

Aural Skills III

MUST 2111

Syllabus

Instructor: Dr. Brian Jarvis (bejarvis@utep.edu)

The University of Texas at El Paso – Fall 2019

Course description

Aural Skills III is a continuation of Aural Skills II. Aural Skills III focuses on developing and improving a number of skills related to hearing, singing, and understanding tonal music. In this course, students will improve their aural skills in the following areas: intervals, chord quality, scale degree recognition & reproduction, harmonic paradigms & progressions, phrase structure & form, rhythm, meter, sight singing, solfege, and in rhythmic, melodic, and harmonic dictation.

No Aural Skills course will completely prepare you for the future. The future is unknown and everyone will take a different path to get there. This course is designed to build a solid foundation of generally applicable skills that you will use, hone, and add to in your unique future as a musician.

Useful information

Course website	The course website (Blackboard) has course documents, homework, handouts, skills quizzes, and proficiency quizzes. It also contains useful links to helpful websites and printable staff paper.
Office hours:	Fox Fine Arts Center 431 11:30 – 12:30 PM every Monday 11:30 – 12:30 PM either Wednesday or Friday, depending on which day we meet in Theory III. By appointment (just email me to set up a meeting).
Free Tutoring:	Free tutoring is offered for this course. See the “Free Tutoring Center” link on the course’s Blackboard page for more information.

Required textbooks

- Rogers, Ottman, *Music for Sight Singing*, 9th edition
 - You must purchase the textbook (unless you already have it).
 - Only the 9th edition will work for this course, previous editions will not work.

Music for Sight Singing is a collection of sight-singing, rhythmic, and improvisation exercises. We will be using this text regularly and it needs to be brought to class each day. This text is available at the campus Bookstore or you can buy it online. You will be using it throughout Aural Skills I-IV. Additionally, contextual listening assignments will be posted on Blackboard and are a required part of this course.

Required materials for every class

- Staff paper
- Pencil with eraser (no need for pens)
- Textbook (Rogers/Ottman, *Music for Sight Singing*, 9th edition)

Required materials for the course (don't need in class)

- Internet-connected, Windows or Mac laptop or desktop computer with a webcam and microphone (**available for free to UTEP students in the main library**)
 - Our exams will be taken online using the Respondus Monitor software
- Regular access to a Windows or Mac, laptop or desktop computer
 - Needs a current version of Google's Chrome browser
 - NOTE: The Blackboard "app" is not supported in this course
 - NOTE: Outside of recorded singing, phones and tablets are not supported. They may often work, but expect occasional issues.
- Audio recording device (typically your phone, but tablets and regular computers can work too)
- Headphones
 - You'll be doing dictation homework and exams on the computer, so you need headphones that are good enough to allow *you* to hear clearly.

Grading

- Your overall grade for the semester will be calculated as outlined below:
 - Daily Proficiency Quizzes 15%
 - Contextual listening assignments 15%
 - Online singing submissions 15%
 - Weekly skills quizzes 15%
 - Sight Singing exams (4) (5% each) 20%
 - Unit Exams*(4) (5% each) 20%
- Letter grades will be assigned as follows:

A	90-100	B	80-89	C	70-79	D	60-69	F	Below 60
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- Grade updates will be provided weekly throughout the semester via the email address on file in Blackboard. Please feel free to inquire about your current average at any time.
- **In order to pass this course, there are TWO requirements:**
 - **you need to have an average of 70% or higher on the dictation exams.**
 - **AND, you need an overall course grade of C or higher.**

Course Format

- **Hybrid Course**

This course is a hybrid of traditional face-to-face interaction and technology-based interaction. We will combine the strengths of meeting in a real classroom, with a piano, and amongst a group of people with the efficient power of computers into a course that will provide you with the opportunity to individualize your practice until you can reach the required level of skill.

- **Online Quiz Availability and Due Dates**

All online quizzes will be due before the scheduled start of class. For example, if you are in the 8:00 am section, your Tuesday quizzes will be due before 8:00 am on Tuesday. The entire week's worth of materials will become available some time on Thursday of the previous week.

- **Weekly Skills Quizzes**

We will typically only have one, face-to-face meeting per week. The day we don't meet will include online, weekly skills quizzes (in addition to daily proficiency quizzes) over the topics introduced during the previous class period.

- **Daily Proficiency Quizzes**

There are two sets of proficiency quizzes due each week. These are different than the weekly quizzes mentioned above. The proficiency quizzes are meant to give you regular, ongoing practice with core concepts as well as review with more recent concepts. While available, they can be taken as many times as necessary and you will be able to review the results immediately upon completing each quiz. Only the highest score ever recorded during the period of availability will count towards your grade. These quizzes are graded pass/fail.

Contextual Listening Homework Assignments

Contextual listening assignments are due every other week. They are to be completed by you alone and *without* reference to a musical score. Recordings will be provided on Blackboard. Collaborating with anyone else (including tutors) on these assignments (or any other work in this course) is not acceptable and all suspected cases of collaboration will be submitted to the Office of Student Conduct and Conflict Resolution for consideration. You can only speak about the details of the assignments with Dr. Jarvis.

Dictation Exams

There are four dictation exams in this course. No notes or external materials are allowed. They are cumulative by nature and the material on each exam is more advanced than the material of the previous exams. The online, weekly quizzes & proficiency quizzes are what will prepare you. The level and content of the weekly quizzes will be exactly the level and content of the material on these exams. It is expected that all dictation exams will be online using the Respondus Monitor software which requires a webcam and microphone (see section below on Respondus Monitor for details). Your grades on the dictation exams are very important and they reflect your current ability in the class. **In order to pass the course, you need to have an average of 70% or higher on the dictation exams & an overall course grade of C.** If you do not meet those requirements, an average course grade of less than 70% but greater than or equal to 60% will result in an overall course grade of D. An average course grade of below 60% will result in an overall course grade of F.

Respondus Monitor Software

The dictation exams in the course are all scheduled to be online. We will be using the digital proctoring software that UTEP subscribes to called Respondus Monitor and Respondus Lock-Down Browser (both are free for you to use as UTEP students). In order to use these softwares, you need to have a Windows or Mac, laptop or desktop computer with a webcam, microphone, and you'll need your headphones. The main UTEP library has many, many computers with everything you need to sit down and take the exam. You can even check out headphones in the main library, one floor up from the main computer area. You can use your own computer as well, assuming it meets the requirements to run the softwares.

Online Recorded Singing: Submission of each Week's Prepared Melodies

Every other week, selected melodies and rhythms from *Music for Sight Singing* are assigned. These items need to be prepared outside of class. Students will record themselves singing all assigned melodies & rhythms and submit their recordings online via Blackboard following the instructions below:

Submission requirements

- Always sing with solfege syllables
 - Observe chromatic inflections (e.g., fi, ri, etc.)
 - Observe modulations (if the tonic changes, you should change your tonic to reflect the modulation)
- If the excerpt is rhythm only, use rhythm syllables as follows:
 - Simple meters (2/4, 3/4, 4/4, 2/2, etc.): 1-e-&a, 2-e-&a
 - Compound meters (6/8, 9/8, 12/8, 6/4, etc.): 1-guh-da-guh-di-guh, 2-guh-da-guh-di-guh
- Don't play along while you sing
 - You can establish the key **before** you start and/or provide yourself with the starting note **before** you sing but the recording needs to be your voice only
 - You can use a metronome in your recording as long as it does not provide you with pitches
 - Using a fixed-pitch instrument or computer aid more than once in the singing of exercises will receive no credit.
 - No other aids should be used while making the recording you are submitting.
- At any time, I may request that a student re-sing a melody outside of class and any significant disparity in performance will be perceived as cheating.
- All recordings need to be submitted before class time on the due date.
- Audio recordings can be in any standard format (M4A and MP3 are preferred but not required)
 - If I can't open your file, you'll have to resubmit it until I can before it can count for credit
- Record all prepared items for the week in individual files
- File names should include your name and the example number
 - LastName_Firstname-ExampleNumber
 - For example: Jarvis_Brian-16.1
- Submission process
 - Record your examples
 - Save them on your phone/tablet, computer, or online storage (Dropbox, OneDrive, etc.)
 - You may want to save it on a flash drive as well so that you have a backup.

- Submit them online via Blackboard (see the video instructions online and/or the handout “PreparedSingingSubmissionInstructions” if you need help)
- Grading guidelines for recorded homework singing:

Excellent (95% correct pitches, rhythms, and solfege)	100%
Good with a few glitches that don't impair “flow” (90% correct pitches, rhythms, and solfege)	90%
Errors impair flow but student fixes (85% correct pitches, rhythms, and solfege)	80%
Many errors to flow/solfege (75% correct pitches, rhythms, and solfege) NOTE: This is the highest score possible for a student who doesn't use solfege or sings solfege in the wrong key (i.e., the piece was in A minor but you sang C major)	70%
Generally poor, but tune still recognizable (65% correct pitches, rhythms, and solfege)	50%
Tune no longer recognizable, but some pitches, rhythms, and solfege are still correct	30%
Submitted, but most pitches, rhythms, and solfege are incorrect	10%

No late homework

Late homework is **NOT** accepted. Unless you have made prior arrangements with the instructor, any missed homework, quizzes, and exams will receive a grade of a zero. Exceptions can be made in the case of a genuine emergency or significant illness if written documentation (e.g., a note excusing you from class from a health care provider, an accident report, etc.) is shown to the instructor within one week of the due date. See the instructor if you are unsure about whether your absence will be counted as excused or unexcused.

Attendance policy

- Plan to attend every class and to show up on time.
- Two unexcused absences are allowed.
 - Each subsequent unexcused absence will result in a **3% DEDUCTION FROM THE FINAL GRADE.**

Excused absences include documented illness, deaths in the family and other documented crises, call to active military duty or jury duty, religious holy days, and official University activities. These absences will be accommodated in a way that does not arbitrarily penalize students who have a valid excuse. Consideration will also be given to students whose dependent children experience serious illness. This does not mean that any note from a medical professional will excuse students from absences. Notes from medical providers should state that the student was unable, in their professional opinion, to be in class on the day or days in question. Voluntary appointments like teeth cleanings or physicals will not be excused. In accordance with the university policy the authority for deciding whether the student is excused for medical reasons rests with the instructor. Please feel free to check with the instructor if you are unsure whether or not an excuse counts as excused.

Being prepared for class

In order to be prepared for class, you need to do following:

- Arrive before the scheduled start of class
- Stay for the duration of the class
- Not use cell phones, laptops, or other electronic devices during class (see policy below)
- Not distract others or the classroom environment in the opinion of the instructor
- Bring the required materials to each class (see Required Materials section above)

If any of the above requirements are not met, the student will be marked as being unprepared for class. The first three instances of being unprepared for class will be recorded by the instructor but do not impact your grade. Starting with the fourth instance and all instances after that, **1% WILL BE DEDUCTED FROM THE STUDENT'S FINAL GRADE** for each instance.

If you are late (tardy) tell the instructor **AFTER** class so that you can be counted as present. The instructor takes attendance at the very beginning of class and will not be updating attendance with late arrivals. This is done to ensure that class time is maximized for course content.

Cell phones or other electronic devices

There is no need for students to use electronic devices during class unless the instructor has explicitly asked you to use them. Audio recording, video recording, and photography are not allowed without prior authorization from the instructor. Before the scheduled start of class, students are expected to silence their electronic devices and put away all cell phones, laptops, tablets, or other electronic devices inside a closed bag or purse where they are not audible or visible to you or anyone else. Smartwatches (e.g., Apple Watch) can be worn but not used other than to look at the time. Any student whose technology item is visible or used during class will be marked as unprepared for class. See the section on being prepared for class to learn how this impacts your grade.

Exam Dates

Dictation Exam 1	Week 4 – Tuesday, September 17 th (online)
Dictation Exam 2	Week 8 – Tuesday, October 15 th (online)
Dictation Exam 3	Week 12 – Tuesday, November 12 th (online)
Dictation Exam 4	Week 16 – Final Exam Week - Before, December 11 th (online)
Sight Singing Exam 1	Week 4 – Thursday, September 19-20 (outside of class, but in person)
Sight Singing Exam 2	Week 8 – Thursday, October 17-18 (outside of class, but in person)
Sight Singing Exam 3	Week 12 – Thursday, November 14-15 (outside of class, but in person)
Sight Singing Exam 4	Week 15 – Thursday, December 4-5 (outside of class, but in person)

Be sure to mark these dates on your calendar and let the instructor know about conflicts within the first week of class.

Academic Integrity and Scholastic Dishonesty

Information about The University of Texas at El Paso's definitions and expectations regarding academic integrity and scholastic dishonesty can be found at <https://www.utep.edu/student-affairs/osccr/student-conduct/academic-integrity.html>. In this course, all homework, quizzes, and exams are to be completed on your own. That means you should not discuss answers with anyone besides me, Dr. Jarvis. Do not listen to the examples together. When working with tutors, you cannot work on answers to assignments or quizzes that count towards your grade. You are allowed and encouraged to work on anything from the "Practice Area" on Blackboard with other people. You can practice concepts together when using non-assignment and non-quiz material. For example, you can practice harmonic analysis together by analyzing Clementi's piano sonatas as long the excerpts you practice with are not on the assignments or quizzes. Actual or attempted cheating, plagiarism, and collusion will not be tolerated. Suspected violations will go directly to the Office of Student Conduct and Conflict Resolution for consideration.

Accommodations and Support Services:

Students with disabilities needing academic accommodation should: (1) register with and provide documentation to the Center for Accommodations and Support Services and (2) bring a letter to the instructor indicating the need for accommodation and what type. This should be done during the first week of class.

If you have a disability and need classroom accommodations, please contact The Center for Accommodations and Support Services (CASS) at 747-5148, or by email to cass@utep.edu, or visit their office located in UTEP Union East, Room 106. For additional information, please visit the CASS website at www.sa.utep.edu/cass.

Syllabus Change Policy

The information on this syllabus is subject to change. Any changes will be announced in class and/or via email.