Professor: Ms. Cheryl Ordaz

Office: Education 111- office hours are by appointment only so if you need to meet with me please email me, and I will get back to you within 24 hours. Please keep in mind that I am teaching several classes so please provide me with your full name and the class you are inquiring information on so that I can email you back.

Phone: 915-747-5532 (please leave voicemail and I will be notified of your message)

Email: clordaz@utep.edu (THIS IS THE BEST WAY TO REACH ME)

Course Description:

This class is structured to provide an overview of the technical, social, and legal aspects of cybercrime as well as expose students to theories that enable scientific exploration to further understand the growing interest in cybercrime.

Course Objectives:

- Define and differentiate between cybercrime and traditional forms of crime
- Identify various crime measurement instruments in the United States and abroad
- Describe cyber victims and research and research cyber victim profiles
- Identify and discuss theories explaining cybercrime
- Identify and describe cybercrimes in the category of interpersonal crime

Required Text:

ISBN 9780190278441
Course Requirements:

There are certain requirements that will be necessary for the successful completion of this course. These requirements are mandatory and are explained fully in the syllabus.

Exam 1 (chapters 1-5) (possible 100 points)
Exam 2 (chapters 6-10) (possible 100 points)
Exam 3 (chapters 11-14) (possible 100 points)
Group Activities (5 total) (possible 100 points)
Final Exam (possible 100 points)

Grading: 500 point scale

A = 500-450
B = 449-400
C = 399-350
D = 349-300
Below 300 points = F

NOTE: Grades are assigned according to the total points earned; there is no rounding or curving, or moving a person to the next letter grade if they are one point away.

Class Structure:

You are responsible for keeping up with the assigned readings and being prepared for class discussion. Students please make sure that your UTEP email account is active and working properly any special announcements will be given via UTEP email and it is your responsibility to check your email daily.

Also, I will be covering certain topics pertaining to each chapter so be advised that even though I may not cover a certain topic it does not exclude it from your exam so be sure to read your chapters entirely. Please note that any work that may be assigned for whatever the circumstance may be must be in APA format ONLY. I encourage you to visit the writing center and familiarize yourself with APA format.
Please note that if you have an assignment due “by next class period” that means that it is due at 12:00 p.m. and anything that is handed in after 12:00 p.m. will not be accepted.

Writing Center Information

The University Writing Center is located in Library, Room 227. It is a great place to receive help with editing your written papers, and with APA style assistance. They are open M-Th 9:00-5:00 pm, Fr 9:00-2:00 pm, and Sundays 12:00-5:00pm. Appointments are recommended well before the deadline, but they will take walk-ins.

- Owl Purdue- This website helps with APA format and you will be required to know and write in this format. No other format will be accepted! (we will cover this in class) This include in text citations

According to Jones (1998), "Students often had difficulty using APA style, especially when it was their first time" (p. 199).

Jones (1998) found "students often had difficulty using APA style" (p. 199); what implications does this have for teachers?

According to Jones (1998), APA style is a difficult citation format for first-time learners. APA style is a difficult citation format for first-time learners (Jones, 1998, p. 199)

Simple rules for class:

Please be in class on time. Class begins at 12:00 p.m. and I will begin promptly at 12:00 p.m.

Repeated tardiness, cell phone ringing, texting, sleeping, reading material unrelated to class, will not be tolerated and I will ask you to leave the classroom if you are conducting this type of behavior.

Laptops are not necessary in my class and ARE NOT ALLOWED.

Electronic devices = tape recorders; you are not allowed to tape record my lectures and if I suspect that you are conducting this behavior I will ask you to leave the classroom.
The first five minutes of class will be used to go over any questions you may have on readings. I will randomly call on you to answer questions pertaining to chapter. **It is crucial that you have read the assigned chapter for that day so that you are prepared for if I call on you.**

**Note to student:**

Please me mindful and courteous when reaching out to me or your classmates. Think before you write, spell check and read what you write out loud. Yelling, cursing, or disruptive behavior will result in you being sent to The Office of Student Conduct and Conflict Resolution. This is a classroom and we will respect one another at all times.

**Attendance:**

Attendance is not required in this class as an official portion of your overall grade. Given the rather specialized subject matter of the course, those who do attend class regularly will be more likely to understand the material and will therefore be in a better position to do well in the class. **If you miss class, obtain the lecture notes from one of your fellow classmates. I will not provide you with copies of my notes nor will I discuss with you what information was missed.** If in the event you have missed class due to a death of an immediate family member OR an emergency that can be verified… I will provide you with the necessary information. An immediate family member includes the following: mother, father, brother, sister, grandmother, grandfather. The note or informing me must be brought to my attention by the next class lecture.

**Please be aware that I will be verifying if your note is valid**

**UTEP Drop Policy**

If unforeseen circumstances happen where a drop is necessary, *students* are responsible for initiating any course drop. It is the student’s responsibility to determine how dropping courses may affect financial aid. **Students are limited to dropping no more than 6 courses over their entire academic career of all courses taken at any public college or University in Texas.**

a) Students who drop a course within the first 2 weeks *before the “official census date,”* the course will not appear on the transcript, and doesn’t count toward the 6-course drop limit.

b) Dropping a course *after the official census date, but before the “course drop date”* will generate a “W” in the course—although the drop shows on your transcript, a “W” does not lower your GPA. However, this type of drop counts against your 6 drop limit.

c) If the course is dropped *after the “course drop date”* or if the student just stops coming/taking tests, etc., UTEP requires the instructor to issue an “F” in the course that permanently remains on the transcript. This type of drop counts against the 6 drop limit.

d) UTEP also allows instructors to administratively drop any student because of excessive absences, lack of effort, or disciplinary reasons. In this case, the student will be notified of the course drop through their UTEP email account. A “W” will be issued if the drop occurs before the course drop date, and an “F” will be issued if a
student is administratively dropped for disciplinary reasons or after the course drop date. This type of drop counts against the 6 drop limit.
e) If circumstances occur where a student must miss an excessive number of classes and/or is unable to submit multiple assignments (e.g., student medical reasons, medical conditions of a family member, death of a family member, active military service), they should first discuss the possibility of withdrawal from all classes with their academic advisor. If a student withdraws completely from all classes, kindly notify Ms. Ordaz at: clordaz@utep.edu. Complete withdrawals from all classes in the same semester do not count against the 6 drop limit.

** These dates are in your calendar.

** Exam Structure:

** The instructor reserves the right to override any disagreement over right answers.

Exams 1-3 will be given on blackboard. Make note that the exam is only open for assigned day... I will open exam at 8:00 a.m. and close at 11:00 p.m. (on assigned day). You have one attempt to complete exam. Exam is timed (50 minutes).

I urge you to make sure your familiar with “successful tips for taking exam” on blackboard… I will not re open a quiz because you lost connection, or your battery died… the only time in which I open an exam is when blackboard is having technical issues. You are responsible for using a secure internet connection and a working computer/laptop/ipad…

** Group Activities

These assignments will be given to class randomly (there is no set day) if you are not in class you will receive a 0 for group assignment. There will be 5 total.

** Final Exam:

This is actually super fun (: you are at complete liberty to work in groups or alone. I have a set date in calendar in which I will need to know who is working in a group or alone. You are required to pick a cybercrime and link a theory to the crime. You can use videos, power-points, to explain to me. Think of this as “you are teaching me” be creative …. I have designated time in which you can start emailing your final (this information can be found on course calendar)
Scholastic Integrity

Any student who commits an act of scholastic dishonesty is subject to discipline. **Scholastic dishonesty includes, but is not limited to, cheating, plagiarism, the submission for credit of any work or any materials that are attributable in whole or in part to another person, taking an examination for another person, and act designed to give unfair advantage to a student to the attempting to commit such acts.** Proven violations of the detailed regulations, as printed in the Handbook of Operating Procedures, may result in sanctions ranging from disciplinary probation, to a failing on the work in questions, to a failing grade in the course, to suspension or dismissal, among others.

Students with disabilities

If you are registered at the University as a disabled student, let me know so I can accommodate your needs. Students with disabilities are responsible for making their needs known to the instructor, and seeking available assistance in a timely manner.

If you need assistance: contact CASS

Monday-Friday 8:00a.m.-5:00p.m.
Phone:(915)747-5148
Union East Room106
<cerbele@utep.edu>
Course Calendar

Week 1:

1/21: No class
1/23: Intro to course and begin syllabi review

Week 2:

1/28: No class, I have jury duty
1/30: Continue review on syllabi

Week 3:

2/4: groups
2/6: groups

Week 4:

2/11: assignment for Group Activity #1
2/13: use class time to finalize Group Activity

Week 5:

2/18: Presentations on Group Activity #1
2/20: Chapter 1

Week 6:

2/25: Chapter 2
2/27: Chapter 3 Group Activity #2

Week 7:

3/4: Chapter 4
3/6: Chapter 5
Week 8:

3/11: Review (this is not a mandatory day I will review with those willing and ready to put forth work to review for exam BE prepared to participate, if not, I will ask you to leave)

3/13: Exam 1 – will be on blackboard so you do not need to come in to class. Exam is only open for this day... if time is an issue use “class time” to take exam

Week 9:

3/18-3/20- SPRING BREAK... please be safe (:  

Week 10:

3/25: Chapter 6 Group Activity #3

3/27 Chapter 7

Week 11:

4/1: Chapter 8

4/3: Chapter 9

Week 12:

4/8: Chapter 10 Group Activity #4

4/10 : Review (this is not a mandatory day I will review with those willing and ready to put forth work to review for exam BE prepared to participate, if not, I will ask you to leave)

Week 13:

4/15: Exam 2 will be on blackboard so you do not need to come in to class. Exam is only open for this day... if time is an issue use “class time” to take exam

4/17: Chapter 11

Week 14:

4/22: Chapter 12 Group Activity #5

4/24: Chapter 13 AND 14 (review)
Week 15:

4/29: Exam 3 will be on blackboard so you do not need to come in to class. Exam is only open for this day... if time is an issue use “class time” to take exam

5/1: Begin final review cover requirements and provide you with examples

Week 16:

5/6: no class work on finals and begin emailing finals

5/8: no class work on finals and begin emailing finals

Week 17:

5/17: LAST day to submit finals by email... Due at 11:00 p.m. anything after will not be accepting and yes, this means 11:01 p.m. your work will not be accepted.