

THEA 3351

Syllabus

Theatre History & Lit I

Summer I 2023

Instructor: Carolyn Cubit-Tsutsui
Office Hours: By Appointment

Office Location: Virtual
Cell Phone: 915-328-7486

Communication:

- Phone: **915-328-7486**. You can call me M-F 9am-5pm Mountain Time. Since this is my cell phone, please respect the time frame.
- Text: **915-328-7486**. You can text me M-F between 9am-5pm and I will respond as quickly as possible (if in a meeting it can be up to 2 hours before you get a response). **Do not text me after hours.** If I find this happening I will revoke this option for contacting me.
- Email through Blackboard - I respond to all emails within 24 hours of receiving during business hours 9am-5pm M-F. Do not email at utep.edu. So please log into our blackboard shell and use the "message professor" link on the left.
- Video Chat options – if you want to have a video meeting we can do so with my zoom meeting link. You will find that on blackboard. My office hours are by appointment – usually 24 notice is fine. Evening appointments are possible.

Required Text/Materials

1. Access to online plays – all are free and can be downloaded to an e-reader or adobe to read on an electronic device.
2. Access to UTEP Library to read the chapters digitally from the textbook
3. Active UTEP Blackboard Shell for this class
4. Access to UTEP Library Database from home to view the database Digital Theatre Plus (DTP) and other library databases like Project Muse.
5. Microsoft Word or Google Docs for writing
6. Presentation software like Canva, PowerPoint or Google Slides
7. Adobe Reader – Here is the link: <http://get.adobe.com/reader/>

Course Objectives

1. Students will gain the skills to discuss and analyze written plays.
2. Students will gain an understanding of how theatre shapes our society and how theatre has been shaped by society.
3. Students will gather, understand, and present pertinent information about theatre.
4. Students will write and communicate effectively about theatre history.

Teaching Philosophy

To allow students to experience personal responsibility in the online university setting. It will be the student's responsibility to actively participate in their job as a college student by actively participating in the online class daily over the course of the four weeks, checking blackboard, being prepared for and completing all assignments and test. My job is to provide a positive environment that encourages the desire to learn, guide the students through the course and make sure that the students feel comfortable coming to me via online tools or in person and asking any questions or to talk about the class.

Course Policies and Procedures

Blackboard - This course is 100% online. We will never meet face to face. Some class members may be out of town and it would be unfair for some students and not others to have access to the professor. Therefore, you must familiarize yourself with Blackboard.

Blackboard is a tool that allows faculty to add resources for students to access online. PowerPoint, Captivate, video, audio, animation, and other applications are created outside of Blackboard and added into Blackboard courses for students to enhance teaching and learning efforts. Assignment and schedule details as well as assignment grading can be found on Blackboard. If you need a hard copy of this syllabus, print it. Your final grade is posted on BLACKBOARD. Uploading and downloading assignments, syllabus and readings will be on Blackboard.

If you have trouble, email me as soon as possible. Blackboard Student Services provides 24/7 help desk and technical support to faculty and students in online courses. Contacting helpdesk at 915-747-4357 (HELP), or checking out their website https://www.utep.edu/technologysupport/ServiceCatalog/BB_Students.html

IMPORTANT: You must get into the habit of checking Blackboard EVERY DAY to make sure you do not miss any important announcements, which will be posted in the Announcement area

Attendance - <http://catalog.utep.edu/undergrad/academic-regulations/curriculum-and-classroom-policies/>

The student is expected to maintain a consistent online presence for this online course. The student is expected to participate in all class and group discussions and activities. It is the responsibility of the student to inform each instructor of extended absences. When, in the judgment of the instructor, a student has been absent to such a degree as to impair his or her status relative to credit for the course, the instructor may drop the student from the class with a grade of "W."

Getting Help

Technical Support

If you do not know how to use Blackboard or have technical issues with Library access – go to Tech Support Room 300 at Library immediately. Do not wait until you do not understand until you are having problems. You can contact Help Desk via email, helpdesk@utep.edu, by phone 747-5257. Hours are M-F 7a-8p, Sat 9a-10p and Sun 12-4p.

Copyright Statement <https://www.copyright.gov/title17/92chap5.html>

Some of the materials in this course are copyrighted. Copying of textbooks is not "fair use" under the Copyright Act. Your cooperation is expected.

Student Conduct/Scholastic Dishonesty/Final Exams and Plagiarism

Refer to the [Handbook of Operating Procedures: Student Affairs](#).
Due to the nature of an online class, proper online etiquette is critical.

Students with Disabilities Policy:

If you have or suspect a disability and need an accommodation, you should contact The Cass Office at 747-5148 or at cass@utp.edu or go to Room 106 Union East Building.

UTEP Writing Center

To get help with writing please check out the writing center – their procedure has changed due to the virus and you must plan ahead. <https://www.utep.edu/uwc/>

Syllabus/Assignments and Grading

Syllabus Change Policy:

Except for changes that substantially affect the evaluation (grading) statement, this syllabus is a guide for the course and is subject to change at the discretion of the professor.

Grading

Grading is based off a point base system. Point information for each assignment will be on blackboard and are listed in the schedule. Read the post in introductions explaining the grading process.

All assignments are worth 10 points and exams are worth 20 points

Assignments

Look at the schedule on next page for due dates. Look at the Blackboard Learning Module for the assignments and instructions per unit.

Due Dates for assignments vary.

I do not accept late work! No Excuses Allowed. This is a four (4) week class and the turnaround time is fast for both of us. To keep up with grading and teaching I need to keep to this set schedule and so must you. You are more than welcome to do work early and get ahead on assignments.

Schedule

(See Learning Module for additional information)

TOPICS <i>Learning Module</i>	SELF TEACHING	ASSIGNMENTS	DUE DATES
<u>June 12th-18th (10 hours)</u>			
Introduction	Review the Intro Module Introduction Quiz	Introduction Disc. Board	Initial post due June 14 th All Introduction completed by June 16 th
Origins of Theatre	Read Chapter in Text Watch Videos	World of Theatre	Due by June 18 th
Ancient Greece	Read Chapter in Text Watch Videos Plays: <i>Lysistrata</i> & <i>Oedipus the King</i>	Discussion Board	Initial question posted by June 18 th
<u>June 19th-25th (13 hours)</u>			
Hellenistic, Roman, Byzantine	Read Chapter in Text Watch Videos Play: <i>Menaechmi</i>	<i>Menaechmi</i> Questions	Due by June 25 th
European Theatre Middle Ages	Read Chapter in Text Watch Videos Play: <i>Everyman</i>	Discussion Board	Initial question posted by June 25 th
Exam 1			Due July 10th
<u>June 26th – July 2nd (11 hours)</u>			
Italian Theatre To 1700	Read Chapter in Text Watch Videos on Commedia	Commedia Poster	Due July 2 nd
English Theatre To 1642	Reach Chapter in Text Watch Videos Play: <i>Dr. Faustus</i>	8 th Deadliest Sin or <i>Dr. Faustus</i> Questions	Due July 2 nd
<u>July 3rd – July 7th (10 hours)</u>			
Spanish Theatre To 1700	Read Chapter in Text Watch Videos Play: <i>Los Empeños de una Casa</i>	Discussion Board	Initial question posted by July 6th (THURSDAY)
French Theatre To 1700	Reach Chapter in Text Watch Videos Play: <i>Tartuffe</i>	<i>Tartuffe</i> Presentation Or <i>Tartuffe</i> Questions	Due July 7th (FRIDAY)
All Discuss Boards Responses			Due July 10th
Exam 2			Due July 10th

Online Behavior and Expectations

Academic Integrity Statement

Academic dishonesty is prohibited and is considered a violation of the UTEP Handbook of Operating Procedures. It includes, but is not limited to, cheating, plagiarism, and collusion. Cheating may involve copying from or providing information to another student, possessing unauthorized materials during a test, or falsifying research data on laboratory reports.

Plagiarism occurs when someone intentionally or knowingly represents the words or ideas of another person's as ones' own. And, collusion involves collaborating with another person to commit any academically dishonest act. Any act of academic dishonesty attempted by a UTEP student is unacceptable and will not be tolerated. Violations will be taken seriously and will be referred to the Dean of Students Office for possible disciplinary action. Students may be suspended or expelled from UTEP for such actions. Please consult the Handbook of Operating Procedures at <http://hoop.utep.edu> for the complete University policy on academic dishonesty. You may also consult with the Assistant Dean of Students at the Student Union Building West, Room 102, or by calling (915) 747-5648.

I do expect all work to be original, this is inclusive of use of AI technology, which is not permitted in this course; I do read all of your work.

Student Agreements

- Student agrees to treat fellow students, UTEP faculty and staff, with respect and collaborate with all group members in a professional manner.
- Student understands that copyright laws protect the materials used in this class. Student will refrain from any public or private distribution of all materials provided and/or created in this course.
- Student understands that any superimposed copyright on materials may not be “letterboxed” or covered over in any way. Student will not upload the aforementioned materials to Internet sites, whether public or private, such as YouTube, Facebook, or any other Web Publishing System. Student will not exhibit any of the materials provided and student work created in this course and shared on Blackboard in any public venue without express and written permission of the copyright holder.

Student Responsibility

- You are responsible for seeing that all of your equipment and software are up to date.
- Blackboard works best with Google Chrome, and Safari. Additionally, it is very important that your Adobe Reader and Java software be up to date. All of your readings, lectures, and assignment sheets are (.pdf) files and require the latest version of Adobe Reader.
- It is very important that you follow directions carefully. You must submit all of your work correctly. If you fail to properly submit your work you will not receive credit for the assignment. Here is an example of improperly submitting work: Student opens assignment link, copies/pastes their critical response then fails to click the submit button. They then move into another part of Blackboard and the assignment is never submitted. Simple human error, but it will cost you a grade.
- You must check Blackboard daily for announcements and course messages. If you fail to check Blackboard and you miss an important announcement or emails you are responsible for the consequences.
- You are provided with a course calendar that clearly defines all due dates and deadlines. Online learning is independent learning and you must be responsible enough to submit all work on time. I will not accept late work.
- The only time that I will accept a late quiz or assignment is if the Blackboard System goes down. I have the ability to enter the system as both an administrator and as a student and I will know if there was a system failure. If there was a failure I am provided with a report stating so and then I can extend the deadline.
- Your work schedule, military deployment, athletic events, travel, vacations, sick children, broken computer, lack of access to internet, employment at UTEP, etc. are not valid excuses for missing any work in this class. If you are sick and unable to submit an assignment you will be required to provide a doctor's note in order to submit a late assignment.
- You will be penalized for poor writing skills. If you submit work that is riddled with spelling, grammar, and punctuation errors you will lose a significant number of points for that assignment. This could be the difference between a passing and failing grade so I strongly suggest that you utilize the spell check that is provided in all of your Blackboard links.

Respect

- All students are in this class to learn. Should a student disrupt that process, the instructor will take the appropriate steps to ensure that all students interact in a safe space that is conducive to the learning process.
- Remember that your instructor is also a human being. They have many other responsibilities outside of this class, just as the student has several responsibilities outside of this one class. Read the syllabus, stick to class/university policies, utilize common etiquette and respect, and know that your instructor wants you to succeed in this course, but they are not responsible for that, you are.
- Work will be graded in a timely manner as listed in the explanation of assignments.
- As this is an online classroom, it is essential that online communication is effective and reflects appropriate behavior. Netiquette, guidelines for online behavior and interaction, will serve as the standard for this course. Netiquette guidelines provided by UTEP Online Teaching Academy.

Security:

Remember that your password is the only thing protecting you from pranks or more serious harm. Don't share your password with anyone. Change your password if you think someone else might know it. Always logout when you are finished using the system.

Guidelines for communicating online:

- Treat instructor with respect, even in email or in any other online communication. Use clear and concise language.
- Remember that all college level communication should have correct spelling and grammar. Avoid slang terms and texting abbreviations such as "u" instead of "you". Use standard fonts such as Times New Roman and use a size 12 or 14 pt. font.
- Avoid using the caps lock feature as it can be interpreted as yelling.
- Limit and possibly avoid the use of emoticons.
- Be cautious when using humor or sarcasm as tone is sometimes lost in an email or discussion post and your message might be taken seriously or offensive.
- Be careful with personal information (both yours and other's). Do not send confidential patient information via e-mail.

Email Netiquette:

- When you send an email to your instructor, teaching assistant, or classmates, you should: Use a descriptive subject line.
- Be brief.
- Avoid attachments unless you are sure your recipients can open them. Avoid HTML in favor of plain text.
- Sign your message with your name and return e-mail address. Think before you send the e-mail to more than one person.

Message Board Netiquette:

- When posting on the Discussion Board in your online class, you should: Make posts that are on topic and within the scope of the course material. Take your posts seriously and review and edit your posts before sending. Be as brief as possible while still making a thorough comment.
- Always give proper credit when referencing or quoting another source. Be sure to read all messages in a thread before replying.
- Don't repeat someone else's post without adding something of your own to it. Always be respectful of others' opinions even when they differ from your own.
- When you disagree with someone, you should express your differing opinion in a respectful, non-critical way. Do not make personal or insulting remarks. Be open-minded.
- Please note that aggressive and unprofessional behavior is not acceptable and will be dealt with immediately.