

**University of Texas at El Paso**

**Syllabus**

**Principles of Macroeconomics 2303**

**Fall 2018 MW 06:00pm-07:20pm**

**Instructor:** Dr. Boris D. Higgins

**Office Hours:** MW 04:30pm-05:30pm and by Appointment

**Location:** Busn. Rm 239

**Telephone:** Office:915-747-7718; Cell: 915-217-6113

**E-mail:** bhiggins@utep.edu

**Text:** Principles of Economics-First edition

By Carlos J. Asarta and Roger B. Butters; Publisher: McGraw-Hill

**Course Objective:** This course is the first part of the Principles of Economics set. This segment will cover the Macroeconomics foundations of Economics which will comprise areas such as economic growth, income and expenditure, measuring total output, money, the banking system, interest rates and monetary policy among others. The student will be learning the rudimentary aspects of these areas and will be able to comprehend their applications in everyday economic life. At the completion of the course the student should come away with a fundamental grasp of the Macroeconomic organic components and their practical utilization.

**Methodology:** Lecture and Class Discussion

**Class Policy:** It is recommended that students read the assigned chapters before coming to class and be otherwise prepared for class. Please be on time class is held MW for the semester. If you are going to be excessively late please don't take this course. If you are going to leave early excessively please don't take this course. Prior consent is needed from the instructor if you are going to leave class early. Students should not engage in any unnecessary side conversation because it is disrespectful to the instructor and disturbs other students. If this behavior occurs students will be warned and if it continues students will be asked to leave the class and/or eventually dropped from the course. You can bring a snack or a drink to class but please clean up after yourself.

**Please turn off your cell phones when you come into class and re-activate them when you leave class. Please no texting in class.** If you need help please make an appointment to meet with me. Students can also ask questions in class as the lecture is occurring. If you need to contact me do so by the above means but please don't contact me before six in the morning or after ten at night. The best way to contact me is by telephone (call or text). If you

message(preferably) me please do so through blackboard. **Please complete your homework by the due date. There will be no make-up homework if you miss the due date. Homework will usually be completed on-line via Blackboard/Connect. PLEASE GO TO BLACKBOARD FIRST BEFORE YOU GO TO CONNECT TO START YOUR HOMEWORK ASSIGNMENT AND EXAM OTHERWISE YOUR GRADE FOR YOUR HOMEWORK ASSIGNMENT AND EXAM WON'T SHOW IN BLACKBOARD.** There will be only one make up test given if you miss a test. Only one test can be missed. You will have the regular first two class days to contact me from the date of the missed test so arrangements can be made for a make-up test. If you haven't contacted me within those two days you will not be permitted to take a make-up test. Tests will be administered on Friday's on-line via Connect. There will also be no extra credit assignments given except at the professor's discretion. Attendance is required for this course according to the university policy set forth in the catalog but not mandatory. If you miss class it is up to you to get all pertinent information that was covered in class from someone else and **please be aware that lecture notes will be also used to make up the tests. Please don't contact me for the notes if you miss class. So, it is beneficial for everyone to attend class on a regular basis. Cheating or plagiarism will not be tolerated in this course and anyone caught cheating and/or plagiarizing will be punished according to the policy set forth in the university catalog. For more information on plagiarism please refer to the Student Code of Conduct.** The final day to withdraw from the course without penalty and receive a "W" is **Friday November 2nd, 2018.**

**Students with Disabilities:** The Center for Accommodations and Support Services (CASS) aspires to provide students with disabilities, accommodations and support services to help them pursue their academic, graduation, and career goals. If you have a disability and believe you may need services, you are encouraged to contact the center to discuss your needs with a counselor. All discussions and documentation are kept confidential. Contact: Monday thru Friday 8:00a.m.-5:00p.m. Phone:(915) 747-5148. Location: Union Building East Room 106. E-mail: [cass@utep.edu](mailto:cass@utep.edu)

**Assessment and Grading:** There will be four tests including the final given throughout the course and the final will be comprehensive in nature. It is recommended that students take all tests since if you miss a test only one make up will be given. So, if you miss more than one of the three tests before the final you will not pass the class. No one will be exempt from the final it is mandatory. **Everyone has to take the final on the day mandated by the university please schedule your activity around that date.** The tests will be a combination of true/false, fill in the blanks and multiple choice questions for each of the four tests including the final. There will be 50 questions for each of the tests. There will be pedagogical homework assignments employed that will comprise your grade. Grades will be assigned according to the official university scale:

90-100 = A

80-89 = B  
70-79 = C  
60-69 = D  
Below 60 = F  
Incomplete = I  
Withdrawn = W

Grading for this course will be done in the following way:

Test 1- 20%

Test 2- 20%

Test 3- 20%

Test 4- 25%

HW- 15%

100%

### **Topic Coverage**

08/27/18-09/19/18

Topics:0-4(Segment I)

Math Fundamentals, Fundamentals, Demand and Supply  
Market Equilibrium and Policy

09/24/18-10/17/18

Topics:5-7(Segment II)

Economic Growth, Income and Output & Business Cycle,  
Unemployment and Inflation

10/22/18-11/14/18

Topics: 8-10(Segment III)

Aggregate Expenditure, Aggregate Supply and Demand,  
Fiscal Policy and Money Part I

11/19/18-12/06/18

Topics: 11-12(Segment IV)

Money Part II and Monetary Policy, International Trade and Finance

### Test Dates

09/19/18	Test I
10/17/18	Test II
11/14/18	Test III
12/12/18	Test IV: Final(Comprehensive); Wednesday: 07:00pm-09:45pm

### OTHER:

09/03/18-Labor Day: Institutional Holiday-No classes; university closed

11/22-23/18-Thanksgiving: Institutional Holiday -No classes; university closed

### **LECTURE NOTES**

**My lecture notes are provided to everyone for their benefit at no extra cost. Please don't provide my lecture notes to any on-line services for sale to any student at this university or anywhere else. Anyone who violates this policy will be subject to full disciplinary actions by the university.**

### **PROFESSOR/STUDENT INTERPERSONAL COMMUNICATION ETIQUETTE**

#### **General Guidelines**

- Treat professor with respect:
  - Always use your professors' proper title: Dr. or Prof.
- Use clear and concise language
- Use correct spelling and grammar
- Avoid slang terms such as "wassup?"
- Avoid texting abbreviations such as "u" instead of "you"
- Use standard fonts
  - Such as Times New Roman and use a size 12 or 14 pt. font
- Avoid using the caps lock feature
  - IT CAN BE INTERPRETTED AS YELLING
- Limit and possibly avoid the use of emoticons like :) or ☺
- Be cautious when using humor or sarcasm
  - Tone is sometimes lost in an email or discussion post
  - Your message might be taken seriously or offensive

- Be careful with personal information (both yours and other's)
- Do not send confidential personal/patient information via e-mail

### **Email Netiquette**

- When you send an email to your professor, teaching assistant, or classmates, you should:
  - Use a descriptive subject line
  - Be brief
  - Avoid attachments unless you are sure your recipients can open them
  - Avoid HTML in favor of plain text
  - Sign your message with your name and return e-mail address
- . Be sure you REALLY want everyone to receive your response when you click, "reply all"

**All Appropriate Contents are Subject to Change.**