Classes</b>	
9	Mar 19	Chapter 7: Creating a Vision <ul style="list-style-type: none"> <li>Chapter Overview</li> <li>Leadership Questionnaire</li> </ul>	<ul style="list-style-type: none"> <li>Read Chapter 7 Case Study</li> <li>Chapter 7 Exercise and Worksheets</li> </ul>
	Mar 20	Chapter 7: Creating a Vision <ul style="list-style-type: none"> <li>Application/Activity</li> </ul>	<ul style="list-style-type: none"> <li>Read and complete assignments for Chapter 8</li> </ul>
<b>Assignment: Movie Analysis Due March 20<sup>th</sup></b>			



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10	Mar 25	Chapter 8: Working with Groups • Chapter Overview • Leadership Questionnaire	• Read Chapter 8 Case Study • Chapter 8 Exercise and Worksheets
	Mar 27	Chapter 8: Creating a Vision • Application/Activity	• Read and complete assignments for Chapter 9
<b>Assignment: Group Project Due April 29<sup>th</sup>-May 1<sup>st</sup></b>			
11	Apr 1	Chapter 9: Embracing Diversity and Inclusion • Chapter Overview • Leadership Questionnaire	• Read Chapter 9 Case Study (TBD) • Chapter 9 Exercise and Worksheets
	Apr 3	Chapter 9: Embracing Diversity and Inclusion • Application/Activity	• Read and complete assignments for Chapter 10
12	Apr 8	Chapter 10: Managing Conflict • Chapter Overview • Leadership Questionnaire	• Read Chapter 10 Case Study (TBD) • Chapter 10 Exercise and Worksheets
	Apr 10	Chapter 10: Managing Conflict • Application/Activity	• Read and complete assignments for Chapter 11
13	Apr 15	Chapter 11: Addressing Ethics in Leadership • Chapter Overview • Leadership Questionnaire	• Read Chapter 11 Case Study (TBD) • Chapter 11 Exercise and Worksheets
	Apr 17	Chapter 11: Addressing Ethics in Leadership • Application/Activity	• Read and complete assignments for Chapter 12
14	Apr 22	Chapter 12: Exploring Destructive Leadership • Chapter Overview • Leadership Questionnaire	• Read Chapter 12 Case Study (TBD) • Chapter 12 Exercise and Worksheets
	Apr 24	Chapter 12: Exploring Destructive Leadership • Application/Activity	• Finalize Group Work
15	Apr 29	Group Project/Presentations Due	
	May 1	Group Project/Presentations Due	
<b>Final Exam Review will be handed out</b>			
16	May 6	Final Exam Review (Chapters 7-12)	
	May 8	Final Exam During re	• Final Exam will be on May 8 <sup>th</sup> during our regular class session

## Student Resources

UTEP wants you to succeed in your career and it provides a variety of resources for your personal and professional success. Here are some of them:

- **Sage Vantage Technical Support:** (800) 818-7243 Ext 7080  
**Monday - Friday: 6:00 a.m. - 9:00 p.m. MST**  
**Saturday: 9:30 a.m. – 6:00 p.m. MST**  
**Sunday: 9:30 a.m. – 9:00 p.m. MST**
- **University Writing Center (UWC):**  
 Submit papers to the Writing Center for assistance with writing style and formatting, ask a tutor for help and explore other writing resources like APA format. (915) 747-5112,  
<https://www.utep.edu/uwc/>



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- **UTEP Library:**  
Access a wide range of resources including online full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students. (915) 747-5672.  
<https://www.utep.edu/library/>
- **Help Desk:**  
Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus. 915-747-4357  
[https://www.utep.edu/technologysupport/TSCenter/tsc\\_helpdesk.html](https://www.utep.edu/technologysupport/TSCenter/tsc_helpdesk.html)
- **Military Student Success Center:**  
UTEP welcomes military-affiliated students to its degree programs, and the Military Student Success Center and its dedicated staff are here to help personnel in any branch of service to reach their educational goals. (915) 747-5342, <https://www.utep.edu/student-affairs/mssc/>