

**THEA 4351**  
**Portfolio Review (40 Points)**

Stage managers are expected to complete 2 BFA portfolio reviews. These reviews dates will be determined by the faculty. Ideally December of your junior year as you prepare for summer work, and then again in December of your senior year as you prepare for graduation in the next phase of your career.

Each review is worth 20 points

**Attended Prep Meetings**                    0        2.5        5

**Readiness**    1        2        3        4        5

*Student came prepared to present their materials on time*

**Execution**    1        2        3        4        5

*For first review student demonstrated a strong attempt to present a proper resume and at minimum a prompt book. Ideally a small portfolio demonstrating their non-management skills in various areas of productions, marketing, writing and so on.*

*For second review student demonstrated pre-professional execution of their resume, prompt book, website and other materials that demonstrate understanding in various areas of production, marketing, writing and so on.*

**Development**    1        2        3        4        5

*Student is demonstrating growth from feedback they have received from post show evaluations, previous portfolio reviews and prep meetings.*

Total: \_\_\_\_\_

**DTM Participation (20 Points)**

*All DTM Students are expected to attend any activity set up by the faculty to help advance their training and studies. For management students this includes but is not limited to*

- SMOoffice as part of RSRC
- DTM Friday meetings
- Special guest events with focus on DTM
- UTPW Workshops (attend or work on)
- All BFA portfolio review feedback sessions

Grade: \_\_\_\_\_