Professor: Ms. Cheryl Ordaz

Office: LART 212- Office hours are by appointment only so if you need to meet with me please email me, and I will get back to you within 24 hours. Please keep in mind that I am teaching several classes so please provide me with your full name and the class you are inquiring information on so that I can email you back.

Phone: 915-747-5532 (please leave voicemail and I will be notified of your message)

Email: clordaz@utep.edu (This is the best way to reach me)

Course Description:
This class is structured to provide an overview of the technical, social, and legal aspects of cybercrime as well as expose students to theories that enable scientific exploration to further understand the growing interest in cybercrime.

Course Objectives:
- Define and differentiate between cybercrime and traditional forms of crime
- Identify various crime measurement instruments in the United States and abroad
- Describe cyber victims and research and research cyber victim profiles
- Identify and discuss theories explaining cybercrime
- Identify and describe cybercrimes in the category of interpersonal crime

Required Text:

ISBN 9780190278441
Course Requirements:

There are certain requirements that will be necessary for the successful completion of this course. These requirements are mandatory and are explained fully in the syllabus.

Exam 1 (chapters 1-5) (possible 100 points)
Exam 2 (chapters 6-10) (possible 100 points)
Exam 3 (chapters 11-14) (possible 100 points)
Film assignments (3 total) (possible 100 points)
Final Paper (possible 100 points)

Grading: 500 point scale

A = 500-450
B = 449-400
C = 399-350
D = 349-300
Below 300 points = F

NOTE: Grades are assigned according to the total points earned; there is no rounding or curving, or moving a person to the next letter grade if they are one point away.

Class Structure:

You are responsible for keeping up with the assigned readings and being prepared for class discussion. Students please make sure that your UTEP email account is active and working properly any special announcements will be given via UTEP email and it is your responsibility to check your email daily.

Also, I will be covering certain topics pertaining to each chapter so be advised that even though I may not cover a certain topic it does not exclude it from your exam so be sure to read your chapters entirely. Please note that any work that may be assigned for whatever the circumstance may be must be in APA format ONLY. I encourage you to visit the writing center and familiarize yourself with APA format.

Please note that if you have an assignment due “by next class period” that means that it is due at 10:30 a.m. and anything that is handed in after 10:30 a.m. will not be accepted.
Writing Center Information

The University Writing Center is located in Library, Room 227. It is a great place to receive help with editing your written papers, and with APA style assistance. They are open M-Th 9:00-5:00 pm, Fr 9:00-2:00 pm, and Sundays 12:00-5:00pm. Appointments are recommended well before the deadline, but they will take walk-ins.

- Owl Purdue- This website helps with APA format and you will be required to know and write in this format. **No other format will be accepted!** (we will cover this in class)

Simple rules for class:

Please be in class on time. Class begins at 10:30 a.m. and I will begin promptly at 10:30 a.m.

Repeated tardiness, cell phone ringing, texting, sleeping, reading material unrelated to class, will not be tolerated and I will ask you to leave the classroom if you are conducting this type of behavior.

**Laptops are not necessary in my class and ARE NOT ALLOWED.**

Electronic devices = tape recorders; you are not allowed to tape record my lectures and if I suspect that you are conducting this behavior I will ask you to leave the classroom.

The first five minutes of class will be used to go over any questions you may have on readings. I will randomly call on you to answer questions pertaining to chapter. **It is crucial that you have read the assigned chapter for that day so that you are prepared for if I call on you.**

Attendance:

Attendance is not required in this class as an official portion of your overall grade. Given the rather specialized subject matter of the course, those who do attend class regularly will be more likely to understand the material and will therefore be in a better position to do well in the class.

**If you miss class, obtain the lecture notes from one of your fellow classmates. I will not provide you with copies of my notes nor will I discuss with you what information was missed.** If in the event you have missed class due to a death of an immediate family member OR an emergency that can be verified… I will provide you with the necessary information. An immediate family member includes the following: mother, father, brother, sister, grandmother, grandfather. The note or informing me must be brought to my attention by the next class lecture.

**Please be aware that I will be verifying if your note is valid**
UTEP Drop Policy

If unforeseen circumstances happen where a drop is necessary, students are responsible for initiating any course drop. It is the student’s responsibility to determine how dropping courses may affect financial aid. **Students are limited to dropping no more than 6 courses over their entire academic career of all courses taken at any public college or University in Texas.**

a) Students who drop a course within the first 2 weeks before the official census date,” the course will not appear on the transcript, and doesn’t count toward the 6-course drop limit.

b) Dropping a course after the official census date, but before the course drop date” will generate a “W” in the course—although the drop shows on your transcript, a “W” does not lower your GPA. However, this type of drop counts against your 6 drop limit.

c) If the course is dropped after the course drop date” or if the student just stops coming/taking tests, etc., UTEP requires the instructor to issue an “F” in the course that permanently remains on the transcript. This type of drop counts against the 6 drop limit.

d) UTEP also allows instructors to administratively drop any student because of excessive absences, lack of effort, or disciplinary reasons. In this case, the student will be notified of the course drop through their UTEP email account. A “W” will be issued if the drop occurs before the course drop date, and an “F” will be issued if a student is administratively dropped for disciplinary reasons or after the course drop date. This type of drop counts against the 6 drop limit.

e) If circumstances occur where a student must miss an excessive number of classes and/or is unable to submit multiple assignments (e.g., student medical reasons, medical conditions of a family member, death of a family member, active military service), they should first discuss the possibility of withdrawal from all classes with their academic advisor. If a student withdraws completely from all classes, kindly notify Ms. Ordaz at: clordaz@utep.edu . Complete withdrawals from all classes in the same semester do not count against the 6 drop limit.

** These dates are in your calendar.

Exam Structure:

** The instructor reserves the right to override any disagreement over right answers.

Exams will be comprehensive and may include several multiple-choice questions and essay style questions. The exams will be given in class and you will have the entire class time to take your exam.

If you are late (any time after 10:30 a.m.) on the day of the exam you will be penalized 20 points automatically.

We will have review sessions to discuss any questions that you may have or did not have the chance to ask during lecture. See requirements to attend this session under “Review for exams”.
Review for exams:

You are required to have 10 possible exam questions (with answers and page number) on day of the review session. Review sessions are to be taken seriously and your contribution will help you. I will be collecting your exam questions before we begin review.

If you do not have 10 possible exam questions you will not be allowed to stay for the review.

Questions must be typed-12 inch font-double spaced and stapled

Film Assignments:

I will be emailing you videos to watch and you will be required to summarize videos and apply a theory to your work… You are at complete liberty to conduct further research on videos to help you formulate theory. No less than 3 pages and no more than 3 pages- so 3 pages (:)

- Double spaced
- APA format

Final Paper:

Final will consist of a “case study” of your choice pertaining to cyber-crime… this final will consist of 3 parts that we will do throughout semester so that for your final you are simply putting all your work together to turn in.

The crime must be recent but I understand that some research may be difficult to find so I will allow you to go as far back as 2010.

- Brief description of the case, argument, theory, your theory, and annotated bibliography (do not panic I will be covering this in detail in class)
- 8 pages total (this includes title page, abstract and reference page) Meaning you will be writing
  5 pages of research!!

- APA format
Response should feature: (1) a clear thesis statement (i.e. “In this paper I will argue…”); (2) key ideas of relevant articles/books/sources that you find; (3) a clear, well-reasoned argument; (4) conclusion that recaps the main points of your argument

**Annotated Bibliography:**

You are required to turn one in prior to completing paper – must have 4 academic sources

**Grading rubric for final paper -**

The research paper contains a clear, understandable, thesis statement (0-10 points)

The author has consulted the articles/books that are most relevant to the question at hand, and also explained the central arguments therein with care and precision (0-30 points)

The author submitted annotated bibliography in APA format (0-30 points)

The research paper contains adequate referencing using APA format – in text citations and is free of egregious spelling/grammatical errors (0-20 points)

The research paper is approximately 5 pages long (0-10 points) – not including title, abstract, reference page
Scholastic Integrity

Any student who commits an act of scholastic dishonesty is subject to discipline. **Scholastic dishonesty includes, but is not limited to, cheating, plagiarism, the submission for credit of any work or any materials that are attributable in whole or in part to another person, taking an examination for another person, and act designed to give unfair advantage to a student to the attempting to commit such acts.** Proven violations of the detailed regulations, as printed in the Handbook of Operating Procedures, may result in sanctions ranging from disciplinary probation, to a failing on the work in questions, to a failing grade in the course, to suspension or dismissal, among others.

Students with disabilities

If you are registered at the University as a disabled student, let me know so I can accommodate your needs. Students with disabilities are responsible for making their needs known to the instructor, and seeking available assistance in a timely manner.

If you need assistance: contact CASS

Monday-Friday 8:00a.m.-5:00p.m.
Phone:(915)747-5148
Union East Room106
cass@utep.edu
CRIJ 4302
Cyber Crime
Spring 2017 (CRN 27849) LART 102
MW 10:30-11:50 a.m.