

The University of Texas at El Paso
Printmaking I
Spring 2024- Syllabus

COURSE INFORMATION	INSTRUCTOR INFORMATION
Printmaking I	Instructor: Alix Gaytan
PRNT 2305, CRN 20966, Section 001	E-mail: argaytan2@utep.edu
Class Hours: TR 1:30 pm - 4:20 pm	Office: A348 Fox Fine Art Bldg
Rooms: 151 and 264 FOXA	Office Hours: By appointment or online.

INSTRUCTOR INTRODUCTION

Alix Gaytan is a native of El Paso/Juarez area. She received her BFA in Painting with a minor in Printmaking from the University of Texas at El Paso and her MFA in Painting from Pennsylvania State University. In 2023, she became a Launch Fellow at La Mecha Contemporary Gallery.

COURSE DESCRIPTION

Printmaking I is an introductory course focusing on the basics of relief, screen, intaglio, lithographic printmaking techniques, terminology, and a brief history of these processes. Strong concepts along with a personal exploration of images are a necessary component to good prints. Research and sketches for both technical and conceptual development are required. The course requires a minimum of six hours in studio per week along with outside studio work and preparation. Students taking this course can expect a brief overview to the history of each of the processes, and demonstrations as to the technical options for creating and printing an image with the various materials. Students will then be instructed in the printing of their works. The course will consist of lectures and demonstrations along with workdays for printing and image development. Individual critiques will be held regularly. Your work and attendance are required at each critique along with your participation. Some critiques may be held on in-progress prints or drawings, whereas other critiques will focus on finished single or multiple assignments.

COURSE PREREQUISITE INFORMATION

Prerequisites: ARTF 1301, ARTF 1302, and ARTF 1304. ARTF 1304 may be taken concurrently with this course PRNT 2305. The design and drawing courses listed above are a necessary foundation to creating two-dimensional images and offer students numerous experiences in the techniques and concepts behind image making necessary for making quality prints. Students who do not have these prerequisites will need to complete them before enrolling in this course.

COURSE GOALS AND OBJECTIVES

The objective of this course is to familiarize students with basic printmaking processes: planographic, relief, intaglio and screen while simultaneously working on their own personal image development. Students will also be introduced to the vocabulary associated with each of these processes and the creation of an edition of prints. A final objective of this course is to introduce students to the artists who have historically used these processes to create multiples.

COURSE OUTCOMES

At the end of the course students will possess the skills to create an edition of prints in each of these major areas and well as being able to identify some artists who historically have used the various media to create images.

Specifically, students can expect;

- to be able to image and print using serigraphy techniques
- to be able to image, process, ink and print an aluminum lithographic plate
- to be able to image, etch, ink and print an intaglio image from copper plates
- to be able to carve, ink and print a relief print from a wood or plastic matrix

COURSE REQUIREMENTS

You are expected to bring ideas, sketchbook drawings and the necessary printmaking materials to each class.

EVALUATION

You will not be graded on individual works but rather on two reviews of your semester's work and two tests will be given during the semester. The rest of your grade includes attendance and participation.

The portfolios will consist of assigned problems along with your personal explorations into image / technique / concepts. Print portfolio grades will be based on:

1. Quality, effort and aesthetic judgment apparent in the print and its presentation.
2. The technical skill apparent in the print (and its editioning when required).
3. The on time completion of work both finished and in-progress.
4. Your participation and contributions in critiques.
5. Class attendance and participation.
6. Your effort to keep the studios clean.

Participation/Attendance	20%
Portfolio Reviews/Critiques (2)	70%
Tests (2)	10%
TOTAL	100%

COURSE POLICIES

- **Attendance:** Your regular attendance is required and roll will be taken each class period. It is important that you attend each class and bring materials to work with. Ideas discussed in lectures, demonstrations, slides, and critiques are impossible to make-up. Grades will be lowered by excessive absences. 4 absences - one letter grade lower (ex. A to B), 5 absences - two letter grades lower (A to C or B to D) and so on. Two tardies = one absence.
- **Make-work or late assignments will be accepted at the instructor's discretion.**
- **ALL ASSIGNMENTS MUST BE COMPLETED BEFORE CRITIQUE DAY TO RECEIVE FULL CREDIT.**
- **NO EXCEPTIONS WILL BE GIVEN FOR ANY CRITIQUE OR FINAL PROJECT.**
- **NO TEXTING! NO SOCIAL MEDIA!** Please **SILENT** your cell phones before entering class. If, because of an emergency situation, you must have your phone on, inform the instructor, put the phone on vibrate and sit near an exit. Quietly exit the class to answer the emergency call.
- Incomplete, Withdrawals, Pass/Fail: Incomplete or "I" grades will be considered for students completing satisfactory or better work and having serious legitimate situations beyond their control requiring additional time to complete the course requirements. All "I" grades are at the discretion of the instructor and the approval of the Department Chairperson.
- I will not drop you from the course. Students hold the full responsibility for withdrawing from this course if that procedure is elected. Withdrawals must be completed on or before the final drop date to drop a course with a W. Students missing this deadline will be issued a grade for the performance in the course. If you miss five or more classes you should consider dropping the course.
- Due to the hazardous and expensive nature of many of the tools and supplies, students found misusing them will be withdrawn from the course. The print rooms are not a suitable environment in which to have visiting friends, family, small children, etc. Please make every effort to keep this a safe and workable environment for all.
- **Materials:** A list of required materials is provided on the following page. Materials should be brought to each class session - class time is not to be used to buy materials.

LAB HOURS

The printmaking labs will be open for enrolled student use during the times posted on the doors of rooms 151 and 264. Labs will not be opened for students needing access to drawers, supplies or equipment outside of their class or lab hours. Lab and class hours are often crowded so please be responsible with your space needs and store unnecessary tools, paper,

backpacks, etc, under the tables or in your drawer to maximize workspace.

- No visitors allowed.
- A thorough clean-up must be completed by the lab closing time.
- Work on all presses must stop 20 minutes prior to the lab closing time.
- All work on dry mount press, graining sink, acid room, exposure units, silicone slabs, washout sinks, etc. must be completed 10 minutes prior to the lab closing time.
- Work on computers must stop and the computers shut down 10 minutes prior to the lab closing time.
- Students must vacate the labs by the lab closing time.
- Students found incapable of following these guidelines will lose their lab privileges.

SUPPLIES, MATERIALS, AND PERSONAL EQUIPMENT

General

***Most supplies here you already have, no need to purchase new*

Sketchbook for notes and drawings

X-acto knife #11 Blades/utility knife

Razor Blade Scraper

Pencils

Erasers

Black Sharpie Markers

Box of disposable rubber gloves

(2) 18"x24" newsprint pad or 500 sheet ream 18"x24" of newsprint from DickBlick

Masking tape or blue painters tape

Brushes (assortment of sizes and quality)

24" Metal Ruler

Non skid liner

Scotch clear packaging tape is a must!! 2" wide

Hand Cleaner (dish soap or orange base hand cleaner)

Plastic spatulas (used for cooking kind)

Simple Green

Roll of paper towels for clean up (blue shop paper towels work great)

1 quart of Mineral Spirits

Papers

(20 -25) Legion Stonehenge Paper - 22" x 30", White 90 lb

(6-8) Rives BFK - 19" x 26", 175 gsm, Cream-White

Strathmore Drawing pad 18"x24" 80 lb. 24 sheets

Intaglio

- 1- 6x12 Copper sheet, 20 gauge(will be provided for you) or (available through Perkins on 1124 Yandell Dr, open M-F 10 AM- 5PM, closed Sat and Sun)
- Scraper, burnisher and drypoint needle (will be provided on loan)
- 1 bag of #0000 steel wool
- 1 Black (matte) enamel spray paint
- 1 Black (gloss) enamel spray paint
- 1 to 3 1 1/2" putty knives (metal kind)
- 1 can of Akua Intaglio Ink - Carbon Black, 237 ml (will be provided)
- 1 Small Baby oil bottle
- Acetate or Duralar sheet .005" 25"x40"for registration
- 1 to 2 1"or 1 1/2" paint brush or sponge brush
- Scotch clear packaging tape is a must!! 2" wide**
- 1 quart of paint thinner
- 1 quart of denatured alcohol
- 1 quart of mineral spirits
- (6-8) Rives BFK - 19" × 26", 175 gsm, Cream-White

Relief

- Speedball Lino Cut Set No.1 (will be provided)
- 1 12"x12" linoleum unmounted (will be provided) or (available at Dick Blick)
- Non skid liner
- 1 can of Akua Intaglio Ink - Carbon Black, 237 ml (will be provided)
- 1 Speedball soft rubber brayer 3"
- Acetate or Duralar sheet .005" 25"x40"for registration
- Sharpie marker
- Legion Stonehenge Paper - 22" x 30", White 90 lb

Waterless Lithography

- .005 thick aluminum lithographic plate (will be provided)
- 2- Staedtler Omnicrom 108-9 black water base pencils (Available at Art Center or Amazon pk of 12)
- Dixie cups or small containers
- 2 Speedball soft rubber brayer 3"
- 1 roll of Viva brand soft paper towels
- Scotch packaging tape 2" wide
- 1 quart of mineral spirits
- 1 quart of acetone
- Legion Stonehenge Paper - 22" x 30", White 90 lb

Serigraphy

Screen 23" x 31" nylon yellow mesh screen

Scotch clear packaging tape is a must!! 2" wide

Strathmore Drawing pad 18"x24" 80 lb. 24 sheets (white or cream)

Speedball black screen ink (will be provided)

Baby oil

Acetate or Duralar sheet .005" 25"x40" for registration

Plastic spatulas (cooking kind)

1 Ulano Stencil Remover No. 4 - Quart

Uni Posca Paint Marker - Black, X-Fine Tip, 0.7 mm

Uni Posca Paint Marker - Black, Bullet Tip, 2.5 mm

Uni Posca Paint Marker - Black, Broad Bullet Tip, 4.5-5.5 mm (optional)

Simple Green all purpose cleaner

Local resources **Student Pregnancy and Parenting Nondiscrimination Policy**

Under Title IX of the Education Amendments of 1972, you are entitled to reasonable accommodations for as long as your doctor deems medically necessary. It will be important to review each student's situation individually, as reasonable accommodations will be highly dependent on the requirements of individual courses. Examples of possible reasonable accommodations (when deemed medically necessary) are:

- Excused absences due to pregnancy or related condition
- Reviewing lectures online if available
- Opportunity to make up field/lab work
- Rescheduling of tests or exams
- A larger desk or other adaptive furniture
- Breaks during class, as needed
- Submitting work after a deadline missed due to pregnancy or childbirth
- Providing alternatives to make up missed work
- Assignment of an Incomplete grade (if eligible)
- Allowing "Withdrawal" with a refund (if eligible)

If you have questions related to student pregnancy or pregnancy-related accommodations, please contact the Center for Accommodations and Support Services at cass@utep.edu or at 915-747-5148.

You may also contact the Title IX Program at titleix@utep.edu or at 915-747-8358 if you believe you have been discriminated against due to being pregnant or a pregnancy-related condition. For more information visit <https://www.utep.edu/titleix/pregnancy-and-parenting.html>

Art Center

3101 E Yandell Dr

El Paso, TX 79903

Optional supplies

Pointed objects such as dentist tools, sewing needles, nails, metal hair picks, etc. An

assortment of sandpaper grits. Toolbox. Burins and/or roulettes.

Tools for Loan

Etching set with a scraper, burnisher and drypoint needle. If you borrow the tools you are required to return them in good condition or buy replacements.

Other materials may be needed. The Art Department cannot supply individual consumable materials.

PRINTMAKING LABS / STUDIO SAFETY

In case of an emergency call the Campus Police at 747-5611 or dial 911

The nature of the processes involved in this course you will come in contact with several potentially harmful substances and equipment. Before working in the print labs you should be familiar with the possible hazards and take precautionary measures to avoid injury. Avoid eating or drinking in the labs as this makes it easier for you to ingest unhealthy materials.

If any equipment appears to be broken or functioning improperly do not use it and report it to the instructor as soon as possible. Put a sign on the damaged equipment warning others.

Do not use equipment you have not been trained to use properly.

Be proactive regarding your health

- Wear Protective Gloves: when using any powder, liquid, solvent or ink other than pure water.
- Wear Protective Eyewear: when dealing with any chemical liquids, solvents or acids that may splash into your eyes.
- Wear A Dust Mask: when working with dusts, powders or when sanding metals.
- Wear a Respirator: when working with acids or harmful chemicals

NO FOOD or DRINK - chemicals are always present in the air or on the work surfaces in these rooms. It is unsafe to consume any type of food or drink in any of the printmaking classrooms/labs. You will be asked to leave any food or drink in a covered container by the entry door and to consume any food or beverage outside the printmaking rooms.



NO VISITORS - The print labs are not a safe environment for any visitors.

Please be alert and above all use common sense with all materials and equipment.

ACIDS - Avoid getting acids on your skin or clothing- wear protective goggles and gloves. Should acid get in the eyes use the water safety eye rinse in the acid room and seek medical attention. The safety shower should be used if you get acid spilled on your body and again seek medical attention. Avoid breathing the acid vapors and make sure the two ventilation fans are running when entering the acid room. The acid baths are labeled according to the type of metal to be etched in them. Never mix or attempt to refill or transfer these acids yourself, always ask the instructor or the studio assistant. Acids should always remain covered except for lowering and removing your etching plate. The windows, which lower in front of the vats, should be kept closed to better assist the ventilation system in removing harmful fumes. Avoid breathing the vapors of any acid or fumes produced from etching.

In lithography, full strength nitric and phosphoric acids are used to etch stones and aluminum plates. These acids are kept in glass bottles secured within a wooden box and should not be moved. Always wear protective goggles and gloves when handling these acids. Acid should be removed from these bottles only with an eyedropper and any excess acid should be placed back into the appropriate bottle. TAPEM is also used in lithography as an aluminum plate etch and contains small amounts of phosphoric and tannic acids. Any full strength acid that comes in contact with your body or clothing should be flushed immediately and repeatedly with water and seek medical attention.

ELECTRIC HOT PLATE - The hot plates in the etching room should be used only for the heating of etching plates. The temperature on the electric hot plate should never exceed 300 degrees. Flammable materials and solvents should not be used near the hot plates and paper that is placed on these hot plates must be removed promptly to prevent fire. Hot plate will be turned off at end of class.

DRY MOUNT PRESS- The outside and interior of the dry mount press are extremely hot. The dry mount should never be set to more than 250 degrees. Flammable materials and solvents should not be used near the dry mount press and prints placed inside should be removed within 2-10 minutes. The dry mount press will be turned off at end of class.

PRESSES - All presses; etching, lithography, letterpress, bookbinding, are dangerous and should only be used if you have been instructed how to properly operate the equipment. Long hair or loose clothing should be tied back to avoid being caught in the rollers or gears. Hands should be kept clear of the presses and their beds while moving, the only hand needed on the press is the one to turn the crank. Excessive pressure on any of the presses is unnecessary and will cause them to crank hard and create a dangerous situation. Maximum pressure will not make a better print!!!! The etching presses have calibrated sets on either side and should be adjusted to the type of printing matrix and felts you are using. Never force a plate or stone through the presses, if the tension feels too tight reverse the crank and readjust the tension. A material or object other than those the press has been designed for should never be passed through the press.

ROSIN - Powdered rosin is used in etching and lithography. The dust from this rosin can be harmful to the lungs. When using powdered rosin do so in a well ventilated area and use a dust mask and/or a respirator if necessary.

BABY POWDER - Powdered talc is used in lithography and needs the same precautions as rosin.

SOLVENTS – Mineral spirits, denatured alcohol, kerosene, lacquer thinner, lithotine, naphtha, turpentine, etc. should all be used with moderation and with rubber gloves and the appropriate ventilation. Use these chemical solvents in the vented hood area in room 151B or outside in the courtyard to prevent fumes from entering the common work area. To clean inks or plates in the other rooms the use of vegetable oil and or an orange-based spray cleaner is highly recommended. Keep flammable solvents away from hot plates and avoid breathing vapors. To minimize the use of solvents it is strongly advised that all students clean oil based ink slabs initially with a razor blade or scraper to remove all excess ink. Then only a small amount of solvent or orange cleaner will be necessary to remove the remaining ink film.

LITHOGRAPHY STONES - The lithography stones are extremely heavy. Please only carry what you can easily lift and transport comfortably. Never carry a wet litho stone or attempt to move a stone with wet hands. The blue hydraulic transport table is available in room 264 to assist in the transporting of these stones.

PIGMENTS & INKS - Lithography, screen, relief and etching inks along with the powdered pigments to make etching ink should be kept off the skin as much as possible. Avoid breathing the dust of the powdered pigment. When mixing your own ink or using any powdered pigment a respirator or suitable dust mask is necessary. Avoid breathing the vapors of any ink or ink modifier.

PHOTOGRAPHIC EMULSIONS & CHEMICALS - All photographic sensitive screen printing emulsions contain dichromates, which are dangerous and should only be used with protective gloves. All traditional photography chemicals, including developer, stop bath, fix, toner and bleach should not be allowed to come in contact with the skin and should only be used in the approved areas and with the necessary precautions. Large vats of photographic chemicals pose vapor risks and should only be use with adequate ventilation. Avoid excessively breathing the vapors of any photographic chemical.

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PLAGIARISM/ACADEMIC DISHONESTY STATEMENT

Cheating/Plagiarism: Cheating is unethical and not acceptable. Plagiarism is using information or original wording in a paper without giving credit to the source of that information or wording; it is also not acceptable. Do not submit work under your name that you did not do yourself. You may not submit work for this class that you did for another class. If you are found to be cheating or plagiarizing, you will be subject to disciplinary action, per UTEP catalog policy. Refer to <http://www.utep.edu/dos/acadintg.htm> for further information.

ACCOMMODATIONS POLICY

The University is committed to providing reasonable accommodations and auxiliary services to students, staff, faculty, job applicants, applicants for admissions, and other beneficiaries of University programs, services and activities with documented disabilities in order to provide them with equal opportunities to participate in programs, services, and activities in compliance with sections 503 and 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2008. Reasonable accommodations will be made unless it is determined that doing so would cause undue hardship on the University. Students requesting an accommodation based on a disability must register with the [UTEP Center for Accommodations and Support Services \(CASS\)](#). Contact the Center for Accommodations and Support Services at 915-747-5148, or email them at cass@utep.edu, or apply for accommodations online via the [CASS portal](https://www.utep.edu/student-affairs/cass/) (<https://www.utep.edu/student-affairs/cass/>).

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- Excused absences due to pregnancy or related condition
- Reviewing lectures online if available
- Opportunity to make up field/lab work
- Rescheduling of tests or exams
- A larger desk or other adaptive furniture
- Breaks during class, as needed
- Submitting work after a deadline missed due to pregnancy or childbirth
- Providing alternatives to make up missed work
- Assignment of an Incomplete grade (if eligible)
- Allowing "Withdrawal" with a refund (if eligible)

If you have questions related to student pregnancy or pregnancy-related accommodations, please contact the Center for Accommodations and Support Services at cass@utep.edu or at 915-747-5148.

You may also contact the Title IX Program at titleix@utep.edu or at 915-747-8358 if you believe you have been discriminated against due to being pregnant or a pregnancy-related condition. For more information visit <https://www.utep.edu/titleix/pregnancy-and-parenting.html>

COVID-19 PRECAUTIONS

Please stay home if you have been diagnosed with COVID-19 or are experiencing COVID-19 or flu-like symptoms. If you are feeling unwell, please let me know as soon as possible via email. If you have tested positive for COVID-19, you are encouraged to report your results to covidaction@utep.edu, so that the Dean of Students Office can provide you with support and help with communication with your professors. The Student Health Center located in the Union Building East, first floor, is equipped to provide COVID-19 testing to current students. See the link below for more information.

<https://www.utep.edu/resuming-campus-operations/testing/>

Wear gloves and clean your hands frequently when using common materials and equipment like presses, blankets, rollers, exposure unit, acid baths, blotters, large rulers, paper cutters, etc. Use common sense. Do not touch your face eyes or mouth, especially after contact with common use materials and equipment.

Be aware that information missed during an absence is the sole responsibility of the student. It is the student's responsibility to stay current with missed work and assignments, and to stay in contact with the instructor regarding health status, recovery, and anticipated return to class. Use your UTEP email account to stay in contact.

TECHNOLOGY REQUIREMENTS

If you do not have a word-processing software, you can download Word and other Microsoft Office programs (including Excel, PowerPoint, Outlook and more) for free via UTEP's Microsoft Office Portal. Check the following link for more information about [Microsoft Office 365](#) and follow the instructions (https://www.utep.edu/technologysupport/ServiceCatalog/SOFTWARE_PAGES/soft_microsoftoffice365.html)

IMPORTANT: If you encounter technical difficulties beyond your scope of troubleshooting, please contact the UTEP [Help Desk](#) (<https://www.utep.edu/technologysupport/>) as they are trained specifically in assisting with technological needs of students.

RESOURCES: UTEP provides a variety of student services and support:

Technology Resources

- [Help Desk](#) (<https://www.utep.edu/technologysupport/>): Students experiencing technological challenges (email, Blackboard, software, etc.) can submit a ticket to the UTEP Helpdesk for assistance. Contact the Helpdesk via phone, email, chat, website, or in person if on campus.
- [Academic Resources](#)
- [UTEP Library](#) (<https://www.utep.edu/library/>): Access a wide range of resources including online, full-text access to thousands of journals and eBooks plus reference service and librarian assistance for enrolled students.
- [University Writing Center \(UWC\)](#): Submit papers here for assistance with writing style and formatting, ask a tutor for help and explore other writing resources.
- [Math Tutoring Center \(MaRCS\)](#): Ask a tutor for help and explore other available math resources.
- [History Tutoring Center \(HTC\)](#): Receive assistance with writing history papers, get

help from a tutor and explore other history resources.

- [_RefWorks](#): A bibliographic citation tool; check out the RefWorks tutorial and Fact Sheet and Quick-Start Guide.

Individual Resources

- [_Military Student Success Center](#): Assists personnel in any branch of service to reach their educational goals.
- [_Center for Accommodations and Support Services \(<https://www.utep.edu/student-affairs/cass/> \)](#): Assists students with ADA-related accommodations for coursework, housing, and internships.
- [_Counseling and Psychological Services \(<https://www.utep.edu/student-affairs/counsel/> \)](#): Provides a variety of counseling services including individual, couples, and group sessions as well as career and disability assessments.

List of Suppliers for Printmaking

General Items:

- Graphic Chemical & Ink Co. – printmaking supplies
www.graphicchemical.com
- Utrecht Art Supplies – printmaking supplies - www.utrechtart.com/
- Rembrandt Graphic Arts – printmaking supplies
www.rembrandtgraphicarts.com
- Renaissance Graphic Arts – printmaking supplies
www.printmakingmaterials.com
- Takach Press – lithography supplies & presses www.takachpress.com
- Dick Blick - general art & printmaking supplies - www.dickblick.com

Printmaking Paper:

- Graphic Chemical & Ink Co. – good price on blotters
www.graphicchemical.com
- Hiromi Paper – the BEST selection and service on Asian papers
www.hiromipaper.com
- Paper Connection - www.paperconnection.com
- Kinsella Paper – paper - www.kinsellaartpapers.com
- Takach Paper Co. – paper www.takachpaper.com
- Dick Blick – thin papers often arrive damaged at corners - www.dickblick.com

Relief Supplies

- McClain's – extensive woodblock print supplies & Asian papers
www.imcclains.com
- Edward C. Lyons –good woodcut tools selection - www.eclyons.com
- Graphic Chemical & Ink Co. –broad relief supply - www.graphicchemical.com
- Dick Blick - general relief supplies - www.dickblick.com

Serigraphy:

- www.reecesupply.com
- www.silkscreeningsupplies.com
- www.screenprintsupply.com
- www.victoryfactory.com

CALENDAR

***Syllabus and dates are subject to change. You will be informed if any changes occur.**

Week 1 Jan 15-Jan 19	<ul style="list-style-type: none">• Tue: Syllabus, Introduction to the course• Thu: Intro to Screenprint
Week 2 Jan 22-Jan 26	<ul style="list-style-type: none">• Tue: Class/work• Thu: Class/work
Week 3 Jan 29- Feb 2	<ul style="list-style-type: none">• Tue: Class/work• Thu: Class/work
Week 4 Feb 5- Feb 9	<ul style="list-style-type: none">• Tue: Class/work• Thu: Class/work
Week 5	<ul style="list-style-type: none">• Tue: Intro to Intaglio

Feb 12-Feb 16	<ul style="list-style-type: none"> ● Thu: Class/work
Week 6 Feb 19- Feb 23	<ul style="list-style-type: none"> ● Tue: Class/work ● Thu: Class/work
Week 7 Feb 26- March 1	<ul style="list-style-type: none"> ● Tue: Class/work ● Thu: Class/work, TEST#1
Week 8 March 4-March 8	<ul style="list-style-type: none"> ● Tue: Class/work ● Thu: 1ST Portfolio Review, Critique
Week 9 March 11-March 15	SPRING BREAK
Week 10 March 18-March 22	<ul style="list-style-type: none"> ● Tue: Intro to Lithography ● Thu: Class/work
Week 11 March 25-March 29	<ul style="list-style-type: none"> ● Tue: Class/work ● Thu: Class/work
Week 12 April 1-April 5	<ul style="list-style-type: none"> ● Tue: Class/work ● Thu: Class/work
Week 13 April 8-April 12	<ul style="list-style-type: none"> ● Tue: Intro to Relief ● Thu: Class/work
Week 14 April 15- April 19	<ul style="list-style-type: none"> ● Tue: Class/work ● Thu: Class/work, TEST#2
Week 15 April 22-April 26	<ul style="list-style-type: none"> ● Tue: Class/work ● Thu: 2ND Portfolio Review, Critique
FINALS WEEK April 29-May 3	<ul style="list-style-type: none"> ● Porfolio Pick Up ● Studio Clean Up (Mandatory)

IMPORTANT DATES

Jan 15th- Dr. Martin Luther King, Jr. Holiday – University Closed

Jan 16th- Spring classes begin

Jan 16th-19th-Late Registration (Fees are incurred)

Jan 31st -Spring Census Day

Note: This is the last day to register for classes. Payments are due by 5:00 pm.

Feb 12th- 20th Class Day

Note: Students who were given a payment deadline extension will be dropped at 5:00 pm if payment arrangements have not been made.

Feb 16th- Graduation application deadline for degree conferral

Mar 11th-15th- Spring Break

Mar 20th- Freshman midterm grades are due

Mar 28th- Spring Drop/Withdrawal Deadline

Note: Student-initiated drops are permitted after this date, but the student is not guaranteed a grade of W. The faculty member of record will issue a grade of either W or F.

Mar 29th- Cesar Chavez Holiday - No classes; Spring Study Day

Apr 12th- Deadline to submit candidates' names for commencement program

May 2nd- Spring – Last day of classes

May 3rd-Dead day

May 6-10th- Spring Final Exams

May 11-12th- Spring Commencement

May 15th- Grades are Due

May 16th- Grades are posted to student records; students are notified of grades and academic standing