

## **Instructions for taking quizzes in Blackboard**

You need to have a reliable and stable internet, and use a laptop or PC, because Blackboard is not well supported by cell phones or tablets. If you do not have these facilities, there are computers available for you to use in the UTEP library. Please also use Google Chrome or Firefox as your browser, otherwise you may get Blackboard issues. Please do not use the UTEP WiFi, because it may not be a reliable and stable source of internet. Instead, use the computers available for you in the UTEP library.

All quizzes are open book, and they are available on the appropriate dates announced in class on Blackboard, from 12:00 AM to 11:59 PM (MST), for you to open and post the pdf file of your solution on Blackboard. Once you open the quiz, you have exactly one hour to complete it and post the pdf file of your solution on Blackboard. If not, the corresponding grade will be counted as zero. No exception or excuse to this rule will be accepted.

**No late work will be accepted.**

Please note also that Blackboard does not accept multiple files, and you need to upload the pdf file of your solution (no matter in how many pages), all in one pdf file.

**Important Note:** E-mail submissions are not accepted. Any issue with Blackboard should be reported and resolved through the UTEP Technology Support by using the following link:

[https://www.utep.edu/technologysupport/TSCenter/tsc\\_helpdesk.html](https://www.utep.edu/technologysupport/TSCenter/tsc_helpdesk.html)

This is completely out of the instructor's hands.

Please note that for you to get another attempt, the UTEP Technology support must confirm that there was an issue or problem with Blackboard, preventing you from submitting your solution, and not from your end, such as internet connection, browser, negligence, etc. No benefit of the doubt will be given. This rule is enforced as a matter of fairness to all students, so that all students are given the same amount of time to submit their solutions.

Please note also that Blackboard is not well supported by images, and you need to post the pdf file of your solution on Blackboard.