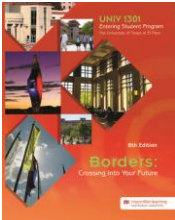
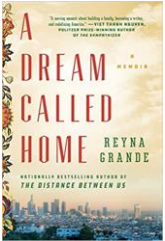


University of Texas El Paso  
Course Syllabus

<b>Course:</b>	UNIV 1301: Seminar for Critical Inquiry
<b>Total Semester Units:</b>	3.0
<b>Instructor/ Advisor:</b> <b>Office Hours:</b> <b>Peer Leader:</b> <b>Librarian:</b> <b>Advisor:</b>	Aaron Campbell, ascampbell2@utep.edu Tuesday and Friday 10:00 AM-12:00PM Via ZOOM or via appointment at another designated time Annette Escarcega, apescarcega@miners.utep.edu Marissa Testerman, mtesterman@utep.edu Pat Caro, pcaro@utep.edu
<b>Course Information:</b>	CRN: 25678 Monday and Wednesday 1:30 PM-2:50 PM This section will be delivered online via Blackboard Collaborate. 1/19/21 – 5/06/21
<b>Textbook(s):</b>	<i>Borders: Crossing into Your Future</i> , 8 <sup>th</sup> edition ISBN# 978-1-5339-1182-7 (physical) ISBN# 978-1-5339-0530-7 (e-book)  <i>A Dream Called Home: A Memoir</i> by Reyna Grande ISBN# 9781501171437 (physical) ISBN# Kindle version (ISBN: 978-1-5011-7143-7) from Amazon 
<b>Course Description:</b>	UNIV 1301 is a course that provides a common first-year experience, wherein students employ their agency to develop strategies for academic, career, and lifelong success. This course will help students build a foundational network of support to increase their sense of belonging and commitment to the University. UNIV 1301 will prepare students for internships, employment, undergraduate research, and community-engaged learning experiences. Students will engage in enriching experiences to understand and develop their personal strengths, enabling them to succeed in college and beyond.

**Learning Outcomes:**

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- ✓ Students will increase their sense of agency by exploring, reflecting on, and documenting their entering student experience to clarify academic and professional aspirations
- ✓ Students will participate in and reflect upon campus and community experiences to expand and deepen their sense of belonging at UTEP and in the local community
- ✓ Students will engage as members of an academic community by developing reading, writing, and critical thinking skills transferable to their professional and life goals
- ✓ Students will participate in meaningful hands-on learning and enriching experiences to identify, assess, and strengthen their professional and leadership skills
- ✓ Students will experience an environment of trust by developing a network of faculty, staff, peers, and community members to establish a strong foundation of academic and professional support

**UTEP EDGE:** You will become more aware of the UTEP Edge and your Edge Advantages through this course. You will become more familiar with and strengthen the many assets you bring to the university.

**Grading:**

Please note, grades are earned, your instructor does not 'give' you a grade.

**Course Point Values**

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**Here are the point values for the major assignments you will complete in UNIV 1301:**

**Point Value for most major assignments:**

<b>Assignment:</b>	<b>Points:</b>
Digital Story	150 Points
Career Exploration	200 Points
Common Reading	150 Points
Daily Work	250 Points
Getting to Know My Community	250 Points

**The grade distribution for UNIV 1301 is as follows:**

A: 1000-900 points
B: 899-800 points
C: 799-700 points
D: 699-600 points
F: 599-0 points

**Total: 1,000 Points**

If you have any questions about the graded feedback you receive from your instructor or peer leader, email your instructor to set up an appointment to discuss your concerns.

**NOTE:** Students may be required to submit course paperwork through plagiarism notification software. These tools check paperwork for originality and generates a report which may help improve citation and/or avoid potential plagiarism.

**Digital Story:** Throughout the semester, you will participate in various course, campus, and community activities that will help shape your entering student experience at UTEP. You will document these experiences and create a multimodal digital story. The Digital Story is worth a total of 150 points. More information TBA in class.

**Conferences:** You will meet individually with your peer leader and with your instructor. More information will be shared in class.

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**Career Exploration:** You will participate in a series of professional preparation activities that include identifying and building your strengths, exploring possible careers and internships, and creating a résumé.

**Common Reading:** Throughout the semester, you will read one woman's personal and academic journey. Using her journey as a starting point, you will reflect on how your academic journey is building your five pillars of academic success (agency, belonging, engagement, academic success, and professional preparation).

**Discussion Boards:** You will engage with your peers by participating in discussion boards. Your discussion post must be a minimum of word count (stated in each discussion) and must show active engagement with course materials. Your comments on peers' posts must be a minimum of 20 words. Poorly constructed, unorganized, and/or incomplete discussion posts may not receive full credit. All discussion posts are due by Sunday night at 11:30 PM of that week.

**Daily Work:** Throughout the semester, you will complete critical thinking and exploratory assignments related to online learning, academic success skills, campus engagement, academic advising, academic integrity, community engagement, financial literacy, Borders reading activities and quizzes. These varying assignments are worth a total of 250 points. More information TBA in class.

**Getting to Know My Community:** You will choose to research an issue in our community related to your major or, if undeclared, your personal interest. You will research it in the UTEP Library with the guidance of a research librarian and create a White paper. You will also attend at least two UTEP events (Or view them online during COVID) and write reflective pieces on your experiences. More information TBA in class.

### UTEP Policies

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**ADA:** The ADA requires that reasonable accommodations be provided for students with disabilities. Please contact CASS at 747-5148, Union East 106, or [cass@utep.edu](mailto:cass@utep.edu).

**Academic Integrity:** Scholastic dishonesty is **never** tolerated by UTEP or the Entering Student Program. All suspected cases are reported to the Office of Student Conduct and Conflict Resolution (OSCCR) for review. For more info, click [here](#).

**Copyright and Fair Use:** The university requires all members of its community to follow copyright and fair use requirements. Students are individually and solely responsible for violations of copyright and fair use laws. The university will neither protect nor defend students nor assume any responsibility for student violations. Violations of copyright laws could subject students to federal and state civil penalties and criminal liability as well as disciplinary action under university policies.

**Student Conduct:** [From the Handbook of Operating Procedures: [Student Conduct and Discipline](#)]. Each student is responsible for notice of and compliance with the provisions of the Regents' *Rules and Regulations*, which are available [here](#).

**Final Exam Policy:** Exemption from final examination may not be given. Final examinations are scheduled to be two hours, forty-five minutes in length and take place during the final examination period. It is the policy of the university not to administer a second final examination in the course. It is also university policy that students shall not have more than two final examinations in a single day. In the unlikely event that the examination schedule results in a student having three final examinations on a single day, the faculty member upon the request of the student shall reschedule the second of that student's three examinations.

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**Classroom policies:**

**ATTENDANCE:**

Students are required to attend 30 points of your daily work total of 300 points is allocated to daily attendance. Every class period student attendance will be tracked. An unexcused absence Result in a loss of 1 point, 2 unexcused absences will result in a loss of 3 points, 3 unexcused absences will result in a loss of 5 points, 5 will result in a loss of 15 point, 6 in a loss of 20 and 7 absences will result in a loss of your full 30 points for attendance. If you are going to miss an online class session you must notify myself AND your peer leader before the start of class or your absence will be considered unexcused.

Failure to attend multiple weeks may result in being dropped from the course. This includes medical emergencies, doctor's appointments, family emergencies, etc. Students who fail to login into the course Blackboard shell and take part in class sessions are required to meet with the instructor via phone or Blackboard Collaborate to discuss their options.

Always speak to your instructor if you anticipate time away from class. Exceptions to this rule are at the instructor's discretion **ONLY**, and will require documentation in order to be excused. The student will still be responsible for any and all assignments regardless of an excused or unexcused absence.

**Excused Absences for University-Recognized Activities**

[From the university catalog] "Students who will be absent while representing the University in officially recognized University activities (sports, band, professional conferences, etc.) must notify the Dean of Students not less than ten (10) days prior to the absence. The Dean of Students will provide the student with a letter of excuse for the professors. It is the student's responsibility to give the letter to the professors prior to the official recognized activity. Students following these procedures will be permitted to make up both assignments and examinations in consultation with faculty."

**Military Leave**

[From the university catalog] ♦ "Section 51.9111, Texas Education Code, and 19 Texas Administrative Code 4.9 provides that students be excused from scheduled classes or other required activities if the student is called to and participates in active military service for a reasonably brief period and that the student shall be allowed to complete an assignment or exam within a reasonable time after the absence. The excused absence is permitted only if the student will not miss more than 25% of the total number of class meetings or the contact-hour equivalent (not including the final examination period) for the specific course or courses in which the student is enrolled at the beginning of the period of active military service. ♦ Students called to active military service must provide a copy of their military orders to the instructor of each course. Further information is available under Complete Withdrawal Due to Active Military Service."

**Absence from Examinations**

[From university catalog] ♦ "A student absent from a test during the semester is graded zero (0) unless another policy is set by the instructor."

**ACADEMIC EXPECTATIONS AND POLICIES:**

**Late Work**

All assignments for that given week are due by 11:30 PM Sunday of that week. Late work will be accepted at a loss of ten percent of the total grade for every 24 hours an assignment is late.

After ten days, if an assignment has not been turned in the assignment will be graded at a zero.

**Participation**

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Class participation consists of weekly participation, contributing to online class discussions, responsibility within team assignments, asking questions, and responding to questions put forth by fellow students. **You are expected to behave as a reasonable adult seriously pursuing learning, respectful to all members of the class and the instructor at all times.**

**Technology**

Students must have responsible access to a computer that can run Blackboard and Blackboard Collaborate effectively. The student will also need access to word processing programs such as Microsoft Word and access to a reliable internet connection. Students should ensure their email, preferred internet browser, Adobe, and all Media Players are up to date before the start of the classes.

**Students with Disabilities Policy:**

If you have or suspect a disability and need an accommodation, you should contact the Center for Accommodations and Support Services at 747-5148 or at [cass@utep.edu](mailto:cass@utep.edu) or go to Room 106 Union East Building.

**Other Things to Consider:**

Respect and tolerance should be displayed at all times during our online interactions. It is also important to remember that anything posted on Blackboard should be considered private. Please do not copy, paste and share anything posted within the course shell of this class.

**Student Resources:**

UTEP provides a variety of student services and support:

- [UTEP Library](#): Access a wide range of resources including online, full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students.
- [Help Desk](#): Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus.
- [University Writing Center \(UWC\)](#): Submit papers here for assistance with writing style and formatting, ask a tutor for help and explore other writing resources.
- [Math Tutoring Center \(MaRCS\)](#): Ask a tutor for help and explore other available math resources.
- [History Tutoring Center \(HTC\)](#): Receive assistance with writing history papers, get help from a tutor and explore other history resources.
- [Military Student Success Center](#): UTEP welcomes military-affiliated students to its degree programs, and the Military Student Success Center and its dedicated staff (many of whom are veterans and students themselves) are here to help personnel in any branch of service to reach their educational goals.
- [RefWorks](#): A bibliographic citation tool; check out the RefWorks tutorial and Fact Sheet and Quick-Start Guide.
- **Technology Support:**  
UTEP HELP Desk  
Phone: (915) 747-4357 (HELP)  
Website: TS.UTEP.EDU  
Location: LIBR 300

**Important Dates:**

Classes Begin                      Jan 19

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Census Day	Feb 03
Spring Break	Feb 07-
(No Classes)	Feb 11
Mid-Term Grades	Mar 21
Cesar Chavez (No Class)	Mar 25
Drop Deadline	Apr 01
Final Grades Available	May 23

**Netiquette Guidelines**

Be respectful of other’s ideas, opinions, and beliefs. It’s fine to disagree with someone, but please respect their right to think differently. Do not attack or insult your classmates, peer leader, or instructor.

When responding to posts, be sure to address the idea and not the person. You should never use insults or resort to name-calling, as neither are appropriate in an academic setting.

With that said, keep in mind that interacting online doesn’t allow for the use of facial expressions and other non-verbal cues to convey meaning; be cautious of the tone used in your posts and don’t assume an emoticon (☺) will convey your tone or intent.

All inappropriate posts/emails will be reported to UTEP’s Office of Student Conduct & Conflict Resolution office for review.

**COVID 19**

**(all classes)** You must STAY AT HOME and REPORT if you (1) have been diagnosed with COVID-19, (2) are experiencing COVID-19 symptoms, or (3) have had recent contact with a person who has received a positive coronavirus test. Reports should be made at [screening.utep.edu](https://screening.utep.edu). If you know anyone who should report any of these three criteria, encourage them to report. If the individual cannot report, you can report on their behalf by sending an email to [COVIDaction@utep.edu](mailto:COVIDaction@utep.edu).

**(all classes)** For each day that you attend campus—for any reason—you must complete the questions on the UTEP screening website ([screening.utep.edu](https://screening.utep.edu)) prior to arriving on campus. The website will verify if you are permitted to come to campus. Under no circumstances should anyone come to class when feeling ill or exhibiting any of the known COVID-19 symptoms. If you are feeling unwell, please let me know as soon as possible, and alternative instruction will be provided. Students are advised to minimize the number of encounters with others to avoid infection.

**Campus Events**

Use the following link for events listed on the UTEP Events page: <https://events.utep.edu/>

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CHANGE is the only constant in life. The professional environment can be unpredictable with changing deadlines, meetings, and demanding stakeholders. Be flexible and adaptable.

This syllabus is only a guideline and subject to change.