

# THEA 1313

## Syllabus

# Introduction To Theatre

## Spring 2018 Hybrid Class

**Instructor:** Carolyn Cubit-Tsutsui  
**Hours:** MWF 9-10:15am or **BY APPOINTMENT**

**Office Location:** Fox Fine Arts D179  
**Office Phone:** 747-8026

### Communication:

- Phone: **915-747-8026**. You can call me M/W/F between 9am and 2pm and I will return calls during these hours only.
- Email through Blackboard - I respond to all emails M/W/F between 9am and 2pm. Do not email at utep.edu because it will get lost in the shuffle and if I do see it, I will not respond. So please log into our blackboard shell and use the "email professor" link on the left.
- Office Visits – I have set hours from 9-10:15am M/W and by appointment on Friday. You can drop by during that time or to secure a set meeting, set a time up. I know many will like to speak after class, but in the spring I have a class immediately following THEA 1313 so I cannot meet and answer questions.

### Required Text/Materials:

1. *Introduction to Theatre* by Carolyn Cubit-Tsutsui – available at the bookstore in hardcopy or E-copy. Links for online purchase of the e-copy through publisher available on Blackboard.
2. Active UTEP Blackboard Shell for this class
3. Access to UTEP Library Database from home to view the database Digital Theatre Plus (DTP)
4. Adobe Reader - <http://get.adobe.com/reader/>
5. Microsoft Word – you can get it for Free from UTEP
6. Access to movie making software like iMovie or MovieMaker
7. A stapler
8. Tickets to Department Productions
9. Encouraged but not required – Join the class Facebook Group [UTEP: THEA 1313: Cubit-Tsutsui](#)

### Course Objectives:

- Students will learn and understand the basic knowledge of theatre.
- Students will develop the understanding of the aesthetic of performing arts and theatre as an art form and its role in society.
- Students will learn about theatre etiquette and appreciation of performing arts.
- Students will learn to communicate a critical view of social and cultural influences of productions that they view online.

### Teaching Philosophy

My teaching philosophy is to allow students to experience personal responsibility in the online university setting. It will be the student's responsibility to actively participate in their job as a college student by actively participating in the online class several times over the course of the week, checking blackboard daily, being prepared for and completing all assignments and test. My job is to provide a positive environment that encourages the desire to learn, guide the students through the course and make sure that the students feel comfortable coming to me via online tools or in person and asking any questions or to talk about the class.

### Grading:

Please see Introduction Learning Module for a breakdown on information

### Late Work

**I do not accept late work!** No Excuses Allowed! I teach 3 sections of Intro to Theatre and do not have time to catch up on assignments turned in late. However, you are more than welcome to do work early and get ahead on assignments.

### Get out of Jail Free Card

I allow every student one (1) "Get out of Jail Free Card" – This is your opportunity to save yourself in the event you have a computer crash. **You can only use it on exams.** You simply email me the instant it

happens explaining the situation, your email should be written in proper format, proper subject and be written in a nice and polite tone because you are asking a favor from me. Once submitted and I process the request you cannot use it again, even if you miss the window I have opened for you (usually 24 hours-36 hours from processing). If your computer crashes at 11:55pm on due date, I expect to see email by 8am the next day. You cannot request after that time has passed. This is not for those who just forget to do the exam.

### **Assignments:**

You are responsible for turning all work in on time. Instructions/Rubrics are available on Blackboard with the actual assignment. If you have any questions before you begin, please contact me.

You can turn work early and get ahead on assignments, they may not be graded until the after the due dates.

### **Due Dates for assignments/exams are at 11:59pm the night before our class meeting.**

Monday Section – all work is due Sunday at 11:59pm

Wednesday Section – all work is due Tuesday at 11:59pm

**Discussion Boards are the exception – please see the Blackboard Shell for a breakdown of the due dates with a discussion board – there are parts, each with different due dates within the week.**

### **Attendance**

We meet once a week for a total of 13 classes. There is no reason for you to miss class. I will take attendance. After 2 absences your grade will be reduced one letter grade for each absence above the two. The only excused absence is university sanctioned events in which you need to provide a letter from a university head, like the dean or head of athletics to get the absence excused. Military students, if you miss class due to military commitment, you must provide letters from your CO to allow it to be excused or if it is a VA issue, also a letter must be provided. Do not schedule doctor appointments during my class, I don't do it, so you can't. Save your two absences that I allow for emergencies, like sick kids, death in the family or your sisters wedding in Las Vegas.

### **Extra Credit**

See the last Learning Module for information on extra credit

### **Grade Rounding**

I don't round grades unless you have perfect attendance, have done every assignment without fail, did all extra credit and then only if you are 5% from a better grade.

### **Technical Support**

If you do not know how to use Blackboard – go to Tech Support Room 300 at Library immediately. Do not wait until you do not understand until you are having problems. You can contact Help Desk via email, [helpdesk@utep.edu](mailto:helpdesk@utep.edu), by phone 747-5257. Hours are M-F 7a-8p, Sat 9a-10p and Sun 12-4p.

### **Copyright Statement**

Some of the materials in this course are copyrighted. Copying of textbooks is not “fair use” under the Copyright Act. Your cooperation is expected.

### **Student Conduct/Scholastic Dishonesty/Final Exams and Plagiarism**

Refer to the [Handbook of Operating Procedures: Student Affairs](#).

Due to the nature of an online class, proper online etiquette is critical.

### **Students with Disabilities Policy:**

If you have or suspect a disability and need an accommodation, you should contact The Cass Office at 747-5148 or at [cass@utp.edu](mailto:cass@utp.edu) or go to Room 106 Union East Building.

### **Syllabus Change Policy:**

Except for changes that substantially affect the evaluation (grading) statement, this syllabus is a guide for the course and is subject to change at the discretion of the professor.

### **Schedule:**

Blackboard Learning Modules break down each week of the semester with what we will be learning, working on, and assignments due. Below is a list of what is due on what days.

Sunday January 28<sup>th</sup> at 11:59pm \*If this work is not completed you will be dropped from the class  
Syllabus Quiz  
Introduce Yourself – Discussion Board  
Practice Journal  
Explore and Learn Blackboard, Assignments, Rubrics, Digital Theatre Plus, Movie Making

Wednesday, January 31<sup>st</sup> at 11:59pm  
Theatre and Society Discussion Board Initial Post

Friday, February 2<sup>nd</sup> at 11:59pm  
Theatre and Society Discussion Board 2 peer responses

Sunday, February 4<sup>th</sup> at 11:59pm  
Theatre and Society Discussion Board follow up

Sunday, February 11<sup>th</sup> at 11:59pm  
Exploring Theatre in a City Journal  
*Doll's House* Journal

Monday, February 12<sup>th</sup> – In Class  
*Chorus Line* Program and Ticket - if you choose it  
Department Fundraiser Program and Ticket - if you choose it for Extra Credit

Monday, February 12<sup>th</sup> at 11:59pm  
*Chorus Line* Required or Extra Credit Assignment – whatever you choose  
Department Fundraiser Event Assignment – Extra Credit

Sunday, February 18<sup>th</sup> at 11:59pm  
Types of Theatre Journal

Monday, February 19<sup>th</sup> in Class  
*Iconic Pop* Program and Ticket Extra Credit

Monday, February 19<sup>th</sup> at 11:59pm  
*Iconic Pop* Extra Credit Assignment Due

Sunday, March 11<sup>th</sup> at 11:59pm  
*Private Lives* Blog

Sunday, March 18<sup>th</sup> at 11:59pm  
Exam 1

Wednesday, March 21<sup>st</sup> at 11:59pm  
Creative License Discussion Board Initial Post

Friday, March 23<sup>rd</sup> at 11:59pm  
Creative License Discussion Board 2 peer responses

Sunday, March 25<sup>th</sup> at 11:59pm  
Creative License Discussion Board Follow Up

Monday, March 26<sup>th</sup> in class  
*Hand to God* Program and Ticket if you choose

Monday, March 26<sup>th</sup> at 11:59pm

*Hand to God* Required or Extra Credit – whatever you choose

Sunday, April 1<sup>st</sup> at 11:59pm

Director Concept Analysis Journal

Sunday, April 8<sup>th</sup> at 11:59pm

**Acting for Stage and Screen Video – Special Assignment**

Sunday, April 15<sup>th</sup> at 11:59pm

Exam 2

Take a Theatre Tour Blog

*The Container* – space/set evaluation

Sunday, April 22<sup>nd</sup> at 11:59m

**My Classroom Set Design – Special Assignment**

Sunday, April 29<sup>th</sup> at 11:59pm

**Snow Daughter Fire Son Costume Design – Special Assignment**

Sunday, May 6<sup>th</sup> at 11:59pm

Exam Light in Paintings Journal

Properties of Stage Lighting Journal

Monday, May 7<sup>th</sup> by 12pm

*Joseph and the Technicolor Dreamcoat* Program and Ticket if you choose

*In the Next Room* Program and Ticket if you choose

Monday, May 7<sup>th</sup> at 11:59pm

*Joseph and the Technicolor Dreamcoat* – Required or Extra Credit – whatever you choose

*In the Next Room* – Required or Extra Credit – whatever you choose

Thursday, May 10<sup>th</sup> at 11:59pm

Exam 3